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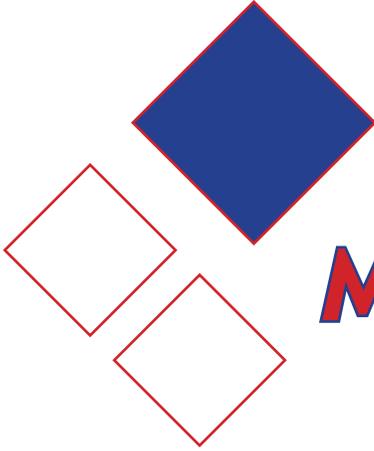
Connecticut Department of Correction

24 Wolcott Hill Road • Wethersfield, CT 06109

www.ct.gov/doc

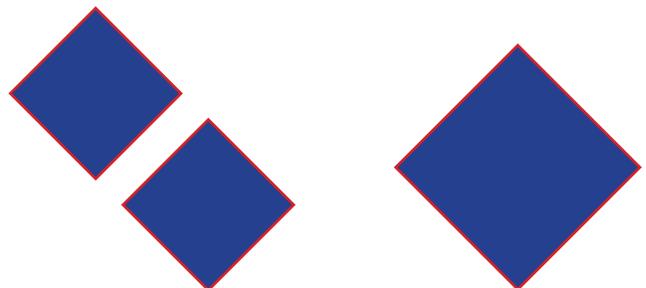
One Vision One Mission One Team





Mission Statement

The Department of Correction shall protect the public, protect staff, and provide safe, secure and humane supervision of offenders with opportunities that support successful community reintegration.





M. Jodi Rell
Governor



July 1, 2004

The Connecticut Department of Correction provides the citizens of our great state with the safety and security that is expected. However, the department's mission far exceeds meeting the basic needs of offenders during their incarceration and subsequent release into the community.

From Parole Officers to school teachers and counselors to volunteers, the department works in concert with other agencies and organizations to provide offenders with the resources and support necessary for "successful reintegration".

I have the advantage of knowing the department and its staff firsthand from my years as Lieutenant Governor. Now, as Governor, I am proud to lead this exceptional group of public servants in our endeavor to maintain the high ethical and professional standards which have become synonymous with the best correctional agency in the country.

Sincerely,

A handwritten signature in blue ink that reads "M. Jodi Rell".

M. Jodi Rell
Governor



Theresa C. Lantz
Commissioner



July 1, 2004

As the largest state agency, the Department of Correction employs a wide variety of specialists. Some work in urban centers and others in rural communities. Tactical Operations plays an important role for the Department, but so do Transitional Services counselors.

Despite the varied and different roles that staff perform, the Department is the sum of its parts. That is why I have chosen "One Vision, One Mission, One Team" as this year's theme for our Annual Report.

Our staff bring unique skills and life experiences to this most challenging profession. This diversity strengthens our single mission allowing us to be flexible and adapt to change with minimal disruption. As an example this past year, Parole and Community Enforcement combined to create a single Parole and Community Services Unit within the Department. This challenge was undertaken and readily accomplished, further strengthening our commitment to successful reintegration.

I look forward to working with the new Governor in maintaining and strengthening our relationships with other agencies, volunteer organizations and private citizens in achieving the objective for corrections in Connecticut of "One Vision, One Mission, One Team."

Sincerely,

A handwritten signature in blue ink that reads "Theresa C. Lantz".

Theresa C. Lantz
Commissioner

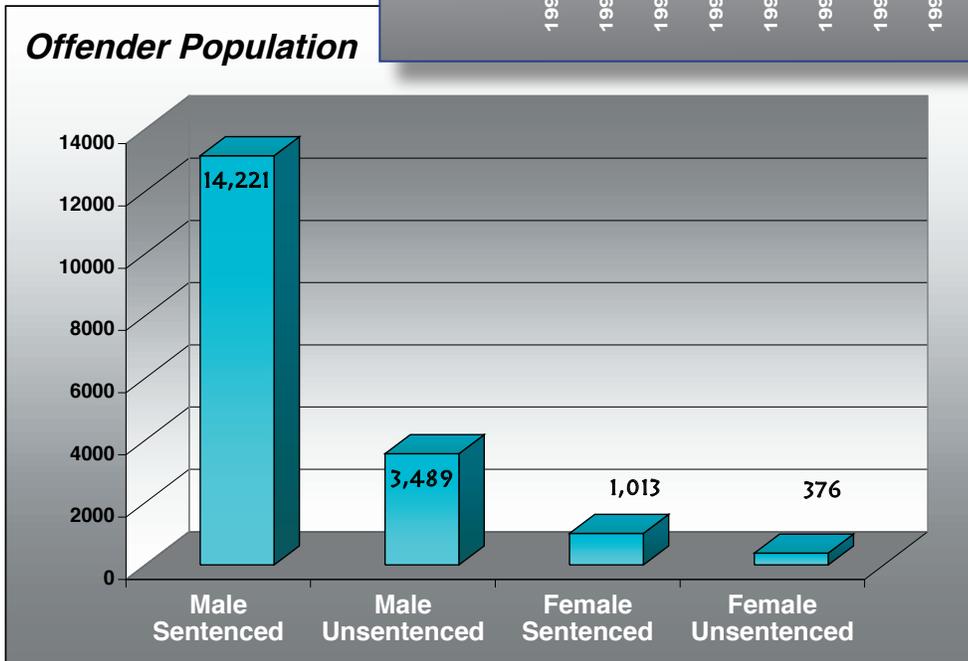
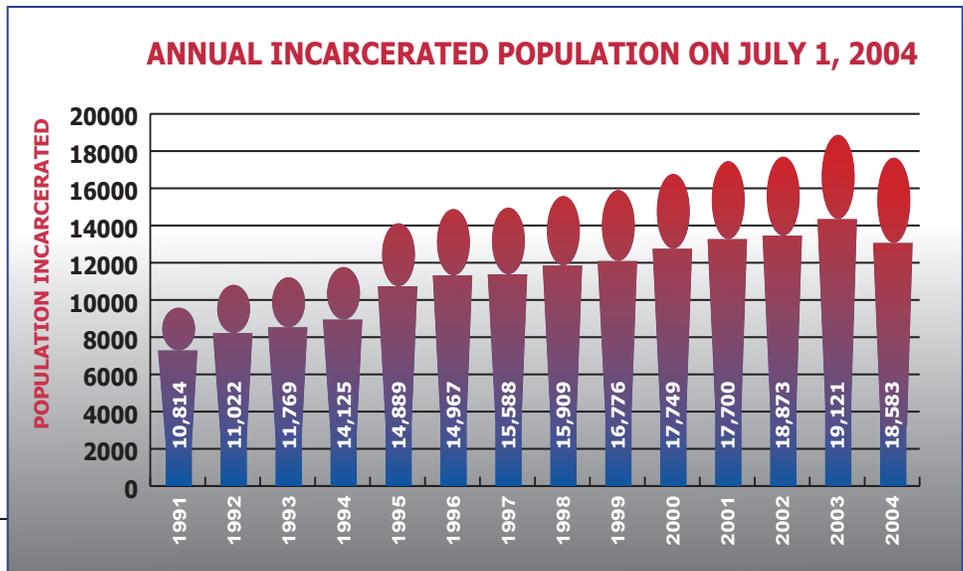
Statutory Responsibility

The Department of Correction confines and controls accused and sentenced offenders in correctional institutions, centers and units, and by statute administers medical, mental health, rehabilitative, and community-based service programs.

Public Service

On June 30, 2004 the agency confined 18,583 offenders, a 2.6 percent decrease when compared with the incarcerated population on June 30, 2003. Including those inmates on department-administered community supervision, correctional staff supervised a total population of 22,908 offenders.

Parole and Community Services was formed through a consolidation of the officers of the former Board of Parole and the DOC's Community Enforcement Unit. Currently, the unit operates four offices state wide.



Budget: \$552,672,085
Starting Salary of a Correction Officer: \$35,128.00
Average Daily Inmate Expenditure: \$76.12

Staff Authorized Positions: 7,082
Facilities: 18
Parole & Community Services Offices: 4
Training Centers: 1

Transitional Supervision: 1,027
Halfway Houses: 731
Parole: 2,567
Total Supervised: 22,908

Admissions for FYE 03-04: 35,219
Releases for FYE 03-04: 35,743

Most Frequent Offense: Violation of Probation (12.6%)

Average Age: Male: 32.4 - Female: 34.4

Inmates on Death Row: 7
(Last execution 1960)

Population Reporting Substance use/abuse: 88%

Education:

No High School Diploma 75%
30% enrolled in school
GEDs Awarded: 637 (4 with Honors)

Performance Measures (2-year comparison):

Inmate on Staff Assaults: 293 - Decreased 19.39 %
Inmate on Inmate Assaults: 758 - Decreased 31.57%
Disciplines: 23,427 Decreased 6.4%
Escapes: 3

Recidivism:

According to Legislative Report based on 4,006 released from prison in 1997:
69% rearrested within 3 years.
46% reconvicted within 3 years.
22% reincarcerated within 3 years.

August 1, 2003

Commissioner Theresa C. Lantz announces publicly that the Connecticut Department of Correction intends to consolidate its mental health services for the offender population at the Garner Correctional Institutional in Newtown. This consolidation is intended to not only improve the delivery of services now divided up among a number of facilities, but also to

provide the necessary standard of care in a fiscally prudent manner. The effort will be undertaken with the assistance and through the expertise of the University of Connecticut Correctional Managed Health Care, which provides health and mental health services to the offender population.



Newly constructed garage at Hartford CC

August 7, 2003

Through an intensive water conservation effort involving the five correctional institutions located within the towns of Enfield and Somers, the Department of Correction achieved a 35 percent reduction in the total sewage outflow from those facilities. Infiltration of storm run off, which had been included in sewage treatment processing was identified and substantially reduced. Potable water usage within those facilities was also mitigated through a systemic review which examined, among other items, laundry, inmate showers and sanitary water usage. It is anticipated the benefits of this effort will be replicated at the agency's other facilities.

September 29, 2003

Under the guidance of Commissioner Theresa C. Lantz, the Connecticut Department of Correction adopted a new Mission Statement and for the first time defined its Vision. Additionally, a Code of Ethics to guide staff conduct both on and off duty was also established. The new Mission Statement reads, "The Connecticut Department of Correction shall protect the public, protect staff and provide safe, secure and humane supervision of offenders with opportunities that support successful community reintegration". The last phrase reflects the Commissioner's stated priority of reinforcing and improving the agency's release mechanisms. The Mission Statement, Vision and Code of Ethics are all contained in the Department's Administrative Directive 1.1.

October 2, 2003

In proactive accordance with the new federal Prison Rape Elimination Act of 2003, Commissioner Theresa Lantz notified all staff of the agency's zero tolerance policy regarding any occurrence of

sexual assault within our institutions. The Act requires the national compilation of statistics regarding the crime of rape within correctional institutions. A federal commission will then make recommendations as to how the frequency of the crime can be reduced and prevented. In marking the Department's full compliance with the Act and in reinforcing staff cognizance of the issue, Commissioner Lantz called prison rape, "a terrible act that causes severe physical and psychological effects for those who are attacked".

October 27, 2003

Through the tireless efforts of the agency's fiscal and human resources staff, the Connecticut Department of Correction has fully implemented the CORE-CT computer based management system. This standardized and streamlined system unites all state agencies under one mechanism for the oversight of all fiscal and human resource functions. The Department's payroll, purchasing, and hiring, among other crucial operations, are all now conducted under this advanced business process. The agency has received praise for its ability to adapt to the CORE-CT program.

November 24, 2003

The Governor named Department of Correction Commissioner Theresa C. Lantz to the state's first Faith-Based Initiatives Council. The Council, made up of religious leaders and state commissioners and established as a result of the Governor's Executive order No. 31, is charged with identifying new opportunities for collaborative social services efforts between faith-based and government organizations. Commissioner Lantz has detailed the extensive partnership with faith-based organizations that the Department of Correction already utilizes, including a number of halfway house providers and the agency's extensive number of religious volunteers.

December 1, 2003

In compliance with a format that will be utilized by all state agencies, the Connecticut Department of Correction became one of the first departments to debut its new and improved web site. Several new features include multiple tool bars which make navigating the site and finding the desired information extremely easy. Directions to all facilities, the agency's Vision and Ethics, and the newly consolidated Board of Parole are all available with a quick click. The address of the web site has been changed from www.doc.state.ct.us to www.ct.gov/doc.

March 2, 2004

The Department of Correction was recognized as a "Patriotic Employer" for its extensive support of our country's armed forces. The Connecticut delegate of the National Employer Support of the Guard and Reserves, Carl Venditto, presented the certificate to Commissioner Theresa Lantz. The Department was praised for its dedication and commitment in supporting its men and women who also serve as deployed and active members through Operation Correction Cares. The agency has sought to maintain a high level of care and concern about not only deployed staff but also their families. The Department had more than 50 soldiers, sailors, airmen and marines on duty at the time, down from a peak of more than 100 deployed in the months following September 11, 2001.

March 18, 2004

Out of concern for the potential misuse of an offender's correctional history information, particularly in light of the agency's combined correctional system which includes pre-trial offenders, the Department has moved to limit the disclosure of inmate information to only those inmates who are currently incarcerated. As the agency moves to strengthen its efforts at supporting the successful community reintegration of offenders, there were indications based on public inquiries, that information about offenders, even those who were not convicted, was being scrutinized for matters including housing and credit. An agency wide memo was issued restricting the public release of offender information to those who are currently incarcerated with the direction that requests for an individual's criminal history be referred to the Department of Public Safety.

March 23, 2004

The Department has undertaken a comprehensive review and revision of its Protective Custody program that seeks to safeguard offenders at potential risk of victimization by separating them from the general inmate population. The revision requires intensive screening of those being considered for placement into the unit as well as a strict analysis as to which offenders should be further segregated within the unit based on a range of objective risk criteria and subjective personality characteristics.

April 2, 2004

As part of the legislatively mandated consolidation of the Board of Parole within the Department of Correction, Commissioner Theresa C. Lantz has appointed Robert Gillis, a veteran with more than 33 years of correctional experience, as the Director of Parole and Community Services. In this new role, Gillis will oversee the community supervision functions of both Parole and the DOC's Community Enforcement Unit, which will be merged into one community based component. Gillis has overseen a committee, which has established the framework for this consolidation. The Board of Parole and its decision-making authority will remain autonomous under its Chairman. The consolidation will ensure a continuum of custody, care and treatment and control of inmates, from the first day of incarceration, through a period of community based supervision for appropriate offenders. It is expected the consolidation will further enhance the rate of successful community reintegration for the inmate population.

April 2, 2004

In collaboration with the state office for Protection and Advocacy for Persons with Disabilities, and in response to a lawsuit filed by that office, the Connecticut Department of Correction has entered into a tentative agreement which provides for substantial advancements in the management of inmates who are determined to be seriously mentally ill. The agreement additionally institutes a partnership with the state Department of Mental Health and Addiction Services to conduct evaluations of all Administrative Segregation Phase One inmates as well as offenders classified as Mental Health Level 3 who are housed at Northern CI. Under the agreement, inmates identified as being seriously mentally ill will be transferred to the agency's mental health facility, Garner CI. A mental health professional will be consulted before a planned use of force and prior to the issuing of a disciplinary report to an inmate at Garner or awaiting

transfer there. The agreement also provides for changes to the restraint policy for inmate recreation and visiting. Compliance with the agreement will be monitored by DOC mental health staff and two representatives selected by OP&A, with oversight by the court.

April 30, 2004

Under the leadership of Director Sandra Sawicki, the agency's pre-service cadet training program at the Maloney Center for Training and Staff Development has been revised to reflect an adult learning model. Additionally, the 10-week training program has been modified to improve the application of the classroom instruction. Cadets, who had previously spent the last four weeks of their training at their assigned facility, now spend time each week at that facility immediately utilizing the information learned in the academy classroom. The on the job training component is also being enhanced through the guidance of veteran staff at the facilities who are being assigned as mentors/coaches.

May 13, 2004

Commissioner Theresa C. Lantz has announced the planned agency wide consolidation of inmate medical services in collaboration with the Department's contracted health care provider, University of Connecticut Correctional Managed Health Care. While maintaining offenders at their appropriate security level, the consolidation is intended to improve the delivery of health care services in a fiscally responsible manner by better utilizing available resources through the concentration of high need inmates at designated facilities. It is anticipated the consolidation will ensure a continuum of appropriate health care for the inmate population while also supporting health service staff recruitment, retention and morale. The consolidation provides for a phased transfer of inmates to the designated facilities.

May 14, 2004

In compliance with the agency mission of providing safe, secure and humane supervision of offenders, Commissioner Theresa C. Lantz has directed that all unsentenced male offenders who are age 16 and 17, shall be transferred to the Manson Youth Institution upon admission to the Department of Correction. This initiative, while providing this age group with a more appropriate correctional environment will also increase the access of these offenders to programming including mandated educational services. Additionally, this measure will make available additional pre-trial bed space at the intake facilities for the remainder of the male offender population.

June 30, 2004

In keeping with the commitment of the Connecticut Department of Correction to continually review and revise its procedures to insure a best practice standard, and in light of Commissioner Theresa C. Lantz's serious concern regarding a cluster of incidents of offender self-harm, the agency has undertaken a comprehensive and systematic analysis of its suicide prevention protocols. These include implementing special inmate housing/ orientation units at intake facilities, increased staff observation of inmates in orientation units, the removal of shoelaces in those units, an enhancement of medical/medical health inmate assessment upon intake and the revision of Administrative Directive 8.14, Suicide Prevention. Through a comparison with the latest national best practice suicide protocol, it was determined that the Connecticut Department of Correction is already employing the highest level of preventative measures.



**Correction Officer
Walter Jackson**
stands post at Willard-Cybulski CI

FACILITIES MAP

MacDougall-Walker CI
Suffield, CT

Carl Robinson CI
Enfield, CT

Hartford CC
Hartford, CT

Enfield CI
Enfield, CT

Willard-Cybulski CI
Enfield, CT

Garner CI
Newtown, CT

Osborn CI
Somers, CT

Northern CI
Somers, CT

Manson Youth
Cheshire, CT

Brooklyn CI
Brooklyn, CT

Bergin CI
Storrs, CT

Cheshire CI
Cheshire, CT

Corrigan-Radgowski CC
Uncasville, CT

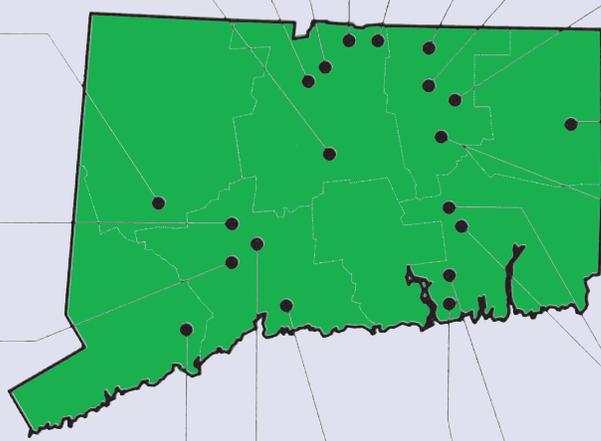
Bridgeport CC
Bridgeport, CT

Gates CI
Niantic, CT

Webster CI
Cheshire, CT

York CI
Niantic, CT

New Haven CC
New Haven, CT



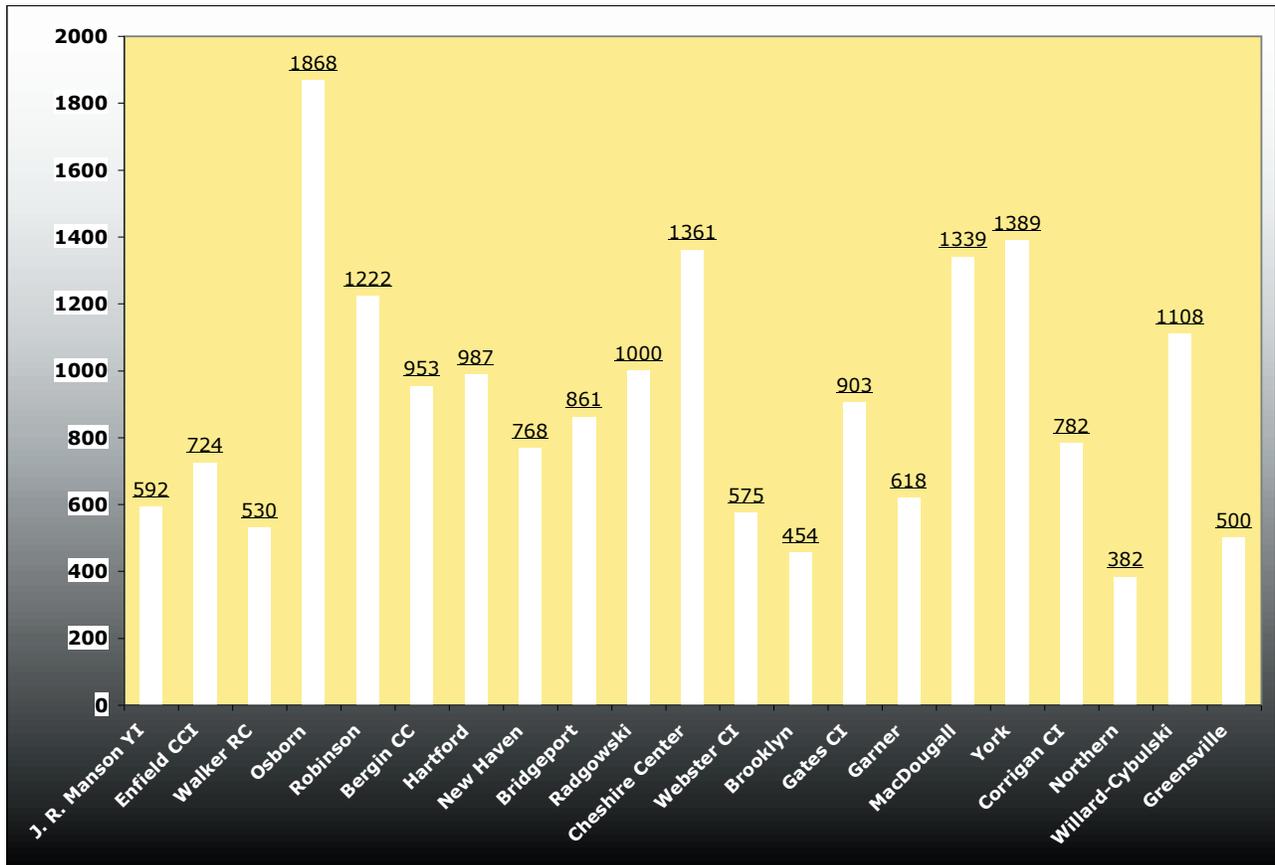


Deputy Commissioner
Brian Murphy
 24 Wolcott Hill Road,
 Wethersfield, CT 06109
 860/692-7487

Facility Operations consists of 18 correctional facilities which are managed by two District Administrators and 17 Wardens. There are 14 Correctional Institutions and four Correctional Centers which incarcerate approximately 18,583 inmates. It is the Facility Operations' mission to protect the public and staff while ensuring a secure, safe and humane environment for offenders.

This Division also encompasses a range of emergency operations: emergency response teams, special response squads, canine teams, hostage negotiators and weapons instructors. It also oversees parole and community services that are responsible for inmates who are classified to release programs. The Division maintains a medical-surgical ward at the University of Connecticut Health Center in Farmington, the Correctional Transportation Unit, and the Department's Honor Guard and Bagpipe and Drum Band.

POPULATION COUNTS BY FACILITY





North District
District Administrator
Remi Acosta

*3 Walker Drive
 Enfield, CT 06082
 Phone 860/763-8017*

**Bergin Correctional Institution
 Brooklyn Correctional Institution
 Carl Robinson Correctional Institution
 Enfield Correctional Institution
 Hartford Correctional Center
 MacDougall-Walker Correctional Institution
 Northern Correctional Institution
 Osborn Correctional Institution
 Willard-Cybulski Correctional Institution**



Bergin Correctional Institution

Warden Eileen Higgins
 251 Middle Turnpike, Storrs, CT 06268 • 860/487-2712

Population (953) . This minimum security facility houses sentenced male offenders who are within two and a half years of the end of their sentence and are eligible for some form of early release option. This population generally includes inmates in need of programming for DUI, Drug Addiction, and or Domestic Violence. Therefore, the program emphasis is in those areas. Additionally, the Job and resource centers provide inmates an opportunity to establish meaningful contacts in the community. There has been an increased effort to provide community details throughout the past year with the towns of Ashford, Mansfield, Stafford Springs, Pomfret and State Police Troop C. Inmates, under staff supervision, have completed general cleaning, refurbished town baseball fields, and assembled a playscape. The incorporation of Unit Management has provided a more effective method of inmate management given the expanse of the compound. Responsible, early release options are the main focus of this administration.



Inmate veterans group receives training at Bergin CI



Warden Peter Murphy makes a point at his swearing-in ceremony as his brother, William and sister-in-law, Christine are reflected, witnessing the moment



Brooklyn Correctional Institution

Warden Giovanni Gomez
59 Hartford Road, Brooklyn, CT 06234 • 860/779-2600

Population (454). The Brooklyn Correctional Institution is a medium security facility that continues to work diligently to protect the public and its staff, while providing a safe and humane environment that allows the offenders opportunities to continuously work to facilitate their own successful reintegration into the community.

These missions are achieved through extensive programming and effective classification reviews, as well as personalized discharge planning.

Brooklyn CI continues to strive to enhance its partnership with the community by assisting the community with the upkeep of local town roads and parks, as well as various recreation fields. The Brooklyn Bicycle Program has also made some local children happy with the refurbishing and donations of more than 100 bicycles to the local community.

The Brooklyn Correctional Institution continues to work in partnership with its local community to enhance the quality of life for all of the citizens.



Carl Robinson Correctional Institution

Warden Christine Whidden
285 Shaker Road, POB 1400, Enfield, CT 06082 • 860/763-6200

Population (1220). This is a medium-security facility that houses sentenced male offenders. The facility offers a wide variety of programs to include VOICES, Domestic Violence, Anger & Aggression and several levels of Addiction Services Intervention. One of the programs is the TIME Program (This I Must Earn). This program is the highest level substance abuse intervention offered and utilizes an aftercare component. A full schedule of educational programs is available to

the population. In addition to the standard education programs, the facility offers a GED Program, Adult Basic Education, and an extensive drafting, horticulture, machine tool & dye and graphic arts. The Small Engine Machine shop has a “Good Neighbor” engine repair program where Connecticut senior citizens can have their lawn equipment and snow blowers repaired by CRCI students. The school sponsors the Read to Your Child Program during visiting hours. There are several programs offered via the Recreational Department. The facility operates a community detail that provides painting, lawn care and renovations to area nonprofit organizations. This detail maintains the Lego Soccer Field in town.



CRCI staff presents toys to Connecticut Children's Center Center



Enfield Correctional Institution

Warden Peter Murphy
289 Shaker Road, POB 1500, Enfield, CT 06082 • 860/763-7300

Population (726). The population decreased by 78 offenders due to the elimination of the gym dormitory. CCI-Enfield is a Level three, medium security facility which provides housing to sentenced male offenders.

Enfield offers various offender programs which provide offenders the opportunity to participate in activities such as Education, Domestic Violence Programming, Parenting, Prison Outreach Program (P.O.P.), People Empowering People (P.E.P.), Addiction Services and our newly acquired program, Beyond Fear which focuses on the dangers of A.I.D.S. and how the disease may be prevented. In conjunction with the aforementioned programs, Enfield also provides programming in collaboration with the Connecticut Department of Labor. Such programming includes Apprenticeships in Graphic Print and Building Maintenance. All of these programs are designed to facilitate successful reintegration into the community.



Hartford Correctional Center

Warden Charles Lee
177 Weston Street, Hartford, CT 06120 • 860/240-1800

Population (987). This level four, high security pre-sentenced facility houses male offenders. The majority of inmates incarcerated at Hartford Correctional Center are waiting for their cases to be adjudicated in the judicial system. A small percentage of sentenced inmates are housed in Hartford CC to provide an outside clearance work crew. Hartford CC also houses up to 60 pretrial youthful offenders. Hartford CC is also a holding facility for Immigration and

Naturalization Services detainees held in Connecticut. The programs that are offered include Addiction Services, Religious Services and Inpatient / Outpatient Mental Health Treatment.



MacDougall-Walker Correctional Institution

Warden John Sieminski
1153 East South Street, Suffield, CT 06080 • 860/627-2100

Population (1869). MacDougall-Walker C.I. is the largest correctional facility in the state holding level four and five male offenders including sentenced long term general population inmates and several special populations. The Walker Building has three housing units which hold inmates going through the Assessment process who have been recently sentenced to two years or more, the Chronic Discipline Unit, Protective Custody offenders and the High Bond Unit.

The MacDougall Building has 10 housing units with two units dedicated to managing the Department's gang program and one unit serving as a step-down unit for inmates with severe disciplinary problems. This facility holds two successful years of American Correctional Association Accreditation, operates the Hospice Program out of its medical unit and recently began several new program initiatives including the Fatherhood Initiative, the Family Time Program, a formal discharge planning program and Spanish 12-Step Meetings. Plans for the development of an Assisted Living Unit are currently underway.



Northern Correctional Institution

Warden Wayne Choinski

287 Bilton Road, POB 665, Somers, CT 06071 • 860/763-8600

Population (382). Northern Correctional Institution serves as the Department's Level five maximum-security male facility. It is a special management institution for inmates classified to Administrative Segregation, Close Custody (Security Risk Group Safety Threat Member) as well as for those inmates awaiting capital punishment.

Except for those inmates awaiting capital punishment, inmates are required to complete a structured program prior to being classified to a general population facility or a close monitoring program.

As the designated restrictive housing facility for the Connecticut Department of Correction, Northern Correctional Institution's mission is to safely manage those inmates who have demonstrated serious inability to adjust to confinement and/or pose a threat to the safety and security of the community, staff and other inmates. This mission is accomplished by providing a highly structured, secure and humane environment, while affording inmates an opportunity, through positive behavior and program participation, to return to a less restrictive facility.



Osborn Correctional Institution

Warden David Strange

335 Bilton Road, POB 100, Somers, CT 06071 • 860/566-7500

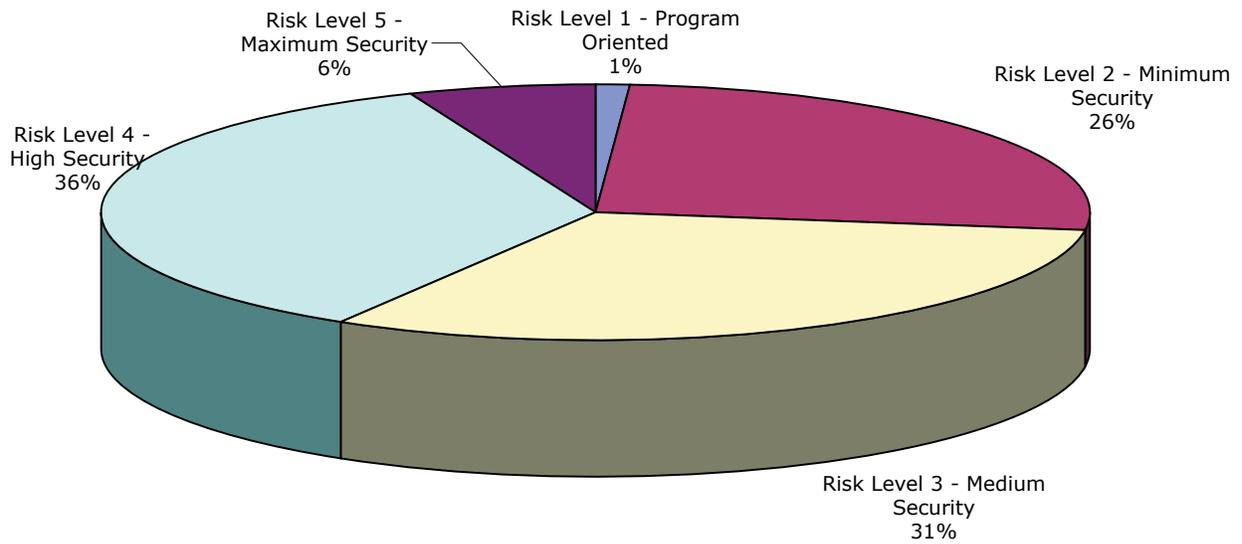
Population (1886). This medium security facility houses sentenced, unsentenced, and special management male offenders. It is the largest medium security male facility with 867 cells. Osborn CI offers many programs intended to motivate, foster personal responsibility, and direct inmate behavior towards a positive application of social integration. The

large number of program options includes Education, Alternatives to Violence, Vocational programs, Substance Abuse, Sex Offenders Treatment, Mental Health and Domestic Violence, and Thinking for a Change. Osborn CI sponsors the Community Outreach Program in which at-risk youths tour the facility and speak to offenders about prison life and the importance of making good choices. The facility's count system was updated to ensure greater accountability of inmate movement. A water conservation plan, to include the replacing of plumbing fixtures, was initiated and continues throughout the facility. This plan significantly reduced the amount of waste water generated by the facility.

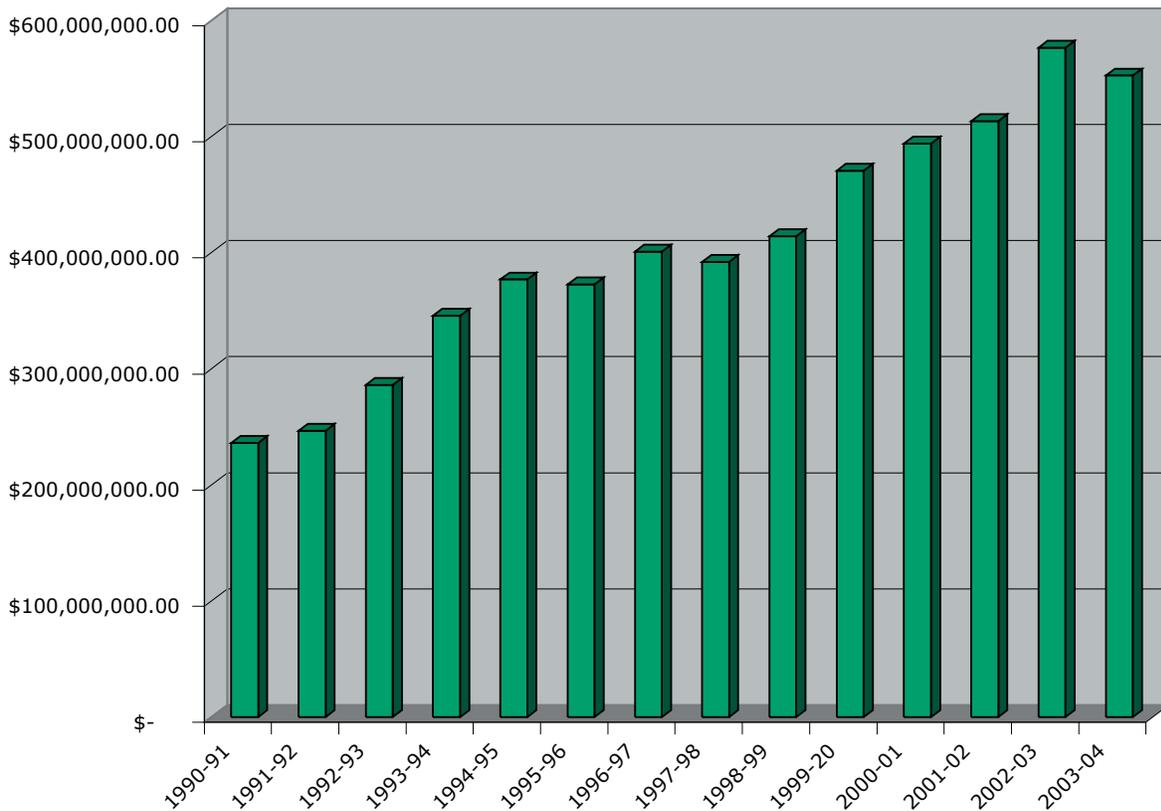


Exiting Osborn CI

Overall Risk Level of Incarcerated Inmates



General Fund Expenditures FY 2003-04 \$552,672,085.00





Willard-Cybulski Correctional Institution

Warden Bruce Cuscovitch
391 Shaker Road, POB 2400, Enfield, CT 06082 • 860/763-6100

Population (1108). Willard-Cybulski Correctional Institution is a minimum-security level two facility. This unit houses offenders who are preparing for re-integration into society. As such, the facility's program menu is designed to prepare the inmate for a successful transition. Programmatic opportunities exist in educational programming, substance abuse recovery, family reunification, victim education, cognitive skill building, peer mentoring and domestic violence prevention. A unique public service outreach program, Action Drama, conducted performances both in the facility and community for 1,910 at risk youth and adults. As well, additional programs that assist inmates in transition back into the community include the Inmate Work Center and the Transitional Services Pilot Program. Several state and municipal agencies assisted a large number of successful work crews. These work crews provide inmates with an opportunity to give back to the community and learn job skills in the process. Renovations to the dorm bathrooms in the Cybulski Building are 90 percent complete. The air conditioning system at the Willard Building has been revamped. The chaseways at the Willard Building have also been redone to provide better access.



South District

District Administrator
Mark Strange

944 Highland Avenue
Cheshire, CT 06410
Phone 203/250-3161

Bridgeport Correctional Center
Cheshire Correctional Institution
Corrigan-Radgowski Correctional Center
Garner Correctional Institution
J. B. Gates Correctional Institution
Manson Youth Institution
New Haven Correctional Center
Webster Correctional Institution
York Correctional Institution



Bridgeport Correctional Center

Warden Walter Ford
1106 North Avenue, Bridgeport, CT 06604 • 203/579-6131

Population (924). This facility is a level four, high-security unsentenced facility that also maintains a sentenced level two, minimum-security unit. Bridgeport CC serves the courts of Bridgeport, Bridgeport High Court, Stamford, Stamford High Court, Norwalk, Danbury, Danbury High Court, Derby, Milford and Milford. The programs offered at the facility include substance abuse education, recreation, religious services and education. The Community Alliance Committee continues to hold fundraisers for scholarship programs. During the past year, the facility has completed a number of significant improvements to its physical plant. The staff have supported events such as Special Olympics, Big Brothers/Big Sisters and The Department of Correction Memorial/John J. Armstrong Scholarship Fund. Sentenced inmates participate in The Phoenix Project allowing them the opportunity to give back to the community by being involved in inner-city beautification projects.



Cheshire Correctional Institution

Warden Daniel Martin

900 Highland Avenue, Cheshire, CT 06410 • 203/250-2600

Population (1368). This facility is a maximum-security facility that serves sentenced level four general population inmates, protective custody. During the past year, the facility has conducted tours for many community organizations, including middle and high schools, college and law schools as well as foreign dignitaries. Programs offered to inmates include Addiction Services, AIDS education, bicycle and wheelchair repair, family education in addition to parenting and vocational programs. New programming for inmates was implemented, including Protective Custody Tier Management Program, People Empowering People and the Child Nutrition Program. Improvements to the facility plant include the renovations to old North Block, completed new control center, permanent repair to the back swing gate, Analog camera system upgraded to Digital Surveillance System, and upgrades to kitchen freezers, ovens and new skittles.



Corrigan-Radgowski Correctional Center

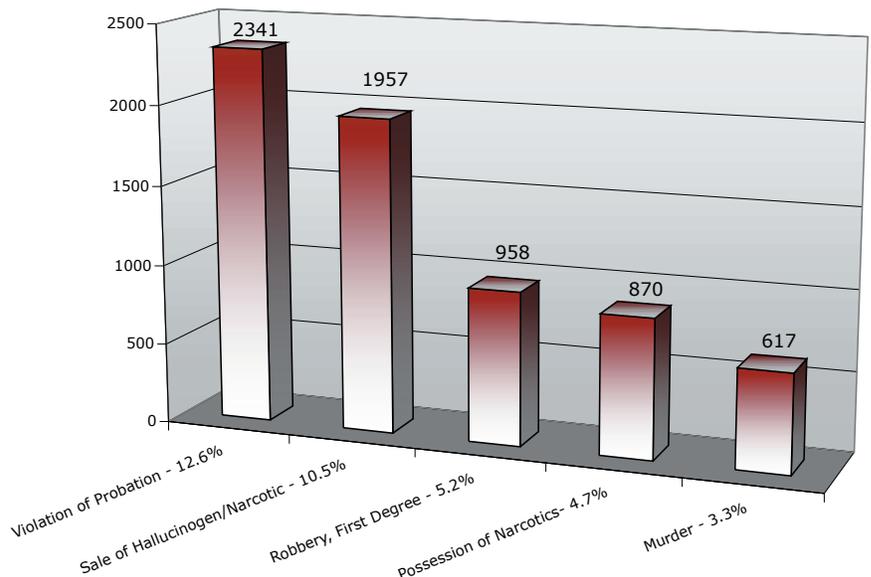
Warden Michael Lajoie

986 Norwich-New London Turnpike, • Uncasville, CT 06382 • 860/848-5700

Population (1452). The Corrigan Building is a high-security unit and confines both sentenced and pretrial inmates. The Radgowski Building houses medium and minimum security, sentenced inmates. This unit transferred all sentenced and unsentenced Youthful Offenders to the Manson Youth Institution. This facility offers community initiatives that involve supervised inmates performing community service work upon request which included helping prepare for various Montville Town work

details for local school systems and hospitals. Renovations to the facility include a new shed for the officers, a new roof to the Annex, as well as a new well pump. There were also cameras and monitors installed in the Control Center. The water main project was completed and a hot water system installed for Radgowski building. Treatment programs and services available include: Addiction Services Tier I, II and III, Anger Management, Beyond Fear, Free to be Me, HIV AIDS Counseling and Cage Your Rage.

OFFENSE DISTRIBUTION





Mock presidential election at
Manson Youth Institution

**Honor Guard member,
Correction Officer
Jennifer Lemelin,
of York CI**





Garner Correctional Institution

Warden James Dzurenda
 50 Nunnawauk Road, POB 5500, Newtown, CT 0647
 203/270-2800

Population (650). Garner Correctional Institution is a high-security facility that houses both sentenced and unsentenced male offenders focusing primarily on inmates with mental health conditions. For inmates with assessed mental health needs, programs vary by diagnosis. An Intensive Mental Health Unit and a General Population

Mental Health Unit provide quality mental health treatment to inmates with psychiatric illnesses. Mental health programs, individual counseling and small group therapy offer inmates strategies which emphasize self-improvement and encourage positive behavior. Garner CI adopted its Mental Health Program from Texas, which houses inmates according to mental health diagnosis.



J. B. Gates Correctional Institution

Warden John Tarascio
 131 North Bridebrook Road, Niantic, CT 06357 • 860/691-4700

Population (907). This minimum-security facility houses offenders nearing the conclusion of their sentence. In addition to addiction services, religious services and educational programming, opportunities included a family violence, parenting and cognitive skill program, Domestic Violence Programming, Embracing Fatherhood Programming, Voices Programming and Discharge Planning Programming . The

facility provided numerous hours of service to community based non-profit organizations, cities and towns. The Industrial Building was returned to York CI in April of 2004, the inmate population was reduced by 100 inmates. Staff-support areas were renovated with new appliances and furniture.



Manson Youth Institution

Warden Moises Gonzalez
 42 Jarvis Street, Cheshire, CT 06410 • 203/806-2500

Population (697). This high security facility houses sentenced and unsentenced male offenders, ages 16 through 20, and male juvenile offenders ages 14 and 15 who have been sentenced by a criminal court or who are being held pretrial and whose cases have been transferred from juvenile to criminal court. The focus of the facility reflects the age of the population. Inmates attended educational programs that offer basic literacy training, English as a second language, adult

basic education, pre-GED, life skills, physical education, art, computer related instruction, business education, auto repair, auto body repair, graphic arts and include automation machine technology, culinary arts, youth offender grant college program and Cognitive Thinking for a Change. The physical plant improvements include installation of five temporary boilers. Repairs include: the warehouse roof, file room cage and facility ceilings. Improvements were also made to the parking lot.



New Haven Correctional Center

Warden Robert Correa
245 Whalley Avenue, New Haven, CT 06530 • 203/974-4111

Population (840). This inner city correctional center houses male pretrial offenders and serves courts in New Haven, Meriden, Waterbury and Litchfield/Bantam. This unit transfers all sentenced and unsentenced Youthful Offenders to the Manson Youth Institution. Programs at this facility are offered to enhance community safety, facility security and inmate responsibility. The programming includes, Addiction Services, AIDS Education, Voice with Poetry Workshop, Cage Your Rage, Albertus Magnus Art Group, Choices Program. Security enhancements included new recorders with video surveillance time lapse, upgraded video surveillance in the AP Room, microwave detection system, cameras upgraded on the perimeter and replacement of the Ruger weapons. Also, three new bullpens were added in the AP area, as well as a major upgrade to the kitchen floor.



Webster Correctional Institution

Warden Daniel Martin
111 Jarvis Street, Cheshire, CT 06410 • 860-271-5900

Population (574). This minimum-security facility houses sentenced male offenders nearing discharge into the community. Inmates at this facility are offered courses in adult education, vocational study, an ABE-to-College program, Addiction Services, Domestic Violence, Fatherhood, AIDS awareness and Culinary Arts. The facility provides work crews to many state, local and non-profit agencies both on a permanent and temporary basis. Physical improvements include electrical door replacement, officer's station renovation, and a new kitchen gate. Additionally, the heating coils for the Administration Building were replaced.



York Correctional Institution

Warden Lori Ricks
201 West Main Street, Niantic, CT 06357 • 860/691-6700

Population (1395). York CI houses all sentenced and pre-trial female offenders ages 14 and older who are classified security levels one through five. Programs offered at the facility are designed to address the needs of the female population, Addiction Services, Cosmetology/Barbering, Project Rap/Youth at Risk Groups, Read to Your Children, Voices, Prison Pup Partnership and Inmate Transitional Services Program. Community outreach programs have assisted different organizations in grounds work, painting and general clean up. York CI has completed renovations to the old Administration building for the purpose of housing a Community Justice Center. Improvements/Renovations include installation of a new Medication Line Station on the East Compound and Safe Cell additions added to Medical/Mental Health Units.

**York CI
Inmates working at DATACON**





Correctional Transportation Tactical Operations

Director Richard Miele
 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7506

The mission of the Tactical Operations Unit is to provide the Commissioner of Correction with a contingent of specially trained and equipped personnel that is fully prepared to rapidly respond to emergency situations within the Department of Correction. Through the utilization of the least amount of force that is necessary, the unit is ready to restore safety, security and order to an affected correctional facility. The Tactical Operations Unit is made up of the North and South District Correctional Emergency Response Teams (C.E.R.T.). The Special Operations Group hostage rescue team (SOG), Situational Control Hostage Negotiation Team (SITCON), Armory operation, and the Firearms Training Unit. The Correctional Transportation Unit (CTU) is responsible for statewide inmate transportation with offices in Cheshire and Suffield. The Correctional Transportation Unit on a yearly basis securely transports more than 100,000 inmates for sentence review hearings, court appearances, medical appointments, halfway house placements, discharges and interstate transfers. CTU has assisted state, local and federal law enforcement agencies, including the U.S. Marshal Service, Judicial Marshal Service, FBI, ICE and States Attorney's offices throughout the state.



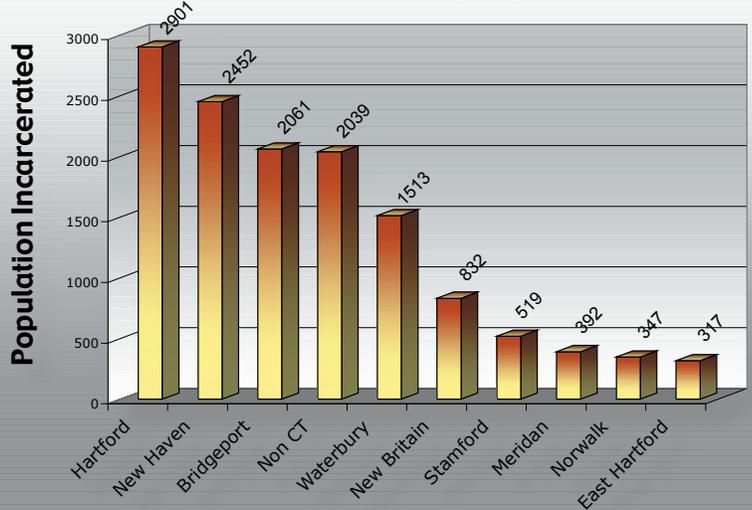
Parole and Community Services

Director Robert Gillis
 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7511

As part of the legislatively mandated consolidation of the Board of Parole within the Department of Correction, Commissioner Theresa C. Lantz has appointed Robert Gillis, a veteran with more than 33 years of correctional experience, as the Director of Parole and Community Services. In this new role, Gillis oversees the community supervision functions of both Parole and the DOC's Community Enforcement Unit, which merged into one community based component.

Gillis oversaw the committee, which established the framework for this consolidation. The Board of Parole's decision-making authority remains autonomous under the Chairman. The consolidation will ensure a continuum of custody, care and treatment and control of inmates, from the first day of incarceration, through a period of community based supervision for appropriate offenders. It is expected that this consolidation will further enhance the rate of successful community reintegration for the inmate population.

Incarcerated by Top Ten Towns





AVERAGE DAILY INMATE EXPENDITURE

Total
\$76.13

AVERAGE DAILY INMATE EXPENDITURES BREAKDOWN

Indirect
Administrative Expenditures
\$10.30

Personal Service
Workers Compensation, etc.

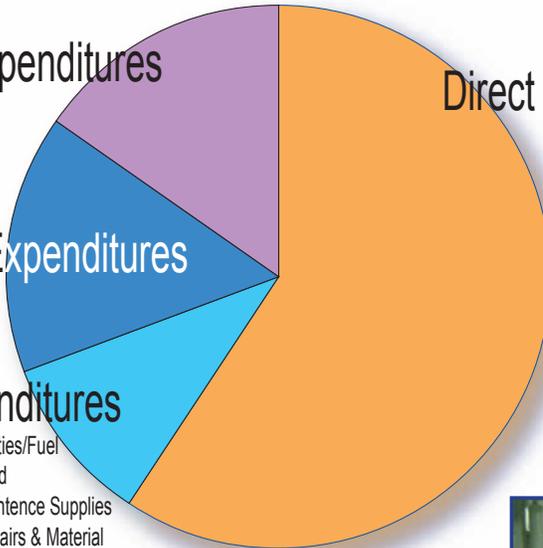
Health Expenditures
\$11.54
Inmate Medical

Other Direct Expenditures
\$7.34

Utilities/Fuel
Food
Maintenance Supplies
Repairs & Material
Inmate Pay
Clothing, ect.

Direct Expenditures
\$46.95

Pay • Meals • Overtime
Holiday Pay, etc.





Deputy Commissioner
Carol Salsbury
 24 Wolcott Hill Road,
 Wethersfield, CT 06109
 860/692-7871

This division encompasses essential support functions within the Department's structure. The division develops and implements the budget and all fiscal functions in addition to overseeing engineering, construction and maintenance needs. The division manages all human resources and professional development functions, the recruitment and retention of qualified staff, labor relations management with various employee organizations, compensation, in-house promotional examinations, professional development through training and occupational growth opportunity.

The division also administers the management of information systems for the Department, the inmate food service function, and oversees the development of a strategic plan.



Engineering/Facilities Management

Director Dave Batten
 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7554

Engineering's function is to provide planning, project designs and engineering support for the entire agency. The engineering support group consists of Architectural, Mechanical, Electrical and Environmental Engineers along with a Communications and Life and Fire Safety Unit. Along with their duties as support group, they are tasked with design and product management for construction and renovation projects. Facilities Management is responsible for the daily preventive and routine maintenance necessary to maintain three hundred and eighty buildings on more than 3,200 acres of land.

In Fiscal Year 2003/2004, these units managed more than one hundred projects with a value of \$34,579,334.00. The type of projects completed include code compliance, roof replacement, fire alarms, camera installation, window and boiler replacements as well as environmental remediation.



Fiscal Services

Director Robert Foltz
 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7700

This unit administered the department's budget, directed commissary operations, inmate accounts and maintained purchasing, accounts payable, and accounting functions. The estimated average daily inmate expenditure for FY 2003-2004 was \$76.12. Correction Fiscal Services took a leading role in implementing the new Core CT Enterprise System in FY04. The Accounts Payable section was successful in maintaining controls and processing 34,826 invoices while Purchasing processed 25,217 requisitions. The Fiscal Standards and Development section promotes and supports standardized business systems, and focused this year on implementing Core CT within departmental rules and regulations. The Inmate Trust section manages and accounts for all funds received by inmates, processing 184,011 individual receipts and issuing 25,074 checks during the year. Correctional Commissaries this year processed approximately 550,000 orders. The Grants and Contracts section generated \$4,959,528 in funding. The Inventory Unit tracked capitol and controllable assets and the disposition of surplus items valued at \$156,843.



Central Records
Susan Shepherd • Rick Creaturo
Maryann Dumin

ROW 5
DATE PRINTED: 08/11/14

ROW 6
DATE PRINTED: 08/11/14



Training & Staff Development

Director Sandra Sawicki

42 Jarvis Street, Cheshire, CT 06410 • 203/271-5100

The Maloney Center for Training and Staff Development employs adult learning concepts to prepare and develop staff to meet the highest standards of learning. Pre-service training classes were held for six classes graduating a total of 186 new hires, 73 rehired staff, and 125 peer mentors. The number of hours of training for staff held at the academy for fiscal year 2003-2004 was approximately 300,000. In addition to pre-service and in-service training, the center also provides training in the areas of fiscal services, management, and special services. The center was instrumental in

the consolidation of the Division of Parole into the Department of Correction through the creation of an organizational structure, lesson plan development, and training. Staff coordinated several National Institute of Corrections programs that host correctional and law-enforcement professionals from throughout the region.



Pre-Service Class 225



Management Info Systems

Director Robert Cosgrove

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7667

The mission of the MIS Unit is to provide technological systems and automated information to assist staff in improving the management, security and supervision of inmates and protecting public safety. As part of its mission, MIS continues to provide criminal justice information to local, state and federal agencies. As part of the CJIS (Connecticut Justice Information System) family of law enforcement, DOC'S MIS unit provides access to our inmate photo identification database of more than 200,000 inmate photos. MIS also provides CJIS with data from the Offender Based Information System (OBIS) to be used by COLLECT and the state's new Offender Based Tracking System (OBTS). MIS continues to provide network and help desk support to all of its customers and continues to work towards the ultimate goal of getting all of the facilities on the LAN/WAN. MIS is also responsible for providing support to the video conferencing systems at five prisons. Video conferencing is used for inmate court hearings, 80 percent of all parole hearings, and most recently for INS immigration hearings. MIS has been working with staff from the Board of Parole to analyze its technology needs.

Research and Strategic Planning Unit

Major Karl Lewis

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7658

The Research and Strategic Planning Unit is responsible for a range of research and decision support functions, both for internal and external customers. The Unit administers the Department's research program and oversees its relationship with academic institutions and other parties who perform research in the area of corrections. In addition, the unit administers the agency's strategic planning function.



Nutrition & Food Services

Director Robert Frank

201 West Main Street • Niantic, CT 06357 • 860/691-6989

The Department provides more than 55,750 meals per day, 365 days a year, totaling 20,348,750. Nutritionally complete menus include: General Population, Therapeutic Diet, Common Fare, Youth Diet Menu, York Women's meals and Garner's Inpatient Medical Menu. Meals are also provided daily for work details, court trips and Marshal Officer meals. The Department is committed to the Connecticut local farms for produce, as well as full utilization of the USDA surplus program. With the Cook Chill Food Service technology at the York Correctional Institution, Food Service provides more than 84 items on the weekly menu cycle, as well as fresh vegetables for all facilities. The Food Production Center for 2003/2004 provided over 4,539,004 lbs. of food for all facilities.



Inmates receive hands-on-training in food preparation at the facilities and on various details.

**Vocational Instructor
Hugh Lowenstein instructs inmates
enrolled in the Culinary Arts Program.**





Human Resources

Director Daniel Callahan

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-6801

The Human Resources Unit is responsible for recruitment, payroll, labor relations, workers' compensation, benefit administration, staff recognition and strategic initiatives that include the Manson Scholarship. During the past year, this Unit was responsible for developing staffing and refill plans to ensure replacements of critical positions vacated due to the Early Retirement Incentive Program. This entailed making more than 100 promotions to supervisory positions. In addition, a large number of Correction Officers and other personnel were hired to staff the MacDougall/Walker CI expansion. In October 2003, the state converted their personnel and payroll systems to the new CORE-CT system. Both the payroll and personnel staff put in an enormous effort to ensure employee pay issues and benefit issues through the conversion process were handled in the best manner possible. The Human Resources Unit was an integral force in the successful negotiation and settlement of the NP-4 contract in the Spring of 2004. The Unit was also heavily involved in the implementation of the new NP-8 (Lieutenants and Training Officers) contract. A dedicated emphasis on safety and case management positively affected workers' compensation injury numbers and costs. Principal Personnel Officer Sally Rowell was honored with the Department's Manager of the Year award in August 2003.



Affirmative Action

Director Robert Jackson

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7633

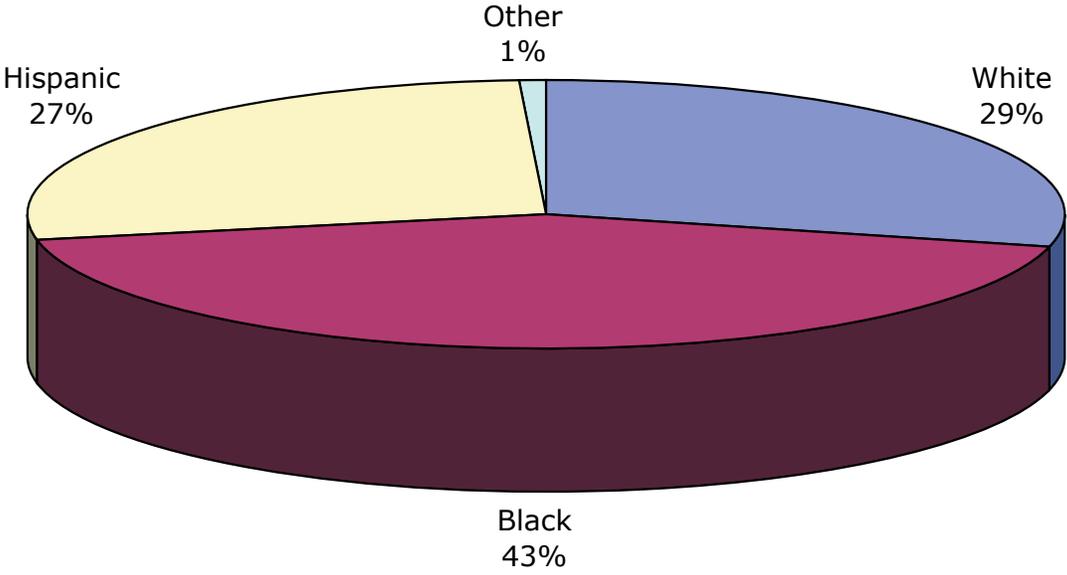
The purpose of the Affirmative Action Unit is to ensure that the principles of Equal Employment opportunities, Affirmative Action and Diversity are an integral part of the employment and advancement of all employees of the Department of Correction.

This unit has continued its emphasis on training and has initiated a Diversity Initiative that includes the development of Diversity Councils at each facility and the implementation of an In-Service Diversity Training Curriculum. The Diversity Councils provide line staff with the opportunity to share, value, appreciate and respect staff diversity. They are also intended to foster open communication in addressing and affecting department policies, which bear upon diversity issues.

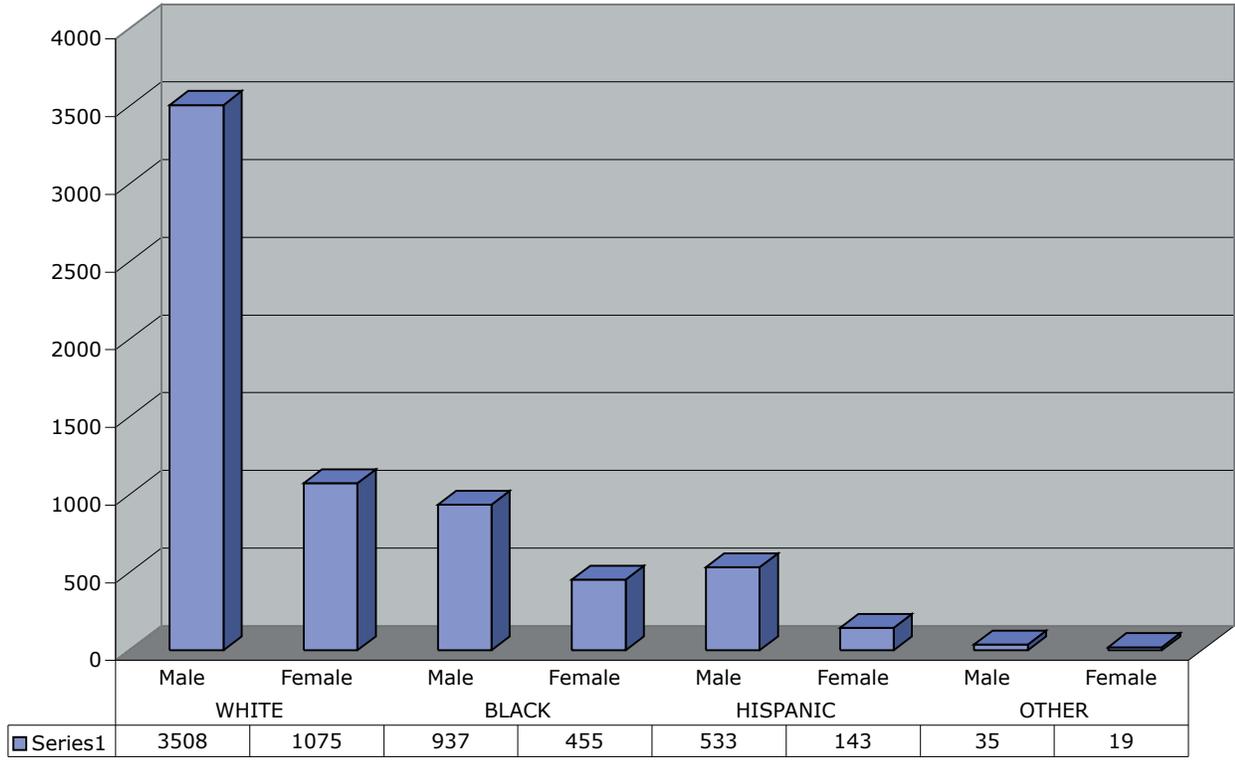
This unit is significantly involved with the Connecticut Commission on Human Rights and Opportunities, the Attorney General's office, the African-American Affairs Commission and the Permanent Commission on the Status of Women.

The unit developed and implemented the department's Affirmative Action Plan in conjunction with the Connecticut Commission on Human Rights and Opportunities, as well as the agency's Equal Employment Opportunity Plan with the United States Department of Justice for Civil Rights. Both plans underscore the department's commitment to a diversified workforce and to equal opportunity. Minority staff representation in fiscal year 2000-2001 stood at 31.1 percent, significantly above the average for state agency workforces. Female representation stood at 25.5 percent.

Inmate Racial Makeup



Staff Racial Makeup





Director

Mary Johnson

24 Wolcott Hill Road,
Wethersfield, CT 06109
860-692-7494

This Division oversees a range of offender programs and also encompasses the management of the offender population, offender classification, health and mental health services, as well as Correctional Enterprises of Connecticut which offers offenders an opportunity for real-life work experience while producing and marketing items for state, municipal and nonprofit institutions. Through educational, substance abuse, recreation, religious and volunteer service programs, inmates gain opportunities for positive change and successful reintegration into the community following discharge.

Inmate programmatic functions administered by the Division encompass addiction services counselors who promote recovery and counter relapse through four levels of treatment. Chaplains supply inmates with the opportunity to practice their beliefs, and community volunteers support the agency's efforts in areas of addiction, educational and religious services. Unified School District #1 offers instruction ranging from high school equivalency and English as a Second Language to special education and technical and vocational trades.

This division is also responsible for assessing, classifying and assigning offender risk levels, evaluating and auditing the department programs, and providing a comprehensive information service for victims of crimes.



Education Services

Director William Barber

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7536

The Department's Education Services unit consists of the Unified School District # 1. The District's 18 schools served more than 12,241 incarcerated youth and adults with an average daily enrollment of 2927. The District awarded 637 GED Diplomas, four with honors with an overall passage rate of approximately 60 percent. Individualized Education Plans were developed for 939 students under the age of 21 who required mandated special education programs. Certificates for completion of vocational training programs were awarded to 606 students in 26 disciplines. During the year, 32 percent of the agency's incarcerated population was engaged in some formal educational training. Sixty seven formal graduation and recognition ceremonies were conducted as a means to emphasize the importance of education opportunity and accomplishment. Transition efforts have increased and eight career fairs were held throughout the district in an attempt to bridge the gap from incarceration to the community. An ongoing partnership with the CT Commission on Children and with Families in Crisis continues; both intended to improve parent/child relationships through reading to children. The Unified School District # 1 continued to provide thousands of hours of service to various communities and state agencies in the areas of graphic printing, woodworking, auto repairs, bicycle/wheelchair repair, culinary arts, etc. Federal education grant funds have been used appropriately to supplement permanent staff services. Through the solicitation of donations and through the wise use of these supplemental grant funds, we hope to provide increased educational opportunities for our students with little or no increase in state monies. By providing exiting students with realistic job and training opportunities along with other community services which are vital to their survival, we hope to reduce the recidivism rate. This will provide significant savings to the taxpayers of the State of Connecticut.



Offender Classification and Population Management

Director Fred Levesque

1153 East Street South, Suffield, CT 06080 • 860/292-3469

The Offender Classification and Population Management unit is responsible for management of the incarcerated population, overseeing the classification, record keeping and movement of all inmates within the system. This unit is responsible for determining appropriate confinement assignments while ensuring maximum application of all available resources, completing 72,021 inmate transfers in FY 2003-2004. Resources utilized this fiscal year include the use of 500 beds in the Virginia Department of Corrections for housing Connecticut inmates, the receipt of 1,066 referrals for special management classifications (Administrative Segregation, Chronic Discipline and Protective Custody) and the completion of 2,412 full scale assessments on new admits sentenced to two years or more. The unit assisted state agencies develop a more effective computer system, coordinate Sex Offender and Felony DNA Registration requirements. The unit collaborated on the development of numerous interagency initiatives including the pilot Community Justice Center for female offenders and the development of a centralized repository of offender case data for use by law enforcement agencies. OCPM also participates in the Corrections Compact for Interstate transfers with twenty-nine other states and the Federal Bureau of Prisons.



Health & Addiction Services

Director Patricia Ottolini R.N., M.P.A., CCHP

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7645

The Health and Addiction Services Unit of the Department of Correction provides for the physical and behavioral health of offenders from admission through reintegration with the community. The Department of Correction collaborates with the University of Connecticut Health Center (UCHC) to facilitate the provision of comprehensive managed health care. Behavioral health services are provided by

DOC Addiction Services counselors and UCHCCorrectional Managed Health Care (CMHC) mental health staff. The Health and Addiction Services Unit supports the DOC mission of public safety and community reintegration through provision of evidence-based assessment, treatment and aftercare services.

The DOC Addiction Services Unit operates a continuum of standardized treatment services delivered both in prisons and in the community. In-prison services range from a six-session substance abuse education program (Tier 1), targeted to the pre-sentenced population at the direct admission facilities, to a 10-week intensive outpatient (Tier 2), 16-week daycare (Tier 3) and six month residential treatment program (Tier 4), for the long term, sentenced population. This program structure provides a range of services from orientation and basic substance abuse information, through exploration of recovery concepts and skills, to long term residential programs for recovery skill development and practice. The Addiction Services Unit provides specialized programming, such as programs for DUI offenders and Pre-release Substance Abuse Treatment for those inmates serving short sentences. Community Addiction Services (CAS) provides substance abuse treatment programs for offenders released into the community on Transitional Supervision. CAS programming includes Primary Substance abuse Treatment, Relapse Prevention and Women's Recovery Groups.



Correctional Enterprises of Connecticut

Director Matt Conway, Ed.D

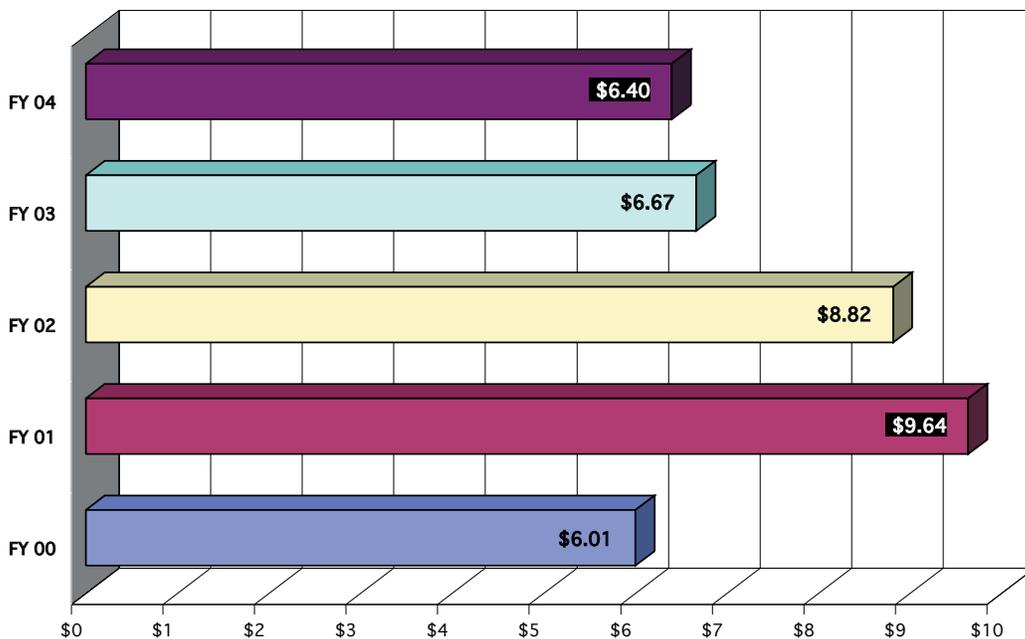
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7570

CEC’s objective is to be a viable business that offers vocational education and occupational development skills to inmates while being engaged in the production of useful goods and services to an expanded market. Consistent with the Public Act which established “Connecticut Correctional Industries”, the DOC “Correctional Enterprises of Connecticut (CEC) is attempting to broaden its focus. This will necessitate the collection of in-depth information for the expansion of present business sectors and those targeted for future operations.

Currently, CEC operates 12 industry programs and oversees the supervision of one private industry program. This occurs at four correctional facilities with financial management activities provided by Fiscal Services.

Under the leadership of the Commissioner of the Department of Correction and the Director of Programs and Treatment, the Director of Correctional Enterprises of Connecticut administers CEC. The position of Director of Industries is legislatively mandated under Statute #18-88. The Director of CEC has agency wide responsibility for the entire CEC program. The Warden is the administrative head of the facility and responsible in coordination with the Director of CEC for CEC activities within a correctional facility. There is an on-site CEC Manager/Supervisor at each of the four correctional facilities that operate CEC programs. The CEC Manager/Supervisor is responsible for successful operations.

CEC GROSS SALES



MILLIONS of DOLLARS



Director Dennis Jones, addresses inmate graduates at the Willard Cybulski CI

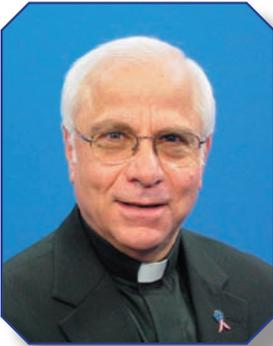


Offender Programs and Victim Services

Director Patrick Hynes, Ph.D.

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7642

The mission of the Offender Programs & Victim Services Unit is to support the DOC Mission by identifying, designing, implementing and evaluating evidence-based programs and services to ensure victim safety and offender accountability. Through the use of standardized program curriculums, performance objectives and systems to track and evaluate program participation, we desire to become a national leader in providing quality programs that will help reduce recidivism.



Religious Services

Director Rev. Anthony J. Bruno

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7577

This Unit seeks to effect positive change in the offender population based on religious values. Chaplains are available to every inmate, without exception, to provide religious based counseling. More than 85,000 hours of ministry time were furnished during FY 2003-2004 by 16 full-time and 46 part-time Chaplains supplemented by numerous religious volunteers. During this period, there was a diverse range of 18,383 worship services, study sessions and religious programs and 33,193 individual and group counseling sessions. Chrysalis, a pioneering faith-based program that accepts participants regardless of their religious affiliation, has had 42 “graduates” released to the community. None have returned to prison with new charges.



Volunteer Services

Director Douglas Kulmacz

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7580

In 2003-04, 761 new volunteers representing communities in Southern New England were recruited, screened and oriented, joining an auxiliary corps of more than 2,500 volunteers working together with correctional counselors, educators & clergy improve the quality of offender/inmate physical education, health, addiction, education and religious programs. This year, some 3,261 departmental volunteers contributed 156,528 hours to programs, strengthening and diversifying offender services within the state’s correctional facilities, including community-based units. The in-kind value of these services is equivalent to \$2,471,577 or in terms of hours approximately 75 full-time positions.

Additionally, Unit staff coordinated the department’s statewide Big Brothers/Sisters Program. Unit staff in facilities conducted activities generating proceeds from inmate & staff fundraisers supporting employees Quality of Work-life Committee functions, the nationally recognized Corrections Hospice Program, CT Special olympics, homeless shelters and other programs serving people with need.



Director Dennis Jones
 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7498

This Division provides essential intelligence functions, internal investigations, security audits, employee background checks and telephone monitoring. Security staff works closely with the Attorney General, Chief State’s Attorney’s Office, Connecticut State Police, Statewide Gang Task Force and all local, state, and federal law enforcement agencies to support the Department’s role as a partner

in the State’s law enforcement community.

Intelligence and Telephone Monitoring

Lt. Kevin Pollard • 24 Wolcott Hill Road , Wethersfield, CT 06109 • 860-692-7533

The Telephone Monitoring Unit is responsible for obtaining information through random and targeted monitoring of the inmate telephone system. In addition to providing vital information to correctional facilities, the unit assisted outside law enforcement agencies in 176 criminal investigations. Approximately 5,573 telephone calls were reviewed and processed for Federal/State Subpoena or Search & Seizure Warrants in cooperation with numerous agencies. More than 12,000 hours of telephone calls were reviewed. Staff assigned to this unit were subpoenaed to testify in 10 cases tried by the State’s Attorney Office and the Office of the Attorney General.

Investigations

Captain Jon Brighthaupt • 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860/692-7505

The Investigative Unit is responsible for internal investigations, audits and background checks to assess compliance with departmental policy. In fiscal year 2003/2004, 106 formal investigations and 40 informal inquires were conducted. Additionally, the unit conducted 74 audits, performed 47 security assessments for Internet access requests and disposed of 31 bags of confiscated contraband at the Department of Consumer Protection. Members of the Publication Review Board reviewed 607 publications for objectionable material.

Security Risk Groups

Captain Armando Valeriano • 24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7519

The Security Risk Group Intelligence Unit is responsible for collecting, evaluating and disseminating security-related gang intelligence on the 11 recognized Security Risk Groups within the agency. This unit continues to work closely with local law enforcement agencies, State Police and federal authorities in the investigations of crimes against the public. The Intelligence Unit was responsible for identifying 272 Security Risk Group Members and designating 110 Security Risk Group Threat Members. There are presently 149 designated Security Risk Group Members and 62 Security Risk Group Safety Threat Members incarcerated systemwide.

Connecticut’s designated
 Security Risk Groups
 with associated colors

	Latin Kings		Los Solidos
	Nation		Bloods
	Crips		Aryan Brothers
	Brotherhood of Struggle		Ñeta
	Elm City Boys		20-Love
	Bows		



**Correctional Emergency
Response Team drills at
Corrigan-Radgowski CC**



Director

Brian Garnett

24 Wolcott Hill Road,
Wethersfield, CT 06109
860-692-7780

Public & Media Relations

Captain Edward Ramsey, Counselor Supervisor Stacy Smith
24 Wolcott Hill Road , Wethersfield, CT 06109 • 860/692-7780

OFFICE OF PUBLIC INFORMATION MISSION STATEMENT:

The office of Public Information shall support the agency mission statement by insuring that information concerning department activities is presented in a timely, proactive and professional manner.

The External Affairs Division of the Connecticut Department of Correction is comprised of the office of Public Information, the Department’s Legislative Liaison, the office of Standards and Policy, the Freedom of Information office, the Department’s Paralegal staff, and the Department’s Audio-Video Production Unit. The External Affairs Division reports directly to the Commissioner of the Department.

UNIT ACCOMPLISHMENTS:

The office of Public Information this year fielded an estimated 7,000 inquiries from the public and the news media. This represents a substantial increase from the previous year.

The office of Public Information this year sought to standardize and limit the content of the inmate information that is available as public information within parameters that have been recommended by the agency’s legal counsel. Based on concerns regarding how an individual’s past correctional history might be used against them, particularly non-conviction information, new policies were instituted to permit the release of information and CAPI photos of only currently incarcerated offenders. This now applies agency wide to include the website and phone inquires as well as requests for copies of the offender population database.

The office also completed changes to Administrative Directive 1.5, Media Relations, to bring it up to date with both legal and logistical requirements. Media access to interview inmates has been streamlined and parameters on the photography of inmates has been codified based on the safety, security and order of the institutions as well as concerns for re-victimization. Strengthened criteria for tours have also been added.

Legislative Liaison

Major Anne Cournoyer • 24 Wolcott Hill Road , Wethersfield, CT 06109 • 860/692-7485

This position served as a liaison with Connecticut’s state government in matters which affect the functions of the Department of Correction. The Liaison this year was successful in introducing, altering and promoting the passage of six proposals which benefited the functioning of the agency to include PA 04-162, AAC the Monitoring of Metal Detectors at Correctional Institutions, PA 04-188; AAC DNA Testing; PA 04-190, an Additional Sentence of Imprisonment for Unpaid Fines; PA 04-146, AAC Implementing the Recommendations of the Legislative Program Review and Investigation Committee Concerning Correction officer Staffing and Establishing a Commission on Government Accountability, Creativity and Efficiency; PA 04-186, AAC the Conveyance of Certain Parcels of State Land and PA 04-234, AAC Prison overcrowding. During the course of the past year, more than 907 inquires from elected officials were responded to.

Paralegal Office / Legal Affairs

Paralegal Specialist 2, Sarah Fernicola

24 Wolcott Hill Road , Wethersfield, CT 06109 • 860/692-7496

This office serves as the legal liaisons to the office of the Attorney General on all legal matters affecting the Department of Correction as well as with the State and Federal Courts throughout Connecticut. This office assists in the defense of hundreds of lawsuits and also serves as the Department Coordinator for all issues involving the Probate Courts, in accordance with the Memorandum of Understanding between the Department of Correction and the Probate Court Administrator. The office is also responsible for ensuring compliance with subpoenas that are received by the agency. Within the past year, this office responded to nearly 1400 legal matters and inquiries and handled nearly 220 probate court issues. This office serves as a Department of Correction Representative as defined in Connecticut General Statute § 46a-68 and also represents the agency in daily interaction with attorneys and representatives from other agencies, such as the office of Protection and Advocacy for Persons with Disabilities.

External Affairs

Freedom of Information

Counselor Supervisor Joan Ellis

24 Wolcott Hill Road , Wethersfield, CT 06109 • 860/692-6290

The Freedom of Information office oversees the coordination and tracking of responses to requests for public information for the entire agency and ensures compliance with the State of Connecticut FOI statutes. FY 2003-04, 480 requests were processed. Ten complaints were filed against the agency with the FOI Commission and a Memorandum of Understanding was reached with the FOI Commission concerning complaints filed by persons confined in a correctional facility.

Standards & Policy

Captain Roger Chartier

24 Wolcott Hill Road , Wethersfield, CT 06109 • 860/692-7510

This office is responsible for the continuous updating of the agency's Administrative Directives and State Regulations, which govern the daily functioning of the Department of Correction. During the past year, a comprehensive review of all policies has been ongoing to ensure compliance with state statutes and to ensure that the philosophy of the Agency and the protocols are clear and concise for all staff and offenders. Various policies have been signed by Commissioner Lantz to include expanding Administrative Directive 1.1, Statement of Mission to include the Agency Vision and Code of Ethics.

Audio/Video Production Unit

Technician Andrius Banevicius • 203/271-5163

The Video Unit, located at the Maloney Center for Training and Staff Development, supports the Department of Correction with a variety of audio and visual functions. A major technological upgrade occurred last year with the installation of a ten-foot diameter satellite dish. As well as coordinating the installation of the satellite dish system, the unit facilitated all technical aspects of hosting six National Institute of Corrections videoconferences entitled: "Institutional Culture", "Building New Employee Success with an effective FTO Program", "Implementing Thinking for a Change", "Staff Wellness", "Foundation Skills for Trainers", and "Implementing Evidence Based Practices in the Community." Also, during the past year, the unit provided support services taping 22 events including various graduations, classes and special events.

Name	Position	Facility
Lovetere, Wayne J.	Correction Officer	Garner Correctional Institution
Bourn, Jacqueline	Administrative Assistant	Central Office
Berube, David M.	Correction Officer	Corrigan/Radgowski
Glanville, Joan K.	office Assistant	Carl Robinson
Marsh, Frederick	Correction Officer	Corrigan/Radgowski
Velez sr., Michael A.	Correctional Lieutenant	Harford Correctional Center
Irizarry, Wilson	Correction Officer	Bridgeport Correctional Center
Marchese, Andrew K.	Correction Officer	Enfield Correctional Institution
Robinson, Christopher J.	Correction Officer	Brooklyn Correctional Institution
Kapinos, William D.	Correction Officer	Northern Correctional Institution
Stinson, Joea nnah H	Correctional Counselor	Harford Correctional Center
Bartholomew, Keith J	Correction Officer	Bergin Correctional Institution
Bordeau, George A	CorrIndry Supv2 (Lndr)	Osborn Correctional Institution
Chamberlain, Mark	Daniel Correctional Food Svcs Supv3	Willard/Cybulski Correctional Ins
Fazio, Frank	Correctional Lieutenant	Bergin Correctional Institution
Fox, Nancy A	Correctional Captain	Gates Correctional Institution
Haagsma, Rudolf W	Correction Officer	Carl Robinson
Jay, Jonathan P	Correcrtinal General Maint Officer	Gates Correctional Institution
Paradis, Perry J.	Correction Officer	Webster Correctional Institution
Troniar jr, Joseph	Correctional Captain	Corrigan/Radgowski
Blair, Robert	Chaplain	MacDougall/WRSMU
Greaney, Thomas P	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Alspaugh, Steven	Correction Officer	Webster Correctional Institution
Bussiere, Bruce E.	Correctional Major	Central Office
Jones-strange, Janis	Correction Officer	Harford Correctional Center
Lane, Keith A	Correctional Captain	Bergin Correctional Institution
Miranda, Miguel A.	Correction Officer	Harford Correctional Center
Braren, Edward R.	Parole Supervisor	Central Office
Rudnick, Stephen J	Correctional Maint Supervisor	Webster Correctional Institution
Sawyer jr, Raymond J	Correction Officer	MacDougall/WRSMU
Ahmed, William B.	Correction Officer	Cheshire Correctional Institution
Riccuito jr, Nicholas A.	Correction Officer	Webster Correctional Institution
Turkington, Steven	Correctional HVAC Tech	Brooklyn Correctional Institution
Bates, Michael Allen	Correctional Electrician	Department of Correction
Donovan, ChristopherL	Correction Officer	Cheshire Correctional Institution
Anderson, Brian C	Parole Supervisor	Central Office
Bruun, Bonnie D.	Correctional Counselor	York Correctional Institution
Buehler, Glenn J.	Correction Officer	Cheshire Correctional Institution
Flanagan jr., Gerald F.	Correction Officer	Northern Correctional Institution
Google jr., William H	Correction Officer	MacDougall/WRSMU
Schoolcraft, Richard A.	Correctional Industry Supv2	MacDougall/WRSMU
Wiggins, Randle J	Correctional Counselor	MacDougall/WRSMU
Baranoski, Richard L	Correction Officer	Central Office
Gerrmann, Jody	Correction Officer	Harford Correctional Center
Gould, Jeffery A.	Correction Officer	Manson Youth Institution
Guzik, Adam	Correction Officer	Northern Correctional Institution
Prete, Elizabeth J.	Correction Officer	Harford Correctional Center
Savoie, Elaine P	Correctional Lieutenant	Corrigan/Radgowski
Winot, David R.	Correction Officer	Willard/Cybulski Correctional Institution
Sutherland, Deborah A	Correction Officer	Corrigan/Radgowski
Gemmell, Peter B	Correctional Captain	York Correctional Institution
Czapla, Kevin P.	Correction Officer	Corrigan/Radpowski
Harnick, Brian W.	Correction Officer	Cheshire Correctional Institution
Clemons sr., Roy W.	Correction Officer	Willard/Cybulski Correctional Institution
Magnotti, Dennis J.	Correctional Food Svcs Supv2	York Correctional Institution
Bongiovanni, Michael J.	Correction Officer	osborn Correctional Institution
Getz jr, Robert L.	Correction Officer	Central Office
Courchesne, Ann	Correctional Industry Cust Svc Rep	Central Office
Shipman, Dennis E.	Correctional Captain	Garner Correctional Institution
London, Sandra L.	Correctional Lieutenant	Gates Correctional Institution
Miller, Wayne E.	Correction Officer	osborn Correctional Institution
Williams, Mark M	Correction Officer	Northern Correctional Institution
Collins, Mary-rose.	Correctional Major	York Correctional Institution
Nicholas jr., Marvin W.	Correction Officer	MacDougall/WRSMU
Robinson, Robert F	Correctional Food Svcs Supv2	Corrigan/Radgowski
Acerbo, Stephen	Correctional Lieutenant	Corrigan/Radgowski
Carbutti, Carol	State School Teacher	Webster Correctional Institution
Debbisi, Raymond J	Correctional Food Svcs Supv2	Bridgeport Correctional Center
Phelps, Robert J	Correctional Elecl Supv	Northern Correctional Institution
Denton, Dennis	Correction Officer	Bridgeport Correctional Center
Marsan, Richard E.	Correction Officer	York Correctional Institution
Freda, Gerard N.	Correction Officer	MacDougall/WRSMU
Mattson, William E	Correction Officer	Corrigan/Radgowski
Leissner, Susan G	Correction Officer	York Correctional Institution
Nash jr., Henry E.	Correctional General Maint officer	Enfield Correctionl Inst
Scheck, Susan J.	Correction Officer	York Correctional Institution
Glavas, Bessie C.	Correctional Counslr Supv	Webster Correctionl Inst
Johnston, William A.	Correctional Counselor	Willard/Cybulski Correctional Institution
Malone, Hannah	Correctional Lieutenant	Bridgeport Correctional Center
Simpson, Vivian M.	Clerk Typist	Willard/Cybulski Correctional Institution
Toth, Stephen L.	Correctional Commissary Operator	Central Office

Retirements

Programmatic Evidence Based Practices

Based on the agency's shift from a confinement model to a re-entry model that stresses support for successful offender re-entry into the community and with the need to be a responsible steward of state funds, the Department will implement an Evidence Based Practices analysis of its extensive inmate programming. This is intended to empirically demonstrate which programs are most effective in positively impacting offender criminality in support of public safety. The analysis will be utilized for both correctional based programming and for the expanded continuum of programming that is being implemented in the community as part of the expanded reintegration model.

Community Re-entry Supervision Model

The agency will continue to build upon the extensive enhancement that has already been achieved in the reintegration programming that readies the offender population for release as well as in the consolidation of the Department's former Community Enforcement Unit with the field services function of the Board of Parole. The new Parole and Community Services Unit is providing oversight and support in the community to an increasing number of appropriate offenders who by virtue of their supervised placement are being effectively transitioned back into law-abiding society. This model is not only providing a continuity of expectations for the offender from the moment of entry into the system to the day of discharge, but it is also providing a continuum of custody, care and control. Ultimately public safety is enhanced by the effective supervision of inmates for 100% of their sentence. The rate of offender return to incarceration will be impacted and the population of facility based offenders will be reduced while fiscal resources will be more prudently and productively utilized.

Medical and Mental Health Consolidation

Despite challenges confronting medical care both in the community as well as in the correctional environment, the Department of Correction continues to move toward a full and progressive consolidation of the medical and mental health treatment that is provided for the offender population. In collaboration with its contracted health care provider, the University of Connecticut Correctional Managed Health Care, the agency has insured a constitutional delivery of care in a fiscally responsible manner for inmates throughout the system. The Garner Correctional Institution has become the designated facility for the treatment of adult male offenders with significant mental health needs with similar programs for male youth at the Manson Youth Institution and for women at the York Correctional Institution. This consolidation also includes an emphasis on expanded community care and support for discharging offenders with health and mental health needs.

Inter-agency and Governmental Systemic Solutions

Based upon the philosophy emphasized by Commissioner Theresa C. Lantz, the agency will continue to seek out and utilize collaboration, cooperation and partnerships with other state and governmental agencies which serve the offender population. Already, through such venues as the Prison and Jail Overcrowding Commission and the Alternatives to Incarceration Advisory Committee, agencies such as the Department of Mental Health and Addiction Services, Judicial Branch Court Support Services Division, Department of Social Services and the Department of Veterans Affairs have established linkages with the Department of Correction to proactively support offenders both prior to and after release from incarceration. This systemic approach in servicing what is a mutual population for the agencies will impact redundant expenditures and re-direct a segment of offenders from incarceration to more appropriate community treatment and oversight services.