

**Unapproved Minutes
Enhanced 911 Commission Meeting
April 5, 2013**

**Department of Emergency Services and Public Protection
1111 Country Club Road
Middletown, Connecticut**

Commission Members

Lee Vincent
Richard Mulhall
George Pohorilak
Teresa Lockwood
Donald Richardson
Jeffrey Morrissette
Jeff Vannais
John Elsesser

Representing

Connecticut Conference of Municipalities
CT Police Chiefs Association (CPCA)
Public Representative
Public Safety Telecommunicators
Wireless Services
State Fire Administrator
Public Safety Answering Point Representative
Connecticut Small Towns

Division of Statewide Emergency Telecommunications (DSET) DESPP

Commissioner Reuben Bradford	Steve Verbil
William Youell	Carey Thompson
Mike Guerrero	Dan Czaja
John Masciadrelli	Bonnie Guarnieri
Steven Spellman	Mike Varney

Others in Attendance

Kitty Ing	Verizon Business
Cindy Guinta	AT&T
Gary Stango	South Central Regional ECC
John Gustafson	Division of Emergency Management Homeland Security
Tyler Millix	Tolland County Mutual Aid
Kevin Webb	Litchfield County Dispatch
Dan Soule	Litchfield County Dispatch
Clayton Northgraves	New Haven ERC
Randy Young	Intrado
Deb Montanaro	Cox
Joseph Silverio	Southington Police Dept.
Ed Luczkow	Public

Call to Order:

Lee Vincent, Connecticut Conference of Municipalities, called the meeting to order at 9:00 a.m.

Approval of E911 Commission Meeting minutes January 5, 2013.

George Pohorilak motioned that the minutes be approved Jeff Vannais seconded the motion. The minutes were approved.

Correspondence:

No correspondence.

Public Comment:

No public comment

NG911 Institute – Outstanding Call Center Award

Bill Youell announced that Maureen Will, Newtown ECC, received the NG911 Institute National Award for the outstanding PSAP of the year. Bill praised Maureen for the way she runs her PSAP year round and the impressive job she and her team did when handling the Sandy Hook School shooting of December 14, 2012. Senator Blumenthal and Representative Esty presented the award to Maureen.

Jeff Vannais announced that the Newtown ECC will be recognized at the annual Telecommunicator Day on Tuesday, April 9, 2013. The Lieutenant Governor will be presenting.

Legislation

Steve Verbil reported that House Bill 6334, which is within the Planning and Development Committee, is currently at LCO. The proposed language of this bill reads as follows: If you are a town of 40,000 or less and you are not merged with at least two additional towns, funding will be cut. Additional language requires DSET to do additional research regarding consolidation. The deadline for consolidation to occur would be by 2019.

Discussion followed on numerous other Bills.

Grants

Carey Thompson reported that there are no new transition grants. Three grants for funding were approved for Waterbury, Manchester and Stratford. The grants were for software and CAD interface for EMD programs and call handling software.

Training

Carey Thompson reported that the new telecommunicator training program which was held the week of March 25th was very well received. The program is interactive, two and a half days in length and is team taught. Student reviews and feedback were very positive. Slides and power point presentations will be added to the program.

Teresa Lockwood reported that she is part of a committee that has been formed by the State Police which has started a Dispatcher Academy. There are 12 municipal students signed up for the next class which begins Monday, April 8th. Teresa is enthusiastic to incorporate the new Telecommunicator program into the State Police program.

Bill Youell acknowledged the hard work of Bonnie Becker, Carey Thompson, Peter Lucco, Joe Sastre, Sue Webster, Clayton Northgraves, Teresa Lockwood and Maureen Will for making the new training program a success.

NG 9-1-1 RFP

Mike Guerrero reported that negotiations are still underway with the number one vendor. It is anticipated that the contract will be signed within 30 days. System installation will begin during the summer months of 2013 and continue for the following 18 months.

Public Safety Data Network/BTOP Update

Steve Verbil reported that 96 % of the Public Safety Data Network fiber has been installed. A total of 476 new circuits have been installed with a total of 364 already tested. Completion date for all of the fiber work is expected by the middle of May of this year. Equipment that lights up the fiber has

been installed in 450 of the 510 sites. Completion of the installation portion of the project is expected by the end of May of this year. The installation team will be contacting individual sites to arrange for provisioning and testing which will begin April 22nd and continue through July of 2013. The project is on target for completion transition to a production network by September 1, 2013, as required by the federal grant.

George Pohorilak questioned the origination of the “Nutmeg Network.” Bill Youell explained that the Nutmeg Network is the name of the overall network which includes: Public Safety Data Network, Open Access and the Connecticut Education Network.

John Elsesser stated that currently there is proposed legislation to change the governance of the network which will allow representatives of the towns to participate.

PSDN Governance Board

Bill Youell reported that currently there are approximately 10 applications on the public safety side of the network. John Masciadrelli and Chuck Fuller, both from DSET, will be working with public safety applicants on specific requests for service. Though follow-up with these applications for service is occurring, the primary focus remains on deployment to ensure the network is up and running by September of this year to meet the grant requirements.

PSAP Consolidation Project

Mike Guerrero reported that he has been and will be meeting with first selectmen, town managers and mayors of 43 small towns. Mike has already met with 26 of these to discuss the issue of consolidation. Only four of the 26 towns had a positive reaction to consolidation. The primary concern of those unsure of consolidation is the dark station issue. Sixteen were opposed to any consolidation whatsoever.

Steve Verbil reported that DSET was charged by the sub-committee and the E9-1-1 commission to review the funding regulations. DSET has prepared a Notice of Proposed Regulatory Change which has been sent to the Governor for review. When it is approved, we will start the NPRC process. Any regulations created as a result of the NPRC process will still go through the normal regulations review process.

GIS

Dan Czaja stated that the Geographic Information System (GIS) map data updates are currently over 29,000. The geocoding match rate is at 97.45% of ALI records. Continued support is given to the State Police with mapping and GIS data. The 9-1-1 IM System continues to roll on with over 600 MSAG updates supplied. There were no GIS updates with CT Alert this quarter. The ortho-imagery flight is complete.

CT Alert Emergency Notification System

Mike Guerrero reported that there were 123 alerts broadcast since January 1, 2013. A total of 110 were for winter Storm Charlotte/Nemo. Currently 148,278 people have opted-in to receive CT Alert.

The majority of the Aware (employee notification) broadcasts have been made by Litchfield County Dispatch with over 7,100 aware broadcasts sent out since January 1, 2013. CTS has used Aware over 1,000 times. The Message Center sent over 300 broadcasts, DEEP 334, and DEMHS has used it 18 times.

E9-1-1 Reports

Mike Guerrero reported that Manual Query reporting continues to decline with approximately 25% of the inquiries being reported by PSAPs. This is an ongoing problem, regardless of numerous letters sent out to the offenders. This is expected to be rectified once the new system is installed.

Mike reported that the Call Count for New London for January is inaccurate and cannot be fixed until the Call Count report is received from them for this quarter. Two PSAPs did not meet the state standard; those being Bridgeport at 78.2%, and Waterbury at 89.7%. All CLEC carriers reported as required:

PSAP Issues

Mike Guerrero reported that New Haven brought to DSET's attention that T-Mobile callers were being directed to a call center and then forwarded to PSAP's 10 digit line. The problem has not yet been resolved but it is currently being investigated.

Department of Public Health

No report.

Division of Emergency Management Homeland Security

Gary Stango reported that the Advisory Council met on January 10, 2013, with Deputy Commissioner Shea who gave a comprehensive synopsis on Hurricane Sandy regarding preparation, response and recovery. The DEMHS move to DESPP continues with no exact completion date determined. The grant process is very time consuming due to the fact that they are working on timeliness and commitment to restructuring the process for improved accuracy. Persistence by the towns is required if there are problems regarding this matter. The Deputy Commissioner gave a synopsis on Sandy Hook. The State Emergency Operations Center was under partial activation in a modified, unified command state response. The ARC, DEMHS, DMH, DCS, DSS and FEMA were all called in for assistance. Numerous CERT teams were activated during that time, and one in five DEMHS regions coordinators responded directly to the Sandy Hook. Internal school security was discussed along with future plans to be developed. William Hackett, State Emergency Management Director, requested that it be reported that DEMHS is currently working on five open presidential disaster declarations. Please submit the necessary paperwork if not already done so. Mr. Hackett is working diligently to fulfill these requests. The Connecticut Emergency Management Symposium is being held on May 8, 2013, at the Crowne Plaza in Cromwell. You can find the registration information at the DEMHS website.

New Business

Steve Verbil reported that the Department of the Navy has approached the Groton PSAP with a proposal to handle 9-1-1 calls from Navy property in the northeast U.S., including the submarine base, at a new, regional PSAP to be located in Virginia. DSET has participated in discussions and conference calls with the Navy and Groton on this subject, and a proposed MOU created by the Navy has been forwarded to the Governor's office for their review.

Public Comment

Ed Luczkow, Bristol, CT, acknowledged that he is not being appointed to the Office of Emergency Medical Services. Mr. Luczkow also brought up the topic of hand-held radio dead spots with regard to the state police.

Mike Varney stated that the current system provides 97% mobile coverage statewide, which is the way the system was designed. It was not designed for portable coverage. Dead spots are currently being worked on and upgrades are possible in the future.

Adjournment

Jeff Vannis motioned to adjourn the meeting. The motion was seconded by George Pohorilak. The meeting adjourned at 10:00 a.m.

Ernest Herrick, Chairman

Date