

DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

COORDINATING COUNCIL MEETING MINUTES

Meeting held at Chief State's Attorney's Office, Rocky Hill
November 9, 2006

ATTENDEES: Debra Arrieta, DEMHS; Cheryl Assis, CRCOG; Bill Austin, CREPC; Brenda Bergeron, DEMHS; Jim Boice, DOT; Peter Boynton, USCG; Matthew Bruns, CREPC; Peter Carbone, DEMHS; Carmine Centrella, CRCOG; Wayne Dailey, DMHAS; Pam Daniels, DEMHS; MaryRose Duberek, DEMHS; Bill Hackett, DEMHS; Betsy Hard, Bloomfield; William Higgins, CFPC; Albert Hoffman, USCG; Dave Ishihara, TSA; Lenworth Jacobs, Hartford Hosp.; Don Janelle, Manchester; Bob Kenny, DPH; Melanie Kerr, DEMHS; Gen. Thad Martin, CTNG; Virginia Mason, COGCNV; Katherine McCormack, Hartford; Jim O'Leary, COST; Bill Palomba, DPUC; Doug Pesce, DHS; Ray Philbrick, DPW; William Podgorski, DPS; Mike Purcaro, DPH; Wayne Sandford, DEMHS; Steve Scorzato, CTNG; Gary Stango, Hartford; Scott Szalkiewicz, DPH; Lee Toffey, DEMHS; Steve Walsh, POSTC; Dan Warzoha, Greenwich; Ron Welch, CTNG and Douglas Whalen, Bradley Int'l Airport.

I. WELCOME AND PLEDGE OF ALLEGIANCE

- A. Meeting called to order by Deputy Commissioner Sandford at 0903 hours, and Pledge of Allegiance. Introduction of Bill Hackett, new Director of Emergency Management for DEMHS.

II. PUBLIC COMMENTS

None

III. ACCEPTANCE OF MINUTES

- A. Motion made to accept the minutes of the October meeting by Gary Stango; second by Betsy Hard; approved unanimously.

IV. COMMUNICATION RECEIVED

- A. None.

V. SUBCOMMITTEE REPORTS

- A. Interoperability Committee – presented by Bill Hackett.
 - Governance – Commissioner Thomas has reviewed recommendations and made appointments.
 - Region 1 Tactical Interoperability Communications Plan (TIC-Plan) exercise scheduled for October 28th in Norwalk was cancelled due to weather due to safety and personnel availability concerns. The full scale event will be conducted in the spring; a limited full scale exercise will be conducted the first week of December to satisfy DHS interoperability requirements.

- Statewide On-Scene Tactical Communications System (STOCS) – State plan has been updated to reflect use in mobile units and the channel designations have been updated and put on the DEMHS website.
- STOCS Low power cross-band / multi-band devices are out to bid, bid conference was held and bids close Monday November 13th.
- The technical sub committee has reviewed and approved several projects from municipalities or agencies requesting interoperability grant funding in the last month.
- The committee approved the funding and building of a Connecticut Statewide Police Emergency Radio Network (C-SPERN). This is being done using several funding sources. I will enable a single channel statewide using the department of public safety's infrastructure for immediate communications using a 800 MHz conventional channel.

The Managed Emergency Telephone Notification System (METNS) RFP has been awarded. The current status: The contract award is in the hands of the preferred vendor awaiting their signature or comments. Once completed award will be made public.

Geospatial Information System:

- Held the following meetings with good participation:
 - 2nd System Design Meetings Oct 12-13
 - Database Design Meetings Oct 19-20
 - Application Design Meetings Nov 2-3 & 6-7
- EOC Geolab PC's and two new plotters have been installed.
- WebEOC bid being drafted.
- Pictometry Flight has been signed off on; the area will include shoreline, EPZ towns, and others areas along the CT river.

Discussion ensued regarding Pictometry project and its abilities.

- B. Citizen Corp Advisory Council – presented by Bill Austin. Copies of the last meeting's minutes and the Strategy Memorandum were distributed and discussed. Bill Austin requested a policy meeting between CERT, DEMHS and DPH to determine who will ultimately control the medical corps component of the CERT contingency. There is some confusion over this and who can be part of the medical corps that needs to be handled. Also, the Annual Conference held on October 30th was a great success with 167 persons attending.
- C. Credentialing Committee – Deputy Commissioner Sandford and Betsy Hard advised that with Mike Spera attending the FBI Academy, an interim chair should probably be put in place and the committee re-vitalized. Betsy Hard advised that Officer Don Moore of her department has volunteered to take on the task.
- D. Training/NIMS Committee – Deputy Commissioner Sandford reported in Jeff Morrisette's absence that the new NIMS check list is on the website. Also Salisbury and Essex are two additional towns that have self-certified and will be presented with certificates from DEMHS. The committee is working on the report for Melanie Kerr and the next bi-monthly meeting will be held on November 28th. Lenworth Jacobs of Hartford Hospital advised that their surgeons are becoming

NIMS compliant and will practice and exercise as part of their emergency operations planning. Deputy Commissioner Sandford also stated that NIMS was part of the Superintendent of Schools Annual Convention, and that this exposure as well as the NOAA Radio Distribution is helping increase interest in compliance in the educational system.

- E. Incident Management Teams – reported on by Deputy Commissioner Sandford in the absence of Tim Baldwin. The committee has been meeting and training is scheduled at the Fire Academy. Some members have already received training at EMI and will be bringing that knowledge back to train others in the State.
- F. Child Safety & Crisis Response: Reported on by Brenda Bergeron. The committee is working to educate principals and is planning on trying to increase the knowledge for safety requirements to day care and private facility providers. The September training sessions were very popular and additional training is planned for the beginning of next year per Tom Gavaghan. A seminar for School Resource officers is being held in Cromwell on November 21st to focus on school safety matters.
- G. Mutual Aid Legislative Subcommittee – Chief Betsy Hard and Brenda Bergeron reported that they are waiting for official word from OPM on the approval of the proposed legislation.
- H. Regional Collaboration Committee – Jim O’Leary reported in the absence of Libby graham that the committee had an organizational meeting and discussed how to make the process a success and encourage the CEO’s to become more engaged. The first task is to create and share a proposed table of organization to show the flow of information from the Governor’s Office down to the local level in a declared emergency.
Wayne advised that there will be another CCM Conference on May 1st that will include child safety issues and will be co sponsored by DEMHS.

VI. UPDATES

- A. Grant Program – presented by Wayne Sandford in Libby graham’s absence.

FFY2004

The largest project remaining is the Reverse Notification System and a vendor has been chosen. The award will be officially announced by DOIT any day now. Also, some projects have come in under budget and the monies will be redirected to other or new projects. The department has asked for a six month extension past the November 30th end date.

FFY2005

The money is being quickly moved with Towns expending their allocations well. This grant expires in March 2007.

FFY2006

This grant should be released in January. Grant applications have already gone out to the municipalities to address their allocations.

FFY07

The guidance for this grant should arrive by the end of this month and the committees will be reconvened to develop a strategy and the application.

- B. CTIC – Chief Betsy Hard stated that will be a meeting next Friday.
- C. Urban Search & Rescue – Deputy Commissioner Sandford reported that the vehicles have been ordered, the radios are in, and the annual exercise has been conducted. The training pile at Bradley International Airport may be enhanced to add new training skills for the team. The tents and cots are in and the State now has 75,000 cots in state.

VII. OLD BUSINESS

- A. All committees were reminded to be working on their report and have then to Melanie Kerr by November 15th.

VIII. NEW BUSINESS

- A. State Emergency response Seminar at the LOB on December 7th.
Presentation on Legionnaires Disease by Dr. Matt Carter of DPH.

IX. MEETING ADJOURNMENT

Motion to adjourn by Gary Stango; second by Betsy Hard; Unanimous. Meeting adjourned at 1023 hours by Deputy Commissioner Sandford.

- XI. NEXT MEETING** – December 14, 2006, at 9am, at the Chief State’s Attorney’s Office, Rocky Hill.