

CSO Solicitation No. 2155

Construction Engineering and Inspection Services (Road, Bridge, Aviation)

THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation is seeking to engage one firm to perform the Construction Engineering and Inspection services on the following projects:

- Project No. 0042-0312 consists of the milling & overlaying of I-84 EB and WB in the Towns of East Hartford and Manchester. The scope code for this project is "I".
- Project No. 0033-0128 consists of the milling & overlaying of Route 9 NB and SB in the Towns of Cromwell and Berlin. The scope code for this project is "G".
- Project No. 0048-0194 consists of the pavement preservation of CT 220 in the Town of Enfield. The scope code for this project is "E".
- Project No. 0076-0216 consists of the overlaying of Route 6 in the Towns of Manchester and Bolton. The scope code for this project is "E".
- Project No. 0145-0103 consists of the pavement preservation on I-84 WB in the Town of Union. The scope code for this project is "F".

Information regarding the licensing, certification and qualification requirements for this project can be found in the "Construction Engineering and Inspection Information Pamphlet for Consultants" dated August 2008. (This Pamphlet can be found online at www.ct.gov/dot under the publications link.)

Firms responding to this request should be of adequate size and sufficiently staffed and experienced to perform this assignment and will be required to provide the necessary staffing upon execution of the contract.

Please be advised that the Department currently utilizes Site Manager software for construction management reporting. Firms should also be familiar with the Department's construction policies as outlined in our Construction Manual. (This Manual can also be found online at www.ct.gov/dot/construction under the publications link.)

If your firm desires to be considered for this assignment, your submittal should consist of a one page letter of interest and ConnDOT Form CSO 255, along with a maximum of five (5) resumes, one of which must be that of the proposed engineer-in-charge, as well as assurance that he/she will be available for work when required and one should also be submitted for the Office Engineer. The CSO 255 Form can be found online at www.ct.gov/dot/consultant. **Four (4) copies of the submittal are required and they must be either postmarked by, or, if hand delivered, received by 3:00 p.m. on February 21, 2012.**

Included in the submittal must be a brief narrative summarizing your current construction inspection workload and a narrative description of proposed staff, qualifications, discipline experience and expertise in (1) highway construction; (2) bridge construction, structures and retaining walls; (3) construction survey; (4) maintenance and protection of traffic; (5) environmental issues related to construction; (6) required NETTCP certs; and (7) familiarity with ConnDOT's construction inspection standards and procedures. Responding firms must also provide copies of the required licenses and certifications for the proposed inspectors, resident engineer, and office engineer showing that they are in current standing.

All firms are advised that the prime consultant must perform at least seventy-five (75) percent of the work with employees of the firm. Sub consultant assignments will be permitted for portions of the work up to twenty-five (25) percent of the agreement value.

Please be advised that there is no disadvantaged business enterprise (DBE) goal assigned for this project. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for DBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Joint venturing will not be allowed.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit and affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm(s) will also be required to maintain insurance coverage from a firm satisfactory to the State of Connecticut. A minimum of three million dollars (\$3,000,000) Professional Liability Insurance coverage, with a maximum deductible of two hundred and fifty thousand dollars (\$250,000), will be required. Proof of coverage must be submitted on acceptable insurance forms prior to the start of the negotiations process. The selected Firm shall also carry Railroad Protective Liability and Property Damage Liability Insurance.

Please be advised that the Office of Policy and Management has updated its contracting affidavits and certifications, as well as the timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this project, the planning date is January 13, 2012. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with the Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5 (Consulting Agreement Affidavit), in its revised format (Rev. 10-01-11), must be completed and **one copy** should be submitted with your letter-of-interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts as defined in Conn. Gen. Stat. §9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made a part of this solicitation.

Circumstances may require rescheduling or cancellation of projects and, should such action be necessary, ConnDOT would be under no obligation to provide supplementary work for the firms selected for these assignments.

The Department reserves the right to add additional projects of a similar nature for a separate selection should additional projects become available prior to the interview phase of the selection process.

Please be advised that firms must continue to be prequalified in the specified category in the year a shortlist is finalized and/or a selection is made.

All inquiries regarding this request for Letters of Interest shall be directed to Mr. David Mancini of the Consultant Selection Office at (860) 594-3017.