

# DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

## COORDINATING COUNCIL MEETING MINUTES

Meeting held at Chief State's Attorney's Office, Rocky Hill

September 13, 2007

**ATTENDEES:** Tim Baldwin, Southbury; George Battle, DPS; Brenda Bergeron, DEMHS; Peter Boynton, TSA; Dave Brown, DEMHS; George Carbonell, DOT; Carmine Centrella, CRCOG; Wayne Dailey, DMHAS; Scott Devico, DEMHS; Doug Dortenzio, Wallingford; MaryRose Duberek, DEMHS; Mary Duley, DPH; Marion Evans, BHD; Deb Ferrari, DEMHS; Tom Gavaghan, DEMHS; Gerry Goudreau, SERC; Libby Graham, DEMHS; Len Guercia, DPH; John Gustafson, NH CMED; Bill Hackett, DEMHS; Betsy Hard, Bloomfield; Bill Higgins, CFPC; Al Hoffman, USCG; Bob Kenny, DPH; Samantha Kopp, YNHHS; Tim Kradas, DPS; Bob Labanara, CCM; Thad Martin, Military; Simone Maxwell, DEP; Katherine McCormack, Hartford; Phil Mikan, DEMHS; Phil Moberg, DOT; Jeff Morrissette, CFPC; Dan O'Brien, AMR; Bernie O'Donnell, DOIT; Bill Palomba, DPUC; Doug Pesce, DHS; Ray Philbrick, DPW; Roy Piper, DEMHS; George Pohorilak, DPS; Susan Rainville, POSTC; Dave Rodriguez, TSA; Dan Ronan, USCG; Wayne Sandford, DEMHS; Vito Savino, USAR; Tony Schirillo, DPS; Gary Stango, Hartford 911; Quinn Sullivan, DHS; James Thomas, DEMHS; Lee Toffey, DEMHS; Michael Varney, DOIT; Keith Victor, CRCOG; Steve Walsh, POSTC; and Ed Wilds, DEP.

### I. WELCOME AND PLEDGE OF ALLEGIANCE

- A. Meeting called to order by Commissioner Thomas at 0901 hours, and Pledge of Allegiance. Introductions of all present.

### II. PUBLIC COMMENTS

- A. None

### III. ACCEPTANCE OF MINUTES

- A. Motion made to accept the minutes of the August meeting by Betsy Hard; second by Gary Stango; approved unanimously.

### IV. COMMUNICATION RECEIVED

- A. Commissioner Thomas spoke on the success of the USCG Maritime Exercise.

### V. SUBCOMMITTEE REPORTS

- A. Interoperability Committee – Presentation by Michael Varney attached to the end of the minutes.
- B. Citizen Corps Advisory Council – No report in Bill Austin's absence.
- C. Credentialing Committee – No report in the absence of Mike Spera.
- D. Training/NIMS Committee – Jeff Morrissette advised that the group will meet a week from Tuesday. The training Plan was distributed to the committee and they will have comments back for review at that meeting.
- E. Incident Management Teams –Tim Baldwin reported that the written plan is almost complete, and will be reviewed for the 1st time by the committee next week at their meeting. They have received requests from the Commission on Fire Prevention and Control and the DEMHS Regional Collaboration committee for presentations of the work so far. The US Fire Administration has made available position task books for All-Hazard Incident Management Team (IMT). If anyone is looking for further information on these, see Tim after the meeting.

- F. Child Safety & Crisis Response: Deputy Commissioner Sandford reported that the committee has an upcoming meeting and will continue to work with school systems and their emergency plans. Looking to require a plan for each school and not just an addition to the Town's emergency plan. September 18<sup>th</sup> is the kick off for the School Security grant to be held at the LOB where the Governor will address school superintendents. DEMHS will man a school security booth at the upcoming School Seminar in Groton in November. Len Guercia asked if school emergency plans could include a focus on Mass Casualty, especially in rural areas where the resourses are more widely spread out. Deputy Commissioner Sandford advised that DPH with DEMHS is close to completing a flip chart to help pre-schools become more prepared.
- G. Regional Collaboration Committee – Libby Graham advised that the committee will meet on October 2nd with an emphasis on how to leverage funding opportunities.
- H. Medical Reserve Corps –Mary Duley reported the committee by-laws are complete and they are working on Standard Operating procedures. Also they are working with DEMHS and DPH webmaster to provide for an MRC link on these web sites. She advised that the state has been chosen to participate in a MRC Pilot Program from September through February 2008 along with 7 other units across the country, focusing on a uniform volunteer force to respond to incidents. The next meeting will be September 28<sup>th</sup>.

Motion to accept committee reports was made by Doug Dortenzio, second by Dan O'Brien, unanimously approved.

## VI. UPDATES

- A. Grant Program – Libby Graham gave a presentation on the FY07 allocations. See PowerPoint attached to end of minutes. Motion to accept the allocation formula and the updated strategic plan by Ed Wilds, second by Betsy Hard. Discussion and unanimous approval.
- B. CTIC – Commissioner Thomas advised that the CTIC Board was meeting tomorrow and the meeting will be held in various locations. Tomorrow's meeting will be hosted by DOC with a presentation on gangs. The board meets quarterly.
- C. Urban Search & Rescue – Reported on by Sgt. Vito Savino.
  - August Component Drill:
    - ❑ Rescue Component-Confined Space Technician (refresher) Urban Search and Rescue Training Pile, Windsor Locks.
    - ❑ All other components-Confined Space Awareness/Operational, Hartford. Training conducted by the CT Fire Academy.
  - August Admin Training:
    - ❑ Completion of Confined Space Awareness/Operational and Technician.
  - September Component and Admin Training:
    - ❑ Trench Rescue-all components, held at the Operating Engineers Training Facility, Meriden, CT. Conducted by the CT Fire Academy.
  - Pub Ed Events:
    - ❑ NEACOP (Law Enforcement) Conference, September 9-11, Old Saybrook.
    - ❑ CT Hospital Association US&R presentation rescheduled for November 07.
  - Training:
    - ❑ CT Fire Academy to host a FEMA Equivalent Search Canine Course in November. Opened to all regional, state and federal US&R Teams. CT-TF1 will be sending members to participate.
    - ❑ NJ hosting a FEMA Equivalent Medical Course in September. 6 members of our team will be attending.

- ❑ NJ hosting a FEMA Equivalent Planning Course in October. Gathering additional information. Hoping to send CT personnel.
- ❑ VA hosting a FEMA Equivalent Structural Collapse Course in October. 6 members of our team will be attending.
- ❑ CT-TF1 personnel will attend the annual State Urban Search and Rescue Conference in Ocala, FL in November.

Misc.:

- ❑ Emergency Manager Bill Hackett, addressed US&R members at component drill on Friday, September 7<sup>th</sup> and Saturday, September 8<sup>th</sup>. Explained how he has been placed in the US&R chain of command.
- ❑ Brainard Fire update.
- ❑ Developing plans to expand training pile at Bradley.
- ❑ Waiting for FY08 State budge allocation.
- ❑ We are in dire need of filling vacant part-time and full time positions. The following positions are vacant:
  - 1-Assistant Administrative Coordinator (full time)
  - 1-Task Force Leader (part time)
  - 1-Rescue Manager (part time)
  - 1-Assistant Training Coordinator (part time)
  - 1-Logistic Technician-(part time)

D. Legislation – Scott Devico asked that the council members email any proposals to him soon as there is a deadline for submission to OPM.

E. Other – none.

## **VII. OLD BUSINESS**

A. None

## **VIII. NEW BUSINESS**

- A. Presentation by Dr, Ed Wilds on Domestic Nuclear Detection Office.
- B. National Credential to be issued to First responders – Commissioner Thomas advised that this discussion will be tabled until Mike Spera was present.
- C. Work will begin now on the January 1<sup>st</sup> Report to the Legislature. Melanie Kerr will be emailing committee chairs with a schedule for report deadlines.
- D. Public Hearing on the State of Readiness in CT as part of the HLS legislative review will be September 25<sup>th</sup> at the LOB at 10am.
- E. As part of the concept of information sharing and regionalization, one Critical Infrastructure trooper along with one local CTIC officer, have been assigned as liaisons to each of the five DEMHS Regional Offices.

## **IX. INFORMATIONAL ITEMS**

- A. NEACOP (Law Enforcement) Conference - Old Saybrook – September 9-11
- B. School Security Grant Program – Kick-Off - Legislative Office Building – Sept. 18 - 10 a.m.
- C. Northeast Generation Services Exercise – September 20
- D. NEMA Annual Conference – September 28 – October 2
- E. Citizens Corps Annual Meeting – Mohegan Sun – November 20

## **X. MEETING ADJOURNMENT**

Motion made to adjourn by Gary Stango; second by Jeff Morrissette; Unanimous. Meeting adjourned at 1054 hours by Commissioner Thomas.

**XI. NEXT MEETING** – October 11, 2007 at 9 am, at the Chief State’s Attorney’s Office, Rocky Hill.

# Public Safety Interoperable Communications Grant Program

DEMHS Coordinating Council  
September 13, 2007



## Report from Statewide PSIC Planning Team Workshops

- Workshops held to review grant and solicited input; (Norwalk, Mashantucket, New Haven, Bantam, Windsor Locks, Hartford)
  - Included Local, Tribal, State, Federal and other partners
  - Over 276 participants
- Met with other states to discuss plans
  - Mass
  - Rhode Island
  - New York - pending
- Collaborative Approach



# Strategic Technology Reserve (STR)

States and Territories are required to establish and implement a reserve to pre-position or secure interoperable communications in advance for immediate deployment in an emergency or disaster.

- Re-establish critical public safety communications infrastructure
- Surge response type operations

## Cache of communications equipment

(LMR equipment, cellular and satellite-enabled equipment, self-contained mobile communications sites, backup power and IT equipment)

Considered supplemental to day-to-day equipment.

## Pre-identified procurement vehicles

Procurement (pre-negotiated contracts, mission assignments)

MOUs for Cross-jurisdictional communications support

Pre-identified communications equipment used for an alternative role



# SCIP Key Recommendations

- Develop coordination unit with authority for operational statewide communications interoperability.
- Complete regional governance.
- Develop common Standard Operating Procedures as appropriate.
- Complete Tactical Interoperable Communication Plans (TICP) for all regions and statewide.
- Enhance deliver and promote communication training and exercise programs.



# SCIP Key Recommendations

- Obtain sustained funding.
- Formalize interstate coordination
- Integrate existing communication systems for interoperability
- Develop ability to deliver immediate capabilities in the event of catastrophic failure or enhanced capacity needed for specific incidents.
- Implement a common statewide communications infrastructure and bandwidth for use by all emergency response, assisting and support organizations.



## Investment Justification #1

Interconnectivity of PSAPs and communication systems on a proprietary resilient IP network; Creation of an integrated voice and data network to connect all emergency response, assisting and support organizations.

- Leverage existing state and regional radio and microwave infrastructure.
- Coordinated with planned fiber-optic PSAP build out of the proposed Public Safety Data Network
- Facilitate integration / migration to 700 MHz
- Scalable, flexible, resilient
- Capacity for voice, data, video



## Investment Justification #2

Enhancement and integration of first responder practitioner Mobile Field Communications through improved equipment, training and coordination:

- Mobile communications vehicles
  - (5 regional, 1 statewide)
  - Caches of communication equipment
- Mobile STR Cache of equipment
- Mobile EOC / PSAP unit
- Maintenance of previously distributed communication equipment (ITAC/ICALL, STOCS, etc.)
- Training for practitioners at various levels
- Programming of interoperability frequencies for practitioner communication equipment.



## Investment Justification #3

Enhancement and Migration of Regional Communications Systems to 700 MHz while maintaining current capabilities

- Leverages existing local and regional radio communication assets
- Allows for migration of all public safety practitioners to common bandwidth over time
- Immediate integration with 700 MHz
- Provide for interface to proposed statewide network





## **FY 2007 Homeland Security Grant Program September 13, 2007**

### **Updated Strategy & Final Allocation Plan**

## **FY 2007 Homeland Security Grant Program**

- **Enhancement Plan & State Homeland Security Strategy updated:**
  - timelines refined, completed objectives acknowledged, new objectives introduced
- **Ten investments submitted & approved; recommending funding seven.**
- **Total FY 2007 request \$27.1 M; award \$10.4 M**
- **Scored 92% on effectiveness via peer review; low risk assessment score**

## FY 2007 Homeland Security Grant Program

### Funding Breakdown

	FY 2006	FY 2007	Difference
SHSP	\$11,160,000	\$5,840,000	-5,320,000
LETPP	\$1,850,000	\$4,170,000	+2,320,000
MMRS	\$232,330	\$258,145	+25,815
CCP	\$278,563	\$211,033	-67,530
<b>TOTAL</b>	<b>\$13,620,893</b>	<b>\$10,479,178</b>	<b>-3,141,715</b>

## Investment #1

### Expand Regional Collaboration

Funding Source	SHSP	LETPP
FY 2007 Requested	\$6,994,286	\$4,094,737
FY 2007 Allocation	4,299,301	3,838,558
Increase / Decrease	-2,694,985	-256,179
<b>Total FY 2007 Allocation:</b>	<b>\$8,137,859</b>	

Investment will continue multi-jurisdictional/multi-disciplinary approach to building capabilities for all four mission areas: prevent, protect, respond and recover. Mutual aid will be expanded through development of regional emergency planning teams (REPTs) and regional emergency operations plans (REOPs). Investment continues support for GIS initiative, heightened security overtime and support to state law enforcement agencies.

## Investment #2

### Interoperable Communications & SICC

Funding Source	SHSP	LETPP
FY 2007 Requested	\$2,677,696	--
FY 2007 Allocation	0	--
Increase / Decrease	-2,677,696	--
<b>Total FY 2007 Allocation:</b>		<b>\$0</b>

Leveraged funding opportunity (Public Safety Interoperable Communications Grant) makes this investment no longer necessary at this time.

## Investment #3

### Expand CTIC Into a Fusion Center

Funding Source	SHSP	LETPP
FY 2007 Requested	\$345,072	\$888,758
FY 2007 Allocation	116,354	331,442
Increase / Decrease	-228,718	-557,316
<b>Total FY 2007 Allocation:</b>		<b>\$447,796</b>

CTIC is a multi-agency intelligence center representing FBI, DHS, US Coast Guard, CT State Police, DEMHS, CT Police Chiefs Association, and other jurisdictions, which serves to collect, analyze and disseminate both criminal and terrorism-related intelligence and report to all law enforcement agencies in the State. Funds provides stipends to participating local law enforcement, in-service training and information sharing among across jurisdictions.

## Investment #4

### Secure Communications

Funding Source	SHSP	LETPP
FY 2007 Requested	--	\$4,489,549
FY 2007 Allocation	--	0
Increase / Decrease	--	-4,489,549
<b>Total FY 2007 Allocation:</b>		<b>\$0</b>

Leveraged funding opportunity (Public Safety Interoperable Communications Grant) makes this investment no longer necessary at this time.

## Investment #5

### Natural Disaster & CBRNE Preparedness

Funding Source	SHSP	LETPP
FY 2007 Requested	\$3,497,869	--
FY 2007 Allocation	1,046,829	--
Increase / Decrease	-2,451,040	--
<b>Total FY 2007 Allocation:</b>		<b>\$1,046,829</b>

This initiative will concentrate on training and exercising the state's emergency response resources. Classroom training, statewide conferences and specialized exercises will be conducted. Support for the state's regional response teams (bomb & hazmat) and the prevention maintenance program (decon trailers & meters) will be continued.

## Investment #6

### Medical Preparation & Response

Funding Source	SHSP	MMRS
FY 2007 Requested	\$678,947	\$258,145
FY 2007 Allocation	273,684	258,145
Increase / Decrease	-405,263	0
<b>Total FY 2007 Allocation:</b>		<b>\$531,829</b>

DEMHS and DPH along with partner hospitals and local health districts, will enhance the capability of CT's state agencies and 32 acute care hospitals to respond to a pandemic flu outbreak, CBRNE emergency, catastrophic natural disaster or terrorist attack through this investment. Continued support will be provided to credentialing, rotating CBRNE drug stockpile, training and medical reserve corps (MRCs).

## Investment #7

### Public Outreach & All Hazards Planning

Funding Source	SHSP	CCP
FY 2007 Requested	\$2,545,509	\$211,033
FY 2007 Allocated	28,832	211,033
Increase / Decrease	-2,516,677	0
<b>Total FY 2007 Allocation:</b>		<b>\$239,865</b>

DEMHS will conduct a public outreach and risk communication campaign to educate and inform the general public. Citizen Corps funds will support training and exercises statewide.

## Investment #8

### Interstate Coordination Planning – New

Funding Source	SHSP	LETPP
FY 2007 Requested	\$263,158	--
FY 2007 Allocation	25,000	--
Increase / Decrease	+238,158	--
<b>Total FY 2007 Allocation:</b>		<b>\$25,000</b>

CT and RI are natural partners sharing geographic boundaries and many common potential hazards. Joint exploration of potential shared resources (physical and intellectual), planning, exercise and legal conventions will enhance preparedness in both states.

## Investment #9

### Real ID Implementation – New

Funding Source	SHSP	LETPP
FY 2007 Requested	\$297,712	--
FY 2007 Allocation	0	--
Increase / Decrease	-297,712	--
<b>Total FY 2007 Allocation:</b>		<b>\$0</b>

The mandated federal compliance date has been extended, immediate funding is not required at this time.

## Investment #10

### Interstate Coordination Pandemic Influenza – New

Funding Source	SHSP	LETPP
FY 2007 Requested	\$0	--
FY 2007 Allocation	50,000	--
Increase / Decrease	+50,000	--
<b>Total FY 2007 Allocation:</b>		<b>\$50,000</b>

Connecticut will participate in a New England region public health planning collaborative to promote regional pandemic flu planning and preparedness activities. DPH will contribute match funding.

## Next Steps

- Program Implementation
- Preparation for FFY 2008 Homeland Security Grant application process beginning this fall.