

Accepted on January 8, 2014
CONNECTICUT EMS ADVISORY BOARD
Wednesday, December 11, 2013 at 0900 hours
At American Heart Association

Members Attendees: R. Barishansky, J. Best, L. Bolton, W. Champion, R. Coler, M. Daniels, R. Guthrie, J. Lillpopp, R. McKeon, J. Quinlavin, J. Reynolds, A. Romano, I. Smith and C. Tufts.

OEMS Staff:

Regional Coordinators: M. Connelly, J. Reynolds and D. Bailey.

Regional Presidents: G. Allard and S. Gelati.

Committee Chairs: D. Dole (Paramedic), R. Coler (Training).

Public: Aaron Lee, UConn Med., Greg Priest, UConn Fire and Frank Posca-ERM/CTTCI

Board Chair: J. Quinlavin, Chair.

Requests for written reports may be made to Yolanda Williams at OEMS. Yolanda.Williams@ct.gov

Call to order at 0910hours.

TOPIC	ISSUE	DISCUSSION	ACTION
Minutes	November 13, 2013.	No corrections.	A motion was made by I. Smith and 2 nd by J. Lillpopp to accept the minutes of November 13, 2013. Motion passed with abstentions from R. Guthrie and R. Barishansky.
Chair's Report	Committees.	Reminder that meeting dates need to be submitted to the Secretary of State.	Committee goals for year 2014 should be submitted in January.
	New members	Ralf Coler, President of NCCEMSC. Fred Potter, Backus Hospital.	
	DPH Legislative initiatives	Sent out to the Board.	
DPH Report	CPAP	"Changes to Scope of Practice (CPAP)" document.	This document was posted to DPH OEMS website and sent out to all CT EMS agencies via Everbridge on November 5, 2013.
	Ambulance Equipment	OEMS is checking with DPH legal to see if the changes, specifically those pertaining to pediatric car-seat/restraint equipment, are in line with motor vehicle laws.	
	Committee tracking sheet.	Format will be provided for those who choose to use it.	Sent to the Chair-will be re-sent.
	DPH website.	The site is updated regularly. Please be mindful of deadlines when sending in items for posting.	Postings should preferably be sent in a Word or pdf attachment.
	NY Times article Copy sent out.	Various questions regarding operationalization of a New York Times article dated December 7, 2013 titled "In	Emergency Preparedness Committee is asked to review the article and comment.

		Mass Attacks, New Advice Lets Medics Rush In". Lengthy discussion followed.	
Old business.	NHTSA report. DPH developed and sent out a worksheet outlining the eleven NHTSA recommendations.	Committees identified to review and comment. 3.1, 3.2: HR and education. 3.1=Education and Legislative 3.2=Education	
		6.1, 6.2, Communications. To Data and Interoperability.	
		7.1, Public Information to PI&E. 7.2, Fill epidemiology position to DPH.	
		8.1, 8.2, Medical Direction to CEMSMAC.	
		9.1, 9.2, Trauma Systems to Trauma and Data.	
		10. Evaluation, 10.1, position to DPH. 10.2, CEMSMAC, CHA, Data.	
		11. Preparedness to Emergency Preparedness.	
		1.1, 1.2, no new action.	
		2.1, 2.2, funding issues.	The Board will need to reaffirm support for funding through legislative initiatives.
		4.1 Transportation, PSA Task Force 4.2, Data	
		5.1, 5.2 Facilities to CHA	
	PSA Task Force Handouts sent.	Update on the activities of the Task Force. Discussion. There is general agreement within the Task	Members shall review all PSA Task Force documents and send comments to C. Tufts.

		Force that municipalities need to be more involved in the PSA assignment process.	The product of the Task Force will not come before this Board. This is a CT Legislative initiative.
	By-laws review By-laws document noted Revised 12.9.13 JQ.	Discussion. Review and revisions done.	Changes will be done for the January 2014 board meeting.
Records keeping by the secretary.	Minutes.	Must be kept forever.	Permanent record retention is in the state archives.
	Other records.	Must be kept for at least one year.	CT regulation 11-8 and 11-8a allows for Form RC 108 be filled out and sent to the CT Library Office for permission to destroy documents other than minutes.
Committee reports	Nominating	No activity until September 2014.	
	CEMSMAC	Meeting planned for tomorrow.	
	Trauma	Next meeting is scheduled for February 20, 2014.	As per State regulations, both the Advisory Board Paramedic and Volunteer Committees are allowed membership on the Trauma Committee.
	CORC	Have not met since the last Board meeting.	
	EMSC	End of year report will be done. Electronic assessment of response rates will be done.	
	Volunteer	No report.	
	Legislative	Work continues on initiatives. The Public Health Committee has been reached out to without response to date.	
	Communications	No report.	
	Emergency Preparedness	No report.	

	Training	Spine immobilization education programs.	
	Planning	No new activity.	
	Paramedic.	Activities include selecting a co-chair, moving MOLST forward, discussions regarding Community Para-medicine and sending a representative to the EMS Conference.	Next meeting is January 29 th , 2014 at Charlotte Hungerford Hospital.
	Data	R. Barishansky reports that one position may be filled at DPH for Data. There continues to be about 10 services that are non-compliant with electronic data submission and letters are scheduled to be sent out to them within a week.	
	Public Information	No new activity.	
Adjournment	At 1131 hours.		A motion was made to adjourn by R. Coler and 2 nd by I. Smith. Motion passed unanimously.
Next meeting	Wednesday January 8, 2014	At 0900 hours CHA.	

Irene C. Smith, RN, Secretary
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