

# CONNECTICUT MARKETING AUTHORITY

## DRAFT Minutes of Meeting

**December 18, 2013, 10:19 am**  
101 Reserve Road, Hartford, CT 06114

**MEMBERS PRESENT:** Chairman Stephen K. Reviczky; Rosemarie Hice; Joseph Ruffini; David Morse; Bruce Benedict; and Frank Musto.

**MEMBERS ABSENT:** Randall Fiveash, designee of Commissioner Catherine Smith (DECD); and Alexis Gazy.

**ALSO PRESENT:** For the Department of Agriculture (“DoAG”) – Joseph J. Dippel and Lance P. Shannon; and Others – William Yandow.

- I. Call to Order:** Chairman Reviczky called the meeting to order at 10:19 am.
- II. Minutes:** The minutes of the October 9, 2013 Special Meeting of the Connecticut Marketing Authority (“CMA”) were distributed. A motion to accept the minutes as distributed was made (Hice) and seconded (Benedict). There being no discussion, the motion passed unanimously.
- III. Chairman’s Report:**
  - A. Some paving has been done at the Hartford Regional Market (“Market”).
  - B. The Division of Construction Services (“Construction Services”) is remediating the flooring materials in Building A with funding from a State program.
  - C. Master Plan for the Market.
    1. DoAG, Construction Services and Market Ventures are working on a Master Plan.
    2. The project has received much support (see newspaper article).
    3. Phase I report is due in the end of December. It will assess the current market, collect input, review existing and potential uses, and discuss constraints within the site (e.g. easements and long term leases).
    4. Phase II will provide options, talk about economics, discuss the potential for growth & other opportunities, and logistics.
- IV. Director’s Report:** Executive Director Dippel presented the following:
  - A. Budget. Mr. Dippel provided a Regional Market revenues handout (dated 11/30/2013) and a list of expenses (through 11/30/2013).
  - B. Short Term Investment Fund. The balance of the Short Term Investment Fund account (“STIF Account”) was \$859,450.84 on 12/06/2013.
  - C. There is a meeting scheduled for tomorrow with Market Ventures and SLAM regarding Phase II.
- V. New and Other Business.**
  - A. Mr. Ruffini asked what other stalls may be open or available. Mr. Dippel indicated that temporary agreement may be possible for some stalls.
  - B. A question about the type of food processing that will be allowed in the new proposed processing area was raised. Mr. Dippel indicated that it will be for fruits, vegetables, honey, maple sugar, specialty crops, etc. (not for meat or dairy).
- VI. Schedule of 2014 Board Meetings.**
  - A. The proposed schedule of Connecticut Marketing Authority meetings for 2014 was provided:

Wednesday	March 19, 2014	10:00am	CMA-Board Room
Wednesday	June 18, 2014	10:00am	CMA-Board Room
Wednesday	September 17, 2014	10:00am	CMA-Board Room
Wednesday	December 17, 2014	10:00am	CMA-Board Room

- B. A motion to approve the proposed schedule of meetings for 2014 was made (Musto) and seconded (Ruffini). There being no discussion, the motion passed unanimously.
- C. The next meeting of the CMA will be on Wednesday, March 19, 2014.

**VII. Adjourn.**

- A. There being no further business. A motion to adjourn was made & seconded (unanimous).

Respectfully submitted: Lance P. Shannon

Date: December 26, 2013.