

(860) 594-3017

May 4, 2007

Dear Consultant:

Please do not list employees of this Department when providing references in Section H of the Department's project submittal form (CSO 255) as that might be perceived as a potential for bias or conflict of interest.

Please be advised that the Evaluation Panels take the past performance evaluations of all firms that have done work for the Department into consideration when reviewing submittals for new projects, therefore, it is not necessary for your submittal to include Department employees as a reference for your firm.

Sincerely,
Simone Cristofori
Consultant Selection Office