

## MEETING NOTICE

# CONNECTICUT EMS ADVISORY BOARD

Ambulance Service of Manchester  
275 New State Road, Manchester, CT

AGENDA – September 28, 2016 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES**

**PUBLIC COMMENT** -

**CHAIR'S REPORT** – Greg Allard

- Subcommittee Meeting Dates/Locations for distribution/agenda – still don't have all
- Subcommittee Members – still don't have lists
- Board Member – be active on at least one committee
- David Skoczulek
- PSA draft - presentation

**DPH-DEMS** – Raffaella "Ralf" Coler, Director

- Regulation Re-write update

**EMSC:** Violano (Next Meeting: September 20, 2016 at 0900 New Haven Fire School)

**BREAK OUT SESSION – GOALS**

- Data – Gregg
- Funding – Allard
- MIH - Bailey

**COMMITTEE REPORTS –**

- List of "Duties and Goals" is required every January from each Committee
- Written report must be submitted

**CEMSMAC:** Kamin/McClaine (Next Meeting: October 13, 2016 at 1000

**Clinical Coords:** Larcheveque (Next Meeting: ?

**Communication and Interop:** Soto (Next Meeting: ?

**CORC:** Schietinger (Next Meeting: October 5, 2016 at 1000 at DPH

**Data and QI:** Yeno (Next Meeting: October 11, 2016 at 0930

**Education and Training:** Zacchera (Next Meeting: October 18, 2016 at 0930

**Emerg. Preparedness:** Ackley (Next Meeting: October 13, 2016 at 0930)

**Legislative:** Allard (Next Meeting: October 7, 2016 at 1000 at AASI)

**Mobile Integrated Healthcare:** Bailey Next Meeting - tbd

**Nominating and Membership:** Campion (as needed)

**Paramedic:** Dole (Next Meeting: October 12, 2016 at 0930 TBD/Call-in available)

**Public Information and Education:** Ziegler (Next Meeting: October - tbd)

**Trauma:** Gregg Next Meeting: October 20, 2016 at 1400

**Volunteer:** Paretzky (Next Meeting: November 7, 2016 at 1900)

**ACTION ITEMS – items requiring vote**

- 2017 EMS Minimum Equipment List

**OLD BUSINESS -**

**NEW BUSINESS -**

**PRESENTATION – if applicable**

**ADJOURNMENT – Is there further business to come before this meeting?**

**IMPORTANT REMINDERS –**

- **Reminder: Next meeting is at Hunter's Ambulance, October 26, 2016 at 0900**
- Email minutes and agendas to both Greg Allard and Jean Speck
- Utilize the "new" minutes format that was distributed.
- List of Duties and Goals from each Committee is required every year – BYLAWS
- Only Board members can make and second motions and vote on motions.

**OUR MISSION STATEMENT:**

**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

# CONNECTICUT EMS ADVISORY BOARD

## Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

1. Annually, on or before the first meeting of the year, the following must be submitted to the Board:
  - a. membership roster including affiliations.
  - b. goals, objectives and deliverables, established in consideration of the CT State EMS Plan.
2. Minutes:
  - a. shall be submitted to the Chair at least eight days prior to the scheduled Board meetings in order for the Steering Committee to set the agenda for the Board meeting (It is understood that minutes may be in draft form.), and;
  - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.