

# **DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY**

## **COORDINATING COUNCIL MEETING MINUTES**

Meeting held at Camp Rell, Nett Hall, Niantic  
**September 14, 2006**

**ATTENDEES:** Debra Arrieta, DEMHS; Bill Austin, CREPC; Brenda Bergeron, DEMHS; Wayne Dailey, DMHAS; Kristin Dean, CRCOG; Scott Devico, DEMHS; Doug Dortenzio, Wallingford; Michael Ferullo, USCG; Libby Graham, DEMHS; Len Guercia, DPH; William Hackett, DEMHS; Betsy Hard, Bloomfield; Albert Hoffman, USCG; Don Janelle, Manchester; Bob Labanara, CCM; Michael Maglione, Waterbury FD; Bob Martineau, DHS/TSA; Jim Mona, DOT; Jeff Morrissette, CFPC; Rachel Nowek, DPH; Dan O'Brien, AMR; Jim O'Leary, COST; Ray Philbrick, DPW; George Pohorilak, DPS/OSET; Susan Rainville, POSTC; Wayne Sandford, DEMHS; Michael Spera, Old Saybrook; Gary Stango, Hartford; Dan Stebbins, USAH; James Thomas, DEMHS; Lee Toffey, DEMHS; Tom Vannini, Torrington; and Daniel Warzoha, Greenwich. Vernon Officials including Mayor Ellen Marmer, Ass't Fire Chief Chris Hammick, Ass't Fire Chief Tim Morrissey, and Vernon Emergency Management Director Michael Purcaro

### **I. WELCOME AND PLEDGE OF ALLEGIANCE**

- A. Meeting called to order by Commissioner Thomas at 0914 hours, and Pledge of Allegiance.

### **II. PUBLIC COMMENTS**

None

### **III. ACCEPTANCE OF MINUTES**

- A. Motion made to accept the minutes of the July meeting by Dan O'Brien; second by Jeff Morrissette; approved unanimously.

### **IV. PRESENTATION OF AWARD**

Michael J. Purcaro, of the Town of Vernon, received the 2006 NESEC CT Emergency Manager of the Year Award. Presented by Commissioner James M. Thomas.

### **V. COMMUNICATION RECEIVED**

- A. New England State Police Information Network (NESPIN) Service Award, awarded to Detective Eric Kovanda of the Bloomfield Police Department for his work with the CT Intelligence Center (CTIC).

## **VI. SUBCOMMITTEE REPORTS**

- A. Interoperability Committee – presented by Bill Hackett in the absence of Michael Varney.
- 1) Specifications for the STOC's box are complete and have been forwarded to DOIT to begin the bidding process.
  - 2) New Bylaws have been accepted by the committee and letters have been sent regarding voting membership.
  - 3) The Technical committee has approved over 20 interoperability projects this month.
  - 4) TICP Exercise will be October 28<sup>th</sup> in Norwalk. The TIC-Plan was updated, finalized, and submitted to DHS. Communication Leader training will be held with classes over four days at the end of September.
  - 5) The Managed Emergency Telephone Notification System (METNS) proposals have been evaluated based on their business and technical submittals and the results have been sent to DOIT.
- B. Citizen Corp Advisory Council – presented by Bill Austin. A copy of the last meetings minutes was distributed. The next meeting will be held on September 28<sup>th</sup> at 2pm in West Hartford. The CERT weekend on Sept. 9 & 10 proved to be very successful and it is expected that the event will grow larger each year. A total of 1275 people have completed training and plans include involving Fire, Police and Medical personnel in the future.
- C. Credentialing Committee – Mike Spera advised that last week's meeting had to be postponed and will held September 27<sup>th</sup>.
- D. Training/NIMS Committee – Jeff Morrissette stated that the next meeting will be September 26<sup>th</sup>. From August 15 through September 13<sup>th</sup> seventeen programs were conducted with 533 participants. There have been revisions made to IC88 training and the new IC-800A training is now available. Those trained in IC-800 are eligible to continue, the majority of changes having been made in NRP. Grant funding has come through to fund two positions: one to train NIMS – Tom McGowan; and a planner to help update response plans – Bill Higgins. POSTC will run a second Critical Incident Command class, the first being very well received.
- E. Incident Management Teams – reported on by Commissioner Thomas in Tim Baldwin's absence. There will be a meeting next Thursday at Brainard Field. Phil Mikan of DEMHS is to be the department liaison on this committee.
- F. Child Safety & Crisis Response: Deputy Commissioner Sandford reported that two classes, advertised through the education system, will be held the last week in September for Board of Education/school personnel on how to develop and update emergency operations plans. September 28<sup>th</sup> in Hartford and September 29<sup>th</sup> in Trumbull.
- G. Mutual Aid Legislative Subcommittee – Chief Mike Maglione advised that the draft mutual aid legislation was given out last month for review for review, and made a motion to accept the language. Bob Labanara seconded and discussion ensued, primarily concerning volunteer and private EMS entities. The motion passed unanimously. This information can now be shared.

Committee reports unanimously accepted by the group.

## **VII. UPDATES**

### **A. Grant Program – presented by Libby Graham of the Grants Unit**

#### **FY03**

The unit continues to spend down the grant allocations received from DPS with special emphasis on the pictometry project for GIS. The window of opportunity to be able to do a fly over is quickly diminishing. The Mark 1 project continues.

#### **FY04 (ends 11/06)**

Ninety-three percent of the money has been obligated or spent. All towns met the September 1<sup>st</sup> deadline and there will be a very small sum of money to be reprogrammed. Complete numbers will be available at the next meeting. Current emphasis is on the Interoperable Communications and GIS, both state projects.

#### **FY05 (ends 3/07)**

Currently 84% of the funding has been spent or obligated. Focus is on state level initiatives.

#### **FY06**

The municipal obligation date was met and next, the grant applications packages need to go out so the Towns can move forward. The grants unit has been working to make the grant application package easier to fill out and file electronically.

**Port Security Update** – Still anticipate hearing the allocation amounts by the end of September.

### **B. CTIC – per Commissioner Thomas the Policy Board meets tomorrow. An example of one of the bus boards advertising the TIPS Hotline was shown. CPTV will air a documentary to be followed by a live Town Hall Meeting on September 26<sup>th</sup> at 8pm.**

### **C. Urban Search & Rescue – Commissioner Thomas reported that USAR received \$500,000 in bonding to be used for three large vehicles and three containers for transporting the Team's equipment, and some medical supplies needed for DMAT. The Deputy Commissioner, Wayne Sandford stated that the USAR Team continues to prepare for their Annual Exercise which will take place in early October. The team did receive 100 radios but it was discovered that they were the incorrect radios and are being replaced by Motorola. Two small quick response vehicles and trailers are packed and ready for use. One trailer has confined space rescue equipment and the other has various equipment that can be used for incident command. The USAR advisory board has met and the Five Year Strategic Plan is under review.**

## **VIII. OLD BUSINESS**

- A. Other – Len Guercia requested the committee have an update on the Emergency Zone Planning at the next meeting.

## **IX. NEW BUSINESS**

- A. Regionalization Liaison Group – Libby Graham will chair a group consisting of planners, CEO's RPO's, etc. to help with Regional Plans and how to spend the diminishing Homeland Security grant dollars and how to better work together. Coordinating Councils members are welcome to participate.
- B. Len Guercia invited the group to tour the mobile hospital set up on the parade field. It was used as the medical facility for the national Guard's Family day. He also advised that 25 CHEM packs were to be distributed around the state. Twenty are packs for local use and five are hospital kits (for up to 1000 people). This will be monitored by the CDC.
- C. Dan Stebbins spoke about the IMAP software and advised that registration is free for Federal, State and Local law enforcement personnel to attend on September 24<sup>th</sup>.

## **X. MEETING ADJOURNMENT**

Motion to adjourn by Len Guercia; second by Gary Stango; Unanimous. Meeting adjourned at 1015 hours by Commissioner Thomas.

## **XI. NEXT MEETING** – October 12, 2006, at 9am, at the Chief State's Attorney's Office, Rocky Hill.