



# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

Circular Letter: DWS 2011-01

TO: Certified Operators

FROM: Lori Mathieu, Public Health Section Chief  
CT Dept. of Public Health, Drinking Water Section

William Sullivan, Sanitary Engineer 3  
CT Dept. of Public Health, Drinking Water Section

SUBJECT: Water Operator Certification Fees

DATE: August 23, 2011

On July 13, 2011 Governor Dannel P. Malloy signed into law modifications to Section 25-32(n) of the Connecticut General Statutes (see enclosed), which require the payment of a fee for initial and renewal water operator certification applications for all individuals. The fees cover the cost of eligibility determination and related administrative functions. Note the below summary of required application fees based on the certification type:

Certification Type	Initial Application Fee* <sup>1</sup>	Renewal Application Fee* <sup>1</sup>
Class I, II, III or IV Water Treatment Plant Operator	\$224* <sup>2</sup>	\$98
Class I, II, or III Distribution System Operator	\$224* <sup>2</sup>	\$98
Class I, II, III, or IV Water Treatment Plant Operator-In-Training (OIT)	\$224* <sup>2</sup>	\$98
Class I, II, or III Distribution System OIT	\$224* <sup>2</sup>	\$98
Small Water System Operator	\$224* <sup>2</sup>	\$98
Limited Distribution System Operator	Not applicable	\$98
Limited Water Treatment Plant Operator	Not applicable	\$98
Conditional Small Water System Operator	Not applicable	\$98
Conditional Distribution System Operator	Not applicable	\$98
Conditional Water Treatment Plant Operator	Not applicable	\$98
Backflow Prevention Device Tester	\$154	\$69
Cross Connection Survey Inspector	\$154	\$69

\*<sup>1</sup> = Only checks (personal, certified check or money order) made out to the "TREASURER, STATE OF CONNECTICUT" in United States dollars will be accepted.

\*<sup>2</sup> = Applies to certification via Examination, "OIT to Full" or Reciprocity  
For examination applications an additional "exam packet fee" of forty one dollars (\$41), made payable to the "Association of Boards of Certification" or "ABC" (personal, certified check or money order), is required to be submitted with the application.

### General Policies and Procedures:

These fees will now be required upon filing of an initial or renewal application for certification. Current certified operators will not be required to submit the initial certification fee. The full renewal fee is required regardless of the date of initial certification and the renewal date.

Applications fees cannot be refunded even if the applicant is found ineligible. Clarification of this requirement is as follows:

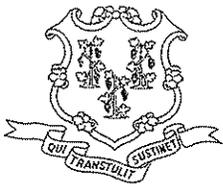
- If an examination application fails to provide all of the required information, an additional application fee is not required for re-submission, as long as the re-submission is postmarked or hand delivered on or before the application deadline.
- If the DPH rejects an initial "OIT to Full" or Reciprocity application, an additional fee is required for each re-application.
- If the DPH determines that a renewal application is insufficient, an additional fee is not required for re-submission, as long as the re-submission is received (postmarked or hand delivered) no later than 6 months following certification expiration date.

Encl.: Section 25-32(n) of the Connecticut General Statutes

Cc: Ellen Blaschinski, Branch Chief, Regulatory Services, CT DPH



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Section 25-32(n) of the Connecticut General Statutes, the following is substituted in lieu thereof (Effective July 1, 2011):

(3) The commissioner may issue an initial certificate to perform a function set forth in subdivision (1) of this subsection upon receipt of a completed application, in a form prescribed by the commissioner, together with an application fee as follows: (A) For a water treatment plant, water distribution system or small water system operator certificate, two hundred twenty-four dollars; (B) for a backflow prevention device tester certificate, one hundred fifty-four dollars; and (C) for a cross-connection survey inspector certificate, one hundred fifty-four dollars. A certificate issued pursuant to this subdivision shall expire three years from the date of issuance unless renewed by the certificate holder prior to such expiration date. The commissioner may renew a certificate for an additional three years upon receipt of a completed renewal application, in a form prescribed by the commissioner, together with a renewal application fee as follows: (i) For a water treatment plant, water distribution system or small water system operator certificate, ninety-eight dollars; (ii) for a backflow prevention device tester certificate, sixty-nine dollars; and (iii) for a cross-connection survey inspector certificate, sixty-nine dollars.



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