



State of Connecticut
Department of Economic and
Community Development

Compliance Office and Planning/Program Support

HOME Program Homeowners

Notice: COPS 07-06

Distribution Date: February 28, 2007

Effective: Immediately

SUBJECT: HOME PROGRAM—HOMEOWNER’S ANNUAL AFFIDAVIT

Enclosed is a copy of the Department of Economic and Community Development’s (DECD) “Homeowner’s Annual Affidavit”. As a HOME-assisted homeowner, you are required to complete annually and return the Annual Affidavit to DECD in the enclosed addressed envelope within thirty days from the date of this Notice.

DECD is required to report to the U.S. Department of Housing & Urban Development annually for each project for compliance with HOME rules and regulations. For your residence that means, DECD must ensure that the minimum requirement of use as a principal residence is maintained throughout the compliance period. If the property is not used as the family’s principal residence, the homeowner will be deemed out of compliance even if the violation is corrected before the end of the calendar year.

DECD must annually verify that purchasers are using the housing as their principal residence and this is done with the **Annual Affidavit**. You will receive a new affidavit around this time each year. Failure to return the signed Annual Affidavit is a default of your agreement with the State and could result in legal remedies including but not limited to recouping all or a portion of the HOME assistance. Also, these remedies can be implemented if the housing does not continue to be the principal residence of the family. This Program term is known as “Recapture”. Simply complete the form and return it within 30 days to the Department. Please send the **Annual Affidavit** to:

Scott McNulty, H& CD Agent
DECD Compliance Office Planning/Program Support
505 Hudson Street
Hartford, CT 06106

Please be aware that DECD will periodically test the veracity of the information to ensure that the premises continue to be used as the primary residence. Should you have any questions, please feel free to contact Scott McNulty at 860-270-8212.

Enclosure