



Request for Exception to an Administrative Directive

Connecticut Department of Correction

CN 1302
REV 11/15/10

Administrative Directive Number: 6.10	Title: Inmate Property
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I request approval of the following exception to the above referenced directive (provide detailed explanation):

Addition of a new section as follows:

Section 40 – Applicability to inmates under 18 years of age. The provisions of this Administrative Directive may be changed on a facility specific basis to accommodate the management of inmates under 18 years of age as requested by the Unit Administrators of Manson Youth Institution and York Correctional Institution.

Re-numbering of existing Section 40 to Section 41- Exceptions.

See attached documents

ORIGINATOR

Name: [REDACTED]	Title: [REDACTED]	Date: 01/02/14
Signature: [REDACTED]	Facility/Unit: [REDACTED]	

UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied	Signature	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: <i>[Signature]</i>	Date: 1/9/14
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility)	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>[Signature]</i>	Date: 1/23/14

COMMISSIONER'S DECISION

This request is: **APPROVED** **DENIED** Effective date of request: *When practicable.*

This exception is valid through: _____, by which the exception must be re-requested.

This exception is valid until such time as the Administrative Directive is updated.

This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: <i>[Signature]</i>	Date: 1/24/14
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