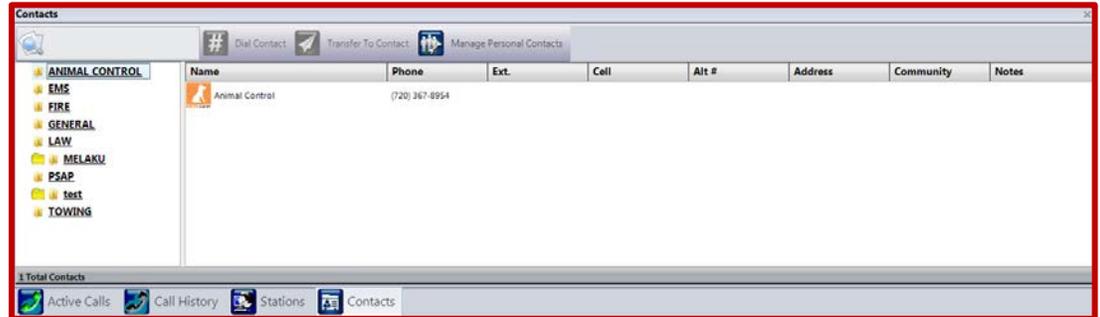


## Calling Contacts

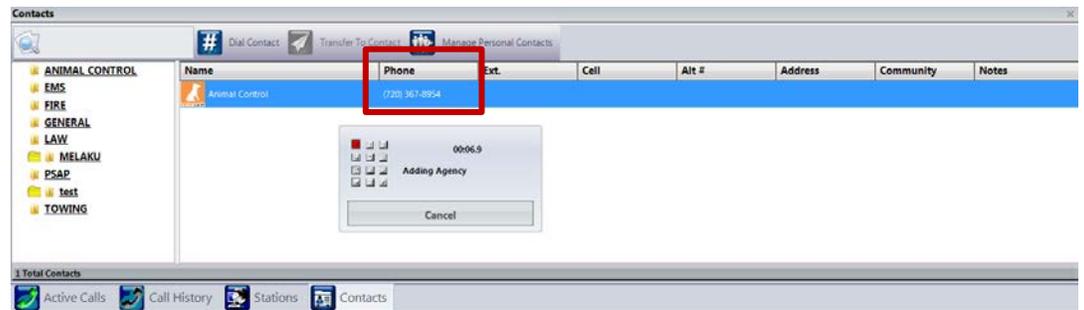
### Contacts Tab

In the Contacts tab of xT911 a contact can be dialed several ways. A contact can be **Double left Clicked**, **Right Clicked**, or **Single left Clicked** and then the **Dial Button** is clicked.



### Double Left Click to Call

In the contacts tab a user can simply **double click** on the contact that needs to be called or conferenced in. By **double left clicking** the desired contact, only the phone number listed in the phone field and will be dialed or conferenced. It is extremely important when using this method that the user **does not triple or quadruple click to call**.



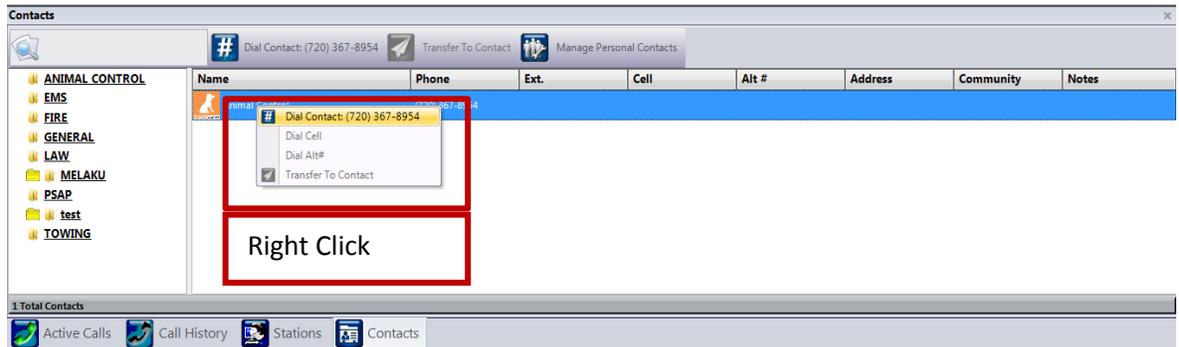
---

**Note: It is important when using the double click to dial method that a user does not click more than twice (triple click).**

---

## Right Click to Call

Additionally, a CallTaker can **right click** on a contact to open the **right click menu**. From this **right click menu** the user can



then single **left click** on the desired number. This **right click menu** will allow a user to dial any number listed for that contact including cell or alternate by a **single left click on the desired number**.

## Single Click

A call taker can also **single click** on a desired contact to **highlight** it then click the **Dial contact button** to dial or conference that contact. Again each click is only a **single left click** and **not a double** or **triple** click.

