

Task-Order Fabrication Inspection/Materials Testing Services
This solicitation is being extended to all interested firms.

LEGAL NOTICE – CSO Solicitation No. 2090-2091

The Connecticut Department of Transportation (ConnDOT) is seeking to engage two consulting engineering firms to provide inspection services for Structural Steel Fabrication, Steel Coatings, and Precast/Pre-stressed Concrete Fabrication. Structures that are fabricated and/or painted at various plants throughout the United States will typically require on-site inspections. In addition the firms must provide services for the sampling and testing of materials such as Hot Mix Asphalt Mixtures, Aggregates, and Portland Cement Concrete, as well as applicable office engineering tasks.

Depending on the type of structure being fabricated, certifications required for inspectors are as follows:

- Structural Steel – Qualified in accordance with the programs established and presented by the American Welding Society (AWS) as a Certified Welding Inspector (CWI).
- Structural Coatings – Qualified in accordance with programs established and presented by NACE International (NACE International Coating Inspector Training and Certification Program - NICITCP) as a Certified Coating Inspector.
- Precast Concrete – Qualified in accordance with programs established by the American Concrete Institute (ACI) as an ACI Level I Field Testing Technician and the Northeast Transportation Training Certification Program (NETTCP) as a Concrete Technician.
- Prestressed Concrete - Qualified in accordance with programs established and presented by the Prestressed Concrete Institute (PCI) including a Quality Control Personnel Level I and II certification.

Depending on the type of service, NETTCP certifications are required for sampling and testing materials for the following services:

- Hot Mix Asphalt (HMA) and Aggregate Testing – NETTCP certifications include Concrete Technician with ACI certification, HMA Paving Inspector (HMAPT), HMA Asphalt Plant Technician, Soils and Aggregate Laboratory Technician, PG Asphalt Binder Laboratory Technician, and Quality Assurance Technologist. A firm must maintain staff with active NETTCP certifications. Staff may hold multiple certifications.

The firms performing work under this contract must provide a means to address to the satisfaction of ConnDOT any conflicts of interest which arise from such firms performing quality control services for a fabricator/material supplier at which it is also performing quality assurance services under this contract.

The contracts will cover a three (3) year period with up to three hundred (300) assignments anticipated for each firm with an expected commencement date in September of 2009. The contracts may be extended for a period not to exceed one year to complete previously assigned tasks only.

If your firm would like to be considered for one of these assignments, your submittal should consist of a letter of interest limited to one (1) page, a Department FORM CSO 255 and a maximum of seven (7) resumes which are limited to two (2) pages each. One of the resumes must be that of the proposed Project Manager in charge of the work, as well as the assurance that he/ she will be available for work when required. The firm for which this person is employed shall be the prime inspection agency, which must administer the contract. (The CSO 255 form can be found online at www.ct.gov/dot/consultant.) **Four copies of the submittal are required and they must be either postmarked by, or, if hand delivered, received by 4:00 p.m. on May 12, 2009.**

Included in the submittal must be a brief narrative summarizing your current inspection/testing workload and a narrative description of proposed staff, qualifications, discipline experience and expertise in (1) structural steel fabrication; (2) steel coatings; (3) precast/pre-stressed concrete fabrication; (4) hot mix asphalt materials testing; (5) aggregate sampling and testing; and (6) familiarity with ConnDOT's fabrication inspection and materials testing standards and procedures. Responding firms must also provide copies of the required certifications for the proposed inspectors showing that they are in current standing. Further information can be found at www.ct.gov/dot (Publications – Manuals – 2004 Materials Testing Manual).

Please be advised that there is no disadvantaged business enterprise (DBE) goal assigned for these projects. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for DBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Joint venturing will not be allowed.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

Please be advised, that as of August 1, 2007, the Office of Policy and Management has updated its contracting affidavits and certifications, as well as the timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this project, the planning date is March 18, 2009. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with the Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5 (Consulting Agreement Affidavit), in its revised format (Rev. 10-31-07), must be completed and **one copy** should be submitted with your letter-of-interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with

subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts, as defined in P.A. 07-1, having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges reviewing the State Elections Enforcement Commission's (SEEC) notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. (The SEEC Form 11 can be found online at www.ct.gov/SEEC by clicking on Special Contribution Bans link in the left hand column and following the Forms-Contractor Reporting Forms links.) SEEC Form 11 is hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit and affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm licensed to do business in the State of Connecticut. Proof of Professional Liability Insurance coverage with a maximum deductible of two hundred fifty thousand dollars (\$250,000) must be submitted on Department Forms CON-32 and DOC-001 prior to the start of the negotiations process.

Circumstances may require rescheduling or cancellation of an assignment and, should such action be necessary, ConnDOT would be under no obligation to provide supplementary work for the engineering firms selected for these assignments.

ConnDOT reserves the right to add additional services of a similar nature for a separate selection should additional services become available prior to the interview phase of the selection process.

All letters of interest must be addressed to the Construction Administrator, State of Connecticut, Department of Transportation, 2800 Berlin Turnpike, Room 4206, PO Box 317546, Newington, CT 06131-7546. Facsimile transmittals will not be accepted. Hand delivered letters should be brought to the front desk at the aforementioned address by 4:00 p.m. on May 12, 2009. Responses hand carried or postmarked after this date and time will not be considered.

All inquiries regarding this request for letters of interest shall be directed to the Consultant Selection Office at (860) 594-3017.

Connecticut Department of Transportation
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