Subject: On-Call Appraisal Services

The Office of Rights of Way is soliciting Certified General Appraisers to provide On-Call Appraisal Services. These services will be requested when the workload is too large for our staff to handle or when the Department is in need of a second opinion.

In order for an applicant to be considered, the Appraiser must possess a current State of Connecticut Certified General Appraiser License from the Department of Consumer Protection. In addition, the Appraisal Organization must maintain the following Insurance throughout the life of the Contract: Commercial General Liability, Automobile Liability and Workers’ Compensation Insurance. The limits are as follows: Commercial General Liability Insurance must specify a minimum of $750,000 per occurrence or an aggregate of $1,500,000.00 and Auto Liability Insurance must specify a minimum of $500,000 per occurrence or an aggregate of $1,000.00. If applicable, Workers’ Compensation Coverage is based on State Statute and limits should be discussed with Appraiser’s Insurance Company.

There will be an orientation meeting with any potential candidates to discuss the details regarding insurance, the required Affirmative Action Plan and the scope of our work. If you are approved, you may do work for other State Agencies as well as for the Department of Transportation.

All disadvantaged and/or minority applicants are encouraged to apply. We will assist any disadvantaged and/or minority business with the paperwork necessary to become a certified DBE in the State of Connecticut.

This application process begins with a phone call to Mr. Thomas Fox at (860) 594-2415 to request an application package. Should you have any specific questions concerning this matter please contact Mr. Fox at the telephone number listed above. We look forward to hearing from you.