



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

DUTIES AND RESPONSIBILITIES OF A PUBLIC WATER SYSTEM'S CERTIFIED SMALL WATER SYSTEM OPERATOR

Public Water System (PWS) TYPE: Community and Non-Transient Non-Community Public Water Systems that serve less than 1000 persons and have no treatment

CATEGORY: Small Water System Operator

The Certified Small Water System Operator shall:

- ☹ *be responsible for the day to day operation of the PWS*
- ☹ *ensure the delivery of safe water at all times by complying with the Public Health Code (PHC) of the State of CT*
- ☹ *maintain a consumer complaint log, including how complaints are resolved*
- ☹ *test, flush, clean and disinfect the water distribution system as needed per AWWA standards*
- ☹ *collect or oversee the collection of water samples as specified by the Department of Public Health (DPH)*
- ☹ *ensure that all samples are tested by a DPH certified lab*
- ☹ *ensure that all samples are delivered to certified labs as to allow sufficient time so that results are received by the DPH within the specified time frames*
- ☹ *notify proper agencies and the PWS's owner regarding specific violations within specified time frames*
- ☹ *review all water quality analyses for completeness prior to submission to DPH*
- ☹ *report all violations to DPH and issue public notices when needed*
- ☹ *oversee and monitor all repairs performed on the public water system*
- ☹ *be responsible, where meters are required, for recording of the quantity and instantaneous flow, where feasible, of water being pumped from each source on a weekly basis as well as testing the water meters as per manufacturers recommendations*
- ☹ *advise the system owner on procedures regarding a preventive maintenance program and a source protection program*
- ☹ *be aware of all changes regarding drinking water regulations*
- ☹ *be available to accompany regulatory officials for on-site inspections when given adequate notice*
- ☹ *keep accurate records of water analyses, repairs, maintenance and correspondence in accordance with any time frames required by the PHC*
- ☹ *investigate water quality and quantity problems and take corrective measures as needed in a timely manner*
- ☹ *attend training programs and workshops to keep current on technical improvements*

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