



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY MANAGEMENT/HOMELAND SECURITY
URBAN SEARCH AND RESCUE
CT-TF1



STANDARD OPERATING PROCEDURE

<i>Effective Date:</i> November 01, 2004	<i>Number:</i> O-001	<i>Revision:</i>
<i>Title:</i> INCIDENT NOTIFICATIONS (Operational)		
<i>Approved by:</i>	<i>Reevaluation Date:</i> May, 2008	<i>No. of Pages:</i> 2

PURPOSE:

To establish guidelines for levels of CT-TF1 deployment readiness.

SCOPE

This procedure will be followed by all CT-TF1 members.

PROCEDURE

The following are three levels of deployment readiness for CT-TF1:

- **Advisory**

Team Members will be paged/phoned/text-messaged with advisory information any time a disaster has occurred or is expected within the State or surrounding areas. Advisories are used to alert Team Members that the Task Force **could** face activation.

- **Alert**

Team Members will be paged/phoned/text-messaged with an alert anytime a disaster has occurred or is impending and there is an expectation that CT-TF1 may be deployed. During an alert, selected personnel may be activated in **preparation** for the Team activation.

- **Activation**

Each Team Member will be paged/phoned/text-messaged to respond to an activation order and will be directed where to report for deployment. Reporting may occur at CT-TF1 HQ in Hartford or at CSP Troop G in Bridgeport, depending on the location of the incident.

At no time shall CT-TF1 members report directly to the scene, unless part of the Incident Action Team, or directed by the Task Force Leader.

Deployment readiness information shall be communicated by the CT Department of Emergency Management/Homeland Security (DEMHS) through the Administrative Coordinator and/or Task Force Leaders.