

# DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

## COORDINATING COUNCIL MEETING MINUTES

Meeting held at Office of the Chief State's Attorney, Rocky Hill

**July 13, 2006**

**ATTENDEES:** Cheryl Assis, CRCOG; George Battle, DPS; Brenda Bergeron, DEMHS; David Brown, AMR; David Cooley, DPH; Scott Devico, DEMHS; Doug Dortenzio, Wallingford; MaryRose Duberek, DEMHS; Marion Evans, BHD; Kerry Flaherty, DEMHS; Doug Glowacki, DEMHS; Libby Graham, DEMHS; Len Guercia, DPH; William Hackett, DEMHS; Albert Hoffman, USCG; Melanie Kerr, DEMHS; Timothy Kradas, DPS; Michael Maglione, Waterbury FD; Jeff Morrissette, CFPC; Rachel Nowek, DPH; Jim O'Leary, COST; Bill Palomba, DPUC; Doug Pesce, DHS; William Podgorski, DPS; George Pohorilak, DPS/OSET; Joseph Prortereiko, Hartford Hosp.; Susan Rainville, POSTC; Elizabeth Rivera-Rodriquez, Bridgeport; Wayne Sandford, DEMHS; Gary Stango, Hartford; Michael Spera, Old Saybrook; Dan Stebbins, USAH; Carl Stephani, CRCOG; James Thomas, DEMHS; Lee Toffey, DEMHS; Michael Varney, DOIT; Roy Walton, CTNG and Ed Wilds, DEP.

### **I. WELCOME AND PLEDGE OF ALLEGIANCE**

A. Meeting called to order by Commissioner Thomas at 0910 hours, and Pledge of Allegiance.

### **II. PUBLIC COMMENTS**

None

### **III. ACCEPTANCE OF MINUTES**

A. Motion made to accept the minutes of the May meeting by Gary Stango; second by Mike Spera; approved unanimously.

### **IV. COMMUNICATION RECEIVED**

None

### **V. SUBCOMMITTEE REPORTS**

A. Interoperability Committee – presented by Michael Varney. 1) Last meeting was on June 20<sup>th</sup>. Bylaws were adopted and accepted by the sub-committee. 2) The radio contract is now online in total with 13 vendors on the list. 3) Tactical Operations Plan – there was a tabletop held last week for CEO's. It was well received and preparations continue for the full scale exercise in October. 4) The ITAC/ICALL training has been re-written and a training schedule will be posted by the Fire Academy within the next 30 days. 5) The USAR frequency request was reviewed and the decision was made to allow them to use the available Utac channels for their radios. 6) The National Governor's Grant was applied for.

Connecticut was not in the list of the first five granted. Five more will be granted and we hope to make that list. 7) The Technical committee is finishing the specs on the STOC's boxes after a live use trial during one of the drills.

- B. Citizen Corp Advisory Council – presented by Cheryl Assis in Bill Austin's absence. A copy of the last meetings minutes was distributed. In excess of 1200 participants are ramping up for training at this time.
- C. Credentialing Committee – Mike Spera advised that the committee still amassing and reviewing data as to what needs to be included in the credentialing information. Starting in September the meeting will take place every first Thursday of the month in Old Saybrook at 1pm.
- D. Training/NIMS Committee – Jeff Morrissette advised that the last meeting was on June 27<sup>th</sup>. The draft bylaws and compliance documents were reviewed. With reduced funding standardization is of high importance.
- E. Incident Management Teams – no report in the absence of Tim Baldwin.
- F. Child Safety & Crisis Response: Commissioner Thomas advised that there will be a meeting next week at Brainard Field. The Universities seem willing to work closely with the committee and this will filter down to lower grades.
- G. Mutual Aid Legislative Subcommittee – Chief Mike Maglione stated that the committee will meet on August 1<sup>st</sup> and have documents after that meeting for Advisory Board review.

Motion made by Doug Dortenzio to accept the Sub-committee reports, seconded by Gary Stango, unanimously accepted.

## VI. UPDATES

- A. Grant Program – presented by Libby Graham of the Grants Unit.

### **FY03**

The 2.5 million dollar grant from Department of Public Safety should be received tomorrow.

### **FY04 (ends 11/06)**

At this point 92% or approx. 39.5 million dollars has been obligated or spent. DEMHS will be requesting an extension from DHS to wrap up the program details. With the awarding of the Reverse Notification Contract much of the remaining money will be spent. When asked, Mike Varney advised that the RFP for the Reverse Notification System is closed and the technical review will begin tomorrow.

### **FY05 (ends 3/07)**

Currently 90% or approx. 19.6 million dollars has been spent or obligated.

### **FY06**

The federal government held an after action conference in California regarding the FY06 allotments. A great deal of information was exchanged and chief among the discussions was risk analysis. The major recommendation of those attending the conference was the need to be at the table for the risk assessment process, and

that the same process is used for the 2007 application as for 2006. Libby handed out facts sheets and reviewed the allocations that were decided on using information that was brought forth at the stakeholders meeting on June 29<sup>th</sup>. There will be regional meetings later this month to explain the grant initiatives and monetary allocation to the Points of Contact for the grant program. A complete review of the Grant Program Budget Summary (see handouts) was completed by Libby with questions and answers from the committee. A motion to accept the allocation was made by Mike Maglione, seconded by Jeff Morrissette and accepted unanimously after discussion with one abstention by Captain Boynton. Doug Glowacki of the DEMHS Grant Unit explained how the Projects were prioritized and Libby reported on the release of the National Critical Infrastructure Grant (see press release). The application for this grant is due August 4 and all three ports are eligible. This grant includes the Port Security Program, the Transit Security Program, and the Buffer Zone Protection Program. Captain Boynton advised that they would like to do a joint briefing for the port security program so that the Coast Guard can explain the criteria for applying, and DEMHS could offer help in putting the package together. Mike Spera commented that the Grant Unit does an exceptional amount of work with only a small number of people on staff.

- B. CTIC – per Commissioner Thomas the CTIC is following new policies and procedures and they are moving forward in a good direction. Captain Boynton stated that he felt they were doing a fabulous job on the intelligence briefs and that they were very well written.
- C. Urban Search & Rescue – Deputy Commissioner Sandford reported that the money was found to be able to purchase radios for the USAR members. The Team participated in the drill at Ct. Valley Hospital and the exercise went well. Approximately 1/3 of the tents that were ordered are in and members are learning how to use them. Partial funding for the Medical/Surgical equipment is available so some medical supplies will be on hand if the Team needs to be deployed. And DEMHS continues to push for bond money to complete the rest of the equipment purchases needed. Jim O’Leary advised that the information that the Team can be requested as an asset needs to be gotten to the local level.

## **VII. OLD BUSINESS**

- A. Other – none.

## **VIII. NEW BUSINESS**

- A. U.S. DHS Press Release: *Secretary Chertoff Announces New members and Leadership of the Homeland Security Advisory Council*
- B. DHS Grant and Training Bulletin No. 211
- C. Major renovations have been made at the Brainard Field site with the addition of a new phone system and new internet system to go along with previous improvements of a new roof, furnace, security system and the redone training room.

## **IX. MEETING ADJOURNMENT**

Motion to adjourn by Gary Stango; second by Michel Spera; Unanimous. Meeting adjourned at 1100 hours by Commissioner Thomas.

**XI. NEXT MEETING** – August 10, 2006, at 9am, Office of the Chief State’s Attorney, 300 Corporate Place, Rocky Hill.