

DEMHS Coordinating Council Credentialing Sub-committee meeting minutes.

Meeting Date: October 21, 2008
Meeting Location: Brainard Airport
Meeting Time: 10:00AM
Meeting Chaired by: Don Moore, Chair

The minutes from the August 19, 2008 meeting were read, amended for minor wording corrections (add “and medical” to Public Health ESF 8 and “EMS job titles” to ESF 8 medical) and accepted on a motion by Roy Piper and seconded by Bill Higgins.

Chairman Moore asked for Public Comments. None made.

Chairman Moore acknowledged Commissioner Thomas’ presence at the meeting and ask for comments from the Commissioner. Commissioner Thomas thanked the committee for its work and was very pleased with their task completion schedule.

Old Business:

ESF 8 (Public Health and Medical) Job titles: Was brought back to the table for comment and vote. On a motion of Dave Gofstein and a second by Roy Piper, to adopt the report as written. The motion passed unanimously.

ESF 4 (Fire) Job Titles: Was brought back to the table for comment and vote. On a motion of Dave Brown and a second by Roy Piper, to adopt the report as written. The motion passed unanimously.

ESF 10 (Hazardous Materials) The Job descriptions were submitted and discussed. On a motion of Dave Brown and a Second by Mike Varney to adopt the report as written. The motion passed unanimously.

ESF 13 (Police) George Battle submitted the report. There was much discussion and many questions were raised. M. Varney will forward the FEMA guidance on ESF 13 to all members for possible incorporation in the report. Further work is needed for the ESF 13 report. On a motion of Dave Brown and second of Bill Higgins to table the report until next month’s meeting. The motion passed unanimously.

ESF 9 (Search and Rescue) Job titles were submitted by Joe Golden. The report needed further streamlining so on a motion of Bill Higgins and a Second by Roy Piper, the report will be tabled until next month’s meeting. The motion passed unanimously.

Reports due for next month: ESF 2 (communications), ESF 5 (Emergency Management) and ESF 12 (Energy).

Chairman Moore informed the committee of the ability to conduct the meeting with conference calling will be available as of next month’s meeting.

Accomplishments and goals for 2009 are due to DEMHS for inclusion into their report to the Governor. Chair Moore will submit the 2008 accomplishments.

2009 GOALS:

1. By “X” date, we will roll out the credential plan and pilot test the plan with 3 communities (one small, one medium and one large size community).
2. Buy in by State leadership agencies (POST, CFA etc). We will submit a draft to these agencies for review and comment.

3. Develop a training program. Dave Brown's DEMHS Training team to take this responsibility.
4. Develop the process and forms for requesting and authorizing credentials.
5. Develop a review sub-committee for the qualification process and to monitor any changes in the requirements for a certain ESF.

The meeting was adjourned at 11:35 AM

Next meeting: November 18, 2008 at 10:00 AM at Brainard Airport, Don Moore to reserve room.

Respectfully submitted,

Donald Janelle, Secretary