

**NORTH CENTRAL CONNECTICUT  
AIR CRASH DISASTER  
PLAN  
2001**

**Avon  
Bloomfield  
East Granby  
East Windsor  
Enfield  
Granby  
Simsbury  
South Windsor  
Suffield  
Windsor  
Windsor Locks**

Prepared by: North Central Connecticut Air Crash Plan Committee

With the Assistance of: Bradley Airport Emergency Services

State of Connecticut, Military Department

Office of Emergency Management

## ***INTRODUCTION***

A major aircraft disaster presents a scene of complete havoc. Wreckage, bodies and survivors can be strewn over a wide area. The crash may be further complicated by hazardous cargo. If the crash occurs near a school, housing area or traffic area the results can be catastrophic.

The purpose of this plan is to formulate a comprehensive action of rescue, medical and firefighting operations to combat the effects of a major air crash that might occur in a community in proximity to Bradley International Airport or it's major flight paths.

This plan has been developed and coordinated with the cooperation of the State of Connecticut, Office of Emergency Management, the at-risk towns and the Bradley International Airport.

This plan, entitled "North Central Connecticut Air Crash Disaster Plan 2001" supersedes all other plans. The plan shall be implemented when the incident is beyond the capacity of the emergency forces of the crash-scene town.

By adoption of this plan, Title 28-14, Compensation Benefits, would be available to all participants for drills, exercises or an actual emergency.

The plan does not obligate any local community to a financial commitment. The plan provides for mutual aid response to any town in need of assistance. The response called for in the plan is applicable only for a major air crash that is beyond the capability of any single community.

The plan and mission assignments apply not only to the town affected by the air crash, but also to "supporting towns" who would provide primary support when called upon. Each of the

participating towns should be prepared to respond in either a primary or supporting role in the event of an incident.

Finally, jurisdictional autonomy of the towns and Bradley Airport must be respected at all times. Local officials of the incident towns are in charge of the disaster operations. State and local mutual aid response units, while under direct supervision of their own superiors, must coordinate their activities with the town affected.

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Attachments:

- 1) State of CT. "Local Government Situation Report".
- 2) American Red Cross Responsibilities, Aviation Disaster Family Assistance Act of 1996, Title VII.
- 3) Federal Aviation Administration Advisory Cir. AC 150/5200-12B, 9-3-99.
- 4) EOC Locations by Town.
- 5) Map of Bradley International Airport.
- 6) Water Rescue Resources list.

## **BASIC PLAN**

### **I. Authority**

Authority for this plan is contained in Title 28, Chapter 517 and Title 7 of the Connecticut General Statutes, Town Emergency Operations Plans and any local ordinance, executive order or charter revision, which may apply.

### **II. Mission**

To establish methods and procedures designed to protect life and property in the event of an aircraft disaster and to render mutual aid to the town in which the accident occurred.

### **III. Situation and Assumptions**

#### **A. Situation**

1. Bradley International Airport occupies a land area of 2,468 acres in the towns of Windsor Locks, Windsor, East Granby and Suffield in Hartford County, Connecticut. The airport is in the north central part of the state.
2. Surrounding the airport and its major flight patterns, are several small communities, mostly of a residential nature, that are vulnerable to possible aircraft crashes on either approach or departure from Bradley Field. In no case would any one of the several towns have sufficient law enforcement, fire, medical, rescue or other trained personnel to cope with a major aircraft disaster. In recognition of this mutual need for support, the towns have agreed upon a commitment of personnel and resources to assist whichever participating town may be affected by a major aircraft disaster.
3. Personnel commitments will be made in the form of response from designated towns made up of policemen, fire fighters, persons trained in rescue techniques,

certified emergency medical technicians and other support as needed. The Senior Fire Officer at the scene will assess the need for immediate assistance.

**B. Assumptions**

1. A major airplane crash will create a situation that cannot be managed with the normal resources of any one town.
2. The severity of the disaster will be of such a magnitude that a town may require additional response assistance from State and/or Federal sources.
3. Bradley Airport Tower personnel may be the first to know of an impending or actual crash through their normal communications network.
4. Depending on the degree of a potential threat of a crash, Bradley International Airport will activate its own emergency plan; in this case, alert Phase III, (major aircraft involved in an accident on or near airport).
5. Bradley International Airport Firefighting Personnel would provide immediate support for an air crash in proximity to the airport.
6. A major aircraft accident in any of the risk towns would result in loss of life, destruction of property and would present fire and explosion hazards.

**IV. Organization**

- a. In the event of a major aircraft disaster, Title 7, Section 7-313e of the Connecticut State Statutes will apply. The Senior Fire Officer at the scene has the authority to direct and control emergency actions at the scene.
- b. The Chief Executive Officer of the town affected has overall responsibility for the emergency. The Chief Executive Officer will establish and direct an emergency operations center (EOC) from which to guide the operations of all agencies, public or private. The activities of the (EOC) will be coordinated by the local Emergency Management Director as outlined in the town Emergency Operations Plan. The EOC will maintain emergency communications with the on-site command post established by the Senior Fire Officer.

- c. The Senior Fire Officer at the scene will establish an on-site Field Command Post from which to direct and oversee all fire, rescue and emergency medical operations. Emergency communications will be maintained with the EOC.
- d. The Senior Fire Officer will appoint other officers as needed in the areas of operations, triage, documentation, demobilization, logistics, safety and other areas.
- e. The Senior Fire Officer at the scene will appoint a Staging Area Officer who will coordinate all resources. The Staging Area Officer will disperse resources as needed and designate staging areas as necessary.
- f. Mutual aid forces will be given mission type assignments by town authorities, but direct supervision is still retained by the parent agency.
- g. Personnel from the crash-town will remain under their normal lines of command.
- h. The triage area will be directed by an EMS Scene Control Officer who will be appointed by the Senior Fire Officer at the scene. In the absence of a Senior Fire Official in the initial phase of operations, the first medical unit crew chief or leader on the scene assumes the roll of EMS Scene Control Officer and begins to function in that capacity without supervision until the Senior Fire Official functions emerge at a later time.
- i. The EMS Scene Control Officer will appoint triage and loading officers as required.
- j. If the air crash disaster involves a military aircraft, the Connecticut Military Department will be notified by Troop W and Bradley Fire Department. The Emergency response would follow the guidelines of this plan. The Military Department would immediately communicate to the Senior Fire Officer any information regarding hazardous cargo aboard the aircraft. The Military Department would respond to any crash involving a military aircraft and would provide support to town emergency response forces. In the recovery phase the

Military Department would secure the area and coordinate operations with the town affected.

**V. Concept of Operations**

**A. Preparedness Phase**

The preparedness phase are those actions, taken prior to a major air crash disaster, that are designed to help save lives and minimize damage by preparing people to respond appropriately when an emergency occurs. This includes:

1. The towns contiguous to Bradley International Airport may designate pre-established standby areas. Apparatus and personnel may be moved to these areas in the event of an alert by Bradley personnel of an impending emergency at or near the airport.
2. Maintaining a resource inventory of equipment and manpower which could be utilized.
3. Training of personnel regarding the responsibilities and emergency duties required under this plan.
4. Conducting periodic exercises that will test effectiveness of the North Central Connecticut Air Crash Disaster Plan.
5. Reviewing and updating of the plan based on training exercises or changes in policy.
6. Establishing communications network for both initial notifications of an air crash as well as fan-out procedures for mutual aid.
7. Implementing pre-established mutual aid agreements.
8. First response medical units at the scene will assess the magnitude of the disaster and notifying C-Med who will alert hospitals and the Connecticut Office of Emergency Medical Services.

**B. Emergency Response Actions**

The emergency response phase is that time prior to and after a major air crash

occurs. The numbering sequence in the emergency response phase is not meant to establish priority as all actions are to be undertaken as soon as possible.

1. When the Bradley Airport Tower is notified that an aircraft arriving or departing the airport is in major difficulty the tower will immediately notify Bradley Fire Department. Bradley Fire Department, having assumed an emergency condition, will notify CT State Police Troop W as well as the central dispatch centers of those towns contiguous to the airport. Troop W will activate communications fan-out to local police departments and notify CT State Police Troop H in Hartford.
2. Those towns alerted to an impending air crash may move personnel and equipment to pre-determined standby areas.
3. First responders on scene will make a preliminary assessment and notify their town dispatcher giving all information available. The Town Dispatcher will immediately notify local town authorities and emergency response agencies.
4. In the event of a major air crash with no warning, the town dispatcher will immediately notify Troop W and Bradley Fire Department giving all information available. A fan-out to local authorities will be initiated.
5. Troop W and Bradley Fire Department will assist the town affected and provide communications fan-out to all mutual aid forces.
6. The Senior Fire Officer of the jurisdiction affected will command and direct all response actions at the crash scene.
7. The Senior Fire Officer at the scene will assess the need for immediate assistance.
8. The Senior Fire Officer will appoint a Staging Area Officer, Operations Officer and other personnel as needed.
9. The local Police Department will establish access and traffic control points and assist in body recovery and identification.
10. The first Emergency Medical Service (EMS) at the scene will establish a triage area.

11. The EMS provider at the scene assumes the responsibility for all triage operations.
12. Mutual aid units, when requested, will respond to the designated staging area.
13. The State coordinator of Mortuary Services will respond to the Command Post.
14. Officials from Bradley Airport, Airline, Federal Aviation Authority (FAA), National Transportation Safety Board, State Office of Emergency Management and other officials shall respond to the Emergency Operations Center (EOC) established by the Local Chief Executive. The EOC will be in constant communication with the Field Command Post.
15. Town department heads, Fire, Police, EMS, or their designate will direct the activities of their respective emergency response forces from the Field Command Post. The Senior Fire Officer may request other personnel to report directly to the Field Command Post.
16. The news media will assemble at the local Emergency Operations Center or another area designated by the affected town.
17. FAA will be responsible for air traffic space in proximity to the scene.
18. State Office of Emergency Medical Services, the Medical Examiner and the Mortuary Coordinator will report to the Emergency Operations Center.
19. The Hartford County Communications Coordinator will report to the Emergency Operations Center.

**C. Recovery Phase**

This phase is the period immediately following the emergency when actions will be taken to restore the community, to the greatest extent possible, to normal conditions. These actions include:

1. The Chief Executive Officer may request an official Presidential Declaration through the State Office of Emergency Management to the Governor of Connecticut
2. Maintaining access control.

3. Clearing debris.
4. Restoring of Public utilities.
5. Removing aircraft.
6. Providing Interment Services.
7. Processing Insurance claims.
8. Providing Emergency Social Services, shelter, clothing, food, etc.
9. Rebuilding homes and buildings.
10. Conducting Accident investigation.
11. Demobilizing Operations and Personnel.

**VI. Direction and Control**

The Chief Executive will exercise Executive Authority over all disaster operations in the town in accordance with mission assignments contained in this plan.

The Senior Fire Officer at the Command Post will control and direct all activities at the scene and staging area and will keep the Chief Executive Officer informed of operations through the Local Emergency Management Director.

The Field Command Post will be established near the scene. This is the center from which rescue, firefighting, and medical emergency operations will be directed. Staffing for the Field Command Post, as directed by the incident commander, should be limited to primary responders; Fire, Police, EMS Communications, and Commanders appointed by the Senior Fire Officer.

A Public Information Officer will be appointed by the Chief Executive Officer and will be available at the Emergency Operations Center.

**VII. Continuity of Government**

Lines of succession within the command structure will be in accordance with standard town Emergency Operations Plans.

### **VIII. Mission Assignments**

**The Chief Executive Officer** is responsible for, but not limited to the performance of the following functions under this plan.

1. Overall direction and control of emergency operations in the event of a major air crash disaster and implementation of the emergency operations plan (EOP).
2. Establishment of an off-site Emergency Operations Center (EOC)) from which to coordinate volunteer agencies, state and federal authorities, public utilities and other support agencies external to town government.
3. Providing administrative support to emergency workers and to the general public.
4. Briefing of town department heads as to the nature of the emergency.
5. Appointment of an official Public Information Officer and control of all news releases from town government.
6. Coordination of all recovery efforts such as establishing restoration priorities, planning for rebuilding of destroyed buildings, facilities and roads, etc.
7. Communication with Bradley International Airport authorities, airline officials, Connecticut Office of Emergency Management and representatives of government agencies such as, Federal Aviation Authority, National Transportation Safety Board.
8. Ensuring that in the event of a major air crash disaster, all personnel having EOC assignments are quickly reached.
9. Responsibility for the wellbeing of any persons evacuated due to the air crash.
10. Issuance of an official declaration of a **State of Emergency**, if deemed necessary.
11. Request state assistance through the State Office of Emergency Management, Area 3.

12. Ongoing communication and support with the Senior Fire Officer at the scene regarding all on-scene operations.

**The Senior Fire Officer (Fire Department)** is responsible for, but not limited to, the performance of the following functions under this plan.

1. Control and direction of all on-scene and staging area operations.
2. Appointment of officers to oversee major activities and lead units as required.
3. Assessing the need for mutual aid.
4. Establishment and staffing of a Field Command Post and other control points at the scene of the crash.
5. Containing and extinguishing fires.
6. Rescue operations.
7. Appointing a Staging Area Officer and assistants as needed.
8. Establishing communication with the Emergency Operations Center.
9. Keeping the Chief Executive Officer informed regarding on-scene operations.
10. Evacuation of persons in the vicinity of the crash.
11. Notification to shut off utilities.
12. Emergency lighting of the area in coordination with Public Utilities and Public Works.
13. Establishing communications with Bradley Airport officials and airline personnel.

The **Police Department** has major responsibility for, but is not limited to:

1. Limiting access of unauthorized persons to the emergency scene.
2. Activation of traffic and crowd control system.
3. Senior Police Officer to coordinate activities with the Senior Fire Officer from the Command Post.
4. Maintaining law and order.
5. Assisting in evacuation.
6. Assisting in rescue operations.
7. Coordination with local Emergency Management Director for additional law

enforcement support.

8. Assisting in body recovery and identification if needed.
9. Staffing in the Emergency Operations Center.

**Emergency Medical Services** has major responsibility for, but is not limited to:

1. Establishing a communications network to alert all Emergency Medical Service (EMS) personnel in the event of a major air crash disaster.
2. Responding to scene of accident and establish a triage area in coordination with the Senior Fire Officer at the scene, or his triage liaison.
3. Senior EMS Official and designates to staff both Field Command Post and Emergency Operations Center.
4. Senior EMS person to direct all triage activities.
5. Establishing communication with hospitals regarding number of incoming injured, severity of injuries, and estimated time of arrival.
6. Coordinating all EMS services with the Ambulance Service.
7. Coordinating all medical services with physicians at the triage area.
8. Responsibility for all medical supplies.
9. Keeping the Chief Executive, Senior Fire Officer and Emergency Management Director informed of all operations.
10. Establishing an unloading area for all medical supplies.
11. Coordinating hospital designation for patients with the physician on-scene and C-Med.
12. Coordination with Medical Examiner.
13. Coordination with Mortuary Coordinator.
14. Coordination with State Office of Emergency Medical Services and Town Health Officials.
15. Establishing On-Site Advanced Life Support consistent with regional EMS and hospital plans under the direction of a physician.
16. Coordination with Critical Incident Stress Team.

The **Local Emergency Management Director** has responsibility for, but is not limited to, the following:

1. Establishing an Emergency Operations Center, at the direction of the Chief Executive Officer.
2. Coordination of staffing and functioning of the EOC.
3. Alerting departments, agencies and individuals who have assigned responsibilities under this plan.
4. Coordinating communications with the Field Command Post.
5. Coordination with the State Office of Emergency Management, Area 3 regarding support from State and Federal Agencies.
6. Coordinating support from private agencies and volunteer groups.
7. The collection, display and dissemination of emergency information in the Emergency Operations Center.
8. Direction of volunteer civil preparedness forces.
9. Keeping the Chief Executive fully informed of all operations.
10. Supporting emergency response forces to the fullest extent.
11. Providing periodic Local Government Situation Reports to OEM Area 3.

The **Staging Area Officer**, appointed by the Senior Fire Officer at the scene, has major responsibility for, but is not limited to, the following:

1. Establishing a staging area or areas for all incoming support services and resources.
2. Responsibility for coordinating the logistical requirements in support of operations during a major air crash disaster.
3. Command of all units and personnel assigned to the staging area.
4. The appointment of Assisting Staging Area Officers as needed.
5. Maintaining status of all personnel, whether committed or reserve.
6. Deployment of resources to the scene of the crash at the direction of the Senior Fire Officer.
7. Communication with the Emergency Management Director as required.

8. Keeping the Senior Fire Officer informed of all Staging Area activities.
9. Assigns appropriate personnel to maintain records related to the assignment of vehicles, radio call signs, and the tactical assignment offices.

The **Public Information Officer**, appointed by the Chief Executive Officer, has major responsibility for, but is not limited to the following:

1. Establishment of an information office in the EOC which is the official point of contact for the media during an air crash disaster operation.
2. Acting as the official spokesman for the town.
3. Coordinating with the departments and agencies for the release of information to the public.
4. Authentication of all information being received and verification for accuracy.
5. Clearing all information with the Chief Executive before release to the media.
6. Addressing rumor control.
7. At the direction of the Chief Executive, establishing point of contact for informing the public of non-passenger casualties, shelters , emergency services and restricted areas. Inquiries handled in this manner will involve only town residents.

**Under no circumstances should the town PIO speak to matters involving passengers on the aircraft.**

**The PIO will not address the following matters:**

- **cause of accident**
- **release of names of victims on the aircraft**
- **number of casualties**

**These and other matters of a similar nature will be addressed by the airline, or Bradley Airport Officials.**

8. Controlling of access to the crash site by the media. This can only be

authorized by the Chief Executive Officer in coordination with the Field Command Post.

9. Coordinating public information with the airline, Bradley Airport officials and the State Office of Emergency Management.
10. Coordinating press releases with the State Public Information Officer assigned to the EOC at the State Office of Emergency Management.

The **Department of Public Works (Highway Department)** has major responsibility for, but is not limited to, the following:

1. Assistance in providing emergency lighting and power in the event of a major air crash disaster.
2. Clearance of debris.
3. A portable/potable water supply where needed.
4. Maintenance of sewage disposal systems and storm drains.
5. Coordination of private contractors, equipment supplies and manpower as they pertain to Public Works.
6. Assisting fire and rescue forces at the direction of Senior Fire Officer.
7. Assisting in emergency transportation.

The **American Red Cross** will provide assistance as follows:

Under provisions of the Aviation Disaster Family Assistance Act of 1996, and the Foreign Air Carrier Family Support Act of 1997 the National Transportation Safety Board (NTSB) has designated the American Red Cross to be the “independent nonprofit organization” to provide for the emotional wellbeing of the families of survivors and those whose lives are lost in an aviation disaster. (see attachment).

The **Salvation Army** will provide assistance as follows:

1. Mobile canteen services.
2. Emergency feeding service.
3. Collection and distribution of food, clothing and other supplies.
4. Grief counseling.
5. Long-term follow-up social services.

The **Connecticut State Office of Emergency Management** will perform, but is not limited to, the following functions in the event of a major air crash disaster:

1. Providing communications support in the event of a major air crash disaster.
2. Notification to other State Agencies and the State Military Department regarding support requests.
3. Keeping the Governor fully informed of all emergency operations.
4. Ongoing communication with the Chief Executive Officer of the town affected.
5. Activating the State Emergency Operations Center (EOC).
6. Assisting the Governor with public information releases.
7. Soliciting and compiling local agency and state agency impact assessments and coordinating the formation and deployment of joint Federal/State impact assessment teams.
8. Drafting formal requests for a Presidential Disaster, Emergency Declarations and U.S. Small Business Administration Declarations.
9. Arranging Federal/State/Local meetings subsequent to Presidential Declarations.
10. Coordinating state agency staffing of Disaster Recovery Centers, the Joint Family Support Operations Center and field offices, activated in response to an air crash.
11. Disseminating emergency information to local, state and federal Agencies.
12. Documentation of emergency response activities and development of post disaster reports on overall emergency operations by State government.
13. Providing for EM Area Coordinator at the scene or in the local Emergency Operations Center (EOC) to coordinate State resources when requested.

**IX. Command Post and EOC Function**

The **Command Post will function** in the following areas:

1. Direction and control of all on-scene operations of the crash.
2. Serve as the on-site headquarters for the Senior Fire and Police Officers and other key personnel at the direction of the Senior Fire Officer.
3. Maintain communication with the Emergency Operations Center (EOC).
4. Serve as central communications center within the crash scene perimeter.
5. Control and use of on-scene resources.

The local **Emergency Operations Center will function** in the following areas:

1. The Emergency Operations Center will be in constant communication with the Senior Fire Officer at the scene and will coordinate and provide support as required.
2. Coordinate public information.
3. Coordinate State and Federal support through the State OEM.
4. Provide identification to appropriate emergency response personnel as required.
5. The collection, analysis and dissemination of all emergency information to authorized personnel.
6. Responsibility for all administrative and record keeping procedures required during the response and recovery phase of a major air crash.

**X. Support**

Emergency operations will be carried out principally by town forces supported by State forces and, as needed, by Military forces. The Federal Aviation Authority, National Transportation Safety Board, and other Federal agencies will play key roles: particularly in the recovery phase.

Other Support:

Bradley International Airport Emergency Services

Connecticut State Police

CT State Department of Transportation

CT State Department of Environmental Protection  
CT State Department of Health  
Federal Aviation Authority  
National Transportation Safety Board  
State Military Department, Office of Emergency Management  
Mortuary Committee  
Medical Examiner  
Federal Emergency Management Agency (FEMA)

**XI. Special Requirements**

Upon completion and approval of this plan by local communities and the State Office of Emergency Management, local government should have this plan duplicated in sufficient quantity to provide necessary town personnel and support agencies with copies of this plan. Local government should also request key department and agencies to familiarize themselves with this plan and to also review standard emergency operations plan annexes which should be, when appropriate, merged with the air crash disaster plan.

Accurate records and logs must be kept of all actions taken, purchases made and resources expended. All expenses must be accounted for by receipts and written records.

This plan entitled “North Central Connecticut Air Crash Disaster Plan 2001 will become formally adopted when signed by the Chief Executive Officer of each participating town and the State Director of Emergency Management.

Upon adoption of this plan, a Regional Air Crash Advisory/Planning Committee will be formed. The Chief Executive Officers of each participating town will appoint a Chairperson who will direct the Advisory/Planning Committee. The Chairman will appoint at least one committee member from each of the following agencies to serve on

the Air Crash Advisory/Planning Committee: a local Chief Executive Officer, Ct. State Police, Local Police, Bradley Airport, Local Fire Department, Local EMS, Local Emergency Management Agency, the State Office of Emergency Management and the American Red Cross.

The main purpose of the Air Crash Advisory/Planning Committee will be to serve as a focal point for updating and revising the plan if necessary. The committee will also provide assistance to individual towns, assisting in training and exercises and keep abreast of actual air crash disasters in other parts of the country. Furthermore, the Committee will maintain a list of resources provided by each participating town.

The Air Crash Advisory/Planning Committee will periodically plan and conduct air crash training exercises.

**XII. Signature Page**

This plan will become effective upon approval of all town governments and the State

Director of Emergency Management.

**Avon** \_\_\_\_\_

Chief Executive Officer Date

**Bloomfield** \_\_\_\_\_

Chief Executive Officer Date

**East Granby** \_\_\_\_\_

Chief Executive Officer Date

**East Windsor** \_\_\_\_\_

Chief Executive Officer Date

**Enfield** \_\_\_\_\_

Chief Executive Officer Date

**Granby** \_\_\_\_\_

Chief Executive Officer Date

<b>Simsbury</b>	_____	_____
	Chief Executive Officer	Date
<b>South Windsor</b>	_____	_____
	Chief Executive Officer	Date
<b>Suffield</b>	_____	_____
	Chief Executive Officer	Date
<b>Windsor</b>	_____	_____
	Chief Executive Officer	Date
<b>Windsor Locks</b>	_____	_____
	Chief Executive Officer	Date
<b>State of Connecticut</b>	_____	_____
	State Director, OEM	Date
<b>Bradley International</b>	_____	_____
<b>Airport</b>	Airport Director	Date