

Complete the application in its entirety, signed by the applicant, property owner and appropriate town official and return it to the address noted at the top of the application form for processing, together with a 1" = 40' scaled plot plan of each proposed sign location and its relative position to permanent features such as streets, bridges and buildings.

Public Act 86-209, effective August 1, 1986 establishes a non-refundable application fee which must accompany, and is for, each application that is submitted for processing. The payment fee schedule for the application is as follows:

1. Each application for a sign structure consisting of one or more sign faces at least one of which is 300 square feet or greater - \$50.00.
2. Each application for a sign structure consisting of one feet or more sign faces, with the largest face being less than 300 square - \$25.00.

Make the application fee, check or money order, payable to the Treasurer, State of Connecticut and enclose it with the application. Applications not completed in its entirety or without the fee and scaled plot plan will not be logged in for processing and will be returned to the applicant as incomplete. Do not submit a check for the permit fee until we have determined that your proposed sign will be in legal compliance.

Should you wish a copy of our book of regulations governing outdoor advertising signs in the State of Connecticut or have any questions, please contact Mr. Joseph Staron at our office address or telephone him at (860)-594-2386.