

**Minutes**  
**Bradley Board of Directors**  
**Bradley Board Room**  
**Thursday, December 16, 2010**  
**8:00 a.m.**

**Members Present:** Chairman Caren Kittredge, Scott Kaupin, Michael Long, Steve Wawruck, Comr. Jeffrey Parker, and Comr. Joan McDonald

**Members Absent:** None

I. Chairman Kittredge called the meeting to order at 8:09 a.m.

II. Chairman's Comments

Chairman Kittredge opened the meeting and noted a quorum.

Chairman Kittredge presented the 2010 Chairman's Award to the "JetBlue Negotiation and Incentive Team" consisting of: Bradley Team Members (Mr. Eric Waldron and Ms. Stacey Doan) and DOT Key Staff (Dep. Comr. Albert Martin, Ms. Charlene Casamento, Ms. Cheryl Malerba, Mr. Steve Korta, Mr. Mark Daley, and Ms. Denise Rodosevich). Chairman Kittredge recognized the efforts of those individuals, as well as others, in securing JetBlue service at Bradley International Airport.

III. Approval of Minutes – October 21, 2010 and November 8, 2010

Mr. Kaupin made a motion (Seconded: Mr. Wawruck) to approve the minutes from the October 21, 2010 Board meeting. Voice vote—motion passed.

Mr. Kaupin made a motion (Seconded: Mr. Wawruck) to approve the minutes from the November 8, 2010 Special Board meeting. Voice vote—motion passed.

IV. Reports

Eric Waldron provided a general update on the Airport's operations. Mr. Waldron said that operations over the Thanksgiving Holiday ran smoothly. The "opt out" protest did not really materialize. Parking operations went well, with about 500 spaces left. With regard to passenger numbers, Mr. Waldron said that for the first time since 2006, the Airport has seen year-over-year enplaned passenger increases over six consecutive months with November at +13%. The inaugural launch of JetBlue was held on November 17. The Airport has experienced two winter weather events so far. Two new "Striker 1500" vehicles have been acquired by the Airport's Rescue and Firefighting unit. These trucks complement the current equipment. A live demonstration and media event was held on November 10. Two new glycol recovery vehicles have been ordered (with one received) to replace outdated equipment. Mr. Waldron said that a new Dunkin' Donuts kiosk has been installed in the ticketing lobby adjacent to the former Main Street Café location. Mr. Waldron, and the Board, extended their congratulations to Ms. Deb Donahue and her staff at the Paradies shop. Ms. Donahue and her staff were recently honored with a number of awards at the November 30 Paradies Shops annual management seminar and vendor show. The Bradley Paradies Shops received "Best Customer Service", "Best Public Relations" and several other awards. The Bradley Family Day's annual wine and

cheese event was held on November 19 and raised approximately \$10,000 to benefit the Hole in the Wall Gang charity. The project to replace drains on the aircraft ramp has been completed in time for the winter season.

Mr. Mark Daley reported that the annual audit of the Enterprise Fund has been completed and a report on same will be presented later in the meeting. Mr. Daley discussed the FY 2011 Budget assessment for the period ending September 30, 2010 (first quarter of the fiscal year). Total operating revenue of \$14.1 million year to date is 2.4% above budget with rental car and terminal concession revenues having the largest surplus. Airline revenues are also modestly above budget. A public hearing was held on November 30 regarding the airline rate regulation. No negative comments were received and the regulation is now awaiting approval by the State's Attorney General. A presentation to the airlines regarding the regulation changes is scheduled for mid-January. Mr. Daley distributed the budget development schedule for FY 2012 to the Board.

Presentation of FY 2010 Audit by Blum Shapiro: Mr. Reed Risteen of Blum Shapiro reported on the recently completed audit of the Airport's finances.

Mr. Luis Perez provided an update on marketing and route development. Mr. Perez said that JetBlue's CEO was at Bradley last Friday and expressed his satisfaction with their service at Bradley. Mr. Perez said he is hopeful that more destinations can be added by JetBlue in the future. With regard to passenger numbers, Mr. Perez said that November 2010 looks to be 8.43% higher than November 2009. He said that a modest 1% increase over last year's total numbers is expected, as compared to previous years' double-digit losses. Mr. Perez then presented the 2011 Marketing Plan. Mr. Long commented that the Airport's primary goal should be the establishment of transatlantic service. Chairman Kittredge agreed and stated that it is important to look at transatlantic opportunities judiciously while exercising fiduciary responsibilities. Board members discussed additional routes further and the impact of airline consolidations on service at Bradley.

Mr. Waldron reported on alternatives/options for the taxicab holding lot. After presenting three options, Mr. Wawruck said that he believes the lot must be relocated to an area off Route 75 in light of the noise, behavior of the drivers, and the pedestrian safety issue when drivers cross the roadway. Chairman Kittredge asked DOT and Airport staff to revisit the options with a view toward relocating the lot (including finding a temporary solution) and to present those findings at the January 20, 2011 meeting.

#### V. Housekeeping – 2011 Board Meeting Schedule

On a motion by Mr. Long (Seconded: Comr. MacDonald) the Board adopted its meeting schedule for 2011 as follows:

- Thursday, January 20, 2011
- Thursday, February 17, 2011
- Thursday, March 17, 2011
- Thursday, April 21, 2011
- Thursday, May 19, 2011
- Thursday, June 16, 2011
- Thursday, August 18, 2011
- Thursday, October 20, 2011

- Thursday, December 15, 2011

VI. Executive Session

On a motion by Comr. McDonald (Seconded: Mr. Kaupin), the Board went into Executive Session at 9:25 a.m.

The Board came out of Executive Session at 9:45 a.m. on a motion by Mr. Kaupin (Seconded: Comr. Parker).

VII. Adjourn

Mr. Kaupin made a motion (Seconded: Mr. Wawruck) to adjourn the Board meeting at 9:46 a.m.

Respectfully submitted,

Caren Kittredge  
Chairman