STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION TRANSPORTATION SAFETY SECTION	*SHADED AREA FOR TSS USE ONLY*	
	Project No:	☐ Project Initiation ☐ Project Cancellation ☐ Project Revision ☐ Project Continuation
	Program Area:	Date Approved:
	Program Description: Alcohol Enforcement	

HIGHWAY SAFETY PROJECT APPLICATION

ACCEPTANCE -- IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH TRANSPORTATION SAFETY SECTION POLICY. COPY OF POLICY OBTAINED UPON REQUEST.

PROJECT TITLE:

FY 2010 Comprehensive DUI Enforcement Program

GOVERNMENTAL UNIT:	ADDRESS OF GOVERNMENTAL UNIT:
APPLICANT:	ADDRESS OF APPLICANT:
FEDERAL IDENTIFICATION NUMBER (FEIN):	ANTICIPATED PROJECT STARTUP DATE:

APPROVED PROJECT PERIOD: (mo/date/yr) FOR TSS USE ONLY	
FROM:	THROUGH: September 12, 2010

PROJECT DIRECTOR:	TITLE:	TELEPHONE NUMBER: FAX NUMBER:
SIGNATURE:	ADDRESS & ZIP CODE:	E-MAIL ADDRESS:

FINANCIAL OFFICER:	TITLE:	TELEPHONE NUMBER: FAX NUMBER:
SIGNATURE:	ADDRESS & ZIP CODE:	E-MAIL ADDRESS:

AUTHORIZING OFFICIAL:	TITLE:	TELEPHONE NUMBER: FAX NUMBER:
SIGNATURE:	ADDRESS & ZIP CODE:	E-MAIL ADDRESS:

APPROVAL -- FOR TSS USE ONLY

FISCAL REVIEW COMPLETED BY:	PROJECT MANAGER REVIEW COMPLETED BY:	DATE:
DATE:	PROGRAM COORDINATOR REVIEW COMPLETED BY:	DATE:
THIS ACTION: PREVIOUS ACTION: TOTAL OBLIGATED:	GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE: Robbin L. Cabelus	
	SIGNATURE:	DATE:

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

The percentage of alcohol related fatalities in Connecticut during 2007 (46%) was slightly higher than the national average of 41% and slightly above the 41% in the other New England States. Of the Connecticut fatal crashes, 39% were estimated to have been "high" Blood Alcohol Concentration (BAC) crashes - (BAC 0.08). The national estimate for "high" BAC crashes was 35% and was 38% in the other New England states.

Crashes involving At-Fault Drivers who had been drinking (BAC under 0.10) has decreased from 304 in 2005 to 427 in 2007 and crashes involving At-Fault Drivers who were drinking (BAC over 0.10) has increased at 1,501 in 2005 and 1,941 in 2007.

The number of statewide DUI arrests has decreased from 11,997 in 2006 to 11,704 in 2007.

59% of DUI crashes occur during the weekend days of Friday through Sunday.

68% of DUI crashes occur during the night-time hours of 8 PM through 6 AM.

The average BAC of those arrested for DUI increased slightly from 0.162 in 2006 to 0.168 in 2007.

NOTE: For DUI Patrol activities, the number of enforcement officers allowed per vehicle at any one time is one per vehicle, however, core enforcement hours may be split by more than one officer. All officers who will be assigned to DUI activities have to be updated in the most current versions of Standardized Field Sobriety Testing (SFST).

NOTE: The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled during the program parameters.

OBJECTIVES

To reduce the number of impaired driving injuries and fatalities through increased high-visibility DUI enforcement. To communicate to the public, through media venues, the increased level of DUI enforcement, so that drivers will perceive that the chance of being caught operating under the influence is too high a risk, therefore deterring that behavior.

ACTIVITIES AND PROCEDURES

This program is being offered on an expanded year-round basis and is in line with the goals and objectives as highlighted in the Connecticut Highway Safety Plan for FY 2010. The funding will be used to address various circumstances in which increased drinking and driving within the municipality is expected to take place. In the course of discussions with police agencies, it is evident that the incidence of impaired driving increases at certain times of the year other than holiday periods; for example, shoreline communities during the summer months have increases in population. Events such as summer festivals, country fairs, music concerts, sporting events, etc, all represent a potential for a higher incidence of impaired driving.

Enforcement techniques to be employed include extra DUI patrol activities, and may include field sobriety checkpoints. A checkpoint is defined as, an operation not to exceed eight officers, including a supervisor, conducted at a fixed location, that lasts no more than eight hours where operators are stopped and interviewed to determine if the operator is impaired. Roaming or saturation patrols will not be conducted or reported as checkpoints.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION (CONTINUED):

(INSERT LOCAL DUI CRASH AND CITATION STATISTICS AND LOCAL PROBLEM ID HERE)
DATA MUST INCLUDE ALCOHOL-RELATED FATAL AND INJURY CRASH DATA, DUI ARREST DATA TIME OF DAY AND DAY OF THE WEEK AND LOCATIONS WHERE THE PROBLEM EXISTS.
MAKE SURE TO INCLUDE YOUR PERFORMANCE MEASURES, (WHAT IS YOU BENCHMARK, WHAT ARE YOUR GOALS AND HOW WILL YOU MEASURE YOUR SUCCESS).

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION (CONTINUED):

(INSERT LOCAL DUI CRASH AND CITATION STATISTICS AND LOCAL PROBLEM ID HERE)
DATA MUST INCLUDE ALCOHOL-RELATED FATAL AND INJURY CRASH DATA, DUI ARREST DATA, TIME OF DAY AND DAY OF THE WEEK AND LOCATIONS WHERE THE PROBLEM EXISTS.
MAKE SURE TO INCLUDE YOUR PERFORMANCE MEASURES, (WHAT IS YOU BENCHMARK, WHAT ARE YOUR GOALS AND HOW WILL YOU MEASURE YOUR SUCCESS).

Alcohol crashes

2005	2006	2007
(How Many)	(How Many)	(How Many)

Alcohol fatalities

2005	2006	2007
(How Many)	(How Many)	(How Many)

Alcohol injuries

2005	2006	2007
(How Many)	(How Many)	(How Many)

DUI Arrests

2005	2006	2007
(How Many)	(How Many)	(How Many)

****** EXAMPLE OF REQUIRED DATA******

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

ACTIVITIES AND PROCEDURES

DUI selective enforcement will be conducted during the Thanksgiving/Christmas/New Year's holiday, Memorial Day/July 4th holiday and Labor Day holiday high travel periods per the following schedule. Enforcement techniques to be employed include extra DUI saturation patrols, (including DUI checkpoints), on those days that the police agency determines to hold the highest impact for traffic volume and potential contact with the motoring public as it related to their community. Funding consideration will be predicated upon several factors including holiday period participation, the municipalities DUI statistics, participation in Click It or Ticket WAVE activities and participation in the Law Enforcement Challenge.

NOTE: For DUI Patrol activities, the number of enforcement officers allowed per vehicle at any one time is one per vehicle, however, daily shifts may be split by more than one officer. Agencies working under these DUI enforcement activities will required to develop and implement a training schedule for traffic personnel to be trained in the most current methods of Standardized Field Sobriety Testing.

NOTE: The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled for the days and times listed below. **No shifts in excess of 8 hours**

Thanksgiving/Christmas/New Years Enforcement Period

	Defined Program Parameters	Planned Project Operations (fill in below)
Dates/Times	Nov. 19 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 20 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 21 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 22 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 23 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 24 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 25 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 26 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 27 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 28 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Nov. 29 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 03 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 04 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 05 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 10 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 11 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 12 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 17 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 18 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 19 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 20 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 21 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 22 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 23 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 24 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 25 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 26 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 27 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 28 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 29 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 30 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Dec. 31 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Jan. 01 > 05:00 PM - 04:00 AM	_____ pm through _____ am

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

ACTIVITIES AND PROCEDURES (CONTINUED)

NOTE: The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled for the days and times listed below. **No shifts in excess of 8 hours.**

Memorial Day/July 4th/Labor Day Enforcement Period

	Defined Program Parameters	Planned Project Operations (fill in below)
Dates/Times	May 20 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	May 21 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	May 22 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	May 23 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	May 24 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	July 1 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	July 2 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	July 3 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	July 4 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Aug. 19 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Aug. 20 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Aug. 21 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Sept. 2 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Sept. 3 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Sept. 4 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Sept. 5 > 05:00 PM - 04:00 AM	_____ pm through _____ am
	Sept. 6 > 05:00 PM - 04:00 AM	_____ pm through _____ am

PROJECT TITLE	APPLICANT
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Hours of operation **MUST** fall within the defined program parameters.
Adjustments may be made based on unique local circumstances.
CORE ENFORCEMENT HOURS 17:00-4:00---NO SHIFTS TO EXCEED 8 HOURS
Primary enforcement locations are as follows:

1. _____

2. _____

3. _____

4. _____

This operational plan will be supported through statewide and regional/local media coverage.

PROJECT COST WORK SHEET

OVERTIME WAGES: (Only one officer allowed per vehicle at any one time.)

THANKSGIVING/CHRISTMAS/NEW YEARS FY 2009 HOLIDAY DATES

Date: **November 19, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 20, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 21, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 22, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 23, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

Date: **November 24, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 25, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 26, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 27, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 28, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **November 29, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 3, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

Date: **December 4, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 5, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 10, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 11, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 12, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 17, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 18, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 19, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

Date: **December 20, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 21, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 22, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 23, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 24, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 25, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 26, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 27, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 28, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

Date: **December 29, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 30, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **December 31, 2009**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **January 1, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

MEMORIAL DAY/JULY 4TH, 2010 HOLIDAY DATES

Date: **May 20, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **May 21, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **May 22, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **May 23, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **May 24, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **July 1, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **July 2, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **July 3, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **July 4, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

Project Title	Applicant
FY2010 Comprehensive DUI Enforcement Program	

Defined Program Parameters

Core Enforcement Hours 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS
PER ENFORCEMENT PERIOD

AUGUST/LABOR DAY 2010 HOLIDAY DATES

Date: **August 19, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **August 20, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **August 21, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **September 2, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **September 3, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **September 4, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **September 5, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: **September 6, 2010**

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Total $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

Special Event Enforcement Work Sheet
(Make extra copies as needed)

8 OFFICERS PER EVENT MAXIMUM.
8 HOUR SHIFTS MAXIMUM.
SPECIAL EVENT ENFORCEMENT REQUIRES ADDITIONAL WRITTEN JUSTIFICATION AND APPROVAL FROM THE PROGRAM COORDINATOR.

***** Please describe in detail, the nature of the event, past history, crash data, arrest data, or problems necessitating the additional manpower for alcohol enforcement and any other information necessary to consider for additional enforcement.**

Date: _____ Event: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____
3: _____ hrs @ $_____ = $_____
4: _____ hrs @ $_____ = $_____
5: _____ hrs @ $_____ = $_____
6: _____ hrs @ $_____ = $_____
7: _____ hrs @ $_____ = $_____
8: _____ hrs @ $_____ = $_____

_____ _____

Approved: Joseph T. Cristalli, Jr. **Disapproved:** Joseph T. Cristalli, Jr.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

Sobriety Check Point Work Sheet

(Make extra copies as needed)

8 OFFICERS PER CHECKPOINT MAXIMUM.
8 HOUR SHIFTS MAXIMUM

Core Enforcement Hours: 17:00 - 04:00

Date: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____
3: _____ hrs @ $_____ = $_____
4: _____ hrs @ $_____ = $_____
5: _____ hrs @ $_____ = $_____
6: _____ hrs @ $_____ = $_____
7: _____ hrs @ $_____ = $_____
8: _____ hrs @ $_____ = $_____

Date: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____
3: _____ hrs @ $_____ = $_____
4: _____ hrs @ $_____ = $_____
5: _____ hrs @ $_____ = $_____
6: _____ hrs @ $_____ = $_____
7: _____ hrs @ $_____ = $_____
8: _____ hrs @ $_____ = $_____

Date: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____
3: _____ hrs @ $_____ = $_____
4: _____ hrs @ $_____ = $_____
5: _____ hrs @ $_____ = $_____
6: _____ hrs @ $_____ = $_____
7: _____ hrs @ $_____ = $_____
8: _____ hrs @ $_____ = $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT COST WORK SHEET

(Make extra copies as needed)

Only one Officer allowed per Vehicle at any one time

Defined Program Parameters

Core Enforcement Hours: 17:00 - 04:00

NO SHIFT TO EXCEED 8 HOURS PER ENFORCEMENT PERIOD

EXPANDED DUI ENFORCEMENT TO BE CONDUCTED DURING THE CORE DAYS OF THURSDAY 17:00 - SUNDAY 04:00 ONLY.

Please include any specific dates where specialized town-wide events are planned necessitating additional DUI patrols over and above the designated core hours. Also include any specific dates where based on past history, additional alcohol enforcement is needed.

EXPANDED DUI ENFORCEMENT DATES

Date: _____ Event: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: _____ Event: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: _____ Event: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

Date: _____ Event: _____

Enforcement Officer # 1: _____ hrs @ $_____ = $_____
2: _____ hrs @ $_____ = $_____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

BUDGET DETAIL

PLEASE COMPLETE PROJECT WORKSHEET(S) PRIOR TO COMPLETING THIS PAGE.

(A) PERSONAL SERVICES

Total Estimated Wages (Sum of all worksheets)	**(1)**	$
Overtime Fringe Benefit Rate @ _____._____% Multiply this rate (if applicable) times the Total Estimated Wages	**(2)**	$
Add Total Estimated Wages and Fringe Benefit Costs for **Grand Total Amount**	**(3)**	$
Please round up the Grand Total Amount to the next highest $100.00 (i.e. $1,852.11 to $1,900.00)	**(4)**	$

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

City/Town of: _____

FRINGE BENEFIT CERTIFICATION STATEMENT

I hereby certify that the fringe benefit rate of _____% is the rate authorized by the City/Town of: _____ for application against all **OVERTIME** hours worked by the sworn police agency personnel for the following time period: From: _____ to _____.
(Date) (Date)

The category/percentage breakdown of this rate is as follows:

Cost Category	Percentage
1. _____	_____ %
2. _____	_____ %
3. _____	_____ %
4. _____	_____ %
5. _____	_____ %
6. _____	_____ %
7. _____	_____ %
8. _____	_____ %
Total Overtime Fringe Rate	_____ %

I further certify that this statement is correct in all respects and that the fringe benefit rate identified above accurately represents the OVERTIME fringe benefit costs to the municipality for the individuals employed under this project.

City/Town's Chief Financial Officer

Name: _____

Title: _____

Ink Signature: _____

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

PROJECT EXPENDITURES --- REIMBURSEMENT REQUIREMENTS

This is a federally reimbursable program. The cost of all expenses incurred under this project must first be paid for with municipal or state agency funds. The sub-grantee may then apply for reimbursement based on the procedures and policies listed below.

Project Start Date	Billing Period Ending Date	Reimbursement Deadline
	January 1, 2010	February 1, 2010
2nd Billing Period Start Date	**Billing Period Ending Date**	**Reimbursement Deadline**
January 2, 2010	July 5, 2010	August 1, 2010
3rd Billing Period Start Date	**Project Ending Date**	**Reimbursement Deadline**
July 6, 2010	September 12, 2010	October 12, 2010

-- Only expenses contained in the approved Highway Safety Project application may be claimed for reimbursement.

-- Expenses **MUST** be incurred within the approved Project Start and Ending Dates. (see above)
Please verify the Project Start Date and Project Ending Date prior to any project activity.

-- **PERSONNEL SALARIES** -- Personnel salary expenditures are authorized as part of this project. Completed and signed ***"Highway Safety Program Time Sheet & Activity Reports"*** **MUST** accompany these expenditures for reimbursement. **Under no circumstances may an employee sign their own time sheet as employee and supervisor - even if they are the ranking officer for that shift. All time sheets must have two separate individual and legible signatures and they must be originals. Photocopies or faxed timesheets are not acceptable forms of reimbursable documentation.**

-- Under the terms and conditions of this project application, ALL SUPPORTING DOCUMENTATION must be submitted to the Transportation Safety Section no later than **thirty (30) days after the billing's ending date**.
Please verify the Reimbursement Deadline prior to any project activity.

-- All claims that are missing required support documentation will be returned to the grantee and will not be processed for reimbursement until all required documentation is submitted and filled out completely and properly.

FAILURE TO MEET THE REIMBURSEMENT REQUIREMENTS SET FORTH MAY RESULT IN YOUR CLAIM BEING DENIED.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	

BUDGET SUMMARY

Federal Share	75.00%
State/Local Share	25.00%

BUDGET SUMMARY SUBMITTAL

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES		FEDERAL FUNDS (75%)	
CONTRACTUAL SERVICES		NON-FEDERAL FUNDS (25%)	
OPERATING COSTS		**TOTAL FUNDS (100%)**	
EQUIPMENT			
INDIRECT COSTS			
TOTAL BUDGETED			

BUDGET SUMMARY APPROVAL (TSS USE ONLY)

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES		**FEDERAL FUNDS (75%)**	
CONTRACTUAL SERVICES		**NON-FEDERAL FUNDS (25%)**	
OPERATING COSTS		**TOTAL FUNDS (100%)**	
EQUIPMENT			
INDIRECT COSTS			
TOTAL BUDGETED			