

**Connecticut Statewide Citizen Corps Council  
Advisory Committee Minutes  
November 20, 2008**

**Attendees:** Bill Austin (Chair); Stephanie Nadler (CCRPA); Virginia Mason (COGCNV); Dan Thurston (American Legion); Don Janelle (Manchester); David Hannon (HVCEO); Art McLean (American Legion); Dan Dube (East Hartford); Norma Peterson (FFLD Citizen Corps); Michael Berry (New Britain); Catherine Chatfield (SECT); Dagmar Noll (WINCOG); Sylvia Dake (Town of Andover); Don Moore (Town of Bloomfield); Don Davis (Town of Ellington); Joel Severance (Region 2); Melon Wedick (CCRPA) Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:05 p.m. followed by pledge of allegiance and introductions of all present.

**Public Comments:** Don Janelle informed the Council that a Manchester CERT team member died as a result of a hit and run accident; and requested a moments silence. Chairman Austin will send a letter of condolence to the family.

**Approval of Meeting Minutes:** Motion to approve the October 16, 2008 meeting minutes was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

**Guest Speaker:** No guest speaker

Report on State DEMHS Coordinating Council Meeting: The November 13, 2008 meeting was held at the Coast Guard sector office, New Haven

**Old Business:**

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, and Personnel Trained lists.  
A motion was made by Joel Severance seconded by Virginia Mason to add a level 4 category to denote established CERT trained individuals not on a team and a level 5 category to denote neighborhood CERT trained (NET trained) individuals to the statewide operational update list. All in favor so voted.
- CCM's Annual Statewide Convention and Exposition Conference: Viola Heath gave an update on the conference and thanked Peter Kurtz for his assistance in manning a very busy Statewide Citizen Corps booth.
- ID Badge Machine: Chairman Austin reported the West Hartford Fire Department has now moved and the making of ID badges would begin sometime after December 8.
- 2008 Annual Report: Chairman Austin reviewed the annual report and asked everyone to notify him of their CERT team activations.

**New Business**

- State CERT Team Map: The State CERT team map has been updated; the group reviewed the updated handout.

**Other Business:**

- Correspondence: Chairman Austin read correspondence received and, in answer to a question with regard to emergency lighting for vehicles Chairman Austin informed the group that emergency lighting on vehicles was not authorized through CERT.
- Region One Citizen Corps Council: The group had some discussion on forming a region one citizen corps council and decided to place this item on the December agenda for further discussion.

- Loyalty Oath: Chairman Austin reminded everyone that all trained CERT members should take the loyalty oath to be covered under Title 28. The Town's Emergency Management Director or Deputy can swear in members.

**CERT Team Funding And Funding Requests:**

**Category A:**

- **Vernon** – Approved for \$650 for basic CERT training for 10 people.
- **Somers** – Approved for \$650 for basic CERT training for 10 people.
- **Middletown** – Approved for \$550 for basic CERT training for 21 people.
- **Ellington** – Approved for \$2,275 for basic CERT training for 35 people.
- **Hartford Police Armsmear** – Approved for \$1,950 for basic CERT training for 30 people.

A motion to approve the Category A requests was made by Norma Peterson Seconded by Virginia Mason. All in favor so voted

**Category B:**

- **Farmington Woods** – Approved for \$700 for CPR AED.
- **Wolcott** – Approved for \$1,412 traffic training.
- **Coventry** – Approved for \$1,500 for programmable portable radios.

A motion to approve the Category B requests was made by David Hannon Seconded by Joel Severance. All in favor so voted.

**Category C:**

No Category C requests were received.

New Haven Category A request was placed on hold.

**Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. Thursday, December 18, 2008.**

**Future meeting dates: January 15, 2009, and February 19, 2008**