

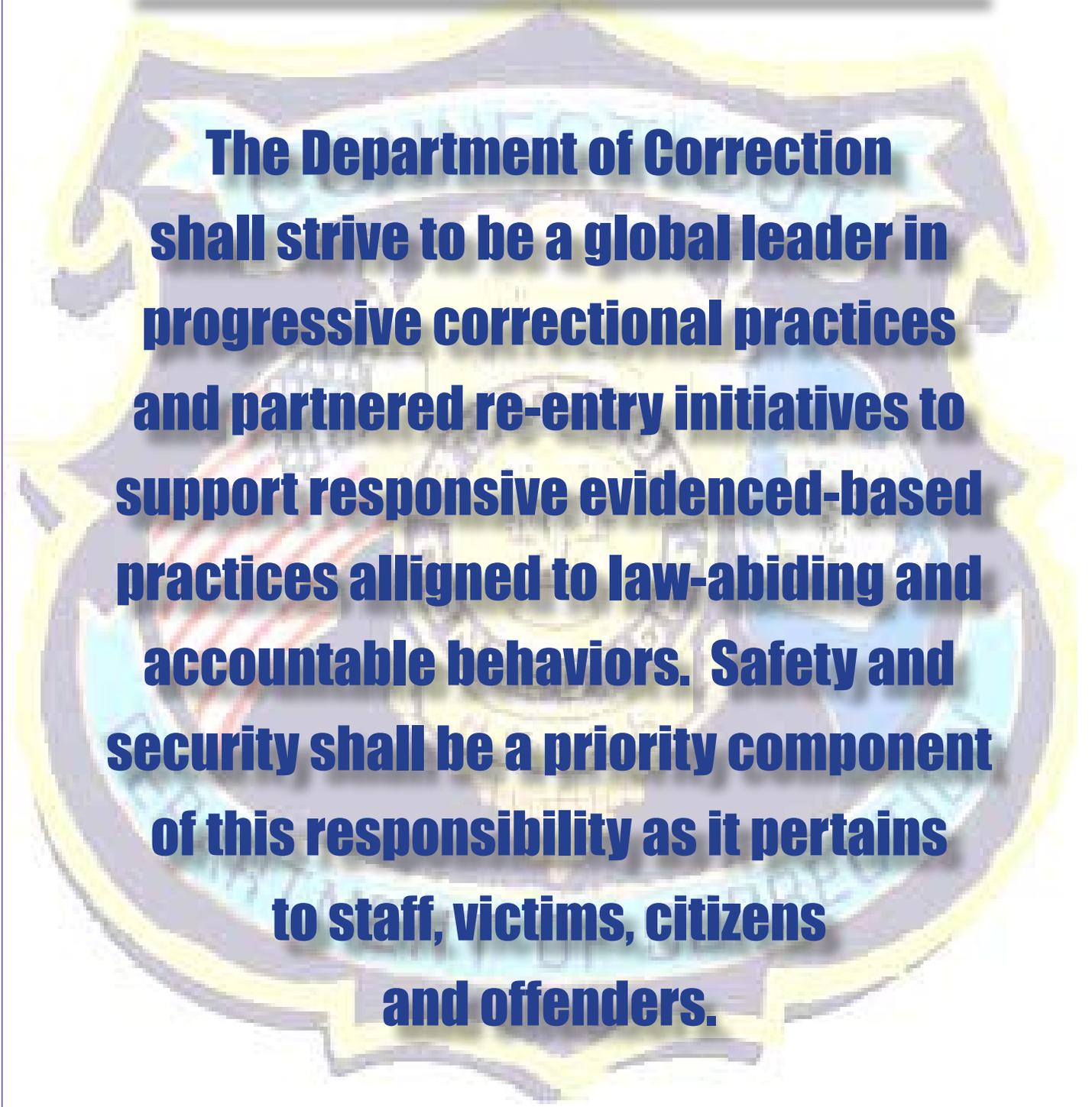
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**Connecticut Department  
of Correction**  
Annual Report

# **Mission Statement**

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**The Department of Correction shall strive to be a global leader in progressive correctional practices and partnered re-entry initiatives to support responsive evidenced-based practices alligned to law-abiding and accountable behaviors. Safety and security shall be a priority component of this responsibility as it pertains to staff, victims, citizens and offenders.**

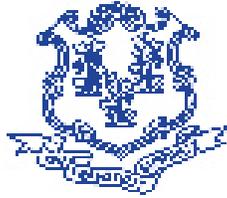
# TABLE OF CONTENTS

IV	Letter from Governor Dannel P. Malloy
V	Letter from Commissioner James E. Dzurenda
VI	Introduction
VII	DOC Map
1-2	DOC At a Glance
3 - 5	Accomplishments and Achievements
6 - 32	Operations Division
33 - 42	Administration Division
43 - 47	External Affairs Division
48 - 50	Health Services Division
50	Legal Affairs Unit
51	Affirmative Action Unit
52	PREA Unit
53 - 63	Retirements
64	Future Initiatives
65	In Memoriam

**Connecticut Department of Correction**

24 Wolcott Hill Road • Wethersfield, CT 06109

[www.ct.gov/doc](http://www.ct.gov/doc)



**Dannel P. Malloy**  
GOVERNOR  
STATE OF CONNECTICUT



July 1, 2014

It is my pleasure to take this opportunity to recognize the achievements of the dedicated professionals of the Connecticut Department of Correction.

The Connecticut Department of Correction provides the citizens of this great state with the safety and security that they have come to expect.

With new Mission and Vision statements, the Department has placed a renewed emphasis on the importance of collaboration among all stakeholders, both public and private, in order to ensure the successful reintegration of offenders back into society.

I commend the men and women of the Connecticut Department of Correction for their unwavering commitment in their service to our great state. Every day, correctional employees meet new and demanding challenges with professionalism, leadership and courage. I am grateful to them for their tireless work and dedication to public safety.

As you review the subsequent pages of this report, I am confident that you will agree that these public servants deserve our respect and gratitude. The Department's impressive record of achievement is one that our state can be justifiably proud of.

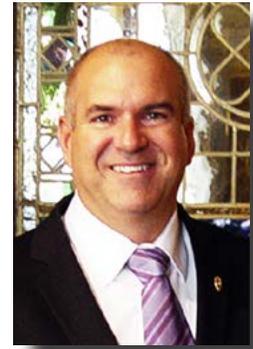
Sincerely,

A handwritten signature in black ink, appearing to read "Dannel P. Malloy".

Dannel P. Malloy  
Governor



James E. Dzurenda  
Commissioner



July 1, 2014

It is with pleasure that I present the Department of Corrections' Annual Report for 2014. This report outlines the Department's current state of affairs and the accomplishments our professional team has achieved this fiscal year.

One of the key changes during the past year has been the refinement of the Mission and Vision of the Agency. I believe that our new, forward-thinking mission statement (which can be seen on page II of this report) embraces the changes occurring within our profession, and the law enforcement community in general, while still staying true to the organization's time-honored foundation of safety and security.

Among the most significant addition to the new mission statement are the words, "partnered re-entry initiatives." These words reflect my firm belief that if we are to succeed in our efforts to reintegrate offenders into society, we must all work together. Ultimately, through the collaboration and assistance of many partners, public and private, this evolution in our state's correctional thinking will ultimately reduce our incarcerated population, reduce the cost of running our prisons, and increase the quality of life for all the citizens of the State of Connecticut.

I am very proud of the incredible commitment from all of the staff of the men and women of the Connecticut Department of Correction, without their dedicated service the milestones we have attained would not have been possible.

I am delighted with our advancements and look forward to our continued success in the upcoming year.

Sincerely,

A handwritten signature in black ink that reads "James E. Dzurenda". The signature is fluid and cursive, with the first name being the most prominent.

James E. Dzurenda  
Commissioner

# INTRODUCTION

## Statutory Responsibility

By act of the Connecticut State Legislature, a cabinet-level Department of Correction was established on July 1, 1968. As one of six unified correctional systems within the nation, the Connecticut Department of Correction confines and controls accused and sentenced offenders in correctional institutions, centers and units, and administers medical, mental health, rehabilitative, and community-based service programs.

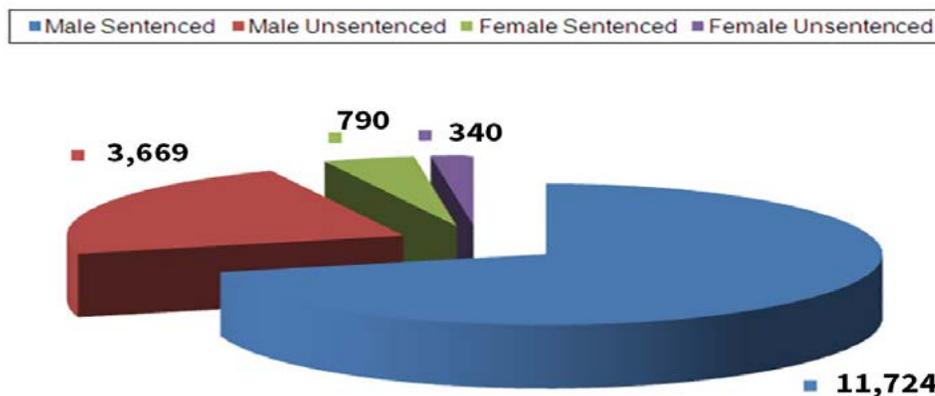
## Public Service

The Department of Correction on June 30, 2014 confined 16,523 offenders, a 2.7% decrease when compared with the incarcerated population on June 30, 2013. Including those offenders on department-administered community supervision, correctional staff supervised on June 30, 2014 a total population of 20,474 offenders, a 2.7% decrease when compared to June 30, 2013.

In addition to incarcerated offenders, the Department also administers community supervision of offenders. On July 1, 2014 correctional staff supervised 3,968 offenders in the community, which represents a 1.0% increase over July 1, 2013 when 3,920 offenders were under community supervision. When adding the number of incarcerated inmates to the number of inmates supervised in the community, correctional staff supervised a total population of 20,519 offenders.

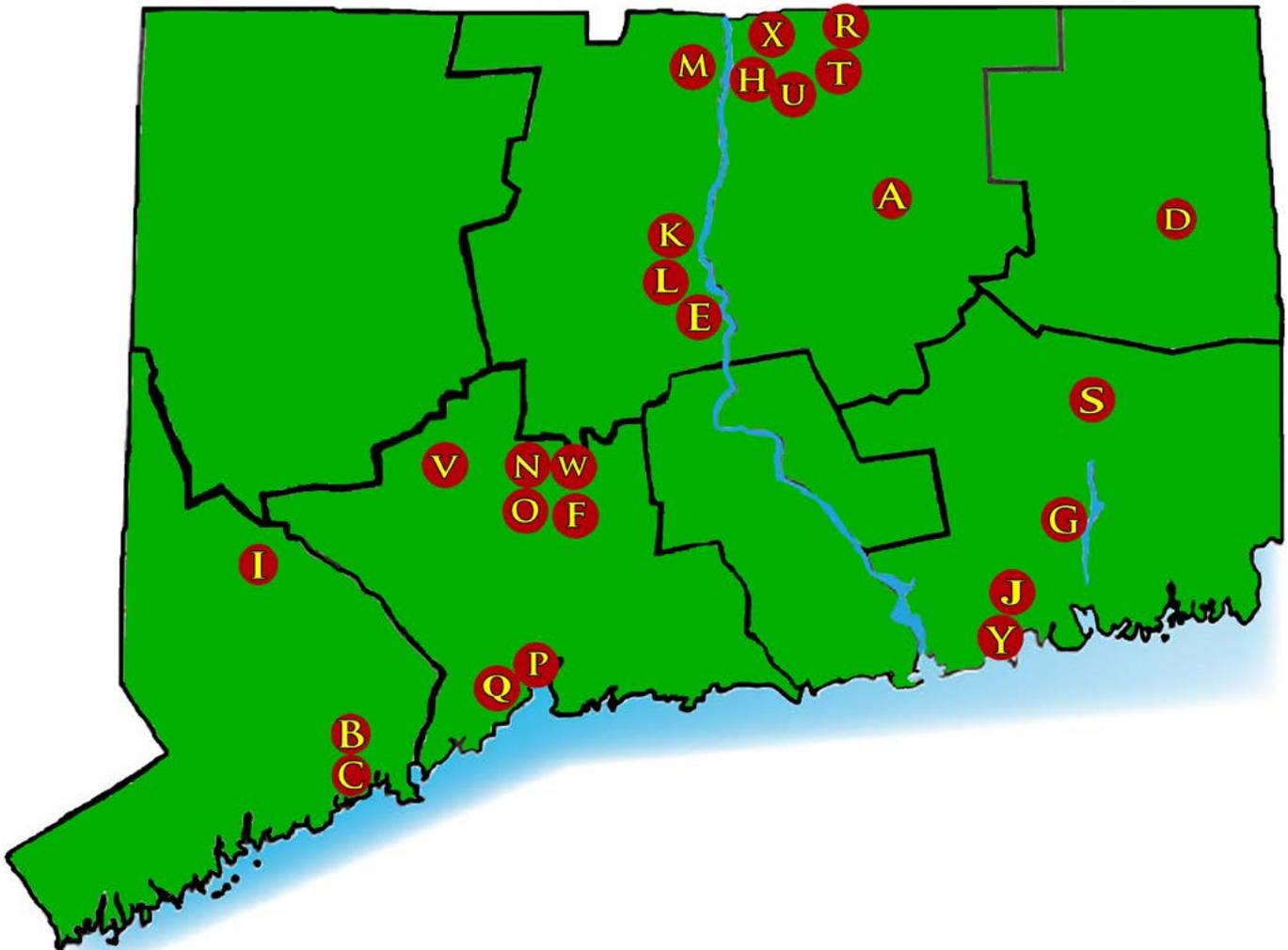
The Parole and Community Services Division strives to enhance public safety through strict supervision of offenders under conditional release to the community. The Parole and Community Services division supports the Department's mission by providing supervision and services that reinforce successful community reintegration.

## Offender Population



# Department of Correction Facility Map

- |   |                                   |   |                               |
|---|-----------------------------------|---|-------------------------------|
| A | Bergin CI, Storrs -CLOSED         | N | Maloney CTSD, Cheshire        |
| B | Bridgeport CC, Bridgeport         | O | Manson YI, Cheshire           |
| C | Bridgeport P&CS Office            | P | New Haven CC, New Haven       |
| D | Brooklyn CI, Brooklyn             | Q | New Haven P&CS Office         |
| E | Central Office, Wethersfield      | R | Niantic Annex, Niantic        |
| F | Cheshire CI, Cheshire             | S | Northern CI, Somers           |
| G | Corrigan-Radgowski CC, Uncasville | T | Norwich P&CS Office           |
| H | Enfield CI, Enfield               | U | Osborn CI, Somers             |
| I | Garner CI, Newtown                | V | Robinson CI, Enfield          |
| J | Gates CI, Niantic - CLOSED        | W | Waterbury P&CS Office         |
| K | Hartford CC, Hartford             | X | Webster CI, Cheshire - CLOSED |
| L | Hartford P&CS Office              | Y | Willard-Cybulski CI, Enfield  |
| M | MacDougall-Walker CI, Suffield    | Z | York CI, Niantic              |



# AT A GLANCE 2013/2014

Budget: \$671,460,269

Starting Salary of a Correctional Trainee \$39,666 / Correction Officer \$44,073

Yearly Cost of Incarceration per Inmate: \$36,321

Average Daily Inmate Expenditure: \$99.51

Correctional Facilities: 15

Parole and Community Services Offices: 5

Training Centers: 1

Offenders Incarcerated: 16,523

Supervised in the Community: 3,951

Parole (all categories): 2,028

Halfway House Placements: 878

Transitional Supervision/Placement: 528

Reentry Furloughs: 6

Total Supervised (incarcerated + community): 20,474

Admissions for FY 2013/2014: 26,555

Releases for FY 2013/2014: 26,993

Most Frequent Offenses:

Violation of Probation (CGS §53a-32) – 13.3%

Sale of Narcotics (CGS §21a-277) – 6.2%

Robbery, First Degree (CGS §53a-134) – 5.4%

Average Age: Male: 35.6 / Female: 35.7

Inmates on Death Row: 10

(Last execution 2005)

Population Reporting Substance use/abuse: 75%

Percentage of Sentenced Population Receiving Treatment for substance abuse: 23.1%

Education:

Percentage of inmate population without a High School Diploma or GED: 50%

14,396 students enrolled in school during 2013/2014

GEDs awarded: 721

Recidivism Rates in Connecticut - based on 16,286 sentenced offenders for a two-year period after their release in 2008:

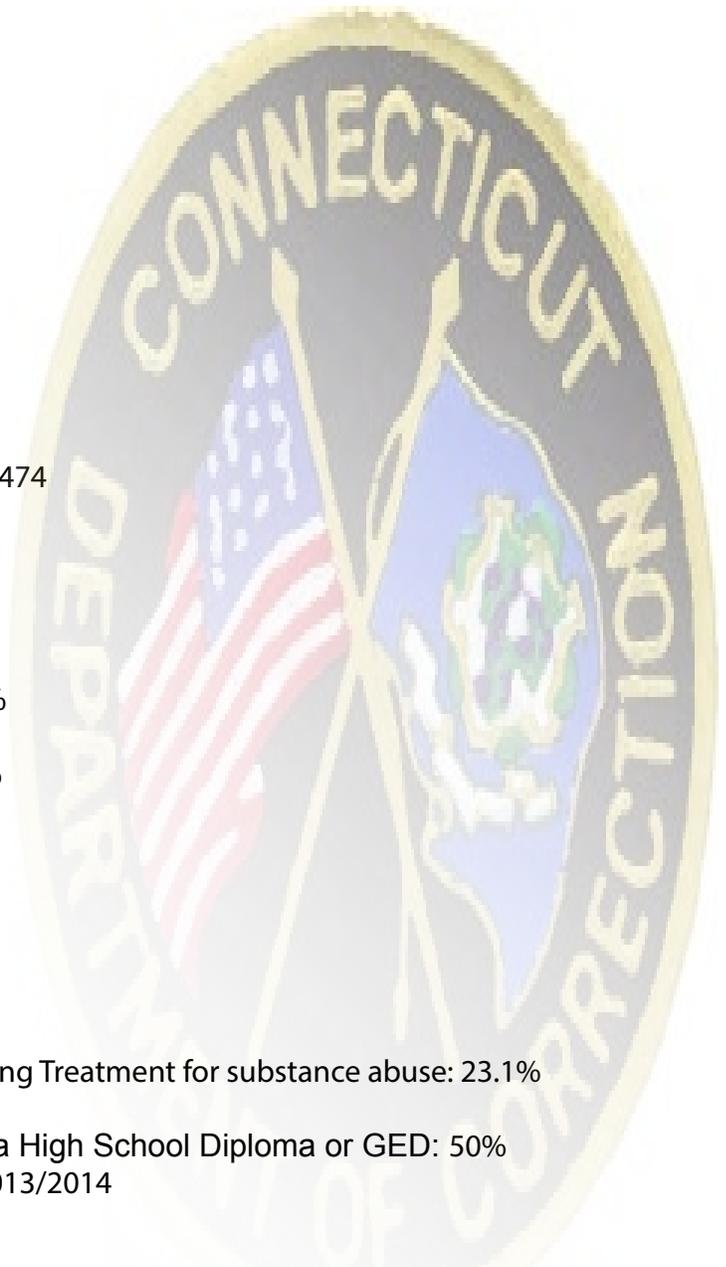
46% of those released at the end of their sentence from a facility were reconvicted

22% of those completing their sentence on Transitional Supervision were reconvicted

7% of those who completed their sentence while on Parole were reconvicted

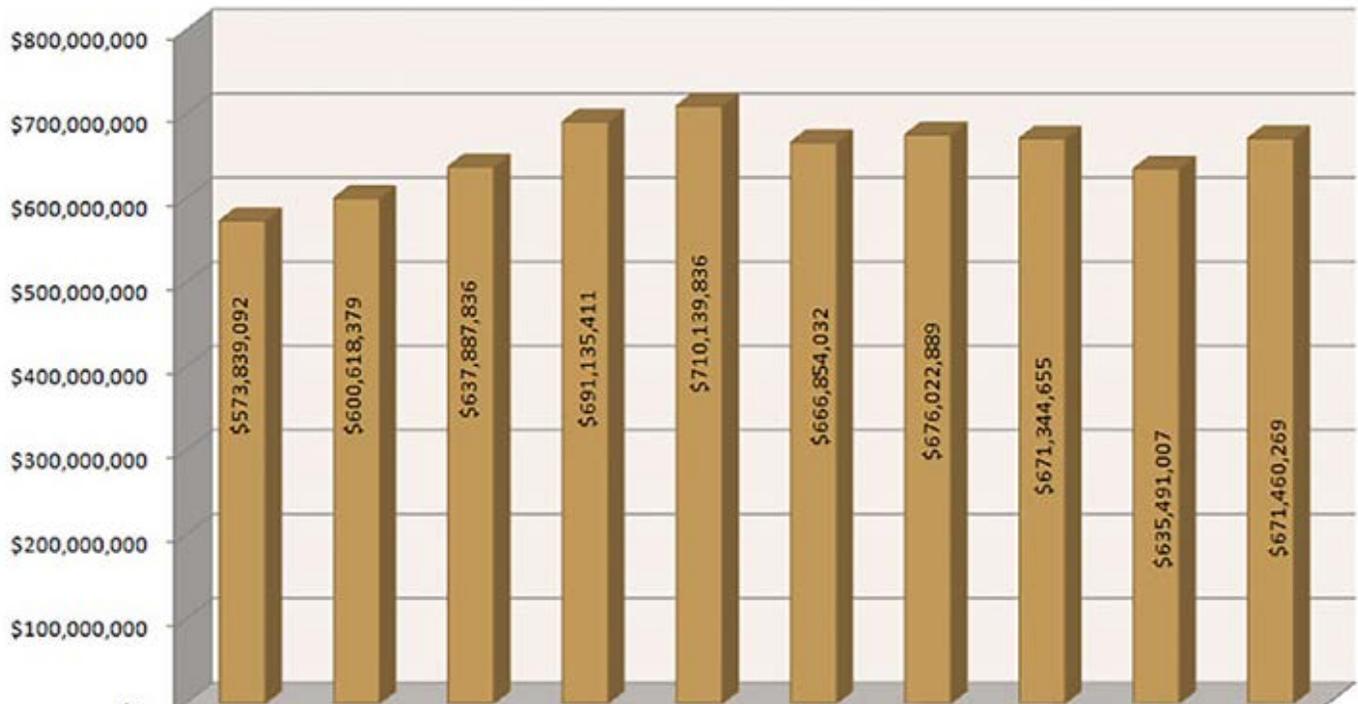
39% the total overall reconviction rate of those in the study group

Food Service Meals Served: 18,295,650 (meal cost per day \$2.78)

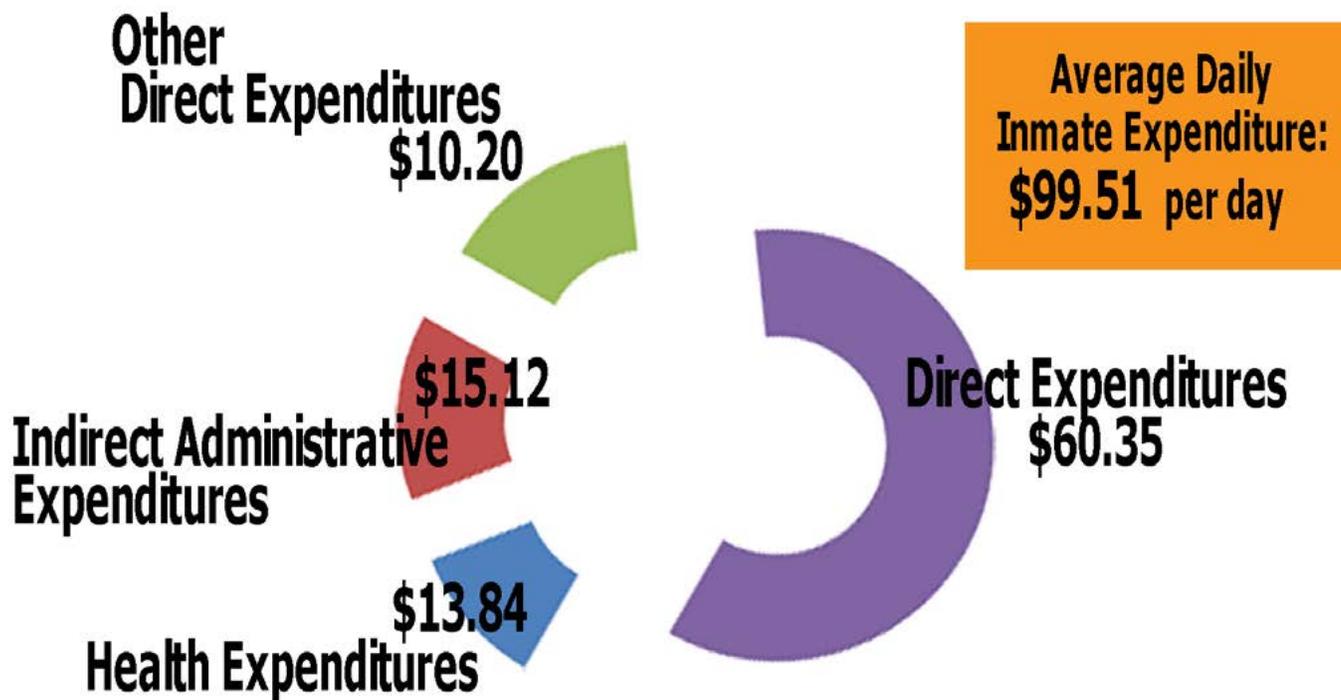


# AT A GLANCE 2013/2014

## Correctional Budget by Fiscal Year



## Average Daily Inmate Expenditures Breakdown



# ACCOMPLISHMENTS & ACHIEVEMENTS

## JULY 5, 2013

The agency's efforts to positively impact the delivery of services to the youth population resulted in the creation of the Youth Development Unit (YDU). This expansion project was designed to provide special education services and programming for youth offenders on a restrictive status placement. The environment is more educationally sound providing quality sequential learning and allowing students to focus on their academics as well as life skills. This new environment has allowed educators to provide academic services in a traditional classroom environment. This setting allows students (inmates) the ability to collaborate and work in teams, as well as, build upon prior knowledge from the previous day's learning. More concrete, sequential teaching is being provided allowing students to build upon their knowledge and continue with learning that requires higher-level thinking. The new YDU has allowed for more collaboration between the custody and education staff.

## JULY 2013

As part of an extensive restructuring plan of the agency, high bond pre-trial inmates were moved to the Northern Correctional Institution (NCI). This decision resulted in a more efficient operation based on better utilization of the existing infrastructure and available bed space. This was accomplished while sustaining all inmate programming and providing opportunities for staff development. Through the years, Northern Correctional Institution has altered its mission and inmate populations in order to meet the changing needs of the agency. After much planning, major changes were made to the structure of the Administrative Segregation (AS) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. All of these efforts and initiatives resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern CI for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. With that, the staff and administration formulated a way to provide traditional educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern CI closely resemble those provided in a regular level-4 general population facility. Northern C.I continues to modify its mission to better serve the agency and the services it provides to various inmate populations.

## JULY 31, 2013

Following a complete build-out and renovation to the existing three-story North Wing building at the Bridgeport Correctional Center, Commissioner Dzurenda and Warden Timothy Farrell welcomed members of the community to the rededication ceremony. This building was constructed in 1956 and has been totally renovated to include all new utilities, windows, roof, heating, ventilation, air conditioning, mechanical, electrical and plumbing equipment. This project also incorporated the newest technologies used in security electronic systems and energy conservation.

## SEPTEMBER 1, 2013

The Department of Correction's Domestic Violence Program was rewritten in 2013 and improved to include expanded topics such as: what is a healthy relationship, warning cues and behavior management, and motivation to change. An outside vendor provided Clinical Supervision and training regularly to the Department of Correction's forty-two trained Domestic Violence Counselors. The program is, at minimum, a basic education program designed to introduce the offenders to the definition of domestic violence and introduce the concept of responsibility for actions.

# ACCOMPLISHMENTS & ACHIEVEMENTS

## OCTOBER 1, 2013

The Department of Correction's Health Services Unit, in conjunction with the APT Foundation, implemented a Methadone Treatment Program at the New Haven Correctional Center. This successful program supports the agency's position on continuity of care for our offender population. This program ensures that offenders, who were receiving methadone treatment prior to incarceration, continue to receive treatment and addiction services.

## NOVEMBER 26, 2013

The Department of Correction's Victim Services Unit successfully launched the implementation of the Connecticut Statewide Automated Victim Information and Notification (CT SAVIN), with the goal of adding another layer to our registered victim's notification through this system. CT SAVIN is a confidential service that provides crime victims and their family members, victim advocates, and members of the community a free and confidential notification when there is a change in status of a particular offender. This system will allow the public to receive phone and/or email notifications when an offender is being considered for community release or when an offender is going to be discharged at the completion of their sentence.

## NOVEMBER 26, 2013

Governor Dannel P. Malloy announced the appointment of James E. Dzurenda of Stratford to Commissioner of the Connecticut Department of Correction. Commissioner Dzurenda, who most recently served as the agency's Deputy Commissioner of Operations, has almost three decades of experience at the DOC and has been serving in the role of Interim Commissioner since the retirement of Commissioner Leo Arnone on April 1, 2013. Governor Malloy complimented Commissioner Dzurenda's invaluable experience, knowledge and dedication to the Department of Correction.

## DECEMBER 1, 2013

The Program and Treatment Unit implemented Dr. Stephanie Covington's Helping Women Recover Substance Abuse Program at York CI for female offenders. Dr. Covington is a clinician, author, organizational consultant, and lecturer and is recognized for her pioneering work in the area of women's issues; Dr. Covington specializes in the development and implementation of gender-responsive and trauma-informed services in both the public and private sectors. The version purchased by the DOC is specific to offenders in the criminal justice system. The Helping Women Recover program offers counselors, mental health professionals, and program administrators the tools they need to implement a gender-responsive, trauma-informed treatment program in group therapy settings or with individual clients. Helping Women Recover is specifically designed to meet the unique needs of women who are addicted to drugs or alcohol or who have co-occurring disorders. The program is included in SAMHSA's National Registry of Evidence Based Programs and Practices and has been implemented in more than 1,100 criminal justice programs with more than 29,000 women participating in the program.



# ACCOMPLISHMENTS & ACHIEVEMENTS

## FEBRUARY 24, 2014

Under the direction of Governor Dannel P. Malloy, state agencies are implementing the LEAN process improvement system - a system used to continuously improve any work-related process through the elimination of waste. The Department of Correction held its first ever Kaizen event in February, a week-long exercise in which teams identify needed improvements and develop a one-year plan to implement the improvements. The department focused on four processes to "Lean" for this event: recruitment, policy and standards, procurement and the community release process.

## FEBRUARY 26, 2014

After testifying in front of the Executive and Legislative Nominations Committee Hearing on February 18, at the Legislative Office Building in Hartford, the nomination of James E. Dzurenda by Governor Dannel P. Malloy to be the Commissioner of the Department of Correction was officially confirmed by the State Senate on Wednesday, February 26, 2014.



**Department of Correction staff members take part in the agency's first ever LEAN processes Kaizen event.**

## APRIL 1, 2014

After seeking the input of stakeholders from various agencies and community providers, the Department of Correction unveiled its newly updated mission statement. The new Mission Statement (which appears on page II of this publication) among other things, emphasizes the department's renewed commitment to partner and collaborate with other organizations that have a vested interest in reducing the rate of recidivism among offenders.

## APRIL 22, 2014

A total of 19 supervisors from the Manson Youth Institution were awarded the Connecticut Employee Support of the Guard and Reserve's (ESGR) Patriot Award. An office within the U.S. Department of Defense, ESGR, promotes cooperation between Reserve component service members and their full-time employers. An important part of ESGR's mission is to recognize outstanding employer support. To that end, ESGR grants a series of Department of Defense awards, the first of which is the Patriot Award. An employee serving in the National Guard or Reserve, or the spouse of a Guard or Reserve member, may nominate individual supervisors for support provided directly to the nominating Service member and his or her family.

## MAY 9, 2014

Carrying on a tradition that was established by the Department of Correction's previous Commissioner, Leo Arnone, the current Commissioner, James E. Dzurenda, officially swore-in many of his top administrators during a ceremony held in the historic Old Judiciary Room of the Connecticut State Capitol.

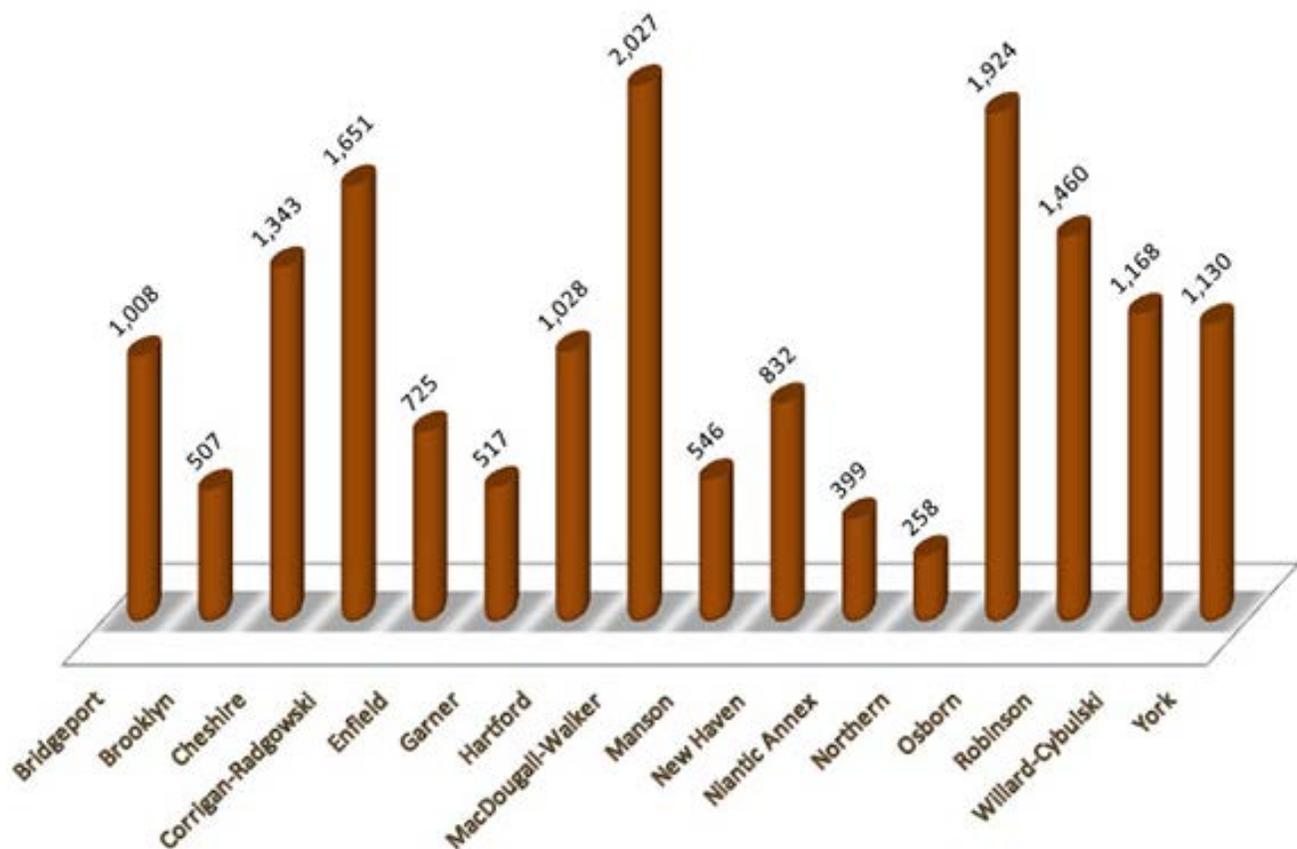
# OPERATIONS & REHABILITATIVE SERVICES DIVISION



Deputy Commissioner  
**Scott Semple**  
24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7487

The Deputy Commissioner of the Operations and Rehabilitative Services (OARS) division oversees 15 correctional facilities, which are divided under the direction of three District Administrators. Correctional institutions confine sentenced males and in the case of the York Correctional Institution, sentenced and unsentenced females. There are approximately 16,000 incarcerated offenders. Correctional centers in Hartford, Uncasville, Bridgeport and New Haven serve primarily as jails, acting as intake facilities for unsentenced males, though they also process and confine males with sentences of two years and longer. The Walker building of the MacDougall-Walker Correctional Institution serves as the reception center for male inmates with sentences longer than two-years. The division also maintains a medical-surgical ward at the University of Connecticut (UCONN Ward) in Farmington CT. The Manson Youth Institution confines sentenced male offenders between the ages of 14 and 21.

## Population Counts by Facility



# OPERATIONS & REHABILITATIVE SERVICES DIVISION

The OARS division also includes both the Parole and Community Services Division, responsible for the supervision of offenders in the community as well as programming for the state; and the Programs and Treatment Services Division which provides a wide range of offender programming as well as overseeing the department's offender classification system and population management. Additionally, the OARS division oversees the Operations Unit under the auspices of the Director of Tactical Operations. This unit encompasses a staffing analysis team; a range of emergency operations including Correctional Emergency Response Team (CERT), Special Operations Group (SOG), Situational Control (SITCON), Tactical Support Unit (TSU), and the K-9 Unit comprised of 23 dog-handler teams; as well as the department's Honor Guard and Pipe and Drum Band.

The OARS division continues to track, review and identify trends with the statistical information compiled from the facilities through the Statistical Tracking Analysis Report (STAR Report) to determine any discernible patterns that may impact facilities. In FY14, key statistics reported inmate-on-staff assaults decreased -1.03% from the previous year's figure, inmate-on-inmate assaults decreased -5.45% from the previous year, and inmate fights reported a slight increase of 6.55% from the previous year. Inmate disciplinary infractions, Use of Force incidents, and Use of Chemical Agent all decreased slightly, reporting figures respectively of -3.47% (Discipline), -8.60% (Use of Force) and -1.72% (Use of Chemical Agent).

The new staff-scheduling program, ATLAS, has been successfully implemented at several facilities as of May 2014. It has assisted in scheduling staff and storing the information into a database that can specify by day and hour, the time taken by staff and/or overtime used. This new system will allow us to streamline the scheduling process, eliminate redundancy and generate a more accurate as well as detailed report; requiring less manual input by the scheduling lieutenants, payroll department and operations staff.

The Correctional Transportation Unit (CTU) has been restructured and expanded to include supervisory staffing, allowing for greater accountability and efficiency. New buses were added to the fleet, providing transport to a greater number of the offender population with various security levels. Special transportation usage has increased to provide greater services to offenders with various special needs, minimizing the impact on the facilities. CTU provides transportation for special assignments and special detail for Parole and local authorities when requested.

The ActSoft GPS system modules have been installed into several of our transportation vehicles as part of a pilot program. This system will enhance our safety and security measures when transporting offenders by optimizing response time for emergencies as well as communicating information efficiently. The GPS system has the capabilities of producing significant savings in fuel and maintenance by optimizing routes, minimizing idle/stop time, setting custom boundaries and perimeters. The GPS system immediately generates, in real-time, detailed reports that allows greater visibility into daily mobile operations to include route assignments and dispatching activities as well as historical data.

The department's Prison Rape Eliminate Act (PREA) Unit continues to handle investigations of all PREA incidents and assure compliance with federal guidelines.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

The Correctional Transportation Unit (CTU) has been restructured and expanded to include supervisory staffing allowing for greater accountability and efficiency. Special transportation usage has increased to provide greater services to inmates with various special needs. CTU provides transportation for special assignments for Parole and local authorities when requested. Tactical units, Special Operations Group (SOG) and Correctional Emergency Response Unit (CERT) have received specialized training in emergency preparedness including establishing command centers and running simulations via drills. This training allows for cohesive response and enhanced communication with first responders involved in emergencies on a statewide level.

The K-9 Unit has increased to a full compliment allowing for greater visibility, patrol and support for our facilities when the need arises. K-9 teams cooperate and participate with local authorities when requested to assist in warrant sweeps and round-up initiatives strengthening mutually beneficial efforts with the law enforcement communities.

The Operations Tactical Unit participates heavily in fundraising for the Connecticut Law Enforcement Torch Run (LETR) by organizing Tip A Cop fundraisers, Over the Edge events and Pay to Park events. The Torch Run is a running event where a large number of our correctional employees as well as local law enforcement officers run and assist the athletes with the Special Olympics "Flame of Hope" raising awareness and funds for the Special Olympics. The Torch Run is the single largest grass-roots fundraiser and public awareness vehicle.

Through the years, Northern Correctional Institution (C.I.) has altered its mission and inmate populations in order to meet the changing needs of the agency. After much planning, major changes were made to the structure of the Administrative Segregation (A.S.) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. These efforts have resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern C.I. for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. As a result, staff formulated a way to provide educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern C.I. closely resemble those provided in a regular level-4 general population facility.



**Commissioner James Dzurenda goes "Over the Edge" to support Special Olympics CT.**

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## District One

*District Administrator*

**Angel Quiros**

*1153 East Street South*

*Suffield, CT 06078*

*Phone 860-292-7710*

Enfield Correctional Institution

Cheshire Correctional Institution

Corrigan-Radgowski Correctional Center

MacDougall-Walker Correctional Institution

Manson Youth Institution

Northern Correctional Institution

Osborn Correctional Institution

## Enfield Correctional Institution

**Walter Ford, Warden**

**289 Shaker Road, P O Box 1500, Enfield, CT 06082**

(Population: 722). The Enfield Correctional Institution is a level 3 medium-security facility that houses adult male inmates. The facility offers a wide range of programs that include: Addiction Services, Domestic Violence, Anger Management and Good Intentions, Bad Choices. Much of our programming is evidence-based and supports the Department's reentry model by providing needed skills to assist offenders reintegrating into society. The Education Department also offers academic and vocational programs to include: GED, Pre-GED, Graphic Design Technology, Computer Skills, Building Maintenance, Reentry Transition skills, Parenting, and Independent College Courses.

Enfield CI is committed to supporting the successful reintegration of offenders into their home communities as a means of reducing recidivism and enhancing public safety. Throughout incarceration, offenders are offered assistance with such issues as employment, housing, identification, and family matters to assist in a successful integration into the community upon discharge.

During FY 2014 the facility's garden/farming program harvested more than 22,000 lbs of fruits and vegetables to supplement inmate meals. Hundreds of pounds of vegetables were also donated to charitable organizations in the town of Enfield to include the local shelter, food shelf, senior center and youth center. This successful program has grown tremendously over the course of that last few years and we anticipate it having even greater success in the future.

The staff at the facility are professionals who are dedicated to their work and to the safety and security of this community. They demonstrate a strong commitment to the local community by participating in the Connecticut Special Olympics, Connecticut State Employees Campaign for Charitable Giving, Big Brothers/Big Sisters Program, American Heart Association, among many others. They also display incredible generosity to staff in need.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Cheshire Correctional Institution

**Warden Jon Brighthaupt**

**900 Highland Avenue, Cheshire, CT 06410 • 203-250-2600**

(Population: 1,342) Cheshire CI is a level 4, high security facility that confines general population, protective custody, administrative segregation phase II & III, chronic discipline, high-security and prerelease adult male offenders. Cheshire CI also oversees the Annex building formerly belonging to Webster Correctional Institution. Those inmates are overall level 2 inmates who provide labor to state and municipal offices as well as non-profit groups through its outside clearance work detail program.

The facility offers a variety of educational courses including Adult Basic Education (ABE) I & II, General Equivalency Diploma (GED), External Diploma Program (EDP), Special Education, Teaching English to Speakers of Other Languages (TESOL) and Wesleyan University College credit courses.

The Vocational Education programs that are offered include Business Education, Commercial Cleaning, Wheel Chair Repair, Carpentry and Computer Repair. Other vocational opportunities which are overseen by Correctional Enterprises of Connecticut offer inmates a chance to enhance job skills include, Marker Shop (License Plates), Plastic Bag Shop, and Graphic Arts (sign shop).

Cheshire CI has a wide variety of treatment programs to offer the inmate population. They include Anger Management, Domestic Violence, People Empowering People, Thresholds, Sex Offender Programming, VOICES, Alcoholics Anonymous, and Narcotics Anonymous.

## Corrigan-Radgowski Correctional Center

**Warden Scott Erfe**

**986 Norwich-New London Turnpike, Uncasville, CT 06382 • 860-848-5700**

(Population: 1,650). Corrigan-Radgowski CC consists of the Raymond L. Corrigan and the Stanley J. Radgowski buildings. The Corrigan building is a level 4, high-security unit that holds both sentenced and pretrial male inmates from surrounding towns, as well as the Hartford, New Haven and Bridgeport areas. The Radgowski building, a level 3 medium-security unit, houses both medium- and minimum-security general population inmates.

Programming includes Addiction Services, Medical and Mental Health Services, Volunteer and Recreational Services, Education, Garden Program, as well as other group-specific programming. Corrigan-Radgowski staff has demonstrated a strong commitment to the local community by assisting and participating with the Connecticut Special Olympics, Connecticut State Employees Campaign for Giving, Big Brothers/Big Sisters Program, Care and Share Food Drive, Daffodil Days for Cancer, Heating Assistance Program, Horse Certification Program, Bike Repair Shop as well as other local educational initiatives.

Corrigan-Radgowski C.C. serves the following Superior Courts: GA-10 New London, GA-11 Danielson, and GA-21 Norwich.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Garner Correctional Institution

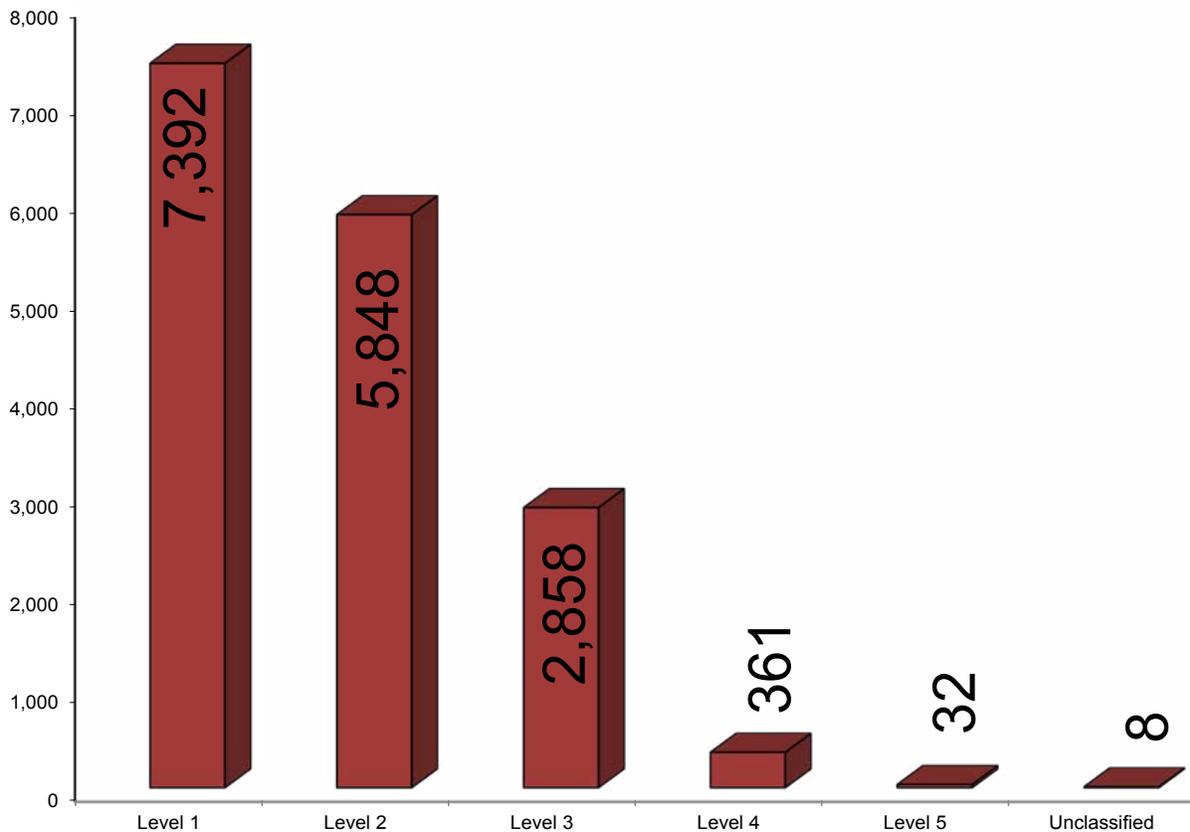
Warden Henry Falcone

50 Nunnawauk Road, POB 5500, Newtown, CT 06470 • 203-270-2800

(Population: 520). Garner CI is a level 4, high-security mental health unit that houses both sentenced and un-sentenced male offenders who require comprehensive mental health care based on their initial assessment to the Department or determined needs during their period of incarceration.

Mental Health housing units at Garner CI provide specialized treatment to offenders diagnosed with serious psychiatric illnesses. Individualized programs and counseling as well as small group therapy offer offenders strategies for self-improvement while encouraging positive behavior. In addition to the mental health housing units, the facility also operates two general population units dedicated to both level 2 (minimum-security) and level 4 (high-security) inmates.

### Offender Mental Health Composition



Level 1 requires no mental health treatment, whereas Level 5 requires 24-hour nursing care

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## MacDougall-Walker Correctional Institution

**Warden Carol Chapdelaine**

**1153 East Street South, Suffield, CT 06080 • 860-627-2100**

(Population: 2,037). MacDougall-Walker C.I is a level 4/5 high/maximum security correctional facility located in Suffield, CT. The facility consists of 13 separate housing units that house adult male offenders.

MacDougall-Walker C.I. is the largest correctional facility in New England based upon offender population.

The Walker Building consists of three separate housing units, housing up to 576 inmates. 288 of these beds are dedicated to the management of high bond pre-sentenced offenders, 240 beds are dedicated to inmates sentenced to more than two years and one day, and are going through the agency's assessment process. The remaining 48 beds are utilized for the permanent party inmates, who are classified as the facility workers.

The MacDougall Building consists of 10 housing units. The facility houses these inmates by work or program assignment. Inmates progress from an orientation unit upon intake, to a job classification unit and then to their a housing unit based upon school or type of work assignment.

MacDougall-Walker C.I. has a 24 hour medical facility that has a 27 bed in-patient infirmary and hospice program. The Medical Area has a dialysis unit and all inmates in the agency, who require dialysis, are housed at MWCI. Additionally, the MacDougall Building operates the North District Commissary which provides Commissary services to 6 other facilities. Three Correctional Industry Programs also operate at the MacDougall Building – Metal Works, Upholstery and Carpentry.

## Manson Youth Institution

**Warden John Alves**

**42 Jarvis Street, Cheshire, CT 06410 • 203-806-2500**

(Population: 544) The Manson Youth Institution (MYI) is a level four (4), high security facility that houses both sentenced and un-sentenced juvenile offenders (ages 14 through 17) that are now housed separately from the older population to better manage and pursuant to federal regulations. The rest of the young male offenders at MYI are ages 18-21.

MYI recognizes the need to educate youthful offenders and is committed to providing a wide variety of education and vocational services through effective multi-disciplinary programs in an education based environment that promotes meaningful opportunities for offenders to acquire the necessary life skills, education and standards valued by law abiding citizens.

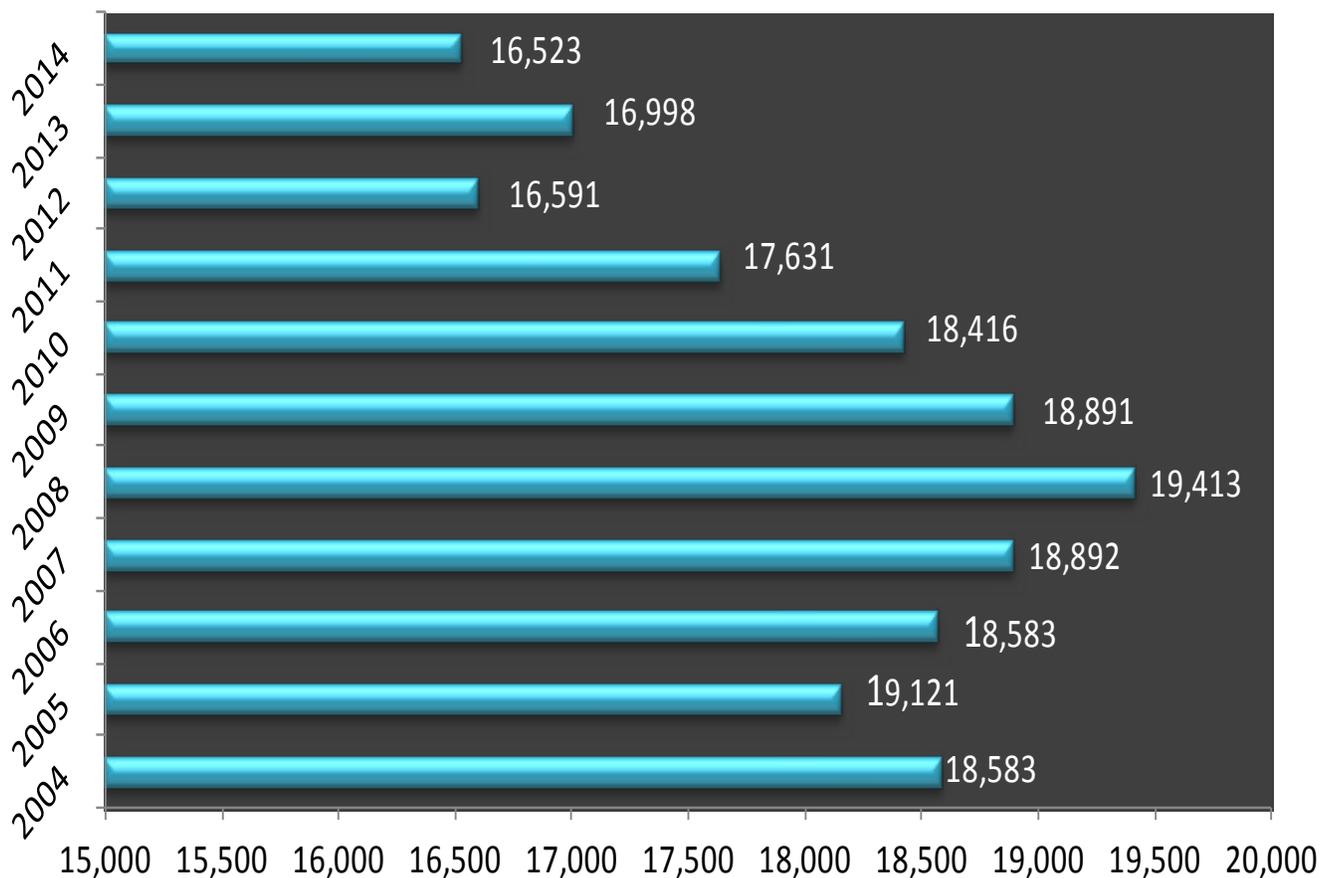
Bearing in mind the youthful nature of its inmate population, MYI has created various Special Management processes that are geared towards promoting a positive peer environment and addressing the special needs of its juvenile population.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

A Special Management Review Committee consisting of Custody and Treatment Staff reviews non-conforming youth offenders for special management designations such as Security Risk Group Affiliation. An updated Youth SRG curriculum was also implemented. The committee takes into consideration various factors to include the youthful nature of the offenders, educational needs, maturity and mental health concerns in arriving at a decision on whether to designate the youth offender to a special management status or to intervene with a diversionary program.

MYI continues to support the Connecticut Special Olympics, State Employees Campaign for Charitable Giving as well as other numerous fundraisers. MYI is committed to being a good neighbor and continues to build upon the positive relationship with our host community.

## Incarcerated Population by Year



# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Northern Correctional Institution

Warden Anne Cournoyer

287 Bilton Road, POB 665, Somers, CT 06071 • 860-763-8600

(Population: 258) Northern CI serves as the level 5, maximum security male facility for the Department of Correction. It is a special management facility for inmates classified to Administrative Segregation, Security Risk Group Threat Member, Special Needs Management, Chronic Discipline and Death Row.

After much planning, major changes were made to the structure of the Administrative Segregation (A.S.) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. These efforts have resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern C.I. for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. As a result, staff formulated a way to provide educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern C.I. closely resemble those provided in a regular level-4 general population facility. Northern C.I. may be a maximum security prison, but that does not mean it cannot continue to modify its mission to better serve the agency and the services it provides to various inmate populations.

## Osborn Correctional Institution

Warden Edward Maldonado

335 Bilton Road, POB 100, Somers, CT 06071 • 860-814-4600

(Population: 1,927). Osborn CI is a level 3, medium-security facility that houses adult male inmates. Inmates with immigration detainers are also housed at the facility. Special management units include mental health, medical and restrictive housing. Two units are dedicated to inmates aged 50 years and older in the Little Over Fifty Tier (LOFT).

The facility offers educational and vocational programs, as well as substance abuse, therapeutic and aftercare programs, classification programs and religious programs. Two units house inmates with mental health needs including sex offender treatment. The facility also offers Hospice Care and Certified Nurse's Aide program for the inmate population. A children's library has been set up in the visiting room where inmates may read to their minor children during visits. A special visiting area is also provided for inmates to visit with their children who are under the supervision of the Department of Children and Families. The facility sponsors a Community Outreach Program allowing "at risk" youth to tour the facility and speak with staff and inmates about prison life and the consequences of making poor choices.

Correctional Enterprises of Connecticut (CEC) maintains one of its Industries Units at the facility. With CEC, inmates receive instruction and are subsequently employed in the various areas of the Unit including the Textile, Print Shop, Embroidery and Laundry Units where they learn skills which they can use for job employment upon release.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## District Two

*District Administrator*

**Peter Murphy**

944 Highland Avenue

Cheshire, CT 06410

Phone 203-250-3161

Bridgeport Correctional Center

New Haven Correctional Center

Hartford Correctional Center

UConn Ward

External Security

Central Transportation Unit

## Bridgeport Correctional Center

**Warden Allison Black**

1106 North Avenue, Bridgeport, CT 06604 • 203-579-6131

(Population: 1,029) Bridgeport Correctional Center is a level 4, high-security facility that confines adult male offenders pending final disposition of active charges, as well as prisoners for the United States government. The facility also houses a small percentage of sentenced, minimum-security inmates to provide a work force for various non-profit or government entities.



**After undergoing extensive renovations, the Bridgeport Correctional Center's North Wing was rededicated in July of 2013.**

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

The Bridgeport facility serves several area courts within the Judicial Branch, including: GA-1 Stamford, GA-2 Bridgeport, GA-3 Danbury, GA-5 Derby, GA-20 Norwalk, GA-22 Milford, as well as the juvenile districts in Bridgeport, Danbury, Milford and Stamford.

Having started in January 2012 with an expectation of completion of July 2013, the multi-million dollar renovation project of the facility's North Wing building (the oldest portion built in 1953) is nearing completion. When finished, the renovation will result in a 230 bed dormitory level 4 security building, with a new heating ventilation and air conditioning system, laundry, food service, visiting area, showers and bathrooms, as well as having American with Disabilities Act compliant housing; providing a modern living and working environment for both staff and inmates.

## **New Haven Correctional Center**

**Warden Jose Feliciano, Jr.**

**245 Whalley Avenue, New Haven, CT 06530 • 203-974-4111**

(Population: 825). New Haven CC is a level 4, high-security urban correctional facility that houses primarily pretrial adult male offenders and serves the superior courts in Ansonia, Meriden, New Haven, Bantam, Litchfield and Waterbury.

The New Haven Correctional Center is deeply rooted in the community and has a long history of providing offenders with opportunities that support successful community reintegration through extensive partnerships with community based organizations, promoting meaningful opportunities for offenders to acquire the necessary skill sets needed to be responsible and productive citizens upon returning to the community. New Haven Correctional Center's mission extends beyond the boundaries of its walls as safety and security is important not only within the facility but the community environment in which the facility has been established. Opportunities to address the root cause, or pathways to incarceration is carefully examined through research based educational institutions in which collaborative partnerships have been established.

The facility takes great pride in the facilitation of its Discharge Resource Program in which all entity of the facility is involved; facility staff, community volunteers and offenders work collaboratively to systematically facilitate positive reintegration to the community.

Other facility based programs include Addiction Treatment to include the Medication Assisted Treatment Program for offenders sentenced to one year or less, Smoking Cessation programs supported by the National Committee Against Tobacco coupled with community referrals to ensure continuity of care, HIV/AIDS education in partnership with Yale University, Religious, Educational and Employment Services supported by community organization.

New Haven Correctional Center continually demonstrates its commitment to the community by being vital members of the Community Roundtable forum to discuss new initiatives and ideas and by attending weekly meetings with local, state and federal leaders. The staff at the New Haven Correctional Center take tremendous pride in where they work and have shown their dedication and commitment to the community through continued charitable contributions.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Hartford Correctional Center

Warden Timothy Farrell Jr.  
177 Weston Street, Hartford, CT 06120 • 860-240-1800

(Population: 1,040). Hartford CC is a level 4, high-security correctional facility housing primarily pre-trial offenders and some sentenced offenders. The majority of inmates assigned to the facility await adjudication and disposition of their court cases. The facility consists of 16 separate housing units which serve various functions to include Orientation, Mental Health, Restrictive Housing, Disciplinary, Security Risk Group, Protective Custody, High Security, Outside Clearance, and Inmate Workers.

Hartford Correctional Center provides medical treatment, in and outpatient mental health services, educational opportunities, Alcoholics Anonymous and Narcotics Anonymous, Domestic Violence prevention programs, religious services, recreation, caseload management, initial classification.



**Hartford Correctional Center staff members conduct tours during the facility's open house.**

In addition, the Hartford Correctional Center oversees the Medical Surgical Ward 5 at the John Dempsey Hospital on the campus of the University of Connecticut Health Center in Farmington. It provides inpatient and outpatient services for male and female offenders. On a yearly basis this high security unit processes approximately 400 inpatient and nearly 2,500 outpatient offenders.

The Hartford Correctional Center serves the following courts: GA-12 Manchester, GA-13 Enfield, GA-14 Hartford, GA-15 New Britain, GA-17 Bristol and GA-19 Rockville.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## External Security - Investigations Unit

**Director Christine Whidden**

**24 Wolcott Hill Road, Wethersfield CT 06109 • 860-692-7505**

The Investigations Unit is responsible for internal investigations, audits and the review of incoming publications to assess compliance with Department policy. During FY 2013/2014, the Investigations Unit conducted 164 formal investigations and nine informal inquiries.

The Department's Media Review Board is required to review all incoming media for prohibited or objectionable material. During FY14, members of the Media Review Board reviewed 4,493 media items for such material.

## External Security - Telephone Monitoring Unit

**Lieutenant Domenick Pisano**

**24 Wolcott Hill Rd, Wethersfield, CT 06109 • 860-692-7531**

The Telephone Monitoring Unit serves as a Liaison between the correctional facilities and outside law enforcement agencies. The primary duty of our facility phone monitors is to focus on the safety and security of our institutions, while the Security Division phone monitors are dedicated to assisting other agencies by focusing on criminal activity committed outside of our departmental facilities. During FY 2013/2014 the facility phone monitors initiated nearly 500 investigations as a result of telephone monitoring or mail review. The Security Division phone monitors were responsible for opening more than 200 additional investigations. This unit received approximately 250 subpoenas and dozens of search warrants for information related to intelligence gathered. Security Division investigators were requested to appear in court on numerous occasions to testify in cases regarding evidence found while conducting their daily assignments.

## Correctional Transportation Unit

**Director Dennis Roache**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490**

The Correctional Transportation Unit (CTU), is responsible for statewide inmate transportation with offices in Cheshire and Suffield. Annually, the unit transports in excess of 106,000 inmates for sentence reviews, court appearances, medical appointments, halfway house placements, discharges and in-state and out-of-state transfers. The CTU also transports most of the Department's high security inmates. They have assisted local, state and federal law enforcement agencies, including the United States Marshal Service, Judicial Marshal Service, FBI, ICE and State's Attorneys' Offices. Staff of the CTU also participated in DARE and DEFY programs with local police departments. The CTU is the interagency liaison with the Judicial Marshal Service; ensuring offenders are transported to all of the judicial districts and to their appropriate courthouses, while maintaining safety and security.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## District Three

**District Administrator**

**Monica Rinaldi**

**24 Wolcott Hill Road**

**Wethersfield, CT 06109**

**Phone 860-692-7493**

Brooklyn Correctional Institution

Robinson Correctional Institution

Willard-Cybulski Correctional Institution

York Correctional Institution

Programs & Treatment Services

## Brooklyn Correctional Institution

**Warden Jonathan Hall**

**59 Hartford Road, Brooklyn, CT 06234 • 860-779-2600**

(Population: 502). Brooklyn CI is a level 3, medium-security facility that houses sentenced, adult male inmates. The facility strives to enhance its partnership with the community by conducting quarterly Prison Public Safety Committee meetings, as well as the coordination of speak-outs, tours and presentations to local schools. The Brooklyn Cares Program has donated thousands of dollars to benefit nonprofit organizations in the community, such as NEADS (assistance dogs or disabled veterans), Thompson Lions (scholarship fund), Habitat for Humanity, Wendy's Place, Child Advocacy Center (Day Kimball Hospital), Day Kimball Hospital (Deary Memorial Fund for cancer patients), Hole in the Wall Gang Camp, United Services (printing of domestic violence arrest cards), Sexual Assault Crisis Center, Daily Bread (food bank), TEEG (food bank/fuel assistance) and The Sandy Hook Elementary School Fund.

## Robinson Correctional Institution

**Warden Kimberly Weir**

**285 Shaker Road, POB 1400, Enfield, CT 06082 • 860-763-6200**

(Population: 1,457). The Carl Robinson Correctional Institution is a level three Medium Security facility serving an adult male population. The facility has been open since November 8, 1985 and is situated on the site of a Historic Shaker Farm Community which dates from 1702.

The Carl Robinson Correctional Institution offers a wide assortment of programs designed to help the offenders successfully transition back into the communities. Each Offender receives an Offender Accountability Plan upon intake at Carl Robinson. This plan educates the offender about his specific needs for program and services. The Core Programs offered include: Education, Vocational Education, GED, College Courses, Substance Abuse Treatment, Religious Services, Recreation Services, Re-entry Services, Domestic Violence, Anger Management and Voices (victim impact).

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

Carl Robinson CI is also host to two of the Department of Correction's Premiere Programs which support our Mission of Public Safety. The TOP (Time Out Program) was established to provide a location for offenders that are being supervised in the community to be sent when they began to experience a return to the use of narcotics. In this program, offenders are returned to Carl Robinson CI for intensive Relapse Prevention Treatment. Upon successful completion of the treatment, offenders are returned to community supervision. The other program is The Driving Under the Influence Program (DUI Program). This program was created in response to recent legislative changes surrounding the statutory guidelines for DUI offenders. This program is comprised of "Tracks" that are related to the level of treatment that the offender requires based on the nature of his criminal history, responsivity to treatment, Number of DUI offenses and his blood alcohol content when arrested.

In addition to our Mission of Successful Re-Entry for the offenders, Carl Robinson is also a "good neighbor" to our host community of Enfield, several municipalities, not for profit agencies and other surrounding towns. The facility has a Community Detail of offenders that provides all kinds of community services from: painting, cleaning, snow removal, fall clean up, cemetery clean up and setting up and breaking down the annual Golf Tournament in Cromwell for the Jaycees.



**Commissioner James Dzurenda swears-in the Department of Correction's wardens during a ceremony held at the State Capitol in Hartford.**

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Willard-Cybulski Correctional Institution

Warden John Tarascio

391 Shaker Road, POB 2400, Enfield, CT 06082 • 860-763-6100

(Population: 1,166). The Willard-Cybulski Correctional Institution is a level 2, minimum-security facility that houses Medical & Mental Health offenders as well as general population offenders who are preparing for reintegration into society.



**The Cybulski Building**

The facility offers programming designed to supply the offender with the skills necessary to choose and maintain a substance and crime free lifestyle. This approach incorporates a commitment to the agency's re-entry and rehabilitation philosophy, family relationships in addition to relapse prevention and twelve-step fellowships.

In preparing inmates for their return to the community, facility reentry staff work with offenders assigned to a job readiness program. Additional programs offers opportunities in

educational programming, substance abuse recovery, victim education, cognitive skill building, domestic violence prevention, work center and re-entry transitional services that assist offenders in obtaining legal identification prior to release. Those inmates who are eligible also participate in the New Haven Re-entry Initiative Program.

As part of its agency directed mandate to provide community service support, the facility has placed more than 150 inmates daily, in supervised community based public service projects and work details. They have provided maintenance, assisting with community events, renovations and painting to communities, the state and local non-profit agencies.

The Facility Garden Program continues with great success. The vegetables and herbs that are grown are used to supplement in the kitchen to feed the inmate population and offset food costs. Our VOC-ED Horticultural Program also is committed to educating our population about gardening as well as providing food to our local Senior Centers and Food Pantries.

Education programs at the school(s) at Willard/Cybulski cover a wide range of academic levels. Adult Basic Education (ABE), General Education Development (GED) are among the courses of study offered. For students who have identified learning challenges, we offer Special Education resources. In addition, we offer basic computer repair skills that are taught at the Willard site. The school has Re-entry classes and Parenting classes to assist our students in acquiring the skills helpful in returning to their homes and communities as well.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## York/Niantic Annex Correctional Institution

**Warden Stephen Faucher**

**201 West Main Street, Niantic, CT 06357 • 860-691-6700**

(York C.I. Population: 1,130) (Niantic Annex Population 402) The York Correctional Institution serves as the only Department of Correction facility for incarcerated women. The facility provides essential services as well as meeting the programmatic needs of all female offenders, ages 14 and older. The Niantic Annex serves as a minimum security level facility for male offenders who are classified at level 2 and below.

Health Services continues to provide exemplary care to both our male and female offenders. The facility's Hospice Program completed its 9th year serving inmates in Chronic Care. The Outpatient Day Program continues to strive offering positive programming for the mental health population. Comprehensive medical, dental and mental health services are provided on facility grounds. Both inpatient and outpatient substance abuse serve the population in collaboration with the Department of Mental Health and Addiction Services.



Staff members from the York Correctional Institution participate in the Law Enforcement Torch Run to benefit Connecticut Special Olympics.

The facility Community Outreach Program continues to service local business and organizations including male and female offenders. Our Outreach program provides services for clearing fire hydrants during the long winter months, assistance in the local Lobster Festival, Fire Department and Police utilize our workers for various duties, and we provide assistance at Camp Horizon's working with cleaning stalls.

The Charlene Perkins Center, continues to provide innovative initiatives with the inmates to provide them with resources upon reentry into the community. The facility provides gender responsive programs and services, such as the Habitat for Humanity Women's Build Project, the Mother Read Program and the Job Center, that are focused on reducing relapse.

The Niantic Annex male inmates maintain the Second Chance Ranch where abused horses can be nursed back to health and auctioned for proper placements.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Programs and Treatment Services

Monica Rinaldi

24 Wolcott Hill Road, Wethersfield CT 06109 • 860-692-7493

The Programs and Treatment Division, which reports to the Operations and Rehabilitative Services Division, supports the Department's mission through provision of a wide range of institutional programs and services designed to impact recidivism and assist offenders with reintegration in the community.

This division has oversight of most programs in correctional facilities, reentry services, job centers, parenting programs, addiction services, education services, religious services, volunteer services, and recreation services.

The division is also responsible for managing the placement of offenders in facilities, special management populations, interstate compact systems and the Risk Reduction Earned Credit Program.

## Education Services

Superintendent Kim Holley

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7536

Unified School District #1 (USD #1) is the legally vested school district for the CT Department of Correction. USD #1 provides academic and vocational services, special education, English as a Second Language and other opportunities including reentry classes, resource fairs and family education/parenting. During the 2013-2014 school year, USD #1 educated students in basic academic and vocational programs. USD #1 serviced 6,057 unique students through our programs servicing a total of 14,396 students overall through multiple programs and facilities.



Unified School District #1's Teacher of the Year,  
Nickko Checovetes.

In addition to the number of students who improved their academic and vocational skills, USD #1 awarded approximately 700 GED Diplomas, 15 diplomas through the Credit Diploma Program, and awarded 18 High School diplomas through credits and credentials. The Career-Technical Programs (vocational programs) issued 2,108 achievement certificates for module completions and 430 certificates for program completions. Unified School District #1 also works collaboratively with some of the community and private colleges to offer both non-credit certificate programs and college programming to our offender population.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Offender Classification and Population Management

**Director Karl Lewis**

**1153 East Street South, Suffield, CT 06080 • 860-292-3412**

During FY14, the Offender Classification and Population Management Unit approved 67,251 population transfers. The Assessment Unit completed 1,670 assessments for male offenders with sentences greater than two years, 520 requests for DNA samples and 238 inquiries regarding sex offender registration and DNA questions. The Audits and Training Unit completed 101 hearings for Administrative Segregation or Special Needs statuses. Unit staff was tasked with implementing and training the new SCORES (Statewide Connecticut Offender Risk Evaluation System) instrument.

CaseNotes Unit staff continued to train approximately 200 facility staff members in the CaseNotes computer system, which is used to process all community release packages, and continued to provide technical system support for all facilities. This unit also is involved in the department's LEAN initiative, focusing on the community release process.

## Offender Re-entry Program Unit

**Director Patricia Kupec**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7691**

The Offender Program Unit designs, implements and evaluates evidence-based programs to ensure offender accountability, offering opportunities to lessen the likelihood of recidivism and thereby increase the safety of the public. During this report period, this unit has purchased and implemented a gender specific parenting program for our female population and also purchased and implemented a youth specific life skills curriculum to be used at two of our facilities. The unit's curriculums are evidence-based or supported and are updated as needed. We also provide clinical supervision by way of training and observation to ensure the effective delivery of the curriculum.

The Offender Re-Entry Program Unit has also signed three Veteran specific MOUs to increase the services provided to the Veteran population prior to release. Staff working with our parenting programs oversee and ensure our facility-based as well as outside contracted programs are conducted in a consistent and effective manner. Through the unit's Job Centers, incarcerated offenders are provided an employment readiness program which includes resume writing, soft skills training, mock interviews and interviewing skills, and research on the CT Department of Labor website. During FY14, there were 6,341 visits to our unit's Job Centers.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Religious Services

**Director Rev. Anthony J. Bruno**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7577**

The Religious Services Unit offers a wide range of worship services, religious studies, special religious programs and counseling. The ultimate purpose is to effect positive change in the inmate population based on religious values that translates into a secure and safe environment while incarcerated and a successful, permanent return to society. For those inmates serving life sentences, the programs and services offered are intended to provide spiritual strength and comfort as they cope with that reality.

Forty-three staff chaplains and five chaplains working under limited Personal Service Agreements provided approximately 80,000 hours of ministry time to the inmate population. Numerous religious volunteers from the community augmented that effort. During fiscal year 2013-2014 the Religious Services Unit provided more than 18,009 worship services, study sessions and other spiritual programs. Inmate attendance at these programs and services totaled approximately 284,253. There were approximately 30,818 counseling occasions during this reporting period.

## Volunteer and Recreation Services

**Director Douglas Kulmacz**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7580**

Volunteers, Interns and Professional Contractors (VIPs) support the mission of the CT/DOC and its Programs & Treatment Division by promoting activities involving inmates and parolees that can reduce recidivism as well as building public-private partnerships to enhance and maintain needed institutional services.

This year, 1,283 new Volunteers, Interns and Professional Partners (VIPs) refreshed an active corps of 1,570 correctional VIPs to enjoin a monthly average of 11,691 offenders in Addiction Services, Continuing Education, Religious Fellowship and Fitness/Recreational activities. Offenders enrolled in voluntary/elective activities were required to remain discipline-free. Correctional VIPs contributed 42,638 hours of service supporting diverse programs and services including Alcoholics Anonymous/Narcotics Anonymous; Alternatives-to-Violence; Creative Arts; Hospice; Internships; Parenting; Victim Services; and Religious Services.

These services were valued at a rate of \$26.43 hourly by federal and state authorities. The total in-kind value of the department's VIP contributions given this measure is \$1,126,922. By measure of the total hours contributed, VIP's contributed the equivalent of 30 full-time positions to functions or activities not available through paid staff.

Recreation Services enhanced the fitness and health of inmates. Inmate fundraisers organized by Recreation Staff dispersed proceeds used to support: Special Olympics, Ronald McDonald House; Domestic Violence Prevention; and Mentor Programs for Children of Prisoners.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Offender Reentry Services Unit

Director Patricia Kupec

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7691

The Offender Reentry Services Unit formed an identification committee to insure all offenders are released from prison with identification. This committee also works with community agencies and halfway houses to insure continuity of care for releasing offenders. The unit increased its staffing to insure that all facilities have Reentry Counselors to assist offenders with release and to maintain the agency's Offender Management Plan, which outlines procedures to manage and prepare an offender for release from sentence onset through discharge to the community.

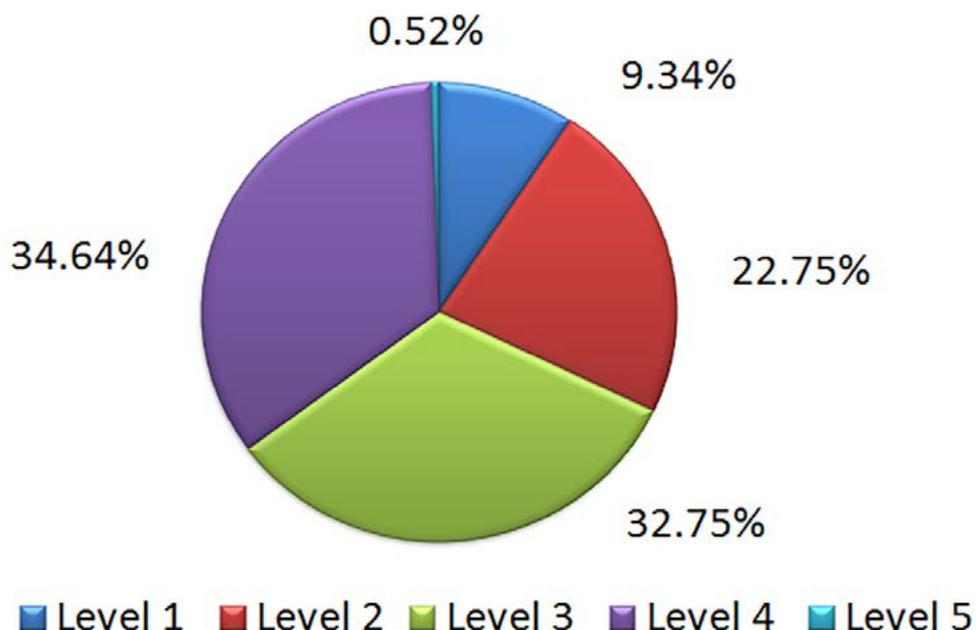
## Sentence Calculation and Interstate Management Unit

Director Lynn Milling

1153 East Street South, Suffield, CT 06080 • 860-292-3469

The Sentence Calculation and Interstate Management Unit (SCIM) was created in September of 2012. This unit managed the interstate transfer agreements with 31 states including the transfer of seven offenders between CT and those states. In addition, the staff of the SCIM unit reviewed more than 300 offenders as part of the Discharge Review Panel associated with Risk Reduction Earned Credits and provided technical assistance to correctional facilities regarding earned credit matters.

**Incarcerated Population by Security Level**



# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Correctional Transportation Unit, Tactical Operations and Honor Guard

**Director Dennis Roache**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490**

This Office oversees the Tactical Operations Unit, Correctional Transportation Unit (CTU), the Honor Guard Unit, Central Office Security and is the interagency liaison with the Judicial Marshal Service and the Department of Emergency Management and Homeland Security.

The Tactical Operations Unit consists of the Unified Correctional Emergency Response Team (CERT), the Special Operations Group hostage rescue team (SOG), Situational Control hostage negotiation team (SITCON) and Armory Operations Unit.

The Unit represents the Department of Correction as a supporting agency to the Department of Emergency Management and Homeland Security ensuring public safety during any emergency within the state, in which the State Emergency Operations Command Center is activated.

The Tactical Operations Unit is responsible for the security services at the department's Central Office in Wethersfield, which is the work location for over 400 employees. The Unit oversees, but is not limited to, building security, the Central Office key inventory and is the liaison office for the building's security system, including the programming and tracking of the building's security access cards.



Brand New Central Transportation Unit buses.

The CTU is responsible for statewide inmate transportation with offices in Cheshire and Suffield. Annually, the unit transports in excess of 107,000 inmates for sentence reviews, court appearances, medical appointments, halfway house placements, discharges and in-state and out-of-state transfers. CTU also transports most of the Department's high security inmates. They have assisted local, state and federal law enforcement agencies, including the United States Marshal Service, Judicial Marshal Service, FBI, ICE and State's Attorneys' Offices. CTU staff also participated in DARE

and DEFY programs with local police departments. CTU is the interagency liaison with the Judicial Marshal Service; ensuring offenders are transported to all 13 judicial districts and to their appropriate courthouses, while maintaining safety and security.

The elite Honor Guard, consisting of the Color Guard and Bagpipe and Drum Band represents the Department of Correction at official ceremonies, public functions and community events throughout Connecticut.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## Staffing Unit/Canine Unit

**Director Dennis Roche**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490**

The Staffing and Canine Unit oversees the operational aspect of the agency's 15 correctional facilities. The Unit oversees and manages the Agency's uniformed correctional staffing at all the facilities. The Staffing Unit at a minimum annually reviews and establishes the staffing plans for each facility. Overtime is monitored to ensure fiscal prudence in all areas. In addition, audits are conducted by the unit as deemed necessary. The department's emergency plans are updated and revised within the unit and training is conducted at all facilities in regards to emergency response. The unit maintains the agency's Statistical Tracking Analysis Report which monitors and tracks key operational performance measures throughout the facilities.



**Members of the Department of Correction's K-9 Unit**

The Canine Unit is composed of 22 highly skilled, well-trained, and dedicated canine handlers and their partners. One captain and two lieutenants supervise the daily operations of the Unit at three locations. In addition, the unit has two Labrador Retrievers specially trained in narcotics detection, a Bloodhound in tracking and a Labrador Retriever specialized in cell phone detection. These teams are assigned to tour the facilities on a daily basis, and assist in detecting illicit drugs as well as maintaining order.

# OPERATIONS & REHABILITATIVE SERVICES DIVISION

## **Bergin Correctional Institution**

251 Middle Turnpike, Storrs, CT 06268 • 860-487-2712

### **(CLOSED)- August 12, 2011 Due to Inmate Population Reduction**

Bergin Correctional Institution is a level 2, minimum-security reentry facility that houses adult male inmates within their last three years of incarceration. The primary counseling programs are Understanding Domestic Violence, Anger Management, and VOICES. There is also a wide range of addiction services programming offered to address substance abuse needs of various levels.

The school curriculum is focused on GED acquisition. The Horticulture Farming Project is of particular pride for the facility due to the volume of produce it has provided for the inmate kitchen and local soup kits for use in the spring.

## **Gates Correctional Institution**

131 North Bridebrook Road, Niantic, CT 06357 • 860-691-4700

### **(CLOSED)- June 1, 2011 Due to Inmate Population Reduction**

(Population: 0) Gates CI is a level 2, minimum-security facility that housed sentenced, adult male inmates.

The facility specialized in the delivery of programs, which are designed to reflect the Department's commitment to prepare offenders for reentry back into their respective communities.

## **Webster Correctional Institution**

111 Jarvis Street, Cheshire, CT 06410

### **(CLOSED)- Due to Inmate Population Reduction**

As of January 15, 2010, the Noah Daniel Webster Correctional Institution was closed saving the State of Connecticut approximately \$3.4 million dollars annually. Inmates were relocated to other facilities throughout the state by matching their needs with the services provided by the inmate's new facility. Facility staff were transferred in accordance with applicable union contracts.

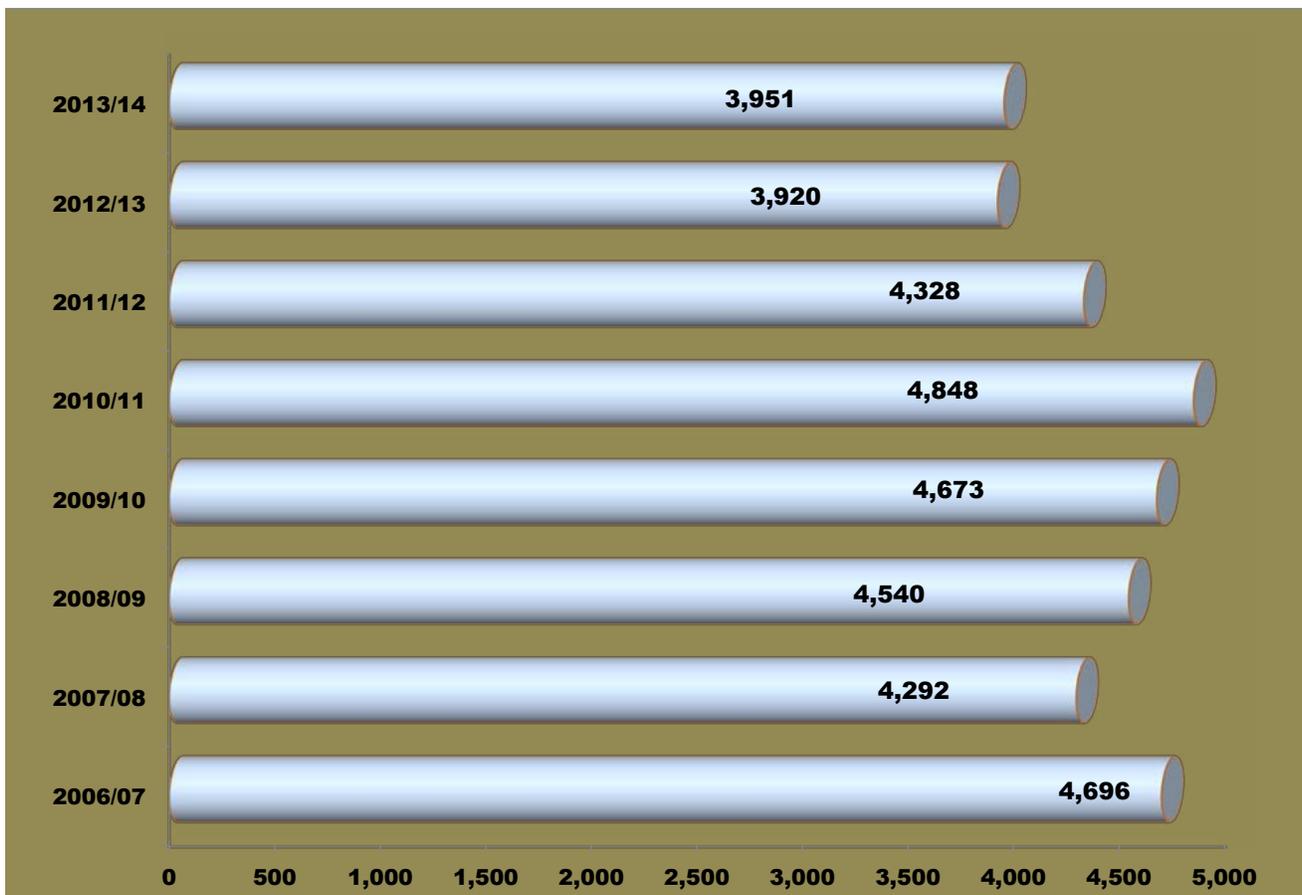
# PAROLE & COMMUNITY SERVICES

**Director Joseph Haggan**  
**300 Sheldon Street, Hartford, CT 06120 • 860-297-4111**

The Parole and Community Services Division is responsible for supervising and providing support services to offenders released to the community under supervision authorized by both the department and the state's Board of Pardons and Paroles (BOPP). The division is comprised of district offices located in Bridgeport, Hartford, New Haven, Norwich and Waterbury and the following specialized units: Residential Services, Central Intake, Special Management, Mental Health, Fugitive Investigation, DUI, Women's Re-entry, and Support Services. Parole officers in each of these districts and units continually strive to enhance public safety by providing offenders opportunities to successfully reintegrate into the community and be productive, accountable members of society. On July 1, 2014, the division was responsible for the supervision of 3,968 offenders.

The third and final phase of the CaseNotes Enhancement Project was implemented, which was financed through federal stimulus funds in a grant to the state's BOPP. This release consisted of the Parole and Community Services Division entering and accessing case management information via a Web-based Portal system.

## Offenders Supervised in the Community



# PAROLE & COMMUNITY SERVICES

The New Haven Re-entry Initiative, funded under the Second Chance Act, continued to provide services to moderate and high-risk offenders returning to the City of New Haven. Services begin 30 days prior to offender release and continue for up to a one-year period. This is a collaborative effort between the Department of Correction, the City of New Haven and the Judicial Branch's Court Support Services Division. The division's Hartford, New Haven and Bridgeport District Offices participated in Project Longevity, a multi-agency law enforcement collaboration to reduce gun violence. Several parole officers were recognized with awards from the U.S Attorneys' Office for their contributions to this initiative.

The division utilized a blend of electronic monitoring technology to enhance the community supervision of offenders. These devices consisted of radio frequency devices to monitor offender curfew compliance and Global Positioning System (GPS) units to allow parole officers to determine an offender's current or past location. Parole officers monitored an average of 650 offenders daily using radio frequency devices and 225 offenders with GPS. The division transitioned all two-piece GPS devices to newer, more reliable, one-piece units resulting in increased effectiveness and a considerable cost savings.

## RESIDENTIAL SERVICES UNIT

In FY14, the division continued with its Residential Services Unit restructuring initiative, a project started last year to ensure a more efficient use of its contracted halfway house bed network and enable a more consistent presence by parole officers in these programs. Three of the five parole districts have been restructured thus far. As part of the restructuring, counselors would assume placement responsibilities and perform administrative functions related to release planning.

The department increased its use of Transitional Placement (TP), to transition eligible offenders from halfway houses to community residences. The number of offenders on TP was 150 on July 1, 2014 compared to only 27 on July 1st of the previous year.

## MENTAL HEALTH UNIT

The Mental Health Unit provided specialized supervision and support to offenders on parole and transitional supervision who either have a current diagnosis of a significant mental health disorder or who have been voted to medical or compassionate parole. These offenders are released to the community with a detailed plan for both treatment and supervision. This unit also continued to provide supervision for all offender-patients residing at 60 West, the highly-skilled nursing home for Department of Correction offender-patients and Department of Mental Health and Addiction Services patients requiring long-term care. When being considered for this placement, offenders are assessed medically and behaviorally and then presented to a board of psychiatrists to determine any risk factors. The goal of this assessment is to confirm that a person is so medically compromised that he or she no longer poses a risk to public safety. The nursing home is the first of its type in the country.

## SPECIAL MANAGEMENT UNIT

The Special Management Unit (SMU) continued to employ its comprehensive sex offender management approach, which includes containment of offenders and collaboration between sex offender treatment providers, victim advocates, law enforcement, and polygraph examiners. Sexual offender recidivism rates remained at less than 1% for the SMU population. SMU officers coordinate monthly compliance-check operations with state and local law enforcement in varying jurisdictions.

# PAROLE & COMMUNITY SERVICES

The SMU is also responsible for supervising offenders residing in the 12 department-contracted beds at The January Center, a residential inpatient program for sexual offenders.

## **DUI UNIT**

The DUI Unit provided supervision for offenders released under Conn. Gen. Stat. Sec. 18-100(h) regarding DUI Home Confinement. This legislation allows certain offenders to be released to home confinement during the mandatory portion of their sentence. The unit, created within existing department resources, is comprised of one manager, six parole officers, and one substance abuse counselor. There are approximately 100 offenders on supervision in the community. More than 900 offenders have been released to DUI Home Confinement status since the program's inception in February 2012. All offenders released to home confinement status are intensely supervised for compliance with their conditions. The unit also continues its close collaboration with Mothers Against Drunk Driving (MADD). The unit is also beginning to pilot the use of in-home digital image breath alcohol technology with radio frequency for its population.

## **WOMEN'S RE-ENTRY UNIT**

The division's Women's Re-entry Unit supervised about one-half of all female offenders released to the community using its evidenced-based, gender responsive trauma-informed approach. This unit is comprised of one parole manager and six parole officers. All six unit members have completed gender-specific training. This unit has been collaborating with the University of Cincinnati to ensure the proper implementation of the Women's Risk Needs Assessment, which is also being implemented at the department's York Correctional Institution as part of the focus to create seamless gender-responsive assessment, treatment, and supervision from intake through discharge.

## **SUPPORT SERVICES UNIT**

In FY14, the division established the Support Services Unit with a mission to conduct audits of critical operational and administrative functions. These audits are intended to enhance public safety by ensuring compliance with policy and procedure.

## **FUGITIVE INVESTIGATIONS UNIT**

The Fugitive Investigations Unit conducted an increased number of extraditions along with meeting its core mission of locating and apprehending parole absconders, Transitional Supervision and halfway house escapees/walk-aways, and inadvertent releases. The unit conducted high risk movements for the department's Offender Classification and Population Management Unit and the Office of the Chief States' Attorney. In addition, there were cases of special circumstances resulting in referral to this unit from the director of Parole and Community Services Division or the Commissioner; some of which were for wanted persons and for high-risk transports of offenders to other states. This unit continues to be a longstanding member of the United States Marshal Service/Violent Felony Fugitive Task Force and partners with the Connecticut State Police. Finally, in both joint task force operations and through requests for assistance by other law enforcement agencies, both federal and local, this unit assisted those agencies in the apprehension of several additional persons wanted on outstanding felony warrants. The unit's training expertise is highly sought after in a variety of disciplines and unit members instruct at the Connecticut Police Academy for recruit, in-service training, and instructor development programs.

# ADMINISTRATION DIVISION



*Deputy Commissioner*  
**Cheryl Cepelak**  
24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7871

The Administration Division oversees essential support functions and overall administrative management for the Department. During this fiscal year the Administration Division grew in size from eight units to ten units.

The Human Resources Unit provides all human resource functions, including labor relations, recruitment and payroll. The Fiscal Services Unit develops, implements and monitors the budget, other fiscal functions and inmate commissary. The Facilities Management and Engineering Services Unit provides all maintenance, construction, telecommunications and a Life Safety Program. The Management Information Systems Unit maintains the Department's computer network and all hardware and software, as well as administering the data extraction, strategic planning and research advisory functions. Food service to inmates is provided through this Division's Nutrition and Food Services Unit, which provides nutritionally balanced meals and special diets for the needs of the inmate population.

The Maloney Center for Training and Organizational Development oversees all of the training conducted by the Department, including pre-service for new hires and ongoing in-service training, along with new supervisors and leadership training.

The Correctional Enterprises of Connecticut (CEC) provides goods and services to state agencies, municipalities, and nonprofit organizations while at the same time offering inmates an opportunity to develop marketable vocational and occupational skills.

The mission of the Best Practices Unit is to foster and promote evaluation-based and results-based policies and practices within the agency.

The Legislative Liaison Unit is responsible for drafting legislation and state regulations, works closely with the General Assembly on issues and legislation related to the criminal justice system and corrections.

The Internal Security Unit has the primary responsibility of conducting internal investigations at the direction of the commissioner as well as joint investigations with federal, state and local authorities. It also includes the Security Risk Group Intelligence Unit which gathers and maintains gang-related intelligence.



**The Facilities Management and Engineering Services Unit received the Power of Change Award for its energy conservation efforts.**

# ADMINISTRATION DIVISION

## Facilities Management and Engineering Services

Director Steve Link

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7554

The Facilities Management and Engineering Unit provides all maintenance, construction, telecommunications, project design, building management, engineering, and fire safety support. This unit supervised the completion of 31 construction projects for a total of \$6,678,229.20. In addition to energy savings, the unit pursues all available incentives and rebates. During the past twelve months we have received \$7,037.50 in utility incentives and rebates from United Illuminating.

The Energy Unit initiated two energy conservation projects with the Department of Energy and Environmental Protection (DEEP) utilizing their Lead by Example program. These projects involved the replacement of two chillers at the department's Brooklyn Correctional Institution and Radgowski Correctional Center facilities. The existing chillers were both original equipment and had exceeded their useful life. The new chiller units improve the system efficiency, reduce electric consumption and optimize comfort throughout the buildings.

In our continuing efforts to reduce project costs, this unit has taken on additional in-house design, acquisition of equipment and installation of security-type equipment at various facilities. After successfully completing the security system upgrade at the Brooklyn Correctional Institution with a savings of \$62,929.00, the decision was made to begin the development, design, and purchase of equipment for the complete upgrade of door controls at the Cybulski Correctional Institution. Similar to Brooklyn Correctional Institution, this project will provide a fully computerized door control system. The entire project design, configuration and installation of all equipment will be done by department staff. Total project costs are currently \$53,220.81. Similar projects accomplished by contractors have ranged up to \$94,000.00. Cost saving of \$40,779.19 to the agency will be achieved by utilizing staff resources.

We also implemented a water conservation pilot program in a dorm housing unit at Willard Correctional Institution. The pilot housing unit had its water usage monitored for over one month prior to the install. Average water usage was 6,500 gallons per day. Once we installed the new water saving devices to the dorm bathroom we lowered the water usage to approximately 2,300 gallons per day. That is a reduction of 4,200 gallons per day. This equates to 1.53 million gallons of water a year in one housing unit. We are currently working on a project to expand this technology to the other housing units. This project will pay for itself in 2.36 years.

The Environmental Unit staff became certified to test and inspect the condition of underground and aboveground storage tanks. By utilizing unit staff, we achieved an average savings of \$49,400.00 from the previous year when these services were contracted to external vendors. The unit also has licensed staff to conduct cathodic protection testing which continues to provide annual savings of \$2,625.00.

# ADMINISTRATION DIVISION

## Fiscal Services

**Director Michelle Schott**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7700**

The Fiscal Services Unit administers the department's budget; directs commissary and warehouse operations, centralized services, and inmate accounts; and maintains purchasing, accounts payable and accounting functions.

Budget/Accounting coordinated the tracking, projection and reporting functions of general fund appropriations exceeding \$677 million dollars, encompassing 76 separate spending plans, and provided all financial reporting requirements of the agency's non-appropriated funds.

In FY14, the department began an effort to incorporate a continuous improvement through the adoption of LEAN initiative principles, methods and practices. Through LEAN, the department empowers staff to identify and implement process improvements that allow the department to become more efficient in the utilization of its resources and more effective in the delivery of its mission; with the ultimate goal of reducing recidivism and improving offender outcomes, while creating a leaner and more cost efficient and effective corrections system in Connecticut.

The department achieved 126% of its Small Business Enterprise (SBE) set-aside goal and 134% of its Minority Business Enterprise (MBE) set-aside goal. The department had an SBE goal of \$5,584,258 and contracted for \$7,039,383. It had an MBE goal of \$1,396,064 and contracted for \$1,875,955.

Through prompt payment and diligent cash management, the Fiscal Services Unit saved \$170,599 during FY14.

## Management Information Systems

**Director Robert Cosgrove**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7667**

The Management Information Systems Unit (MIS) maintains the department's computer network and all hardware and software systems, as well as administering the extraction and reporting of data from department systems. The unit also provides technology support for the state's Board of Pardons and Paroles.

The use of video conferencing within the department continues to increase, as it has annually for the last five years. During FY10, 4,722 video conferences were held; in FY11, a total of 5,079; in FY12, a total of 6,454; in FY13, a total of 6,963; and finally in FY14, a total of 7,317 were held. Over 2,500 more hearings were held in this last fiscal year compared to four years ago. More parole hearings are being conducted in this manner, as well as out of state hearings and probation reviews, just to name a few.

# ADMINISTRATION DIVISION

The nightly download process to share data with the new CT Health Information Exchange went into production on September 30, 2013 in advance of the October 1, 2013 start of the Exchange. This new download process sends a list of all offenders who are either incarcerated or in halfway housing to the Exchange to validate whether an individual needs to participate in the Exchange.

The CT SAVIN system went into full production on November 26, 2013. This new system provides notifications to victims, their families and other interested parties on change in an offender's status as they are released or transferred from department supervision. Each evening, information is fed into the SAVIN system from the Inmate Query System. The Query system also takes real time feeds from our Offender Based Information System and sends messages to SAVIN every 15 minutes with these updates.



**Staff members of the Management Information Systems Unit are responsible for maintaining the department's computer network and all hardware and software systems.**

Changes were made to the Offender Based Information System that allows the department to track and pre-register all offenders requiring dangerous weapons registration in accordance with recent legislation. The changes took effect on January 1, 2014.

A new interface was completed in January 2014 with TouchPay, which allows anyone to utilize TouchPay as a method to make a deposit to an offender's fund account. The new system allows funds to be deposited at kiosks located within department facilities, and also allows funds received from an offender during intake to be deposited through TouchPay to their offender account.

A new Media Review application was migrated/re-written from Access into .Net SQL server and went into production in May. This system allows for the more efficient tracking of media requested by offenders and for the department to better manage what media content offenders have access to.

# ADMINISTRATION DIVISION

## Human Resources

**Director Susan Smedes**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-6801**

The Human Resources (HR) Unit is responsible for approximately 6,000 positions and meeting the needs of the selected employees who fill these positions; in conjunction with the administration of policies, procedures, bargaining unit contracts and rules, regulations, and state and federal statutes. Responsibilities of the HR Unit include recruitment; selection and retention of employees; in-service training; administering the payroll functions; workers' compensation program; employee health and other benefits such as deferred compensation; labor relations functions which includes grievances, arbitration and state prohibited practices hearings; response to HR-specific freedom of information inquiries; and the generalists functions at facilities and units throughout the department.

Due to the large volume of approximately 1,100 employees eligible for hazardous duty retirement between June 2013 through July 1, 2015, the department conducted two hazardous duty retirement counseling sessions during December 2013 and April 2014 and in conjunction with the State Comptroller's Retirement Counseling Division. The department processed approximately 360 pre-audits for these two sessions. In FY14, the HR Unit counseled, audited and processed a total of 469 retirements for department employees with the majority being hazardous duty employees.

This unit was successful in the implementation of the computerized CORE Self-Service time and attendance process for units located at the department's Central Office facility; doing away with paper processing of biweekly timesheets for approximately 300 employees. This project continues through identifying all employees who are not part of the Atlas 24/7 master-roster computerized system currently being implemented at department facilities. Employees identified will become part of the CORE Self-Service computerized time and attendance.

The Annual Manson Scholarship Breakfast was held at the department's Central Office on January 17, 2014. The department was able to honor two recipients this year whose achievements met the requirements of the scholarship fund.

The Workers Compensation Dependability Unit continues to process and return employees back to work under the department's recuperative and light duty program. A total of 136 employees returned under the recuperative-post program and 143 employees under the light-duty program for FY14.

## Nutrition and Food Services

**Director Michael Bibens**

**201 West Main Street • Niantic, CT 06357 • 860-691-6989**

The Food and Nutritional Unit provides food services to the offender population; feeding approximately 17,000 offenders per day, three times per day, 365 days a year, and totals approximately 18,615,000 meals per year. Even with increasing food prices, the approximate cost per offender per day is \$2.78.

# ADMINISTRATION DIVISION

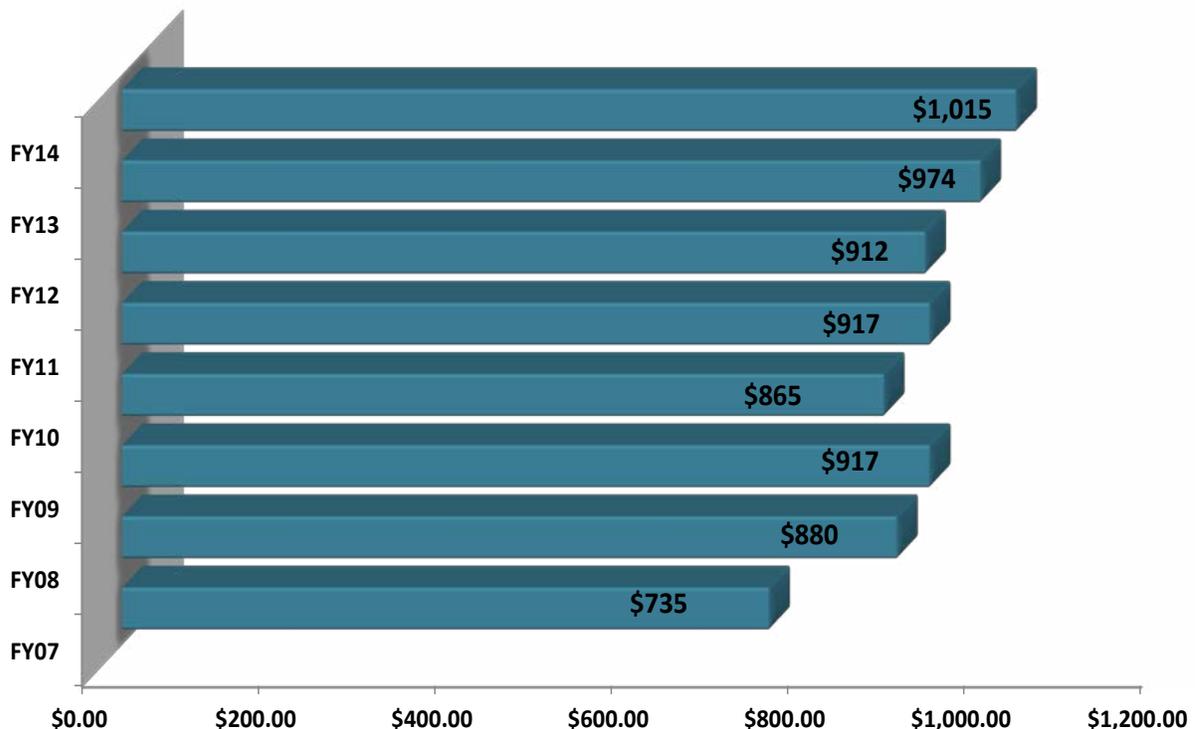
In FY14, the Food Production Center (Cook/Chill) provided over 4,725,000 pounds of food for the offender population's consumption, including fresh fruit and vegetables through the department's commitment to utilize Connecticut grown produce.

This unit continues with an innovative program in which 13 department facilities have embarked upon making bread-rolls from scratch, which replaces sliced-bread to offset cost. Three of these facilities send rolls out to facilities that do not have the equipment and space availability. The replacement of sliced-bread with rolls has resulted in a savings of approximately \$70,000 per year.

Taking advantage of opportunity and spot-buys has also helped with cost savings for the department. This unit has taken advantage of using fresh produce from facility-based gardens throughout the department.

Working with Correctional Managed Health Care (CMHC), a more effective Therapeutic Diet menu has been developed, implementing low fat, low cholesterol cook/chill products through the Food Production Center. This process aids department facilities in serving special diets to offenders. We continue to work with CMHC to help educate the offender population on healthy eating habits, which can help reduce their need for special diets and lower medical expenses.

## Annual Meal Cost / Per Inmate



# ADMINISTRATION DIVISION

## Training and Staff Development, and The Organizational Development Unit

Director Lauren Powers

Francis H. Maloney Center for Training and Staff Development

42 Jarvis Street, Cheshire, CT 06410 • 203-271-5100

The Maloney Center for Training and Staff Development (MCTSD) oversees all department-conducted training. The scope of training begins with pre-service orientation for newly hired staff and in-service training for current staff, which includes New Supervisor Orientation and Leadership training for existing supervisors. The Organizational Development Unit serves as a resource to the department in areas of organizational development services such as strategic planning and performance improvement initiatives.



**Department of Correction staff members participate in a teambuilding exercise as part of annual in-service training.**

In addition, 108 newly promoted supervisors were prepared for initial supervisory duties in the revised New Supervisors Orientation (NSO) program.

A total number of 85,499 training hours were completed by staff in FY14. Of those total training hours, 32,208 hours were through instructor-led programs and 53,291 hours were through web-based offerings. Of note, 14,912 hours of weapons training were conducted to maintain weapons qualifications.

A total of 342,380 training hours were conducted for Pre-Service to prepare new staff for duty. A total of 8,890 training hours were conducted for CPR certifications. Another 1,339 training hours were conducted for Sexual Harassment awareness and prevention; and 5,917 training hours were conducted for Sexual Assault Prevention and Intervention/PREA.

The Maloney Center for Training and Staff Development completed American Correctional Association re-accreditation in June 2014 and met 100% of mandatory standards.

# ADMINISTRATION DIVISION

## Correctional Enterprises of Connecticut

Director David A. Brown

38 Wolcott Hill Road, Wethersfield, CT 06109 • 860-263-6839

The Correctional Enterprises of Connecticut Unit (CEC) provides goods and services to state agencies, municipalities and nonprofit organizations while simultaneously offering offenders an opportunity to develop marketable vocational and occupational skills. This unit operates shops at four department facilities and provides goods and services to approximately 150 customers annually.



Correctional Enterprises of Connecticut's textile shop within the Osborn Correctional Institution.

Some of the improvements and reinvestments into our shops this year include a full upgrade of all washing machines and dryers in our laundry; control upgrades to shear and press brake at the metal shop; purchase of an additional ink jet direct vinyl printing machine and a new silk screen station for the graphic arts shop; the purchase of a Xante envelope and color press for the print shop; and the purchase of new dies for making license plates which now allows Department of Motor Vehicle the ability to offer seven character plates.

Some of the successes for CEC this past fiscal year include expansion and further development of business relationships with other state agencies. University of Connecticut in Storrs showed an increase in orders of 37% over the prior year with a volume now exceeding \$127,000.00. Part of this increase was for the building of eight kitchen cabinet and solid surface countertop units. These eight units are a test and if approved, may lead to a long term project to complete the entire complex with over 300 kitchens.

Another existing customer which showed significant increases in orders was the Department of Developmental Services (DDS). Last year, DDS purchased approximately \$34,000.00 in various products from CEC. This year, with the orders of several kitchen cabinet and countertop units, CEC has shipped nearly \$137,000.00 in products and has orders in-house now for an additional \$151,000.00.

Also, CEC saw a 30% increase in orders from the Department of Energy and Environmental Protection with total orders of approximately \$100,000.00 for the year. This increase was primarily in embroidered and silk screened garments for employee uniforms.

# ADMINISTRATION DIVISION

## Internal Security Unit

Director Christine Whidden

24 Wolcott Hill Road, Wethersfield CT 06109 • 860-692-7505

The Internal Security Unit is comprised of the Investigations and Security Risk Group and Gang Management Units. The Investigations Unit has the primary responsibility of conducting internal investigations at the direction of the commissioner as well as joint investigations with federal, state and local authorities. Members of the Security Risk Group/Gang Management Unit work to acquire, analyze and disseminate pertinent security information throughout the agency and the law enforcement community.

## Investigations Unit

Director Christine Whidden

24 Wolcott Hill Road, Wethersfield CT 06109 •  
860-692-7505

The Investigations Unit is responsible for internal investigations, audits and the review of incoming publications to assess compliance with Department policy. During FY 2013/2014, the Investigations Unit conducted 165 formal investigations and nine informal inquiries.

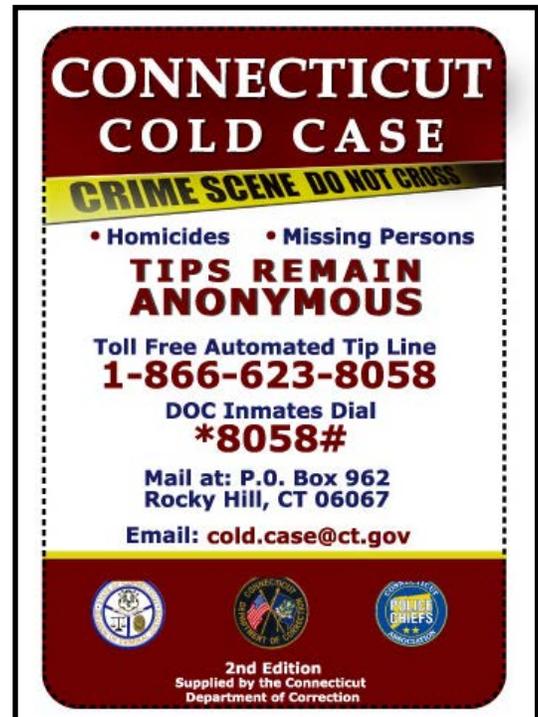
Pursuant to Sections 18-81-28 through 18-81-51 of the Regulations of Connecticut State Agencies, the Department's Media Review Board is required to review all incoming media for prohibited or objectionable material. During FY 2013/2014, members of the Media Review Board reviewed 4,493 media items for such material.

## Security Risk Groups Unit

Counselor Supervisor John Aldi

24 Wolcott Hill Road, Wethersfield, CT 06109  
860-692-7512

The Security Risk Group Intelligence Unit provided training not only for staff in gang identifier recognition, latest trends and management techniques, but also to over 29 different local community, state, federal, and military groups.



The Department of Correction's Security Unit worked in partnership with the CT Division of Criminal Justice to create Cold Case playing card decks. Each card highlights an unsolved homicide, missing person or unidentified remains. These cards are distributed to the inmate population in an effort to generate leads to solve the cold cases.

# ADMINISTRATION DIVISION

## Best Practices Unit

**Director Patrick Hynes, Ph.D**

**24 Wolcott Hill Road, Wethersfield, CT 06109 860-692-7861**

The mission of the Best Practices Unit (BPU) is to foster and promote evaluation-based and results-based policies and practices within the Connecticut Department of Correction. The ultimate goal of this unit is to improve department policies and practices.

As part of the BPU, the Research Advisory Committee (RAC) was created to assist, review and promote research within the department. In review of proposed research, RAC strives to insure that research ultimately assists the department to improve policies and practices to achieve better outcomes. During FY14, this unit assisted a number of evaluation efforts including Driving Under the Influence (DUI) Home Confinement Program, anger management programs, Domestic Violence Program, administration segregation and chronic discipline units, and smoking cessation. The unit is a resource for the entire department as it designs, adopts and evaluates programs, and assists the department in implementing the Results-Based Accountability analysis and the Results-First methodology.

The department's Grants Unit also resides within the BPU. The Director of BPU and the Grants Manager work collaboratively to submit grant applications for department units, programs and facilities. Many applications submitted are also a joint collaboration between the Department of Correction and other agencies and organizations.

## Legislative Liaison

**David McCluskey**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7510**

The Legislative Liaison tracked and monitored close to 55 bills of interest to the agency during the regular session of the legislature and received and responded to approximately 140 inquiries from elected officials and members of the public.

Through its liaison the agency submitted four proposals for consideration during the 2014 General Assembly which did not get signed into law. They are as follows: Senate Bill 461, An Act Concerning Duties of Department of Correction Officials as Peace Officers; Senate Bill 466, An Act Concerning Correctional Administrators; An Act Providing Department of Correction Staff Access to Firearm Data and An Act Concerning Fraudulent Liens.

Other legislation of interest to the Department that passed during the session includes Public Act 14-217, An Act Implementing Provisions of the State Budget for the Fiscal Year ending June 30, 2015 – which requires the agency's Commissioner or designee to serve on the new Juvenile Justice Policy and Oversight Committee to evaluate the juvenile justice system. This Public Act also requires the agency to provide training, quality assurance and evaluation of programs to support community reentry and community programs.

# EXTERNAL AFFAIRS DIVISION

**Acting Director Karen Matucci**  
**24 Wolcott Hill Road Wethersfield, CT 06109 • 860-692-7780**

The External Affairs Division is comprised of the Office of Public Information, the Freedom of Information Unit, the department's Victim Services Unit, the Office of Standards and Policy, and the Audio/Visual Production Unit. This division is responsible for fostering and maintaining the department's liaison and communication functions throughout state government, among the agency's staff, to media outlets, the general public, and other interested parties. The External Affairs Division seeks to support the department by ensuring that accurate and complete information regarding the agency, within the parameters of safety and security, is available in a timely and beneficial fashion.

The External Affairs Division continued the facilitation of annual facility tours for local, state and federal officials, staff of the Judicial Branch including the state's judges and, as of this year, members of the state's Sentencing Commission. These tours provide visitors with the opportunity to see firsthand the workings of a correctional institution. Each of the department's incarceration facilities are made available once a year for these prescheduled tours. The annual tours have proven beneficial in providing educational insight on the correctional environment as it directly relates to visiting legislators and representatives of Connecticut's criminal justice system.

## Public Information Office

**Public Information Officer: Andrius Banevicius**  
**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7780**

The Office of Public Information supports the Department's mission by ensuring that information concerning department operations and activities is presented to state government, media and the public in a timely, proactive and professional manner. It is responsible for liaison functions with other components of state government; also the agency's external communications with the news media and the public including friends and family of the inmate population; as well as internal communication with the agency's more than 6,200 staff located across the state. It is also responsible in a constituent correspondence collaboration with the Office of the Governor.

Electronic correspondence provides an additional mechanism of communication between the Department of Correction and vast inquiries received. During FY14, this unit continued to field approximately 7,000 inquiries and correspondences via telephone, postal mail and internet. Additional inquiries and correspondences received by the Office of the Governor from constituents specifically regarding correctional matters were also responded to by this unit on behalf of the Office of the Governor and the department's Commissioner.

Additionally, the Office of Public Information maintains the content on the Department of Correction's website at [www.ct.gov/doc](http://www.ct.gov/doc).

# EXTERNAL AFFAIRS DIVISION

The Office of Public Information continues to utilize the department's public website as the forum to provide convenient access to this information for family and friends of our incarcerated population, as well as their legal representatives.

The External Affairs Division and Office of Public Information continue as catalysts for informing the media of department activity. Media interests continued in FY14 on the management of our offender population. Media tours of our correctional facilities spoke to the safe and effective management of our population during temporary overflow situations. Public Information Officers continually endeavor to provide the news media with interesting, timely and informative stories about activities of the department, including successes of the department's DUI Home Confinement Program and continued initiations of additional animal-related programs throughout the department.

This past fiscal year the agency joined the world of "social media" with the creation of the Department of Correction's official Twitter account, providing yet another method for the dissemination of information.

The Office of Public Information also assists with the internal DOCWEB Intranet site which informs staff of department related information and events. This unit also continues to produce the department's monthly newsletter, "PRIDE at Work", as well as the Annual Report publication. The Office of Public Information also provided assistance to the department's Media Information Systems Unit on initial submissions toward implementation of the state's Open Data Portal and on-going revisions to the state government website structure.

This unit also continues working with the state's Office of the Attorney General, providing technical supports for the defense of lawsuits brought against the department; and continues assisting in coordinating the state Connecticut Television-Network's technical coverage of the state's Board of Pardons and Paroles hearings held within the department's facilities.

The Office of Public Information as part of the External Affairs Division, on behalf of the Commissioner and the Department of Correction, remains committed to effective communication and transparency both internally and externally.

## Office of Standards and Policy

**Counselor Supervisor Murray Cruickshank.**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7485**

The Office of Standards and Policy is responsible for the drafting, review and revision of 147 Administrative Directives and their related 164 attachments and 218 forms. All work is applied using the best practice guidelines, recognized correctional standards and compliance with state laws.

During FY14, the Office of Standards and Policy initiated a comprehensive maintenance review of all directives, forms and attachments. All documents were sent to the responsible Administrators of those individual documents with a request for their review.

# EXTERNAL AFFAIRS DIVISION

During FY14, the Office of Standards and Policy has been involved in the department's commitment to compliance with the Prison Rape Elimination Act (PREA). This initiative includes changes to at least 26 of the department's Administrative Directives, as well as a significant number of forms and attachments. This unit completed a majority of anticipated changes during FY14.

This unit has also been actively involved in the department's review of its handling of offenders on Administrative Segregation.

From May 2013 to present, the Office of Standards and Policy has also been intricately involved in the Youth Exceptions project. The focus of the project involves review of all Administrative Directives with emphasis of the impact of current practices in Connecticut with the youthful offender population in comparison to national standards and best practices. The project is comprehensive in nature including collaborations with members of the Office of the Child Advocate; the Department of Adolescent Services representing the state's Correctional Managed Health Care; the Children's Protective Services Unit; and administration of the department's Manson Youth Institute, York Correctional Institution.

A new effort initiated by the State of Connecticut, called the LEAN Initiative Project, includes events of intensive internal review toward streamlining processes within a state agency; producing greater performance efficiencies for both that agency and the state at-large. The Department of Correction's Office of Standards and Policy processes were reviewed as part of the first LEAN Initiative Project event in January of 2014. Recommendations from the LEAN Initiative event, have been initiated and employed by the Office of Standards and Policy with noted improvement in efficiency and output of completed work.

## Freedom of Information Office

**Counselor Supervisor Kristine Barone**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-6290**

The Freedom of Information Unit insures the Department fully complies with state statutes requiring the open availability of public documents to the public, staff and the inmate population, while insuring that safety and security are not compromised.

The Freedom of Information Unit responded to approximately 2,700 requests department-wide during FY14. This represents a significant increase from the prior fiscal year. There were 23 Freedom of Information complaint hearings of which 22 were ruled in the department's favor. This unit also conducted numerous training modules to enhance the knowledge of facility staff, while maintaining the integrity of the Freedom of Information Act. Open communication between staff liaisons and offenders also contributed to the overall decrease in hearings.

# EXTERNAL AFFAIRS DIVISION

## Victim Services Unit

Counselor Supervisor David Snyder

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-6290

The Victim Services Unit strives to be at the forefront for the empowerment of victims in the trauma healing process through the promotion of self-advocacy. The Victim Services Unit supports the mission of the Department of Correction by enhancing community safety through positive collaboration with other state agencies and vendors by providing victims with timely notifications of an offenders's change in status, both pre- and post-sentencing.

There are currently over 4,100 victims registered through the department's Victim Services Unit. The unit is also a catalyst in various provisions of opportunity for registered victims' voices to be heard during any community release considerations, including at Board of Pardons and Parole hearings as well as the opportunity to provide a Victim Impact Statement during the community release review process through the assistance of the CaseNotes system.



On November 1, 2013, the Victim Services Unit began utilizing the Statewide Automated Victim Information and Notification (SAVIN) system that has added another technological layer for victims to utilize in receiving notifications. Since its inception, there are 1448 SAVIN-registered victims of Connecticut offenders. The Victim Services Unit continues moving forward with utilizing technology to notify registered victims, including electronic notifications through e-mail addresses provided during the victim registration process.

This unit collaborates intensively with additional state agencies, such as the Office of Victim Services Judicial (OVS) and the Office of the Victim Advocate (OVA), to assist empowerment of victims toward both having their voice heard and proactively prevent re-victimization. The Victim Services Unit also works with both of the department's Internal and External Security Units, as well as external law enforcements, to protect victims from unwanted contact from offenders. The staff of the Victim Services Unit continues to participate on behalf of the Department of Correction in various informational events representing resources available to victims of crime, and participates on numerous boards and committees working directly with victims' rights concerns and advocacy.

# EXTERNAL AFFAIRS DIVISION

## Audio/Video Production Unit

42 Jarvis Street, Cheshire, CT 06410 • 203-271-5163

The Audio/Video Production Unit, through the application of modern multimedia production techniques, is responsible for the creation of educational aids that are utilized to enhance the extensive pre-service and in-service training that all staff is provided on an annual basis. Unit staff also supports the Maloney Center for Training and Organizational Development in its mission of staff training, as well as for special Departmental functions such as Pre-Service and New Supervisors graduation ceremonies, conferences, and the annual awards ceremony.

During FY14, the Audio/Visual Production Unit assisted completion of various upgrades



**Commissioner James Dzurenda and Warden Jose Feliciano are interviewed for a Hispanic radio program in Hartford.**

to the audio/visual production studio including its editing suite, to training classrooms, and in the gymnasium/auditorium located at the department's Maloney Center for Training and Organizational Development.

This unit also completed some and began other training videos for department use and in some cases use by other agencies and external organizations, including topics of Behavioral Management as

well as Affirmative Action related to personnel recruitment. An informational video production was completed on the Medicaid application process, in collaborative effort between the Department of Correction and the Department of Mental Health and Addiction Services. In addition, a training video was produced regarding Pat-Search techniques including its use by the National Institute of Corrections.

The Audio/Visual Unit also continues collaborations and assistance on improvements to the production process of media utilized in the department staff's in-service training modules via the previously implemented and web-based Learning Management System.

## Health Services Unit

**Director, Dr. Kathleen Maurer**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7645**

The Health and Addiction Services Division provides comprehensive health care to the offender population that meets a community standard of care including medical, mental health, dental, addiction and substance abuse treatment programs, as well as ancillary services, in compliance with applicable state and federal laws. This division is committed to moving forward the mission of the department by ensuring the provision of quality and community standard of care to our offender-patients. In addition, we have responsibility to further the department's mission to support rehabilitation and successful community re-integration.

In late 2013 during a two-day workshop involving a systems mapping process for the adult criminal justice system, stakeholders highlighted opportunities for enhanced system coordination related to the Affordable Care Act. The department has actively moving toward enrolling offenders and detainees in Medicaid as part of the intake process. This approach assures that, upon release, all who qualify for Medicaid have the necessary medical component in place. Also, through the funding of the state's Office of Policy and Management, the Department of Correction and the Department of Social Services (DSS) are piloting a state medical coverage group for Halfway House (HWH) residents who do not currently qualify for Medicaid. Currently there are approximately 156 offender-patients that can now receive their medical needs through community providers without having to reenter the prison system. Further, enrolling defendants at court appearances and medical diversion was identified as an intercept point. Through the assistance of the State Chief Attorney's office, along with the Judicial Branch's Court Support Services Division (CSSD), community providers and other stakeholders, we are working toward building a model to ensure Medicaid enrollment and divert offender-patients who have medical or mental health needs as part of their plan recommendation to the Prosecutor and Judge. The department has developed a High Risk Discharge Advisory Group for medical, mental health and substance abuse disorders that identifies specific offenders who are leaving a facility within the next 12 months, with the goal of identifying these offenders as much as two years in advance of discharge. Prior to discharge, the needs of each are identified and assessed for those who may pose a potential for high risk to public safety. Planning is ongoing at bi-monthly meetings to specify individual risks and develop discharge plans to address each risk. re-entry services to high risk offender-patients.

The Department of Correction provides mental health services to un-sentenced and sentenced offenders. Un-sentenced offenders often require assessment, crisis intervention and stabilization services over a short period of time. Sentenced offenders can involve more detailed assessment, treatment planning and programming specific to needs. In early summer 2013, a treatment plan and programming was designed to address offenders classified as Mental Health 4 (MH4), who have deficits in their level of functioning from mental health and/or cognitive impairment that make them difficult to manage within the general offender population environment. This design is successful in that it is possible for the offender to manage in a general offender population environment with supports from mental health staff and accommodations as necessary.

# HEALTH SERVICES DIVISION

There are approximately 380 offenders per month classified as MH4 and, given such treatment, many MH4's have received services by the Department of Mental Health and Addiction Services (DMHAS) in the community upon release.

The department continues its collaboration with the state's Department of Social Services to utilize the Statewide Administrative Services Organization (ASO) in order to manage the utilization management of health care for our offender-patients when they are in the community and in our facilities. This enables providers both inside our facilities and in the community to have up-to-date medical information on the offender-patients that we share, and also to provide comprehensive re-entry services to high risk offender-patients.

The department and Correctional Managed Health Care coordinate with DMHAS to provide onsite re-entry programming for offenders with mental illness who will be returning to the care of DMHAS upon release, which includes DMHAS's Jail Diversion Program and Judicial Branch's Court Support Services Division's Mental Health Jail Re-Interview Program. Division staff is actively involved with discharge planners to maximize appropriate early release options for un-sentenced offenders with psychiatric disabilities. The department is part of a collaborative program called Advanced Supervision and Intervention Support Team that provides day reporting, housing, assessment and case management services for psychiatrically disabled offenders releasing to the community. All mental health services are provided in concert with effective medication management when clinically indicated. Discharge planners are available throughout the state to assist offenders with identified mental health needs to establish access to services upon release.

The Department of Correction received funding from the Tobacco and Health Trust Fund to initiate a Smoking Cessation Program to provide offenders with smoking cessation, prevention and relapse prevention. This program has provided many educational materials, training, and funding for a number of Federally Qualified Health Centers (FQHCs) to provide continuity of care upon release. The connection with providers in the community is critical to the success not only of our smoking/tobacco cessation efforts but also for our offenders, in the ability to successfully stay in the community.

## Addiction Services Unit

**Deputy Warden Deborah Henault**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7584**

The Addiction Services Unit (ASU) provides treatment for offenders with substance abuse problems from admission through reintegration within the community. The ASU supports the department's mission of public safety and community reintegration through provision of evidence-based assessment, treatment and aftercare services. In FY14, 4,249 offenders were served in various levels of care including brief treatment, outpatient treatment, residential treatment, and in-prison aftercare. The ASU has collaborated with other state agencies and community providers on numerous initiatives to achieve this mission. In collaboration with the DMHAS, transitional aftercare services are provided through comprehensive case management and substance abuse treatment beginning three months prior to and up to four months after release from prison through the Transitional Case Management program and the Pathways program.

# HEALTH SERVICES DIVISION

A total of 407 offenders were treated and released through the DUI Home Confinement program in FY14. Medication Assisted Therapy and Smoking Cessation programs are being piloted by ASU counselors in department jail facilities.

The Methadone Treatment Program at the New Haven Correctional Center has been in full implementation since October 1, 2013 with the APT Foundation as the service-provider. Thus far, approximately 200 offenders have been referred to this program with approximately 90% meeting criteria to be on the Methadone Maintenance Program (MMP). The department's addictions professionals participate regularly in the program by running a weekly counseling group for all of the participants in the MMP. In addition, APT Foundation and the Department of Correction's Addiction Services personnel conduct joint counseling sessions. Some preliminary results show that only 1% chose not to participate and, of those released, all were connected to their community providers within one day. Data also reveals there is significantly less demand on the mental health providers in the jail facilities since we have instituted the MMP. The Department of Correction plans to expand this program throughout its other facilities.

## LEGAL AFFAIRS UNIT

**Director Sandra Sharr, Esq.**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7764**

The Legal Affairs Office, established in 2005, reports to the Commissioner and serves as the legal advisor to the agency, providing legal guidance to agency personnel on matters ranging from human resources issues, to agency compliance with various state statutes, to constitutional questions involving the offender condition of confinement.

This office works closely with the Office of the Attorney General, assisting that office in defending the agency before state and federal courts throughout Connecticut. Staff attorneys and paralegal specialists handle employment law cases taken before the Commission on Human Rights and Opportunities and/or the Equal Employment Opportunity Commission, as well as appeals made to the Freedom of Information Commission and complaints made under the Whistleblower statute.

During the course of a year, this unit oversees an average of 1,200 or more lawsuits as well as more than 100 Probate Court cases involving offenders. Additionally during FY14, the unit responded to 51 complaints filed by either offenders or employees with the Connecticut Commission on Human Rights and Opportunities (CHRO) and the Equal Employment Opportunity Commission. Overall numbers of complaints remain historically high, driven by a large increase in offender CHRO complaints, while the numbers of employee complaints for FY14 continue to be historically low. The Legal Affairs Unit also handled all appeals brought before the state's Freedom of Information Commission. In addition, the unit continued to provide substantial internal legal support to the department through legal expertise in areas such as employment law, offender and employee constitutional rights, contracts, health law, and school law. In addition, this unit gained valuable expertise regarding the Prison Rape Elimination Act (PREA) and significantly aided the development of department-wide PREA standards.

# AFFIRMATIVE ACTION UNIT

**Director Holly Darin**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7633**

The Affirmative Action Unit ensures that the principles of Equal Employment Opportunity, Affirmative Action and Workplace Diversity are integral parts of the employment and advancement process.

The unit prepared and submitted the department's Affirmative Action Plan, which was approved by the Commission on Human Rights and Opportunities in April of 2014. At the end of the fiscal year, the number of people of color in the full-time workforce was 2,116 (35.4% of the total full-time workforce of 5,984). The total number of female staff in the full-time workforce was 1,567 (26 % of the total full-time workforce of 5,984).

In light of current and expected retirements, the unit in collaboration with staff from the department's Human Resources Unit began working on innovative ways to improve upon our existing outreach and recruitment to reach out and ensure a diverse pool of job applicants. The department's first Career Expo was organized and held and the Correction Officer exam was offered, both in late summer 2014. Staff from all units of the department participated in the expo, which provided an opportunity for current staff and members of the public to learn about the various careers within the department as well as information on the Correction Officer application and exam process. Those in attendance also had an opportunity to enroll online with the Department of Administrative Services toward taking the Correction Officer Exam. Members of the Affirmative Action Unit posted flyers at public libraries, town halls, chambers of commerce, YMCAs, post offices, grocery stores, churches, and businesses throughout the state. Informational meetings were also held with several churches and community organizations to answer questions regarding the Career Expo and Correction Officer exam. Additionally, targeted emails were sent to representatives of colleges with teaching programs, food service, nursing, clerical, and maintenance/technical programs; and a department email account was created for questions regarding the Career Expo and Correction Officer Exam. Finally, department staff were notified of this event through email, roll-call notices and flyers posted at all the department's facilities.

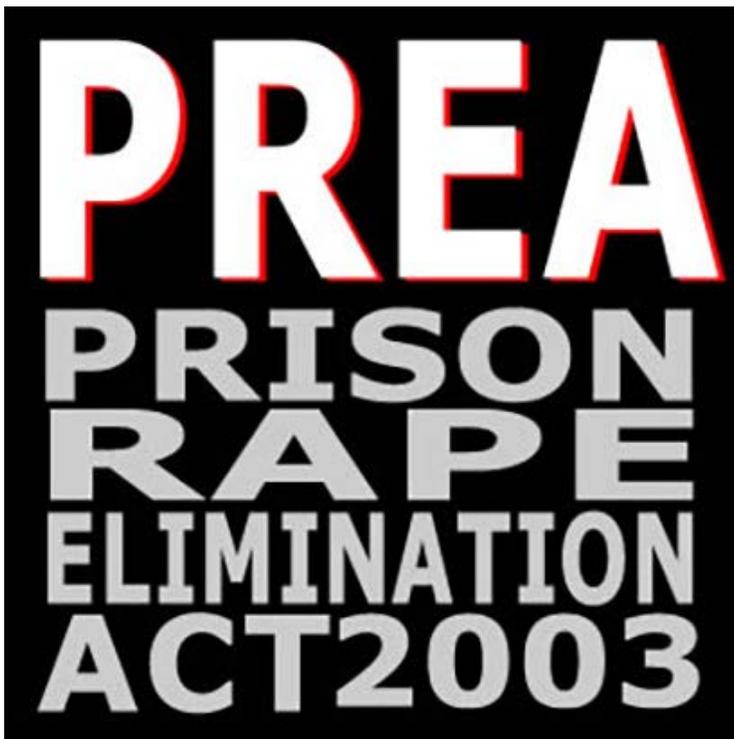
During FY14, in addition to the existing training for new and current employees on Sexual Harassment, Discrimination and Workplace Diversity, the Affirmative Action Unit began training new supervisors on Cultural Competency. This unit continued to support and assist the development of Diversity Councils at each facility which provides line-staff with the opportunity to understand, value, appreciate, and respect staff diversity.

# PREA INVESTIGATIONS UNIT

**Director David McNeil**

**954 Highland Avenue, Cheshire, CT 06410 • 203 250-8136 • 203 250-2278**

The department's PREA Investigations Unit was established on June 1, 2013 and created to prevent, detect and respond to prison rape; by enforcing national standards adopted by the Department of Justice under the Prison Rape Elimination Act of 2003 (PREA). The primary responsibility of this unit is to internally investigate incidents of sexual abuse and sexual harassment of offenders. Through the investigative process, data is collected and compiled so corrective action can be taken to ensure that the offender population is free from victimization while they complete their sentence of incarceration. The information compiled is used to create a collective effort in maintaining a safer environment for all. This is conducted by identifying security issues such as blind spots, potential victims, potential aggressors, equipment upgrades, staffing management, and updates to the department's Administrative Directives.



The Prison Rape Elimination Act created the position of a department PREA coordinator to implement statewide PREA compliance in preparation for mandated audits of state agencies under the direct control of the Executive Branch of the State of Connecticut. This process has involved establishing coordination between various state agencies including the Connecticut State Police (CSP), Connecticut Sexual Assault Crisis Services (CONNSACS), and Correctional Managed Health Care (CMHC). Memorandums of Understanding (MOU's) were created with each of these agencies to ensure PREA compliance. The CSP responds to each PREA related incident and determines if a criminal investigation is required. CONNSACS provides victims with support and guidance by making available an advocate throughout the

investigative process. CMHC provides their standard of care and necessary referrals for any offender who has been victimized. Additionally, an auditor selection process was created and completed which resulted in establishing a timeline for PREA audits.

In FY14, the PREA unit received more than 216 investigations and completed 206. The unit has made great strides in achieving compliance by creating education programs, distributing information, and increasing awareness of the PREA standards. The unit continues to work with statewide agencies such as the Judicial Branch's Court Support Services Division, Community Confinement, Department of Children and Families, and local municipalities to achieve statewide compliance of PREA.

# RETIREMENTS

Abdul-Shakoor, Yahya	Chaplain	New Haven CC
Acas, Thomas	Correctional Counselor	Cheshire Correctionl Inst
Ackerman, Michael	Correction Officer	Manson Youth Institution
Agnew, Kevin	Correction Officer	Osborn Correctionl Inst
Ajodhi, Gajraj	Correction Officer	York Correctional Institution
Alexander, Bart	Correctional Lieutenant	Central Office
Alicea Jr, Tomas	Correction Officer	Central Office
Allen, Jeffrey	Correctional Lieutenant	Carl Robinson CI
Allison, Horace	Correctional Captain	Cheshire Correctionl Inst
Amado, Jason	Correctional Counselor	MacDougall/WRSMU
Amarante, Paul	Correction Officer	Manson Youth Institution
Ames Jr, Sidney	Correction Officer	Corrigan/Radgowski CC
Anderson, Justin	Correction Officer	Cheshire Correctionl Inst
Anderson, Maureen	IT Supervisor	Central Office
Anderson, Thomas	Correction Officer	Cheshire Correctionl Inst
Andrews, Jane	Corr Food Svcs Supv 2	Hartford Correctional Center
Angelopoulos, Maria	Correctional Captain	Garner Correctionl Inst
Arcouette, Edward	Correctional Counselor	MacDougall/WRSMU
Astwood, Karl	Correction Officer	Carl Robinson CI
Attanasio, Mark	Correction Officer	Enfield Correctionl Inst
Austin, Robert	Correction Officer	Enfield Correctionl Inst
Avezzie, Richard	Correctional HVAC Techn	Willard/Cybulski Corrcrtnl Inst
Bald, Michael	State School Teacher (12 Month)	Cheshire Correctionl Inst
Ballaro Jr, Joseph	Correction Officer	Corrigan/Radgowski CC
Bannish, Daniel	Hlth Mgmt Admin	Central Office
Barnette, Gregory	Correctional Lieutenant	Carl Robinson CI
Barone, Anthony	Correctional Counselor	Enfield Correctionl Inst
Barrows, Frank	Correction Officer	Hartford Correctional Center
Barry, Patrick	Correction Officer	York Correctional Institution
Beaudoin, Paul	Corr Food Svcs Supv 2	Central Office
Beaulieu, Jason	Correctional Lieutenant	Central Office
Beausoleil, Bruce	Correctional Lieutenant	York Correctional Institution
Bellaro, Mark	Correctional Lieutenant	Brooklyn Correctionl Inst
Bergeron, Raymond	Correctional HVAC Techn	Osborn Correctionl Inst
Bergstrom, Eric	Correction Officer	Enfield Correctionl Inst
Bernard, Karen	Correctional Deputy Warden	Manson Youth Institution
Bernier Jr, William	Correction Officer	MacDougall/WRSMU
Berry Jr, Dennis	Mail Handler	Northern Correctionl Inst
Bibeau, Jon-Paul	Correctional Counselor	Osborn Correctionl Inst
Black, Mark	Correction Officer	Northern Correctionl Inst
Blair Jr, William	Correctional Lieutenant	Osborn Correctionl Inst
Blanck, Philip	Correction Officer	York Correctional Institution

# RETIREMENTS

Blue, Michael	Correction Officer	Northern Correctionl Inst
Bonaventura, Mark	Correction Officer	Garner Correctionl Inst
Bonito, Louis	Correctional Counselor	Cheshire Correctionl Inst
Boudreau, Patricia	Human Resources Specialist	Central Office
Boyd, Gary	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Brace, Kurt	Corr Food Svcs Supv 2	Enfield Correctionl Inst
Bradley, William	Correction Officer	Enfield Correctionl Inst
Brady, Joseph	State School Department Head	York Correctional Institution
Brady, Marcus	Correction Officer	York Correctional Institution
Braun, Gordon	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Brothers Jr, Gerald	Correction Officer	Osborn Correctionl Inst
Brown Jr, Walter	Correction Officer	Carl Robinson CI
Brown, Anthony	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Brown, Kenneth	Correctional Lieutenant	Willard/Cybulski Corrcrtnl Inst
Brown, Michael	Correction Officer	Cheshire Correctionl Inst
Brown, Neil	Correction Officer	Cheshire Correctionl Inst
Brown, Rudolph	Correction Officer	Hartford Correctional Center
Bruce, Joya	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Brunetti, Paul	Correctional Stores Supervisor	Central Office
Budnik, Nancy	Correction Officer	MacDougall/WRSMU
Bulger, James	Correction Officer	Cheshire Correctionl Inst
Burgos, Carlos	Correctional Deputy Warden	Central Office
Bush, Joseph	Correction Officer	Cheshire Correctionl Inst
Butler, Tracey	Hum Res Admin 3	Central Office
Buzzell, Lloyd	State School Teacher (12 Month)	Manson Youth Institution
Cacomo, Joseph	Correction Officer	Osborn Correctionl Inst
Cain, Michael	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Caissie, Russell	Correction Officer	Brooklyn Correctionl Inst
Calkins, Dale	Corr Cmry Op	Central Office
Cantanhede, Ana	Correction Officer	Enfield Correctionl Inst
Carabine, William	Correction Officer	Carl Robinson CI
Carattini, John	Correction Officer	Manson Youth Institution
Cardoso, Jose	Correction Officer	Garner Correctionl Inst
Carrara, Evan	Corr Indry Supv 2	Osborn Correctionl Inst
Carrasquillo, Pedro	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Carrion, Andre	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Carroll, Christopher	Correction Officer	Cheshire Correctionl Inst
Cartagena, Anthony	Correction Officer	York Correctional Institution
Carter, Debra	Correction Officer	Osborn Correctionl Inst
Casey, Thomas	Chaplain	Corrigan/Radgowski CC
Cassidy, Brendan	Correction Officer	Manson Youth Institution
Charm, Richard	Correctional Locksmith	Manson Youth Institution

# RETIREMENTS

Chasse, Joey	Correction Officer	MacDougall/WRSMU
Cheverier Sr, Gregory	Correctional Lieutenant	Hartford CC
Christie, Pamla	Correction Officer	MacDougall/WRSMU
Cisinski, Stanley	Correction Officer	Corrigan/Radgowski CC
Clancy, William	Corr Subst Abuse Cnslr	Central Office
Clark, Gerald	Correction Officer	New Haven CC
Cohen, Frances	State School Teacher	Hartford Correctional Center
Coley, Christopher	Correction Officer	York Correctional Institution
Collins, Robert	Correction Officer	York Correctional Institution
Collins, Robyn	Correctional Counselor	Hartford Correctional Center
Compagnone, Mark	Correction Officer	Willard/Cybulski Corrctnl Inst
Cook, Darrell	Correction Officer	MacDougall/WRSMU
Corbett, Frank	Correction Officer	Willard/Cybulski Corrctnl Inst
Corey, Christopher	Correctional Deputy Warden	Brooklyn Correctionl Inst
Corriveau, Donald	Correction Officer	Manson Youth Institution
Cortese, Emily	Parole Officer 2	Central Office
Costa, Douglas	Correctional Counselor	York Correctional Institution
Costanzo, Gary	Correction Officer	York Correctional Institution
Couture, Brian	Correction Officer	Carl Robinson CI
Covin, Anthony	Correction Officer	Corrigan/Radgowski CC
Cox, Carl	Corr Food Svcs Supv 2	Enfield Correctionl Inst
Cox, Stephen	Correction Officer	Northern Correctionl Inst
Coyle, Larry	Correction Officer	MacDougall/WRSMU
Crowell Jr, John	Correction Officer	Manson Youth Institution
Cruz Jr, Theodore	Correction Officer	Hartford Correctional Center
Cuevas, Alberto	Correction Officer	Bridgeport Correctional Cntr
Cuevas, Francisco	Correction Officer	Garner Correctionl Inst
Cuevas, Sandra	Correction Officer	Cheshire Correctionl Inst
Cuevas, Sandra	Correction Officer	Cheshire Correctionl Inst
Culhane, Dennis	Correction Officer	Willard/Cybulski Corrctnl Inst
Cyr, Donald	Correctional Deputy Warden	Willard/Cybulski Corrctnl Inst
Czikowsky, Michael	Correction Officer	York Correctional Institution
Dadalt, Paul	Correction Officer	Willard/Cybulski Corrctnl Inst
Daire, Rohan	Correctional Lieutenant	Northern Correctionl Inst
D'alessio, Mark	Correction Officer	Garner Correctionl Inst
Dandonoli, Kevin	Correction Officer	Cheshire Correctionl Inst
D'Andrea Jr, Thomas	Correction Officer	Central Office
Daniels, Gregory	Correction Officer	Osborn Correctionl Inst
Danner, Raymond	Correctional Lieutenant	Bridgeport Correctional Cntr
Dargan, Scott	Correction Officer	Cheshire Correctionl Inst
David Jr, Frank	Correction Officer	Hartford Correctional Center
Dearden, Elizabeth	State School Teacher (12 Month)	Carl Robinson CI

# RETIREMENTS

Defeo, John	Exec Dir Bd Pardons & Paroles	Central Office
Delmonte, Mark	Correction Officer	Osborn Correctionl Inst
Delorge, Crystal	Correctional Lieutenant	York Correctional Institution
Denby, Bruce	Correction Officer	Hartford Correctional Center
Deruiter, Sterling	Correction Officer	York Correctional Institution
Desmarais Jr, Richard	Corr Food Svcs Supv 2	Carl Robinson CI
Desousa, Marie	Correction Officer	Enfield Correctionl Inst
Dessaules Jr, Eric	Correctional Lieutenant	York Correctional Institution
Devore, Jeffrey	Correctional Captain	Central Office
Diaz, Elvis	Correction Officer	Central Office
Diaz, Miguel	Correction Officer	Northern Correctionl Inst
Diefenderfer, Glenn	Correctional Lieutenant	Enfield Correctionl Inst
Dinkins, Jaunita	Chaplain	Bridgeport Correctional Cntr
Donahue, Sean	Correctional Lieutenant	Osborn Correctionl Inst
Donovan, Paul	State School Teacher (12 Month)	Willard/Cybulski Corrcntl Inst
Drakes, Kenrick	Correction Officer	MacDougall/WRSMU
Driscoll, John	Correction Officer	Hartford Correctional Center
Dubish, Michele	Secretary2	Enfield Correctionl Inst
Dunn, Mary	Volunteer Programs Spec	Central Office
Durward, Robert	Correction Officer	Carl Robinson CI
Dwyer, Robert	Correction Officer	Garner Correctionl Inst
Echevarria, Carmen	Correction Officer	MacDougall/WRSMU
Edelson, Michael	Correction Officer	MacDougall/WRSMU
Emigh, Scott	Corr Food Svcs Supv 2	Central Office
Etim, Joseph	Correction Officer	Hartford Correctional Center
Faraci Jr, Caesar	Correction Officer	Cheshire Correctionl Inst
Farina, Linda	IT Analyst 3	Central Office
Feliton, Anthony	Correction Officer	Enfield Correctionl Inst
Ferrara, Anthony	Correction Officer	Manson Youth Institution
Fieldhouse, Donna	Correctional Lieutenant	MacDougall/WRSMU
Flores, Ricardo	Correction Officer	Bridgeport Correctional Cntr
Floser, Cynthia	Corr Rec Supv	Cheshire Correctionl Inst
Fogarty, George	Correction Officer	Bridgeport Correctional Cntr
Foley, Paul	Correction Officer	Osborn Correctionl Inst
Fontaine, David	Correction Officer	MacDougall/WRSMU
Fontano, Lisamarie	Correction Officer	Cheshire Correctionl Inst
Foran, John	Correctional HVAC Techn	Corrigan/Radgowski CC
Foss, Rebecca	Dep Dir Parole & Comm Svcs	Central Office
Fournier, Joseph	Correctional Electrician	Willard/Cybulski Corrcntl Inst
Fournier, Joseph	Correction Officer	Osborn Correctionl Inst
Fowler, William	Correctional Lieutenant	Central Office
Franco Jr, Victor	Correctional Lieutenant	Willard/Cybulski Corrcntl Inst

# RETIREMENTS

Franklin, Gary	Correction Officer	Cheshire Correctionl Inst
Frazier, Kevin	Correction Officer	Osborn Correctionl Inst
Funk, Donna	Correction Officer	Brooklyn Correctionl Inst
Gabriel, Joseph	Corr Food Svcs Supv 3	Enfield Correctionl Inst
Garcia, Diana	Corr Subst Abuse Cnslr	Central Office
Garcia, Paul	Correction Officer	Hartford Correctional Center
Garrett, Sharon	Correctional Lieutenant	Willard/Cybulski Corrcrtnl Inst
Gary, Mark	Correctional Locksmith	Enfield Correctionl Inst
Gay Jr, Leroy	Correctional Electrician	MacDougall/WRSMU
Germano, Paul	Correction Officer	MacDougall/WRSMU
Gervais, Roger	Correction Officer	York Correctional Institution
Giannette, David	Correction Officer	Cheshire Correctionl Inst
Giannetto, Michael	Correction Officer	Garner Correctionl Inst
Gillespie, James	Correction Officer	York Correctional Institution
Gizzi, Angelo	Correction Officer	Garner Correctionl Inst
Glasheen, Thomas	Correctional Lieutenant	Osborn Correctionl Inst
Glass, Darvin	Correction Officer	Enfield Correctionl Inst
Glenney, Irvin	Corr Food Svcs Supv 2	Willard/Cybulski Corrcrtnl Inst
Glover, Edward	Correction Officer	MacDougall/WRSMU
Glover, Michael	Correction Officer	Cheshire Correctionl Inst
Godding, Kyle	Correctional Captain	Osborn Correctionl Inst
Golfieri, Joseph	Correction Officer	Carl Robinson CI
Gomes, Roger	Correction Officer	MacDougall/WRSMU
Gonzalez, Evelyn	Correction Officer	Carl Robinson CI
Graziano, Felix	Correction Officer	MacDougall/WRSMU
Green, Hillary	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Griffith, Kathy	Correction Officer	Carl Robinson CI
Gurski, John	Correction Officer	MacDougall/WRSMU
Hall, Jason	Correction Officer	Brooklyn Correctionl Inst
Hall, Raymond	Correction Officer	Osborn Correctionl Inst
Hall, Steven	Correction Officer	Hartford Correctional Center
Hallock, Pamela	Corr Food Svcs Supv 2	MacDougall/WRSMU
Hanna, Marion	Correction Officer	Cheshire Correctionl Inst
Hanna, Stacy	Correctional Counselor	Central Office
Hannon, Matthew	Correction Officer	MacDougall/WRSMU
Harpin, Gregory	Correctional Captain	Central Office
Heller, Edward	Correction Officer	MacDougall/WRSMU
Henry, Robert	Correction Officer	Carl Robinson CI
Henry-Ruffin, Eula	Correctional Counselor	Osborn Correctionl Inst
Herzberg, Kurt	Correction Officer	Corrigan/Radgowski CC
Hill, David	Corr Genl Maint Ofcr	Carl Robinson CI
Hill, Eladonis	Correction Officer	Willard/Cybulski Corrcrtnl Inst

# RETIREMENTS

Hinrichs, Robert	Correction Officer	Manson Youth Institution
Hornak, Kevin	Corr Indry Supv1 (Lndry)	Bridgeport Correctional Cntr
Houston III, Leon	Correctional Lieutenant	MacDougall/WRSMU
Hull, Kevin	Correction Officer	Hartford Correctional Center
Irish, Raymond	Correctional HVAC Techn	MacDougall/WRSMU
Jackson Jr, Moses	Correction Officer	Enfield Correctionl Inst
Jackson, Therosine	Correctional Counselor	Carl Robinson CI
Jacobs, Rasan	Correction Officer	Osborn Correctionl Inst
Jalbert, Dennis	Correctional Lieutenant	Manson Youth Institution
Jarvis, Peter	Correction Officer	York Correctional Institution
Jimenez, David	Correctional Lieutenant	Carl Robinson CI
Jinks Jr, Robert	Correctional Lieutenant	Cheshire Correctionl Inst
Johnson, Christopher	Correction Officer	Cheshire Correctionl Inst
Johnson, Domenic	Correction Officer	Enfield Correctionl Inst
Johnson, Laura	Correctional Counselor	Carl Robinson CI
Johnson, Mark	Correction Officer	Corrigan/Radgowski CC
Jones, Gregory	Correction Officer	Enfield Correctionl Inst
Jones, Lawrence	Correctional Lieutenant	Hartford Correctional Center
Jones, Mark	Corr Food Svcs Supv 2	Bridgeport Correctional Cntr
Joseph, Daniel	Correction Officer	Enfield Correctionl Inst
Joy, Walter	Corr Subst Abuse Cnslr	Central Office
Kalenkowitz, William	State School Teacher	Willard/Cybulski Corrcctl Inst
Kavanagh Jr, Paul	Correctional Lieutenant	Carl Robinson CI
Keel, James	Correctional Captain	Bridgeport Correctional Cntr
Keeney, Keith	Correction Officer	Central Office
Kehoe, Rosamaria	Correction Officer	Willard/Cybulski Corrcctl Inst
Kennedy, William	Correction Officer	MacDougall/WRSMU
King, Walter	Correction Officer	Osborn Correctionl Inst
Kinnebrew, Deborah	Parole Officer 2	Central Office
Kinney Jr, Donald	Correction Officer	York Correctional Institution
Kittredge, Clarence	Corr Food Svcs Supv 2	Willard/Cybulski Corrcctl Inst
Knapp, Robert	Correctional Captain	Northern Correctionl Inst
Kyparidis, Koasta	Correction Officer	MacDougall/WRSMU
Labieniec, John	Correction Officer	MacDougall/WRSMU
Lacross, Thomas	Correction Officer	Corrigan/Radgowski CC
Lacy, Christoper	Correction Officer	York Correctional Institution
Lafontaine, Edward	Correction Officer	MacDougall/WRSMU
Lajoie, Michael	Correctional Warden 3	Central Office
Lane, Kenneth	Correction Officer	Manson Youth Institution
Langelier, John	Correction Officer	York Correctional Institution
LaPointe, Robert	Correction Officer	Brooklyn Correctionl Inst
Lapointe, Thomas	Correction Officer	Enfield Correctionl Inst

# RETIREMENTS

Larose, John	Correction Officer	York Correctional Institution
Lawlor Jr, Martin	Correction Officer	Garner Correctional Inst
Lawrence, David	Correction Officer	Brooklyn Correctional Inst
Lawrie Jr, John	Corr Counslr Supv	MacDougall/WRSMU
Leak, Wendy	Parole Officer 2	Central Office
Lebel, Raymond	Correction Officer	Carl Robinson CI
Lemire, Eulalie	State School Teacher	Osborn Correctional Inst
Leone Jr, Daniel	Correctional Lieutenant	Willard/Cybulski Corrcrtnl Inst
Leone, Luke	Correction Officer	Corrigan/Radgowski CC
Lepaoja, Jacelyn	Correctional Lieutenant	Hartford Correctional Center
Lewis, Peter	Correction Officer	Bridgeport Correctional Cntr
Lezon, Edward	Correction Officer	York Correctional Institution
Lizotte, David	Correction Officer	York Correctional Institution
Lopes, Antonio	Corr Counslr Supv	Enfield Correctional Inst
Lopes, Ilda	Correction Officer	Corrigan/Radgowski CC
Lopez, Angel	Correction Officer	Enfield Correctional Inst
Loubier, Bernard	Correctional Lieutenant	MacDougall/WRSMU
Loveless, Dorienda	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Lovetere, Salvatore	Parole Officer 2	Central Office
Lucas, Alan	Correction Officer	Osborn Correctional Inst
Lussier, Steven	Correction Officer	MacDougall/WRSMU
Lytle, Reginald	Correctional Lieutenant	New Haven Corr. Center
Mack, Robert	Correction Officer	Hartford Correctional Center
Madison, Clifford	Correction Officer	MacDougall/WRSMU
Mahoney, Richard	Correctional Lieutenant	Cntr Training Staff Dev
Major, April	Parole Officer 2	Central Office
Malick, Joseph	Correction Officer	Corrigan/Radgowski CC
Malinowski, Douglas	Correction Officer	Cheshire Correctional Inst
Mancini Jr, Francis	Correction Officer	Central Office
Mancini, Jack	Correction Officer	Cheshire Correctional Inst
Manley, Kevin	Correctional Captain	MacDougall/WRSMU
Manocchio, Laura.	Corr Counslr Supv	Willard/Cybulski Corrcrtnl Inst
Marquez, Brixaida	Chaplain	New Haven Corr. Center
Marsh, Richard	Correction Officer	Osborn Correctional Inst
Martin, Chad Anthony	Correction Officer	Corrigan/Radgowski CC
Martin, James	Corr Food Svcs Supv 3	Willard/Cybulski Corrcrtnl Inst
Martin, Michael	Correction Officer	MacDougall/WRSMU
Martin, Renee	Correction Officer	Manson Youth Institution
Martinez, Juan	Correction Officer	Hartford Correctional Center
Martinez, Maria	Correctional Captain	York Correctional Institution
Marto, Paul	Correctional Electrician	York Correctional Institution
Mathiau, William	Correction Officer	Willard/Cybulski Corrcrtnl Inst

# RETIREMENTS

Maynard, Phillip	Correctional Stores Supervisor	Central Office
McCown, Tonia	Parole Officer 2	Central Office
McDonald, Curlena	Corr Transition Instructor	Central Office
McDonald, Omri	Correction Officer	Central Office
McGhee, Alan	Correction Officer	York Correctional Institution
McLeod, Eileen	Parole Officer 2	Central Office
Michalski, David	Correction Officer	Brooklyn Correctional Inst
Miller, Tanya	Correction Officer	Hartford Correctional Center
Mish, Michael	Correction Officer	York Correctional Institution
Mobley, Kenneth	Correction Officer	MacDougall/WRSMU
Moffat, Randy	Correction Officer	Cheshire Correctional Inst
Molden, Gwendolen	Correction Officer	Hartford Correctional Center
Molina, Roberto	Correction Officer	Northern Correctional Inst
Moore Jr, Jerry	Correctional Captain	Carl Robinson CI
Moore Jr, Robert	Correction Officer	Brooklyn Correctional Inst
Moran, Enrique	Correction Officer	Enfield Correctional Inst
Morassini, Linden	Corr Indry Supv1	MacDougall/WRSMU
Morelli, David	Correction Officer	Manson Youth Institution
Murphy, Scott	Correction Officer	Osborn Correctional Inst
Murray, Gemini	Correctional Captain	Osborn Correctional Inst
Murray, Sean	Correctional Lieutenant	Manson Youth Institution
Muzykoski, Lucy	Correction Officer	Hartford Correctional Center
Negron, Robert	Correction Officer	Cheshire Correctional Inst
Nesta, Gregory	Correction Officer	MacDougall/WRSMU
Nieves, Julio	Correction Officer	York Correctional Institution
Novak, Scott	Correction Officer	MacDougall/WRSMU
Nutley, John	Correction Officer	Cheshire Correctional Inst
O'Connor, John	Parole Release Panel Member	Central Office
O'Hanlon, Terrence	Correctional Lieutenant	York Correctional Institution
Orefice, Anthony	Corr Food Svcs Supv 2	Osborn Correctional Inst
Orlowski, Michael	Correction Officer	Central Office
Palaka, Jeffrey	Correctional Captain	MacDougall/WRSMU
Paniccia, Michael	Corr Genl Maint Ofcr	Garner Correctional Inst
Paquette, Susan	Correctional Counselor	Corrigan/Radgowski CC
Parker Jr, Edward	Correction Officer	MacDougall/WRSMU
Parnell, Christopher	Correction Officer	Carl Robinson CI
Partridge, Brandon	Correction Officer	York Correctional Institution
Paul, Rudy	Correctional Lieutenant	Cheshire Correctional Inst
Penn, Theresa	Correctional Captain	Corrigan/Radgowski CC
Perez, Carlos	Correction Officer	Northern Correctional Inst
Perez, Michael	Correction Officer	Willard/Cybulski Corrcntl Inst
Perry Jr, Charles	Correction Officer	York Correctional Institution

# RETIREMENTS

Perryman, Herbert	Correction Officer	MacDougall/WRSMU
Petersen, Scott	Correctional Counselor	Northern Correctionl Inst
Philippi, Steven	Correction Officer	Cheshire Correctionl Inst
Phillips, Arlene	Principal HR Specialist	Central Office
Pitts Jr, Albert	Associate Chaplain	MacDougall/WRSMU
Place, Chester	Correction Officer	Corrigan/Radgowski CC
Plachy, Warren	Correction Officer	Enfield Correctionl Inst
Plante, Craig	Correctional Captain	Brooklyn Correctionl Inst
Plushner, James	Correction Officer	MacDougall/WRSMU
Pollard Jr, James	Correctional Lieutenant	Corrigan/Radgowski CC
Pope, Augustus	Corr Counslr Supv	MacDougall/WRSMU
Portalatin, Jesus	Correction Officer	Cheshire Correctionl Inst
Prescott, Thomas	Correction Officer	Corrigan/Radgowski CC
Presz, James	Correction Officer	Enfield Correctionl Inst
Price, Christopher	Correctional Lieutenant	Cheshire Correctionl Inst
Privott, Sherri	Correction Officer	Cheshire Correctionl Inst
Rackett, Michael	Correction Officer	Brooklyn Correctionl Inst
Read, Brenda	Correction Officer	Northern Correctionl Inst
Reardon Jr, Peter	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Reaves, Adrian	Correctional Lieutenant	Carl Robinson CI
Reeves, Michael	Correction Officer	Osborn Correctionl Inst
Reynolds, Steven	Correction Officer	Northern Correctionl Inst
Rich, Louis	Financial Clerk	Central Office
Rios, Edwin	Corr Plmr & Stmfr	Cheshire Correctionl Inst
Rios, Miguel	Correctional Lieutenant	Corrigan/Radgowski CC
Roberge, Daniel	Correctional Lieutenant	Hartford Correctional Center
Robinson, James	Correction Officer	Hartford Correctional Center
Rodriguez, Ricardo	Correction Officer	MacDougall/WRSMU
Rodwell, Dewayne	Correctional Captain	Willard/Cybulski Corrcrtnl Inst
Ross, Olga	Correction Officer	MacDougall/WRSMU
Roy, David	Correction Officer	Osborn Correctionl Inst
Ruegg, Carl	Corr Rec Supv	Garner Correctionl Inst
Rumore, Steven	Correction Officer	Carl Robinson CI
Saavedra, Orlando	Correction Officer	MacDougall/WRSMU
Salka, Carol	Chaplain	Manson Youth Institution
Santana, Jose	Correction Officer	Enfield Correctionl Inst
Santos, Mario	Correction Officer	Manson Youth Institution
Sarage, Michael	Correction Officer	MacDougall/WRSMU
Satawhite, Robert	Correction Officer	Bridgeport Correctional Cntr
Sauer, Douglas	Corr Svcs Mgr	Central Office
Saunders, Linda	Principal HR Specialist	Central Office
Sawyer, Kelly	Correction Officer	Willard/Cybulski Corrcrtnl Inst

# RETIREMENTS

Sebastian, Craig	Correction Officer	Bridgeport Correctional Cntr
Serrano, Jaime	Correction Officer	MacDougall/WRSMU
Shabbott, Josephine	Assoc FscI/Admin Ofcr	Central Office
Sharpe, Kimberly	Corr Counslr Supv	Central Office
Shaw, Glenn	Correctional Carpenter	Northern Correctionl Inst
Shea, Pamela	Secretary1	Cntr Training Staff Dev
Sheldon, Martin	Correction Officer	York Correctional Institution
Sherman, John	Correction Officer	Manson Youth Institution
Sholomicky, Harry	Correction Officer	Cheshire Correctionl Inst
Sidoti, John	Correction Officer	MacDougall/WRSMU
Silengo, Suzanne	State School Teacher	Cheshire Correctionl Inst
Simmons III, Thomas	Correction Officer	York Correctional Institution
Simmons, Clarence	Corr Food Svcs Supv 2	Enfield Correctionl Inst
Simonelli, Alexandria	Corr Food Svcs Supv 2	Manson Youth Institution
Simpkiss, Michael	Correction Officer	MacDougall/WRSMU
Sizemore, Sherman	Corr Food Svcs Supv 2	Carl Robinson CI
Smith, Elaine	Correction Officer	Enfield Correctionl Inst
Smyth, Daniel	Correction Officer	Osborn Correctionl Inst
Spears, Charles	Correction Officer	New Haven Corr. Center
Spurley, Dwayne	Correctional Counselor	York Correctional Institution
St Onge, David	Correction Officer	Carl Robinson CI
Stafford, Tarry	Correction Officer	New Haven Corr.Center
Stedman, John	Correction Officer	York Correctional Institution
Stevens, Gregory	Correction Officer	Enfield Correctionl Inst
Stewart, George	Correction Officer	Hartford Correctional Center
Stewart, Michael	Correction Officer	Enfield Correctionl Inst
Stubbs, Melissa	State School Principal2	Carl Robinson CI
Styra, Mark	Correctional HVAC Techn	Garner Correctionl Inst
Sullivan, Cyril	Correction Officer	York Correctional Institution
Summers, James	Corr Maint Supv	York Correctional Institution
Surfus, William	Correction Officer	Corrigan/Radgowski
Surprenant, Jeffrey	Correctional Captain	Central Office
Tavares, Debra	Correction Officer	Cheshire Correctionl Inst
Teed, Carol	State School Teacher	MacDougall/WRSMU
Testori, Michael	Correction Officer	Osborn Correctionl Inst
Tetreault, Scott	Correction Officer	York Correctional Institution
Thomas, George	Correction Officer	York Correctional Institution
Topolski, Thomas .	Corr Food Svcs Supv 2	Willard/Cybulski Corrcrtnl Inst
Torres, Robert	Correction Officer	Bridgeport Correctional Cntr
Travaglin, Gifford	Correctional Captain	MacDougall/WRSMU
Trotman, Lynda	Correction Officer	Garner Correctionl Inst
Trotman, Sidney	Correction Officer	Cheshire Correctionl Inst

# RETIREMENTS

Valentin, Gregorio	Correction Officer	Hartford Correctional Center
Valentin, Iris	Fiscal/Administrative Officer	Central Office
Valeriano, Armando	Correctional Deputy Warden	Central Office
Vandall, Dennis	Correction Officer	Osborn Correctionl Inst
Vanleur-Brown, Jacqueline	Correction Officer	Bridgeport Correctional Cntr
Vargas, Roberto	Correction Officer	Garner Correctionl Inst
Vecchitto, Joseph	Correction Officer	MacDougall/WRSMU
Velazquez, Eriberto	Correction Officer	Bridgeport Correctional Cntr
Velez, Abraham	Correctional Lieutenant	Carl Robinson CI
Veneziano, Barbara	Secretary 1	Cheshire Correctionl Inst
Vicenty, Francisco	Correction Officer	Osborn Correctionl Inst
Vinci, Mario	Correction Officer	MacDougall/WRSMU
Vurno, Robert	Correction Officer	York Correctional Institution
Vurno, Thomas	Correction Officer	York Correctional Institution
Waldner, James	Correction Officer	MacDougall/WRSMU
Ward, Harold	Correction Officer	York Correctional Institution
Ware, Leigh	Parole & Comm Svs Mgr	Central Office
Washo, Janet	State School Teacher	MacDougall/WRSMU
Wells, John	Correction Officer	Central Office
Wemmell, Michael	Correction Officer	Enfield Correctionl Inst
Whipple, Kevin	Correctional Lieutenant	Brooklyn Correctionl Inst
White, Frederick	Correctional Lieutenant	Corrigan/Radgowski CC
White, Robert	Correction Officer	Manson Youth Institution
Whittingham, Nolice	Correction Officer	Carl Robinson CI
Williams, Gregory	Correction Officer	MacDougall/WRSMU
Williams, Marvell	Correction Officer	Manson Youth Institution
Williams, Moreen	Correction Officer	Bridgeport Correctional Cntr
Willis, Vaughn	Correctional Lieutenant	Bridgeport Correctional Cntr
Wilson, Bruce	Correction Officer	MacDougall/WRSMU
Winiarski, Benedict	Chaplain	Enfield Correctionl Inst
Wiseman, John	Correction Officer	Northern Correctionl Inst
Wojtkowski, Richard	Correction Officer	Manson Youth Institution
Wolowicz, Richard	Correction Officer	Central Office
Wright, Joseph	Correction Officer	Bridgeport Correctional Cntr
Wylie-Wagner, Lynn	Correction Officer	New Haven Corr. Center
Zemola, Charles	Correctional Lieutenant	New Haven Corr. Center
Ziemnicki, Teofe	Corr Food Svcs Supv 2	Willard/Cybulski Corrcntnl Inst

# FUTURE INITIATIVES

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## **COMMUNITY RELEASE UNIT**

The goal of the Community Release Unit is the centralization of all community release decisions. Historically, each individual warden would make these release decisions. With the centralization of this important decision making function, among the most obvious benefits will be the improvement in the consistency of the decision making process. The hope is that the unit will be operational by March of 2015, and it will be achieved within our existing budget.

## **COMMUNITY REINTEGRATION UNIT**

In a concerted effort to prepare inmates for a successful return to their communities, a 600 bed portion of the Willard Cybulski Correctional Institution will be rededicated to specifically serve the reentry population. The plan is for the Reintegration Center to deliver a program rich environment specifically geared towards offenders nearing their release date. It is anticipated that Department of Correction staff, contracted non-profit partners, municipalities and active volunteers will assist in ensuring the success of the center. The hope is that the unit will be operational by late April of 2015, and it will also be achieved within our existing budget.

## **LEAN INITIATIVES**

LEAN is a process improvement approach that identifies and minimizes wasted time and effort. Through a week-long exercise, cross functional staff teams identify needed improvements and develop a one-year plan to implement the improvements.

Under the direction of Governor Dannel P. Malloy, the Department of Correction will review several of its key processes using the LEAN process with the ultimate goal of reducing waste and increasing efficiencies.

# In Memoriam

**Erik Bass, Correctional Electrician  
District 1 Maintenance**

**Laura A. Boucher, Secretary 1  
Carl Robinson Correction Institution**

**Michael J. Caouette, Correctional Officer  
Manson Youth Institution**

**Thomas G. Harden, Correctional Officer  
Cheshire Correctional Institution**

**Dwayne Jones, Sr., Correctional Officer  
Manson Youth Institution**

**Dana Laudati, Parole Officer 2  
Parole and Community Services Division**

**Joseph Ouellet, Jr., Correctional Officer  
Corrigan-Radgowski Correctional Institution**

**Robert M. Wales, Correctional Officer  
York Correctional Institution**



