

**SECTION B. REIMBURSEMENT REQUEST DATA SHEET**



*This is a linked form, it works best when completed electronically and then printed for signatures.*

Grantee Name: **Simtown**  
 Address:  
 1111 City Hall Avenue  
 Simtown, CT 06555

Municipality FEIN #: **55-555555**  
 Phone Number: **860-555-5656**  
 Grant Award Number: **013S005A**

DEMHS USE ONLY  
 Received: **DEC - 4 2013**

Original Signatures are required on all documents.  
 Fax copies will not be accepted.

Please enter appropriate response for the five (5) required categories below:

1. Funding Year:	<b>2013</b>
2. Percentage of Funding Spent:	<b>100 %</b>
3. Grant Program Title:	<b>School Security Competitive Grant Program</b>
4. Funding Breakdown of Request	Total: <u>\$ 152,917.00</u> State: <u>\$ 80,740.00</u> Local: <u>\$ 72,177.00</u>
5. Reimbursement Request Number:	_____ Out Of _____ or <input checked="" type="checkbox"/> Final

**Signatures required:**

 ←   ←  12/3/2013  
 Point of Contact or Sub-Grant Project Director (Sign & Print)      Authorized Signee (Sign Only)      Date

*For DEMHS Use Only:*

<u>Grant Program Manager Signature</u>	<u>Date</u>
<u>Grant Supervisor Signature</u>	<u>Date</u>
<u>Approved Fiscal Signature</u>	<u>Date</u>

Account	Fund	Dept	Program	SID	Budget Ref.	Project	Chartfield 1	Chartfield 2
	12052				2014			



2013 School Security Competitive Grant Program

Grant #: 013S005A

I, John Smith (Grantee CEO printed Name and Title) for the Simtown (Grantee), hereby certify that construction on the project identified in the Notice of Grant Award with the Connecticut Department of Emergency Services and Public Protection is 100 % % (Percentage complete e.g. 50% complete). I hereby certify that the information contained in the attached Reimbursement Package is based on official accounting records, and that the project outlays shown have been made in accordance with applicable grant terms and conditions, and that documentation to support these project outlays is available.

Date of Ratification: 12/3/2013

John Smith  
(Authorized Signee)  
Superintendent  
(Title)  
Simtown  
(Grantee)



**SECTION D. EMERGENCY PLAN/ NCEF CHECKLIST CERTIFICATION**



**Please Note:** This can be submitted at the time of application or at the time of reimbursement. Please check here if this has already been submitted

**District/Board of Education Emergency Plans**

District Simtown

Date Emergency Plan last exercised: November 1, 2013

**Note:** By signing this document, the signatory is attesting that the grantee/board of education listed above has an emergency plan in place which was developed in concert with the appropriate local first responders and exercises the plan. The signatory is also attesting that the district/board of education has provided for a uniform assessment of the schools under its jurisdiction including any security infrastructure using the National Clearinghouse for Educational Facilities /Safe Schools Facilities Checklist, which assesment was conducted under the supervision of the local law enforcement agency.

**Signatures:**

**NCEF Checklist Reviewed:**

John Smith  Yes or No Date 12/3/13  
**Superintendent of Schools**

R. B.  Yes or No Date 12/3/2013  
**Chief Executive Officer**

J. O.  Yes or No Date 12/3/13  
**Local Law Enforcement Agency**

J. M.  Yes or No Date 12/3/13  
**Fire Chief**

Mark Kat  Yes or No Date 12/3/2013  
**Local Fire Marshal**

Thomas  Yes or No Date 12/3/2013  
**Local Emergency Medical Services**

David  Yes or No Date 12/3/2013  
**Local Emergency Management Director**

Updated -11/4/2013

SECTION E. PROGRESS REPORT FOR REIMBURSEMENT



Sub-Grant No. 013S005A

Sub Grant Title : School Security Competitive Grant Program

Sub-Grantee Simtown

Address: 1111 City Hall Avenue  
Simtown, CT 06555

Report Date: 12/3/2013

Report Prepared By : Sally Smith

Period Covered

Signature: *Sally Smith*  
Project Director or Financial Officer of Record for the Sub-Grantee



- 1. Briefly summarize project activities for this quarter. Please include supporting statistical information, for example, the number of staff trained, the number and type of exercises conducted, the number and type of equipment purchased, etc.

Project has been completed. Classroom door hardware is all up to date with new cylinders.

- 2. Is the project on schedule?  Yes.  No. If not, why?

Completed

- 3. Have the following steps been accomplished?

- a) Has the project design been completed?  Yes.  No.
- b) Has the bid been completed for the project?  Yes.  No.
- c) Have contracts been awarded?  Yes.  No.
- d) Has the equipment installation begun?  Yes.  No.
- e) Approximate project completion percentage 100 % \_\_\_\_\_ %
- f) Has equipment testing been completed?  Yes.  No.

Revised 11/2013



**SECTION F. FINANCIAL REPORT FOR REIMBURSEMENT**

Grant Program: School Security Competitive Grant Program  
 Financial Report Percentage Complete: 100 %

Grant Number: 013S005A  
 Subgrantee: Simtown

*Directions: Please enter data in the green cells only. The grey cell will total your figures automatically.*

Budget Line Items	1. Amount on Notice of Grant award.		2. Period included in reimbursement request.		3. Other expenditures from previous reimbursement requests.	
	Total Project Budget		This Quarter's Project Outlays		Cumulative Project Outlays	
	State Funding	Match Funding	State Funding	Match Funding	State Funding	Match Funding
Equipment	\$ 80,476.18	\$ 71,940.82	\$ 80,476.18	\$ 71,940.82	\$	\$
Training	\$ 264.00	\$ 236.00	\$ 264.00	\$ 236.00	\$	\$
<b>Totals</b>	\$ 80,740.18	\$ 72,176.82	\$ 80,740.18	\$ 72,176.82	\$ 0.00	\$ 0.00

Budget Line Items	Total of Outlays		Balance	
	State Funding	Match Funding	State Funding	Match Funding
Equipment	\$ 80,476.18	\$ 71,940.82	\$ 0.00	\$ 0.00
Training	\$ 264.00	\$ 236.00	\$ 0.00	\$ 0.00
<b>Totals</b>	\$ 80,740.18	\$ 72,176.82	\$ 0.00	\$ 0.00

**Certification:** I hereby certify that the information contained herein is based on official accounting records, and that project outlays shown have been made in accordance with applicable grant terms and conditions, and that documentation is available to support these project outlays

Signature: Larry Abney Date: 12/3/13  
 (Project Director for Financial Officer of Reford in charge of sub-grant)



SIMTOWN BOARD OF EDUCATION  
1111 City Hall Ave,  
Sims town CT 06555

ST Savings and Loan  
25 Main Street  
Sims town, CT 06555

2/25/2013

048755

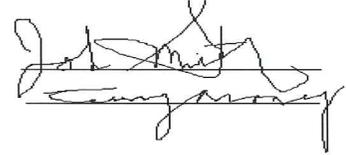
PAY  
TO THE  
ORDER OF SIMTOWN LUMBER AND BUILDING SUPPLY

\$66,000.00

SIXTY SIX THOUSAND DOLLARS and 00/100

Dollars

FOR Simtown High School- School Security Upgrades



⑈1111⑈ ⑆123456789⑆ 1111222333⑈

VENDOR ID:001969  
Invoice # 2/25/2013  
Purchase Order:000083632  
Amount: \$66,000.00  
Account Number:  
Check: 048755  
Date: 2/25/2013

048755

SAMPLE

SIMTOWN BOARD OF EDUCATION

ITEM A

Charge in full to SSCGP 2013



**SIMTOWN BOARD OF EDUCATION**  
1111 City Hall Ave,  
Sims town CT 06555

ST Savings and Loan  
25 Main Street  
Sims town, CT 06555

3/15/2013

**049060**

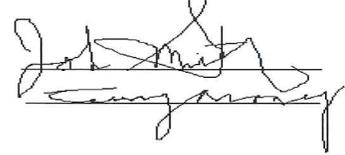
PAY  
TO THE  
ORDER OF SIMTOWN LUMBER AND BUILDING SUPPLY

\$40,000.00

FORTY THOUSAND DOLLARS and 00/100

Dollars

FOR Sims town High School- School Security Upgrades Phase 2



⑈1111⑈ ⑆123456789⑆ 1111222333⑈

VENDOR ID:001969  
Invoice # 3/15/2013  
Purchase Order:000083640  
Amount: \$38,000.00  
Account Number:  
Check: 049068  
Date: 3/15/2013

**049060**

SAMPLE

SIMTOWN BOARD OF EDUCATION

**SIMTOWN LUMBER & BUILDING SUPPLY**

**555 Main Street  
Simtown, CT 06555  
January 25, 2013**

John Smith  
Simtown School District  
1111 City Hall Avenue  
Simtown, CT 06555

Dear Superintendent Smith:

You recently requested pricing information from our company. Here is our proposal and quote:

Description of item	Price
Classroom Security Lock Down Openings-425 Units Corbin Russwin w/ Install	\$27,000.00
Keys for cylinders- Stamped with visual controls w/ Install	\$4,000.00
Exterior and Corridor Openings cylinders w/ Master- 450 Units Corbin Russwin w/Install	\$7,700.00
Convert balance openings to pyramid cylinders- 375 Units Corbin Russwin w/Install	\$27,300.00
Convert to Non Corridor Locks -182 Units Corbin Russwin w/Install	\$40,000.00
Total	106,000.00
Your [percentage amount] discount	NA
Tax	NA
Grand total	106,000.00
Delivery date	30 Days

Freight FOB- Simtown High School, Simtown CT 06555  
Sales Tax- Not Included GOVT. Tax Exempt

SIMTOWN BOARD OF EDUCATION  
1111 City Hall Ave,  
Sims town CT 06555

ST Savings and Loan  
25 Main Street  
Sims town, CT 06555

4/20/2013

053912

PAY  
TO THE  
ORDER OF SECURITY CO.

\$500.00

FIVE HUNDRED DOLLARS and 00/100

Dollars

FOR Simtown High School- Security Training



⑈1111⑈ ⑆123456789⑆ 1111222333⑈

VENDOR ID:001793  
Invoice # 405371  
Purchase Order:000090351  
Amount: \$500.00  
Account Number:  
Check: 053912  
Date: 4/20/2013

053912

SAMPLE

SIMTOWN BOARD OF EDUCATION

ITEM C

Charge in full to SSCGP 2013



SIMTOWN BOARD OF EDUCATION  
1111 City Hall Ave,  
Sims town CT 06555

ST Savings and Loan  
25 Main Street  
Sims town, CT 06555

5/14/2013

054428

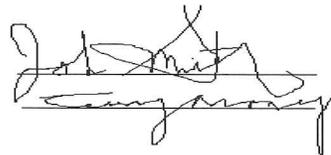
PAY  
TO THE  
ORDER OF SECURITY CO.

\$5,500.00

FIVE THOUSAND FIVE HUNDRED DOLLARS and 00/100

Dollars

FOR Simtown High School- Security Installation



⑈1111⑈ ⑈123456789⑈ 1111222333⑈

VENDOR ID:001793

Invoice # 406040

Purchase Order:000092929G

Amount: \$36,508.00

Account Number:

Check: 054428

Date: 5/14/2013

054428

SAMPLE

SIMTOWN BOARD OF EDUCATION

ITEM D

Charge in full to SSCGP 2013



SAMPLE

SIMTOWN BOARD OF EDUCATION  
1111 City Hall Ave,  
Sims town CT 06555

ST Savings and Loan  
25 Main Street  
Sims town, CT 06555

2/17/2013

059168

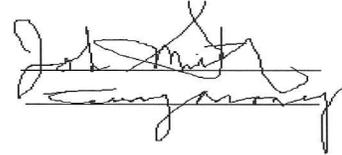
PAY  
TO THE  
ORDER OF SECURITY CO.

\$64,729.00

SIXTY FOUR THOUSAND SEVEN HUDRED TWENTY NINE DOLLARS and 00/100

Dollars

FOR Simtown High School- Web Based access control



⑈1111⑈ ⑆123456789⑆ 1111222333⑈

VENDOR ID:001793  
Invoice # 21713  
Purchase Order:000083660  
Amount: \$64,729.00  
Account Number:  
Check: 059168  
Date: 2/17/2013

059168

SAMPLE

SIMTOWN BOARD OF EDUCATION

ITEM E- 23,812.00 was not in original  
budget.

\$64,729.00  
-\$23,812.00

\$40,917.00 --- Charge to SSCGP 2013

**SECURITY CO.** \_\_\_\_\_

ITEM E

INVOICE

\_\_\_\_\_  
2012 Sim Road, Simtown CT 06555  
\_\_\_\_\_

DATE: 3/28/2013

Mr. John Smith

Newtown High School

605 William Avenue

Simtown CT 06555

Dear John:

Please see attached quote regarding web based access control. Please see breakdown below

**High School Access System:**

EACCESS CONTROLLER  
EACCESS EXPANSION MODULE  
EACCESS NODES  
LOCK POWER SUPPLIES  
SYSTEM 40000

EACCESS INPUT MODULE  
EACCESS INPUT MODULE  
CAMERA LISCENCES  
CONVERSION OF EXISTING ACCESS SYSTEM  
CABLE/INSTALL

TOTAL: \$64,729.00

Should our proposal meet with your approval, we would be pleased to provide for you school security needs.

Best Regards,

The Security Co. Team.