

Department of Emergency Management & Homeland Security
Training and NIMS Implementation Committee
February 26, 2008 Meeting Minutes
Hartford, CT

Attendees:

Dave Brown
Dan Scace
Jeff Morrisette
Susan Rainville
Robert Kenny
Wayne Sandford
Adam Piskura
Simone Maxwell
Denny Galloway
Kristin Sullivan
Joe Sastre
David Gofstein
Michael Varney

The meeting was called to order by Chair Jeff Morrisette at 13:37 hours.

A motion was made by Dave Brown to approve the November 28,, 2007 Meeting Minutes and was Seconded by Denny Galloway. Motion passed.

Old Business

Deputy Commissioner Sandford announced that staffers from Sen. Lieberman's Homeland Security committee in Washington visited DEMHS last Thursday. They were presented with an overview of what is happening in Connecticut and their assessment was that the State is doing extremely well in comparison to preparedness efforts in other state's.

When we look at the 2007 NIMS requirements we find 100% of all local plans are in compliance with written mutual aid in place. Resource typing templates have been sent out to all regions with a request they follow these guies.

Key issues in 2008 will be Credentialing and Special Needs Population in 2009.

The Plain Language Policy Statement will be brought to the Coordinating Council to adopt. A letter of transmittal to Commissioner Thomas will be prepared.

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This Committee will need to further discuss implementing NIMSCAST on a local level.

Regarding Resource Typing CD's regarding formatting have been sent to each of the five regional planning teams. They will need to manage information gathering on a local level.

New Business

NIMSCAST Discussion: One person is needed in each town to enter the required information. It was recommended that the local Emergency Management Director serve in that capacity. Both Denny Galloway and Joe Sastre agreed that this approach would work and serve as a bridge. It was further discussed that this should be brought up at the EMD meeting on June 17th and consider NIMSCAST webinars to help support the information.

Joe Sastre indicated that some locals may be computer challenged or that some towns have a local EMD in name only.

State Agency Responder data would be reviewed after June.

Dan Scace said the message we send is critical and to notify Chief Elected Officials of the requirements. Commissioner Sandford also indicated the information could be shared at the DEMHS/CCM Conference in May.

Mary Duley made a motion seconded by Joe Sastre to implement NIMSCAST utilizing local Emergency Management Directors as the key contact for data entry. Motion carried.
