



# Request for Exception to an Administrative Directive

**Connecticut Department of Correction**

CN 1302  
REV 11/15/10

Administrative Directive Number:  
10.8

Title: **Religious Services**

I request approval of the following exception to the above referenced directive (provide detailed explanation):

**CN100802**

**Item 3: Eliminate "Sweet grass"  
Replace with "cedar"**

**Commissary no longer supplies Sweet grass. Sweet grass braids are 3 feet long and would present a storage/security issue if they were made available**

See attached documents Commissary Order Form / Memorandum of Understanding and Use (CN 100822)

### ORIGINATOR

Name: [Redacted] Title: [Redacted] Date: **11/25/14**

Signature: [Redacted] Facility/Unit: [Redacted]

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied	Signature	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: <i>[Signature]</i>	Date: <b>11/28/14</b>
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility)	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>[Signature]</i>	Date: <b>12/3/14</b>

### COMMISSIONER'S DECISION

This request is:  **APPROVED**     **DENIED**    Effective date of request: \_\_\_\_\_

- This exception is valid through: \_\_\_\_\_, by which the exception must be re-requested.
- This exception is valid until such time as the Administrative Directive is updated.
- This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: *[Signature]* Date: **12/15/14**