

**DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY
COORDINATING COUNCIL MEETING MINUTES**

Chief State's Attorney's Office, 300 Corporate Park, Rocky Hill, CT
January 14, 2010

ATTENDEES: Bill Austin, CREPC; Chris Baker, ARC; Tim Baldwin, Southbury; William Baldwin, CTIC; Brenda Bergeron, DEMHS; Jon Best, DPH; Chris Brochu, DOT; Sandra Brown, Hart. Hosp.; Mario Bruno, ARC; John Danaher, DPS; Mark DeCaprio, DEP; Harold Decker, DOT; Doug Dortenzio, Wallingford; Mary Duley, DPH; Tom Gavaghan, DEMHS; Libby Graham, DEMHS; Len Guercia, DPH; John Gustafson, DEMHS; Betsy Hard, DEMHS; Al Hoffman, USCG; Don Jannell, Manchester; Robert Kenny, DEMHS; Maryann Lexius, Manchester; Mike Maglione, Waterbury; Jim O'Leary, COST; Bill Palomba, DPUC; Joe Perrelli, COGCNV; Doug Pesce, DHS; Ray Philbrick, DPW; Roy Piper, DEMHS; Dave Rodriguez, TSA; Dan Ronan, USCG; Gary Ruggiero, DEMHS; Michael Spera, Old Saybrook; Gary Stango, Hartford; Dan Stebbins, USAO; Lee Toffey, DEMHS; Brian Toolan, US&R; and Michael Varney, DOIT.

I. WELCOME AND PLEDGE OF ALLEGIANCE

- A. Meeting called to order by Deputy Commissioner Hard at 0903 hours followed by the Pledge of Allegiance.

II. PUBLIC COMMENTS

- A. None.

III. ACCEPTANCE OF MINUTES

- A motion was made to accept the minutes of the December 10, 2009 meeting by Gary Stango; seconded by Mike Maglione; approved unanimously.

IV. COMMUNICATION RECEIVED

- A. None.

V. SUBCOMMITTEE REPORTS

- A. Interoperability Committee – Michael Varney reported that since the Public Safety Data Network is moving along and equipment is out for bid; PSIC grant – certification of NEPA compliance received, and the PO is cut and they are testing equipment now (P25 controller); at Tuesday's SCIP workshop they discussed outreach items and how to measure goals.
- B. Citizen Corps Advisory Council – Bill Austin advised that combining CERT, MMRC, Fire Corp, etc. there are 9000 people currently trained. Four classes are in training now. The Annual Conference will be held in the fall. Next meeting will be January 18 in the West Hartford Council Chambers.
- C. Credentialing Committee – Don Jannell advised that the committee is moving forward.
- D. Training/NIMS Committee – No report in the absence of Jeff Morrissette.
- E. Incident Management Team – Tim Baldwin reports the Incident Management Team committee met on December 14 and the Manual is complete. They amended the bylaws to include DEP, reviewed the SOP on team activation and discussed training and contractor expenses. With 5 teams they are working to not duplicate training and equipment needs to save money. Motion to adopt the *All Hazards Incident Management Team Implementation Manual* by Bill Austin, second by Michael Spera, discussion and unanimously approved with correction to typo on page 3.
- F. Child Safety & Crisis Response: No report in the absence of Bill Hackett.
- G. Regional Collaboration Committee – Libby Graham advised that committee met on Monday. They have been asked to examine the Mass Care charge and how best to organize and accomplish this mission.

Currently working on a list of subject matter experts and discussion on large or small groups and what would accomplish the most. Next meeting on February 8 at DEMHS to develop the work plan.

- H. Medical Reserve Corps – Mary Duley reported that they are still approving MRC activations to help with vaccination clinics. The next meeting will be the last Friday in January to finalize SOP's.
- I. Transportation Security Committee – Dan Ronan reported that there have been no meetings since the last Coordinating Council meeting however, the group participated in a conference call after the 12/25 incident. Next meeting will be on February 9th by which time it is hoped that DOT will have named a co-chair for the committee.
- J. Public Health Advisory Committee – Len Guercia reported that they are anticipating the roll out of WebEOC on the Public Health side and that the Region 1 Mass Casualty trailer has been relocated, using Southwest CMED to activate. See attached.
- K. Private Sector Committee – Mario Bruno advised that the group just met at which time Commissioner Boynton gave a presentation on DEMHS. Discussion on whether to create work groups for each of the 18 ESF's or just concentrating on a few at this time; and how to address small business across the state.

Motion to accept committee reports was made by Michael Spera, seconded by Len Guercia, unanimously approved.

VI. UPDATES

- A. Grant Program – Reported on by Libby Graham. 1) Homeland Security working group received background on the 2010 grant program. Ideas are due by January 19th for presentation to the working group at the next meeting on February 2. Sufficient funds exist for renewal of current projects and new project ideas. 2) EOC grant awards will range from \$250,000- 1 million and the grant application will be sent by email. There is a quick turnaround on this grant; Port Security Grant – requests received for the FY08 monies exceed \$7 million and the grant is approx. \$4 million; UASI Non-profit grant – designation of potential applicants has been completed and applications are sent out. This is a matching grant of up to \$75,000; Transportation Security Grant – NY/NJ/CT – grant is worth over 100 million and the next meeting will be held on February 3, with Commissioners from DEMHS and DOT in attendance.
- B. CTIC – Bill Baldwin reported that Damian Platosh has been re-assigned to the Meriden Office and his interim replacement is Ron Offet; the unit email has been changed from the nespinn address to ctic@ct.gov; with the retirement of David Burke there is a RILO vacancy in the South Central Region; and the Annual ILO Conference will be held on March 26 at SCSU. The CTIC working group will meet on March 20 and be chaired by D/C Betsy Hard; the Critical Infrastructure Unit has moved from Brainard Field office to Sigourney Street; and the hardening of the CTIC satellite office at Sigourney Street is progressing with a site visit on Tuesday.
- C. Urban Search & Rescue – Brian Toolan advised that 71 members took the loyalty oath in December and 36 applicants are pending approval to join. The team has completed all required OSHA training and is currently updating rosters and certification levels. See attached report.
- D. Legislation – Scott Devico was absent. D/C Hard thanked all for the continued support of the agency.
- E. H1N1 Update: Len Guercia reported that we are at the end of Phase 2, the surveillance numbers continue to decrease weekly and there have been no cases of seasonal flu found. Vaccination clinics continue locally and all commercial pharmacies have H1N1 vaccine. DPH has looked to the leadership of church groups to get onboard and assist with the distribution of vaccine. H1N1 information has been translated into seven languages. The weekly meeting and reports have ended and no further reports will be given to this committee unless the situation changes. The next wave is expected in late March or early April. Next years seasonal flu shot will include H1N1 as a sub-component.

VII. OLD BUSINESS

- A. Relocation of the DEMHS Region 5 Office – the decision has been made to relocate the Region 5 office to the Roland Center building in Waterbury. Tom Vannini has been named as the new Regional Coordinator for Region 5.

- B. Adoption of All Hazards Incident Management Team Implementation Manual – see above.
- C. Update on SPO Threat Detection technology – Dave Rodriguez advised that Bradley International Airport is still anticipating the start of this program.
- D. December 25 Incident – TSA, DEMHS, DPS, USCG, etc have had increased communication regarding this incident. There will be a briefing tomorrow to review the White House report and a roundtable is scheduled for January 15 at CCSU.
- E. John Danaher updated the incident at Oxford Airport – a small plane hit a CL&P power substation near Oxford Airport. It has been determined that this was accidental and not an intentional act, but incidents such as this are not taken for granted.

VIII. NEW BUSINESS

- A. Statewide Fire Service Disaster Response Guide Update – Brenda Bergeron advised that the group has met over the last few months to finalize the plan and to connect it to the Coordinating Council to work with other plans in place. The document will be forwarded to the members in February or March for review.
- B. Deputy Commissioner Hard reported a partial activation of the EOC for the latest cold weather event. Shelters were opened and a meeting held with shelter partners. Mario Bruno advised that two ARC shelters were opened and support was given to 3 existing shelters, two additional shelters were put on standby. Most shelters were used because of power supply issues.
- C. Haiti Response – Mario Bruno advised that the ARC facility in Haiti was destroyed but the 15 people stationed there are okay. Currently 45,000 US Citizens are present in Haiti and possible repatriation of these citizens may take place. An International team is in Panama to support the relief effort and Red Cross International has a website available for people in Haiti to register their status. In Connecticut, 211 has information for the public, Mental Health support is coming through the area churches, and the local HAM radios are up and running. The ARC is also working with the two casinos which have large populations of Haitians who work there.

IX. ROUNDTABLE

X. INFORMATIONAL ITEMS

- A. Statewide Communication Interoperability Plan (SCIP) Implementation Workshop , January 19, 2010
Location TBD
- B. National Hurricane Preparedness Course, January 25-29, 2010, Miami, FL
- C. Homeland Security Working Group Stake Holder Meeting, February 2, 2010, Hartford
- D. WMD/Terrorism Incident Defensive Operations for First Responders, February 2-4, 2010, New Haven
Regional Fire Training Academy
- E. CCM Conference – Date/Location TBD

XI. MEETING ADJOURNMENT

Motion made to adjourn by Dan Ronan; seconded by Tim Baldwin; Unanimous. Meeting adjourned at 1003 hours by Deputy Commissioner Hard.

XII. NEXT MEETING – Thursday, February 11, 2010 – Chief State’s Attorney’s Office, Rocky Hill, CT



STATE OF CONNECTICUT
DEPARTMENT OF
EMERGENCY MANAGEMENT AND HOMELAND SECURITY
CONNECTICUT URBAN SEARCH AND RESCUE
CT-TF1



Current Operational Status of CT-TF1 - DEPLOYABLE

January 14, 2010

From: Brian J. Toolan, US&R Coordinator

Subject: DEMHS Coordinating Council Meeting

Events:

- The loyalty oath was given to 71 Task Force Members on January 6, 2010 by Director Hackett.
- CT-TF1 active roster is at 84 members with 36 applications awaiting background checks to join the team.
- 3 Structural Engineers received the loyalty oath and have joined the team. The 3 Engineers are principles in their firms.
- January drill dates focused on OSHA required training and structural collapse shoring.
- A new accountability system utilizing the "T-Card" as well as the Task Force Members accountability tag was updated and will be utilized each time a Task Force Member enters the Hangar.
- The planning component is working to develop the monthly training syllabus which will incorporate each component into the training scenarios for more active participation. Planning will also focus on each months drill and provide an after action report on the training drill.
- January 30th presentation scheduled at the Bethany Fire Dept.

Advisory Board: TBD

Equipment:

- The Task Force trucks remain in a deployable state and are 98% compliant to the FEMA standard Cache.
- Cot containers are stocked and ready to be deployed if needed during the winter months.
- Engineering equipment has been received and put into service.

Future Items:

- Planning is underway on the structural collapse 24 hour drill in May/June of 2010. The drill is scheduled to take place at the New England Disaster Center at Camp Hartell.
- Training Courses are being reviewed to determine the next area of training the Task Force will focus on.
- A course in FEMA disaster markings is being developed by Task Force Members to be presented to Municipal Departments to establish consistency among responders during a disaster. The course is estimated to be available during the summer months of 2010 leading up to the hurricane season.

To Activate CT Urban Search and Rescue at your incident scene, call:

DEMHS at 860-566-3180
24/7 Duty Officer Pager at 860-708-0821
Or
CT Public Safety Message Center
1-800-842-0200

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

To: DEMHS Coordinating Council
From: Public Health Preparedness Sub Committee
Date: Monthly Report January 14, 2010

HHS Hospital Preparedness Program

- On going working to support to hospitals response to H1N1
- Ongoing support to MRC units
- WebEOC Hospital Reporting System now in staging environment

EMS Preparedness

- The e-PCR project – Initial call volume reports have been generated including ALS/BLS and Cardiac Arrest Data
- Decentralization of testing has begun, minimal issues and positive feedback from testing centers and proctors. Psychomotor testing begins this month in addition to the written testing.
- Name change for EMS Provider levels went into effect this month; EMR, EMT, AEMT, and Paramedic.
- Region 1 MCI trailer moved to a new location

Strategic National Stockpile Preparedness

- DPH provided N-95 mask to several hospitals in December to support H1N1 responses
- 2 CRI Training slated to be held week of January 18, 2010 New Haven and Hartford

CDC/Local Health Preparedness/WebEOC

- WebEOC Trainings for local public health, hospitals and CMEDS are ongoing statewide.
- Funding levels and guidance for 2010 will be released in April
- Updating the State's ESF8 Plan

New England Disaster Training Center

- Planning – project team consulted with Indiana National Guard Training Center.
- Construction – well underway classroom and latrine building interior work in progress, rails and platform near completion.
- Curriculum - all project deliverables have been received and are under review.