



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY MANAGEMENT/HOMELAND SECURITY
URBAN SEARCH AND RESCUE
CT-TF1



STANDARD OPERATING PROCEDURE

<i>Effective Date:</i> November 01, 2004	<i>Number:</i> O-002	<i>Revision:</i>
<i>Title:</i> INCIDENT ADVANCE TEAM (Operations)		
<i>Approved by:</i>	<i>Reevaluation Date:</i> May, 2008	<i>No. of Pages:</i> 2

PURPOSE

To establish response guidelines for CT-TF1 Incident Advance Team (IAT)

SCOPE

This procedure will be followed by all active CT-TF1 personnel who respond as members of the Incident Advance Team.

PROCEDURE

The Incident Advance Team shall be deployed to an incident prior to the response of the Task Force. Their mission is to assist local first responders in determining resources needed and to start developing an Incident Action Plan.

The CT-TF1 Incident Advance Team may consist of the following team members based on the nature of the incident:

- Administrative Coordinator
- Task Force Leader
- Safety Officer
- Rescue Manager
- Search Manager
- Medical Manager
- Planning Manager

- Haz Mat Manager
- Structural Specialist
- Law Enforcement Specialist

The Administrative Coordinator and Task Force Leader will determine who will respond as the IAT.

Incident Advance Team Activation:

- Once notified by the Department Emergency Management/Homeland Security (DEMHS) the Administrative Coordinator, Task Force Leader or IAT-TFL will contact and assemble the required IAT Team Members.
- Once activated, all IAT assigned members will respond directly to the scene of the Incident.

Incident Advance Team Assignments:

- IAT assignments (Alpha/Bravo) will rotate monthly following the team rotation schedule.
- Once arriving on scene, the IAT-TFL will establish a liaison and contact point with the local Incident Commander once arriving on scene.
- Based upon the information and data available, the IAT-TFL will determine the type of response warranted for the incident. This response can be either a Type I or a Type III response depending on the nature/complexity of the incident. If the IAT-TFL determines that a response is not warranted, the IAT can remain on scene as advisors to assist the local Incident Commander in managing the incident.
- All IAT members will check in with the Task Force Leader and wait for further instructions once arriving on scene.

(The first IAT member arriving on scene will check in with the Incident Commander and arrange for an area for the IAT and await the arrival of the IAT-TFL.)