

**Approved Minutes**  
**Public Safety Data Network Governance Board**  
**December 18, 2013**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Conference Room 348**  
**Middletown, Connecticut**

**Committee Members**

Ernie Herrick  
John Elsesser  
Chief Richard Mulhall  
Ted Schroll  
Colonel Danny Stebbins  
Jeffrey Vannais

**Representing**

Volunteer Fire Service  
Council of Small Towns  
CT Police Chiefs Association/NPD  
Connecticut State Firefighters Association  
Connecticut State Police  
Public Safety Answering Point Representative

**Others in Attendance**

Reuben Bradford	Dept. Emergency Services and Public Protection
William Youell	Division of Statewide Emergency Telecommunications
Stephen Verbil	Division of Statewide Emergency Telecommunications
Charles Fuller	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Jim Mindek	CEN-DAS/BEST
Mike Varney	DESPP

**Call to Order**

Ernie Herrick called the meeting to order at 1:00 p.m.  
Chief Richard Mulhall made motion to approve the minutes of the meeting held on October 23, 2013. Jeff Vannais seconded the motion. The minutes were approved.

**Correspondence**

No correspondence

**PSDN Technical Update**

Bill Youell reported that the network has been completed relative to the federal deadline. He stated technical remediation is underway regarding fiber route diversification and also communication paths between the troops. A representative from BEST should be able to give an update of the changes by the next Board meeting.

Commissioner Bradford asked if DSET anticipates the interruptions that occurred the prior week to continue or has the matter been resolved.

Mr. Youell stated that there was a meeting held which included Mark Raymond and CSP staff. It was established that communication must be improved, and a back-up plan must be developed. BEST is engineering a cable back-up solution.

**Application for Use**

John Masciadrelli reported that to date there are 48 PSDN requests. DSET has received 19 new requests since the October PSDN Governance meeting. An initial meeting has been held with 46 of the 48 applicants. Of the 48 requests, 14 requestors have not returned a completed PSDN

Technical Specifications Form to DSET. A requestor's application will not be moved forward to the Design and Cost Estimate Phase unless a completed PSDN form is received. Sixteen of these applications are in the Design and Cost Estimate Phase. Mr. Masciadrelli described the types of network applications being requested to operate on the PSDN.

Bill Youell added that several of these applications are at BEST and are awaiting design, however, the people that should be focusing on the applications are currently involved in the remediation process and as soon as those problems are solved, they will direct their attention to the applications.

John Elsesser asked if the applications will be presented to the Commission members.

John Masciadrelli stated that BEST will present DSET with the design and then it will be presented to the Commission.

John Elsesser questioned the efficiency of this.

Bill Youell explained that DSET is trying to establish the most efficient way to handle the applications and that only original "core" applications such as CAD, have been pre-approved and sent to the next level. For all other PSDN requests, the Governance Board will be provided with a customer network design document. BEST has been tasked with creating the design output document. The design output document will allow us to share the customer application summary including network design parameters with the Governance Board members. DSET expects to receive a draft network design document from BEST soon.

### **Discussion**

There was a lengthy discussion about what process will be used in approving the applications.

Bill Youell stated that when an application is received back from DAS BEST and is considered acceptable, a paragraph summarizing the requests will then be sent out to the Board members prior to the next meeting.

Jeff Vannais suggested that a priority/hierarchy system be established with network limitations.

Bill Youell stated that a priority system has not been developed at this time.

Jim Mindek reported there are a total of 217 applications for access to the Nutmeg Network. Regarding municipal connectivity, 169 towns and 13 Councils of Government are looking to connect. Six municipalities have already been connected.

### **Public Comment:**

No Public Comment.

*Jeff Vannais motioned to adjourn the meeting. The motion was seconded by Chief Richard Mulhall. The meeting was adjourned at 1:26 p.m.*