

RESPONSES TO QUESTIONS RECEIVED RELATED TO THE DMHAS PATH FUNDS RFP

Please note that question #1 is a clarification of statement made at the Bidder's Conference on 3.27.15.

1. What is the maximum amount or percentage that can be used for Indirect Costs or Administrative Costs?

Per SAMHSA, there is no maximum amount that can be used for Indirect or Administrative Costs. Upon review of the application, it will be determined if the request is reasonable and justifiable. SAMHSA will review for excessive costs and determine if applicant needs to make modifications.

2. Is data entry a cost that would be covered by the Administrative or Indirect Costs?

Data entry is an Administrative Cost.

3. Are existing dollars/allocations included?

This is annual PATH funding that is being RFP'ed. The current providers were notified last month (February 2015).

4. Is this the first time in a while PATH funding has been RFP'd?

This is the first time PATH funds have been re-bid since at least 1997.

5. Is the PATH RFP for Hartford or statewide?

The RFP covers the entire state.

6. Is this new money, and are you interested in new providers so current services may be expanded?

The PATH funding is not new money, but is the existing current annual allocation from SAMSHA. Any eligible provider can respond to the RFP. The requested services are outlined in the RFP.

7. Is this RFP for all PATH funded agencies or for new PATH providers?

The PATH RFP is not for new money, but is the existing current annual allocation from SAMSHA. Any eligible provider can respond to the RFP. The requested services are outlined in the RFP.

8. Are you expecting that there will be eight (8) homeless outreach teams throughout CT?

There will be up to eight (8) agencies funded through this RFP. Only one PATH provider per Coordinated Access Network region will be funded through this RFP. However if the lead agency would like to sub-contract with another agency this is allowable, but the lead agency will be responsible for all the required activities, outcomes and reports.

9. How many agencies in Connecticut currently receive PATH funding?

16

10. How long has Connecticut had the PATH formula grant from SAMHSA?

Connecticut began receiving PATH funding in 1991.

11. Is there any expected termination date for the grant by SAMHSA?

Funding for PATH is at the discretion of SAMHSA.

12. Who will be on the screening committee reviewing the proposals?

This information is not relevant to an agency's response to the RFP.

13. Would you list the current agencies in CT that are receiving PATH funding along with:

This information is not relevant to an agency's response to the RFP.

- The agency's award amount for the current year per agency? *This information is not relevant to an agency's response to the RFP.*
- Types of services/activities funded through this grant per agency? *This information is not relevant to an agency's response to the RFP.*
- Number of clients served in most recently completed year by agency? *This information is not relevant to an agency's response to the RFP.*

14. By awarding only 8 grants is DMHAS seeking to consolidate this funding?

DMHAS seeks to consolidate the number of PATH funded providers, as recommended by SAMHSA..

15. What is the grant award amount based on? Population? Number of homeless? Numbers served by current agencies?

This information is not relevant to an agency's response to the RFP.

16. Has there been a reduction in funding from the current year to the proposed year?

Funding is based on the annual SAMHSA allocation.

17. Will the \$800K be evenly distributed among the 8 CAN areas? If not, how much will be available per CAN area?

Distribution of funds is yet to be determined.

18. When was this grant last RFPed?

This is the first time PATH funds have been re-bid since at least 1997.

19. Would you make available reports by each agency of demographics, service usage and outcomes (e.g., permanent housing, stable living environment, access to mainstream services) for the most recently completed year, including information on whether or not targets/goals have been attained?

This information is not relevant to an agency's response to the RFP.

20. Is it appropriate to include letters of support with the application?

Letters of support are not necessary but may be included.

21. On Page 22, it lists MOAs and current year's operating budget as part of the Appendices, but on Page 24, these items are not listed in the Appendices. Should we add them to the appendices as items "j" and "k"?

Yes.

22. The forms are not listed in the proposal outline on Page 24. Do you want the completed forms to follow under the heading of Forms after the Appendices? Or are they a separate Appendix?

Any forms can be attached under a Forms heading.

23. The Budget and Budget Narrative are listed as item "2" on Page 24 and the Line Item Budget is listed as "h" under "E. Appendices." Is the line item budget different from the budget? Should we omit "h. Line Item Budget"?

The PATH Budget Page needs to be completed and attached as does the Budget and Budget Narrative that are requested as part of the Intended Use Plan (pages 35 and 36.)

24. What is the appropriate percent of staff time that you want dedicated to completing SSI applications using the SOAR method? This is requested twice on Page 21, under 2k and 3a.

Each respondent is to identify the percentage of time allocated for SOAR related activities.

25. Please describe what the elements/measures are that are contained in the PATH Annual Data report?

PATH Data Report information can be found at <http://pathprogram.samhsa.gov/Path/ProgramInformation.aspx>

26. Please describe the elements/sections of the annual PATH Intended Use Plan?

Intended Use Plan is attached to RFP (pages 35 and 36).

27. External Quality Assurance Process is listed in the Proposal Outline, but not on Page 21. If this section is to be included in the proposal, please describe what you are looking for.

The respondent should identify the agency's willingness to participate in any monitoring or program review.

28. On Page 22, is “a. Notification to Bidders, Parts I-V (CHRO)” different from “c. Acknowledgement of Contract Compliance/Notification to Bidders (CHRO)”? Based on a web search, it looks like the Acknowledgement of Contract Compliance is Part I of the CHRO package (Parts I-V). Parts II – V of the CHRO package are not included in this RFP. Do you want the whole CHRO package completed? If yes, please provide link to appropriate version.

All necessary forms are included in the RFP.

29. Where does the “Attachment 2 – Conditions Acceptance Form” (Pages 27-28) belong in the proposal?

Any attachments or forms can be attached under a Forms heading.

30. Do the responses need to be double sided?

Yes.

31. On page 21, the RFP states “Describe your capacity to complete and submit quarterly SOAR Data Reports.” What are the data reports and where do they get submitted?

Yes. Please see addendum to PATH RFP for the SOAR Data Report which will be submitted quarterly to the DMHAS Housing and Homeless Services Unit upon request.