

The Department of Social Services (DSS) has established an expedited process enabling a prompt transition for newly granted SSI/SSDI SOAR clients from Husky D (LIA) to Husky C Medicaid. Annie Woodward and Diane Duran will be your dedicated SOAR liaisons tasked with transitioning clients from Husky D to Husky C using the following process:

- SOAR case managers must obtain a signed authorization to release information from the client. The DSS W-298 Authorization to Release Information may be used.
- As soon as the SOAR client is identified as SSI eligible the SOAR case manager should initiate contact with Annie Woodward via e-mail at Annie.Woodward@ct.gov and fax the signed release of information to Annie's attention at [\(860\) 424-4957](tel:8604244957). In Annie's absence Diane Duran will be expediting your SOAR requests and she may be e-mailed at Diane.Duran@ct.gov. Please copy Vanessa Gervais at Vanessa.Gervais@ct.gov on this correspondence.
- The e-mail should include client identifiers such as the client's name, address, date of birth, Social Security number (SSN), most recent phone number and the DSS client identification number. In addition please include the SSI eligibility dates and any changes the client may be reporting such as a change of address, earnings, income and assets.
- Husky D transition to Husky C requires a review of the client's assets. Attached please see the Husky Asset Addendum form W-1HUSA. Once the form has been completed, signed and dated it should be faxed or scanned and e-mailed to Annie Woodward's attention at fax number [\(860\) 424-4957](tel:8604244957) or e-mail address annie.woodward@ct.gov.
- Reporting assets will require supporting verifications with the completed addendum, such as bank statements, stocks, bonds, life insurance policies etc.
- Upon receipt Annie or Diane will review the asset addendum and corresponding verifications and determine Medicaid eligibility via the Husky C program and provide the SOAR case manager an e-mail notification specifying client eligibility or ineligibility.

Annie and Diane will be available for any questions or concerns you may have. Annie may be reached at [860-424-5750](tel:8604245750) and Diane at [860-424-5296](tel:8604245296). In their absence please feel free to contact Vanessa at [860-424-5305](tel:8604245305).