

**Unapproved Minutes**  
**Public Safety Data Network Governance Board**  
**June 18, 2014**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Conference Room 348**  
**Middletown, Connecticut**

**Committee Members**

Chief Richard Mulhall  
John Elsesser  
Ted Schroll  
Brian Meraviglia  
Ray Barishansky  
Danny Stebbins

**Representing**

CT Police Chiefs Association/NPD  
Council of Small Towns  
Connecticut State Firefighters Association  
Connecticut State Police  
Dept. of Public Health  
Connecticut State Police

**Others in Attendance**

William Youell	Division of Statewide Emergency Telecommunications
Steve Verbil	Division of Statewide Emergency Telecommunications
Charles Fuller	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Mark Raymond	Dept. Administrative Services/BEST
Sean Thakkar	Criminal Justice Information Services
Jerry Johnson	Dept. Administrative Services/BEST
Jason Rosa	Dept. of Emergency Services and Public Protection
Eric Peterson	Star Computers
Dan Burbank	Star Computers
David Lewis	Star Computers
Warren Lundquist	Dept. of Emergency Services and Public Protection
Scott Roberts	South Windsor
Lance Page	South Windsor
Jacque Cassella	Dept. Administrative Services/BEST
Wendy Rego	Connecticut Education Network
Dick Morris	East Lyme

**Call to Order**

John Elsesser called the meeting to order at 1:04 p.m.

**Approval of the minutes:**

Chief Richard Mulhall made a motion to approve the minutes of April 16, 2014. Ray Barishansky seconded the motion. The minutes were approved.

**Correspondence**

No correspondence.

**PSDN Technical Update**

Jerry Johnson representing the Department of Administrative Services/Bureau of Enterprise Systems and Technology (DAS/BEST) reported that there have been no Public Safety Data Network (PSDN) outages. BEST is currently working with Cisco on a management channel

latency issue, which is expected to be resolved by July 15<sup>th</sup>. BEST is currently in the process of implementing a new network management tool.

Bill Youell welcomed a new PSDN Governance Board Member, Colonel Brian Meraviglia.

### **Application Status Report**

John Masciadrelli reported that the Division of Statewide Emergency Telecommunications (DSET) is currently in receipt of 52 Nutmeg Network requests to utilize the Public Safety Data Network. DSET has received six new requests since the last PSDN Governance Board meeting in April. Of the 52 requests, 13 have not yet submitted a completed PSDN Technical Specifications Form. If DSET does not receive a completed form from the applicant, the request will not be moved forward to the network design phase. Three requestors have submitted PSDN Technical Specifications Forms which will be reviewed in the near future. There are seven requests in the network design phase. Upon completion of the network design phase, the requests will be submitted to the governance board for a vote during the next governance board meeting. There are 10 Nutmeg Network requests that will be reviewed/voted on during today's meeting. Mr. Masciadrelli listed the following requests to be reviewed at today's meeting: NM12021, NM13035, NM13058, NM13105, NM13134, NM13153, NM13171, NM13199, NM14023 and NM14044.

There have been a total of 11 requests that have been raised, reviewed and voted on. Three of those are awaiting customer site readiness and for the PSDN management channel latency issue to be resolved by July 15, 2014. Two requests are in the process of being implemented and six have been completed. There are currently seven requests on hold.

### **Application Review and Approval**

Chuck Fuller presented South Windsor/Coventry Nutmeg Network request NM12021. The request is to utilize the PSDN to share South Windsor's ESRI Dashboard, which is a web-based (intranet) application. It is to be used to serve the Emergency Operations Center (EOC) in the towns of Coventry and South Windsor. The app is used for tracking snowplows and facilities operations.

Scott Roberts, CIO town of South Windsor, stated that these are ESRI based applications which send small lightweight jpegs to end users in order to interact and track the status of events such as road closures due to downed trees or uncontrolled fires. The application allows CAD members of the police department and EOC staff to watch events as they progress. South Windsor has used the system in the past with much success.

Bill Youell proposed a vote. It was voted on and approved. John Elsesser requested an abstention from the vote.

John Masciadrelli presented Nutmeg Network request NM13035 (CT State Police). CSP is requesting use of the PSDN to transport radio traffic between the Resident Trooper's office in Old Lyme and CTS VA site in Rocky Hill. P25 radio is considered a core service and no vote was necessary.

Bill Youell stated for the record, that ground rules were identified early on and that there were core services which would require a review but not a vote. These include P25 radio network, 9-1-1 and COLLECT, which are allowed to use the network.

Chuck Fuller presented Nutmeg Network request NM13058 (Darien PD). Darien PD is requesting use of the PSDN to transport radio traffic and CAD/RMS between Darien PD and Stamford ECC. The governance board voted on and approved Darien PD's request.

John Masciadrelli presented Nutmeg Network request NM13105 (Easton PD), which is a request to replace failing AT&T RTNA lines and provide an intercom system between the Easton Police Department and the Easton Fire Department. The intercom system will be utilized as a backup to Easton PD's radio system. Easton PD's request was voted on and approved.

Chuck Fuller presented Nutmeg Network request NM13134 (DESPP). The Department of Emergency Management and Homeland Security (DEMHS) is requesting the use of the PSDN to transport COLLECT services. Currently COLLECT services are operating on a saturated T1 circuit. COLLECT is a core service and a governance vote is not required.

Chuck Fuller presented NM13153 (East Lyme Public Safety). East Lyme Public Safety is requesting use of the PSDN to transport the following services: public safety radio, file sharing of administrative services, video surveillance and Computer Aided Dispatch (CAD). East Lyme's network vendor will be building out a Virtual Local Area Network (VLAN) for each of the services.

Eric Peterson, Star Computers, reiterated that the four applications will be segregated by four VLANs. The four applications are camera systems, computer aided dispatch, public safety radio and basic file sharing between the EOC Headquarters, the resident trooper and the two fire houses.

Chief Richard Mulhall asked what the file size was on the video format.

Eric Peterson answered the video is MPEG4 which is very lightweight and is currently running over a 10Mbps circuit. The circuit is close to capacity which is why the request is for 20 Mbps.

Chief Mulhall asked how many cameras the 10Mbps are currently carrying?

Eric Peterson answered that there are currently 15 cameras.

All four applications in East Lyme Public Safety's request were voted on and approved.

Bill Youell announced Colonel Danny Stebbins' retirement and wished him the very best on his next endeavor. John Elsesser thanked the Colonel for his service to the State.

Chief Mulhall asked Star Computers what they are doing with their CAD?

Dan Burbank, Star Computers, stated that the CAD is already there; each of the apparatus has data point capabilities and all share reports.

John Masciadrelli reported on NM13171 (Simsbury Fire District). Simsbury is requesting to replace an AT&T leased line used for carrying radio traffic from fire headquarters (Hopmeadow Street) to the Connecticut State Police tower site on Talcott Mountain. Simsbury Fire District's request was voted on and approved.

Chuck Fuller presented NM13199 (DESPP) which is a request to utilize the PSDN to transport COLLECT services to the State Police Training Facilities. The OC3 they are currently transporting COLLECT services on is saturated. The DESPP request is a core service and no vote is required.

Chuck Fuller presented NM14023 (DESPP) application. DESPP is requesting use of the PSDN to access the video system located in the Department of Transportation (DOT) in Newington, from the Hartford Emergency Operations Center (EOC). The video system is used to monitor the state's highway traffic cameras.

Warren Lindquist stated that Governor Malloy requested access to the traffic cameras on the highways around the state. If there is an emergency, the EOC can make decisions based on the conditions of the roads around the state. The request was voted on and approved.

Chuck Fuller presented Nutmeg Network request NM14044 (Colchester Emergency Operations Center). Colchester is requesting use of the PSDN to transport radio communications traffic and Computer Aided Dispatch (CAD) between East Hampton PD and Montville Emergency Communications Center. Montville PD and Colchester Emergency Communications Center is requesting use of the PSDN to share radio resources.

John Elsesser asked if this is an interconnection between the police department and state resources?

Bill Youell stated it is a municipal application which is housed at Troop K and not state police.

NM14044 (Colchester Emergency Communications Center) Nutmeg Network request was voted on and approved by the governance board.

### **Discussion**

Chief Mulhall asked that a data element be added to list the project director and contact number.

DSET will make the addition.

Bill Youell thanked the DSET team, along with Mark Raymond, Jerry Johnson, Jacques Cassella and Germaine Blais from BEST for getting the PSDN requests completed in such a timely manner.

Mr. Youell also stated that a communications plan will be developed to share these approved applications throughout the state so others may take advantage if they have similar requirements.

Chief Mulhall asked if Connecticut Justice Informational Services (CJIS) is also a core service. Mr. Youell answered yes.

Chief Mulhall requested that a list of the Core services items be sent out. Mr. Youell stated he will send out the list.

It was decided to continue the bi-monthly schedule for the Governance Board Meetings.

**Public Comment**

No Public Comment.

***Adjournment***

***Ted Schroll motioned to adjourn the meeting. The motion was seconded by Chief Richard Mulhall. The meeting was adjourned at 1:36 p.m.***