

# CONNECTICUT DEPARTMENT OF TRANSPORTATION

## Special Provision/Specification/Permit - Digital Submissions

Project:            –

Date:

Designer:

Submission Type:                   **(If you are re-submitting Special Provisions/Specification/Permits please enter a justification below).**

Justification for Resubmission:

### Instructions:

1. Open the template digital submission PDF document located on the Contract Development Website.
2. Fill in the above required transmittal information.
3. Insert the required data (Word Files or PDF files) by selecting add attachments on the attachments bar. See Figure 1 below.



**Figure 1**

4. Name the PDF appropriately by project stage (i.e.HW\_DS\_FS\_FDP\_0092\_0532.pdf) and transmit the PDF via CD/DVD to your designated Consultant Liaison or via to the 202\_Design\_Submissions folder in ProjectWise or CTDOT\_Projects (X Drive). For a resubmission, name the file with a REV1 after the project number (i.e. HW\_DS\_FS\_FDP\_0092\_0532\_REV1.pdf).