

DEMHS Coordinating Council Credentialing Sub-committee meeting minutes.

Meeting Date: January 18, 2008
Meeting Location: Public Safety Complex, Middletown
Meeting Time: 10:05AM
Meeting Chaired by: Don Moore

An introduction of all members in attendance was made.

No minutes from previous meetings, since this meeting is meeting #1.

Future meeting schedule:

After some discussion a consensus was reached. Meetings will be scheduled for the third Tuesday of each month. If there is no business to be conducted the Chair will cancel a scheduled meeting. The location of the meetings will be at either the Public Safety Complex or at the DEMHS training room at Brainard Airport. Location to be determined by room availability.

Chair Moore, named David Brown to act as Deputy Chair. D. Brown accepted position.

Goals and objectives:

Chair Moore request input from members on determining the committee's goals and objectives. There was a great deal of group discussion on many subjects, with no specific goals except to develop a plan for submission to the Coordinating Council of the entire topic of credentials for responders for intra-state and inter-state response, as well as regional response.

Some discussion centered on a consensus plan, previously developed. Chair to contact Doug Whalen to get a copy of his notes and credentialing plans developed by a previous committee.

ACTION ITEMS:

Each response agency (Police, Fire, EMS, Public Health, Public Works and Emergency Management) is to research NIMS/certification/credential criteria for their specific area.

Develop wording re: the AHJ will be the agency appointing an individual for a specific credential. (ex. A local fire chief will vouch for the subordinate's qualifications who is requesting a credential).

GOAL AND OBJECTIVE:

Develop wording requiring 2 forms of identification (photo ID). The ID must be a government issued ID (driver's license, etc.).

MOTION: Moore, **SECOND:** Holyfield: to develop and implement wording. Motion passes unanimously.

DISCUSSION TOPICS:

- The look of the ID and what data can be on the ID must be developed.
- There is a need to have a system to ID a person, to verify data, to determine the person's ability and that he/she has a reason to be on scene. It was agreed this is a long-term goal of this committee, and not for immediate implementation.
- There is a need for a good "Vetting" process for any person requesting credentialing
- Request Mary Duley to bring her information on Medical credentialing systems.
- The time frame for development and submission of a draft document will be June 2008.

Meeting adjourned 11:35 AM

