



Request for Inclusion or Revision to an Administrative Directive

Connecticut Department of Correction

CN 1301
REV 11/15/10

Administrative Directive Number: **6.10** Title: **Inmate Property**

I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

Forms & Attachments

CN 61003 - Inmate Property, Valuables, Document and Identification Storage and Discharge Receipt.

Revise "Identification" section to read "Identification (To be stored in inmate's identification file).

See attached documents

ORIGINATOR

Name: [REDACTED] Title: [REDACTED] Date: 10/15/14

Signature: [REDACTED] Facility/Unit: [REDACTED]

UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved Denied

Unit Administrator's signature: _____ Date: _____

District Administrator's signature: _____ Date: _____
(only needed if originating from facility)

Division Administrator's signature:  Date: 10/15/14

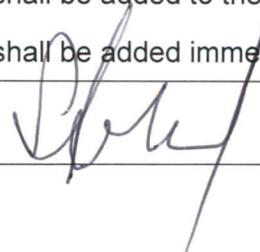
COMMISSIONER'S DECISION

This request is: **APPROVED** **DENIED** Effective date of request: 10/20/14

The language/provisions of this inclusion/revision shall be effective as of: _____ and subsequently added to the Administrative Directive at the next update.

This inclusion/revision shall be added to the Administrative Directive prior to: _____

This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature:  Date: 10/20/14