

DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

COORDINATING COUNCIL MEETING MINUTES

Meeting held at the Legislative Office Building, Hartford, CT
November 10, 2005

ATTENDEES: Steve Alvey, CSP/DEMHS; Deb Arrieta, DEMHS; Cheryl Assis, CRCOG; William Austin, WHFD/CREPC; Timothy Baldwin, Southbury FD; Brenda Bergeron, DEMHS; Richard Brown, New London; Sandra C. Brown, Hartford Hospital; Matt Bruns, CREPC; John Buturla, New Haven; Carmine Centrella, CREPC; Wayne Dailey, DMHAS; Robert DiBella, DEMHS; Mary Duley, DPH; Marian Evans, BHD; Dick Fippinger, Wethersfield; Kerry Flaherty, DEMHS; Rick Fontana, West Haven; Adam Freeman, DIRT; Libby Graham, DEMHS; Len Guercia, DPH; Betsy Hard, Bloomfield PD; Don Janelle, New Britain; Kevin Keast, USCG; Robert Kenny, DPH; Bob Labanara, CCM; Bruce Lockwood, Canton; Ken Loock, East Hartford; Mike Maglione, Waterbury FD; Thad Martin, CTMD; Geoff Morgan, Branford; Jeff Morrissette, CFPC; Paul Murphy, CHWCT; Bill Palomba, DPUC; William Perkins, UCONN Health Center; Raymond Philbrick, DPW; J.J. Plunkett, USCG; Wayne Sandford, DEMHS; Alvin Schwapp, Bloomfield PD; John Shaw, MMRS; Gary Stango, Hartford 911; Dan Stebbins, US Attorney's Office; Maggie Targove, New Haven; James Thomas, DEMHS; Lee Toffey, DEMHS; Steve Walsh, POSTC; Dan Warzoha, Greenwich; Douglas Whalen, Bradley Int'l Airport; Edward Wilds, DEP; Jaye Winkler, Bristol/Burlington.

I. WELCOME

- A. Meeting called to order by Commissioner Thomas at 10:22 hours. Meeting recorded by CT-N.
- B. Introduction of Attendees

II. PUBLIC COMMENTS

- A. None

III. ACCEPTANCE OF MINUTES

- A. Motion made to accept the minutes of the October 13, 2005 meeting by Gary Stango
- B. Seconded by Tim Baldwin
- C. Motion approved unanimously

IV. COMMUNICATION RECEIVED

- A. None Received

V. SUBCOMMITTEE REPORTS

- A. Interoperability Committee – presented by Bob DiBella for Mike Varney who was unable to attend. ITAC/ICALL is undergoing review for areas of improvement. So far all problems are minor and fixable. STOCKS program is being laid out to the First Responder community and will allow interface between VHF, UHF and 800 MHz frequencies; possess license and on-scene cross band receivers will be in place in the near future. Committee continues to review applications from the Towns for Interoperable compliance when using SHSGP funds.
- B. Citizen Corp Advisory Council – Chief Austin reported that the council has met and will have an update at the next Coordinating Council meeting.
- C. Credentialing Committee – general overview presented by Commissioner Thomas in the absence of Mike Spera.
- D. Training Committee – Jeff Morrissette presented and thanked everyone for coordinating this meeting with the SERT conference also taking place at the LOB. The committee met on October 27, 2005; Distributed Executive Order 10, NIMS Compliance and reiterated needed training; Paul Benyeda has finished consolidating IS 100, IS 200 and IS 700 and it will be distributed soon; Reviewed Bulletin #193, training partners may need to meet compliance to continue giving training; Yale-New Haven Health project submitted for review (cost \$250,000) with primary focus on NIMS and ICS training, the program has merit for the future and the committee will present it to the Coordinating Council at the next meeting. The project needs ODP approval.
- E. Incident Management Teams – new subcommittee has not met as of yet. Jim Mona was absent but the plan is for several teams in the regional areas in the future.

VI. UPDATES

- A. Grant Program – presented by Libby Graham who reviewed standing of the State Homeland Security Grant program.
 - 2003 - DEMHS is working closely with DPS to spend down the last of the FY2003 funds to include Mass Casualty Trailers and Shelter trailers.
 - 2004 – currently \$6.2 million in requests have been processed, up \$1 million from the last report.
 - 2005 - \$557,000 in requests processed, an increase of \$150,000 since last report.
 - 2006 – receiving preliminary information from Washington with more expected in December; will be required to review the grant program as it relates to the 7 National Goals; may be required to do a Needs Assessment and create a plan. The application should be received on December 2, 2005 with a due date of March 2, 2006; a TA has been requested and the grant unit may rely on the council for help; no funding levels have been announced as of yet.
- B. NIMS – reported on by Deputy Commissioner Sandford; there are ten goals that need to be worked on this year with a report due September 30,

2006 to be eligible for the next years funding; the committee agreed that the #1 goal needs to be training. In the process of composing letter to offer free training in ten locations around the State, with funding for 200 classes to be held; will distribute NIMS plan to all municipal CEO's to help them determine whom and what level of training is needed in their Town; will work with the Training Committee to insure that all will be trained by September 30, 2006 as required.

- C. Draft Report to General Assembly – update by Deputy Commissioner Sandford. Draft of report sent to all Coordinating Council members electronically and copies are available today. Please review the document and reply with any changes or comments. An effort was made to keep the council section separate from the DEMHS agency profile. A final version will be voted on at the December meeting.
- D. CTIC – Connecticut Intelligence Center – review by Commissioner Thomas. As mentioned in draft report, CTIC shares information between local, State, FBI, Coast Guard and DOC communities. To this point the reports have been Law Enforcement sensitive and distributed accordingly. Working on a redacted version that can be distributed to fire, public works, public health, DEP, etc, to provide and exchange information and be more inclusive of the other state agencies.

VII. NEW BUSINESS

- A. Proposed changes to training stipend policy reviewed by Libby Graham. Discussion ensued with comments by John Buturla (New Haven), Rick Fontana (West Haven), Bill Austin (West Hartford/CREPC) and various others. Motion made by Betsy Hand to accept changes, seconded by Bill Austin, motion passed with no nays and two abstentions. Commissioner Thomas will have a small side committee meet and see if the UASI group concerns can be addressed.
- B. Presentation by Adam Freeman, DDS of DIRT – *Hurricane Relief – Katrina*.
- C. Public Comment by Dan Warzoha of Greenwich thanking DEMHS for the quick response received when flooding and dam problems threatened Greenwich.
- D. Federal Government released the Influenza/Avian Flu Report. Will attempt to have a translation of what this means to CT at the December meeting.
- E. Jeff Morrissette invited group to join SERT for lunch at the State Capitol with SERT meeting to continue into the afternoon.

VIII. MEETING ADJOURNMENT

Motion to adjourn, seconded; meeting adjourned at 1212 hours.

IX. NEXT MEETING – December 8, 2005, Hartford Hospital