

DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

COORDINATING COUNCIL MEETING MINUTES

Meeting held at Chief State's Attorney's Office, Rocky Hill

October 12, 2006

ATTENDEES: Bill Austin, CREPC; Timothy Baldwin, Southbury Training School; Brenda Bergeron, DEMHS; Len Boyle, DPS; Matt Cassavecchia, Danbury Hosp.; Kristin Dean, CRCOG; Scott Devico, DEMHS; Doug Dortenzio, Wallingford; Mary Duley, DPH; Marion Evans, BHD; Doug Glowacki, DEMHS; Len Guercia, DPH; Betsy Hard, Bloomfield; William Higgins, CFPC; Albert Hoffman, USCG; Don Janelle, Manchester; Bob Kenny, DPH; Melanie Kerr, DEMHS; Tim Kradas, DPS; Bob Labanara, CCM; Col. Ed Lynch, DPS; Gen. Thad Martin, CTNG; Virginia Mason, COGCNV; Phil Mikan, DEMHS; Dan O'Brien, AMR; Jim O'Leary, COST; Bill Palomba, DPUC; Doug Pesce, DHS; Gary Pescosolido, DEMHS; George Pohorilak, DPS/OSET; Joseph Portereiko, Hart. Hosp.; Susan Rainville, POSTC; Gary Stango, Hartford; Dan Stebbins, USAH; Scott Szalkiewicz, DPH; James Thomas, DEMHS; Lee Toffey, DEMHS; Michael Varney, DOIT; Douglas Whalen, Bradley Int'l Airport; and Ed Wilds, DEP.

I. WELCOME AND PLEDGE OF ALLEGIANCE

- A. Meeting called to order by Commissioner Thomas at 0907 hours, and Pledge of Allegiance. Commissioner Thomas had the group introduce themselves to Reuben Rutland and Souheil Adra of the Hartford Hospital Fellowship.

II. PUBLIC COMMENTS

None

III. ACCEPTANCE OF MINUTES

- A. Motion made to accept the minutes of the September meeting by Jim O'Leary; second by Doug Dortenzio; approved with one abstention by Bill Palomba.

IV. COMMUNICATION RECEIVED

- A. None.

V. SUBCOMMITTEE REPORTS

- A. Interoperability Committee – presented by Michael Varney, hand out distributed.
 - 1) TIC Plan drill will be October 28th in Norwalk. A Communications Leader Unit Program was conducted. This was a week long hands-on and functional exercise. Very significant.
 - 2) STOC's guidance was updated to include mobile radios up to 5 watts and updated channel assignments. This will be distributed to the group next month. STOC's boxes are out to bid.

- 3) The committee approved the funding and building of a CT Statewide Police Emergency Radio Network (C_SPERN). This will enable a single channel statewide for immediate communication between departments using an 800 MHz conventional channel.
 - 4) Working with DEMHS to finalize guidance for a VHF radio system for the local EOC's.
 - 5) Emergency Notification bid is with the preferred vendor and the contact is waiting to be signed.
 - 6) GIS project is specific to four projects: Flood control, Evacuation & Planning, All Hazards, and EOC mapping. Completion time is slated as June 2007.
 - 7) The Geospatial lab equipment is being delivered and will be available for use at the State EOC, and the WebEOC bid is being drafted.
 - 8) The Pictometry flight will be sometime in the next 8 weeks. Target area is the complete shoreline to include the SLOSH area, the EMPZ towns and other areas dependent upon funding. The info will then be available to all State Agencies and the municipalities involved.
- B. Citizen Corp Advisory Council – presented by Bill Austin. A copy of the last meetings minutes was distributed. The committee met with Libby Graham and Jack Leonard of DEMHS to finish out the FY2004 funding. FY2005 and FY2006 funding projects are in place. Citizen Corps will be using the Salamander credentialing system. To date 1322 people trained, 296 currently in training, an additional 200 plus are pending training. There is an upcoming program at Mohegan Sun on October 30th. This is open to all free of charge but pre-registration is requested.
- C. Credentialing Committee – Commissioner Thomas advised the board that Mike Spera, who chairs the committee, has been accepted attend the FBI Academy in Virginia and will be away for the next three months. The committee needs to decide who will chair in his absence.
- D. Training/NIMS Committee – Jeff Morrissette was unavailable to attend as he is with Deputy Commissioner Sandford conducting interviews, No report.
- E. Incident Management Teams – reported on by Tim Baldwin. The committee has approved its bylaws and Brenda Bergeron was thanked for all her assistance. They have established training guidelines and requirements for Type 5, 4 and 3 teams. General staff training is slated for January, February and March of next year. The next meeting is today where the focus will be team development and review of NIMS information on credentialing.
- F. Child Safety & Crisis Response: Reported on by Commissioner Thomas in Deputy Commissioner Sandford's absence. Two training sessions were held and attended by eighty people, mostly superintendents and principals. The program will need to be run at least two more times, and was very well received. The goal is to have every school have an emergency plan in place. The next meeting will be on Oct. 19th at Brainard. Commissioner Boyle advised that any town who wishes to learn how the Tactical Team works and its procedures, need only to call and arrangements will be made for a meeting. Col. Lynch advised that new procedures are currently being written and the information will be released once completed.

- G. Mutual Aid Legislative Subcommittee – Chief Betsy Hard reported that the Mutual Aid document has been distributed and is awaiting any comments from the departments. So far she has received little complaint and believes that this is because the document was made simple and understandable.
- H. Regional Collaboration Committee – Commissioner Thomas advised that the first meeting will be October 19th at 10am to be held at Sigourney Street.

Motion by Ed Wilds, second by Betsy Hard, committee reports unanimously accepted by the group.

VI. UPDATES

- A. Grant Program – presented by Gary Pescosolido of the Grants Unit

FFY2003

DPS has requested a one year extension to October 30, 2007. DHS likely is issue only a 6-month extension to 4/30/07.

Received approval from DHS to reprogram a portion of the NIMS funding to support GIS/Pictometry procurement. (Pictometry is digital, oblique aerial photography). Mike Varney to speak in detail about Pictometry project.

FFY2004

\$40,440,000 spent/obligated (95%)

Most significant progress since last report is in the area of Interoperable Communications.

DEMHS submitted paperwork (\$1M PC1) to initiate bid process through DOIT for STOCS (Statewide Tactical Operations Channel) boxes.

Committee has budgeted funds to support the CSPERN (CT State Police Emergency Radio Network) project. CSPERN will upgrade one channel of the DPS' ITAC/ICALL system at 39 sites to simulcast capability, add ancillary equipment and integrate this system into DPS' microwave network. This will provide a true interop communication network through the state.

FFY2005

\$20.2M spent/obligated (84%)

See Interop summary above.

DEMHS staff established process to conduct Citizen Corps business through the CC Advisory Council. Sharon Mazzochi will be coordinate with the CC Council to implement approved projects.

FFY2006

Released grant application week of Oct 2. Grant applications are due Nov. 15. Technical Assistance session scheduled for Monday, Oct. 16 at 9:30 – 11:30 at the LOB room 2E. Will review in detail completion of grant application and High Band Radio Guidance.

As requested at last EMHSCC meeting, a total of 98 towns have committed to regional programs administered through Regional Planning Organizations and 73 towns elected to administered funds directly.

Port Security Update – Captain Boynton advised that of the 101 eligible ports, only 1/3 applied for the grant. Of those, fifty were funded. Bridgeport received \$24,968 for scuba equipment and Dept. of Public Safety received \$600,000 for a boat and sonar equipment. Collaboration with DEMHS will continue to make next years grant applications as competitive as possible.

- B. CTIC – Chief Betsy Hard reported that Sgt. Weaver of Hartford PD will replace her Bloomfield officer who is currently working at the CTIC. An assessment team will be doing a review on October 25th. Finally a full team is in place at CTIC and working well, all security clearances are done. The possibility exists of adding either one or two additional stakeholders. The next policy board meeting will be November 13th.
- C. Urban Search & Rescue – Commissioner Thomas reported that USAR received bonding money and are currently purchasing the equipment and vehicles needed.

VII. OLD BUSINESS

- A. None.

VIII. NEW BUSINESS

- A. Presentation on Potassium Iodine Distribution Program by Deb Ferrari of the DEMHS REP Unit.
- B. 2007 Report to the Governor and CT General Assembly – Melanie Kerr handed out a proposed outline for the report and requested that each Sub-Committee chair compile a one to two page summary outlining what their committee has accomplished in the past year, specifically following the strategic plan, to be emailed to her at melanie.kerr@po.state.ct.us by November 16th. She will compile these and draft a report to be emailed to the Council for review by November 27th. Comments will be due back to Melanie by December 7th and the council will be able to vote on the finalized document at the December 14th meeting.
- c. The meeting schedule for 2007 was distributed.

IX. MEETING ADJOURNMENT

Motion to adjourn by Betsy Hard; second by Len Boyle; Unanimous. Meeting adjourned at 1015 hours by Commissioner Thomas.

- XI. NEXT MEETING** – November 9, 2006, at 9am, at the Chief State’s Attorney’s Office, Rocky Hill.