

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
May 18, 2006**

Attendees: Bill Austin (Chair); Virginia Mason (COGCNV); Norma Peterson (Fairfield); Sharon Mazzochi (DEMHS); Barbara Buddington (WINCOG); Jaye Winkler (Bristol Burlington HD); Phillip Marino (New Britain EOC); Don Janelle (CRCOG); Dan Thurston (American Legion/25th CASD); Cheryl Assis (CRCOG); Viola Heath (CRCOG);

The meeting was called to order by Chairman Bill Austin at 2:10 p.m. and was followed by introductions of all present.

Approval of Meeting Minutes: A motion to approve The April 20, 2006 meeting minutes were approved with the following amendment: **The group discussed liability issues in detail.** The motion made by Norma Peterson seconded by Virginia Mason. All in favor so voted.

Report on State DEMHS Coordinating Council meeting of 5-11-06: Chief Austin gave a report of the meeting. Brenda Bergeron, DEMHS Legal Council talked on liability. Chief Austin will ask Ms. Bergeron to attend the June 22, 2006 Statewide Citizen Corps Council meeting in order to discuss this topic with the group.

Statewide Citizen Corps Council Budget Administration: Cheryl Assis reported that she and Chief Austin met with Libby Graham regarding budget administration. As a result of this meeting, Rick Lynn. of Litchfield Hills was asked to be fiscal agent for the Statewide Citizen Corps Council.

A motion was made by Virginia Mason seconded by Barbara Buddington to appoint Rick Lynn as fiscal agent for the Statewide Citizen corps Council with a 2.5% reallocation from Willimantic equipment and training. All in favor so voted.

NIMS and has merged together their first combined meeting will be held May 23.

Old Business:

- Statewide Operational Update: Updates and changes were made to the CERT Pending Training, In Training, and Personnel Trained lists.
- The council discussed in detail organized and structured teams and decided that trained CERT people not on a team would not be shown on the state approved CERT map.
- Statewide CERT Team ID Cards: A subcommittee made up of the following people; Dan Thurston, Phil Marino and Viola Heath was formed to look at existing CERT ID cards and report recommendations at the June 22nd meeting.
- Statewide Code of Conduct Initiative for CERT: Don Janelle will research and look into existing codes of conduct and report back to the council at the June 22nd meeting.

New Business:

2nd Company Governors Foot Guard: Is ready for training and has requested Craig Hancock as their trainer.

Statewide CERT Training:

- The schedule for the Connecticut Fire Academy September 9-10 weekend training in Windsor Locks will be posted on the DEMHS website. It is only necessary to attend one day. Training includes a speaker on terrorism.
- An Animal rescue drill will be held at Simsbury Airport Memorial day weekend.
- Hamden CERT training completed.
- Orange CERT team to graduate May 17, 2006

Statewide CERT Conference: Chief Austin, Sharon Mazzochi, and Norma Peterson will work on putting together a statewide CERT conference. Chief Austin stated the conference would not include hands on training but would be on a higher level with guest speakers.

Administration/Travel Reimbursement: Virginia Mason raised a question regarding who pays/where funds come from to attend the Statewide CERT meetings. Don Janelle suggested the possibility of teleconferencing. Cheryl Assis will speak with Libby Graham concerning this issue.

Resignation of Paul Benyeda: Paul Benyeda has resigned from DEMHS and is moving to Maryland. Chief Austin had an out brief with Paul Benyeda and Sharon Mazzochi regarding CERT supplies at Brainard Road. There are 100 student manuals on hand, and a total of \$88,000 FY '04 funding remaining \$60,000 of which is ear marked for specific items. With the remaining \$28,000, there is the possibility to assist the Red Cross, hold a statewide CERT CCP exercise in spring of 2007 and if necessary, purchase of CERT kits.

CERT Trained Instructor lists: Sharon Mazzochi informed the council that instructor list cannot be circulated due to confidentiality reasons. Virginia Mason and Barbara Buddington will meet regarding the circulation of this list.

Hunters Ambulance CERT Funding: Chief Austin made a request for CERT funding of \$1,300 for Hunters Ambulance to form a CERT team. A motion to approve this request was made by Virginia Mason seconded by Barbara Buddington. All in favor so voted.

Other Business

- Information has been released for FY '03 funds. 84% of FY '04 has been obligated. 19 million dollars of FY '05 funds have been obligated or spent. June 1st is the anticipated date to be informed of the FY '06 allocation.
- The council discussed all weather writing pads. Cheryl Assis will bring a sample to the next meeting.
- A motion that any group applying for 2005 funding include with their request a roster of enrollees was made by Barbara Buddington seconded by Virginia Mason. All in favor so voted.
- The council regarding the July and August meetings made a decision. The council decided the July meeting will be held July 27, 2006 and NO meeting will be held in August.

Next Meeting Date:

The next meeting will be at the Elmwood Community Center on Thursday, June 22, 2006 at 2:00 p.m.

PENDING TRAINING
Effective 05-18-06

Level 1

1.	2 nd Connecticut Governors Horse Guard (Newtown)	50
2.	2 nd Connecticut Foot Guard (New Haven)	50
3.	Town of Redding	15
4.	Town of Ridgefield	25
5.	Enfield	20
6.	Wolcott	10
7.	Southbury Team 2	10
8.	Woodbury Team 2 (High School)	5
9.	Woodbury Team 3 (Public)	30
10.	Waterbury	100
11.	Torrington	20
12.	Windsor – South Windsor	50
13.	Portland	15
14.	East Hartford Team 3	25
15.	Sharon	20
16.	Norfolk	20
17.	Hartland	20
18.	Plymouth	20
19.	Fairfield	20
20.	VSEMA	25
21.	West Hartford	20
22.	CRIS	20
23.	City of Groton	20
24.	Hunters Ambulance	25
25.	Mohegan Sun	500
26.	Roxbury	20
27.	Cornwall	20
28.	Thompson	10
29.	Bristol	20
30.	Willimantic	20
	TOTAL	1225 persons

PERSONNEL FULLY TRAINED
Effective 05-18-06
Level 3

1.	Manchester	50
2.	New Britain	25
3.	East Hartford	56
4.	Enfield	25
5.	Farmington /Avon	22
6.	Torrington	70
7.	Harwinton	18
8.	Goshen	18
9.	East Haven	30
10.	Thomaston	22
11.	Wolcott	16
12.	Southbury	15
13.	Woodbury	18
14.	Naugatuck	18
15.	Hamden	48
16.	Danbury	75
17.	Darien	13
18.	New Canaan	174
19.	Wilton	46
20.	Westport	43
21.	Chaplin	15
21.	Mansfield	15
22.	Willimantic - Department of Mental Retardation	15
23.	Bristol	20
24.	Willimantic	7
25.	1 st Connecticut Governors Foot Guard	70
26.	New Milford	10
27.	ESPN	22
28.	Waterford	25
29.	Mohegan Sun	9
30.	1 st Connecticut Governors Horse Guard	70
31.	Rocky Hill Veterans	24
32.	Bristol	14
33.	Putnam	16
34.	SCCOG	45
35.	Hamden	20
36.	Orange	20
	Total	1219 persons

IN TRAINING
Effective 05-18-06
Level 2

1.	Bridgeport	50
2.	Washington	15
3.	East Hartford Housing Authority	25
4.	East Lyme	15
5.	Willimantic	20
	Total	125