

**DEPARTMENT OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**  
**Public Safety State Interoperability Executive Committee**  
**MEETING MINUTES**  
**April 15, 2008**  
**DOT Research Lab, 280 West Street, Rocky Hill, CT 06067**

**Welcome & Introductions:**

The meeting was called to order at 1305 hours by the Co-Chair, Mike Varney. The following individuals were in attendance: George Carbonell (DOT), Andrew Celli (Motorola); Anthony Diaz (Hamden PD), Robert DiBella (DEMHS), Michael Dion (Military), Chuck Fuller (OSET), John Gustafson (Region 2), Phil Halibozek (DPS), Paul Jakobson (CPCA), Jeffrey Merwin (Region 1), Phil Mikan (DEMHS), Jeffrey Otto (Region 4), Gerald Sakalouski (DOC), Gordon Shand (DPH), Mike Stemmler (DPS), Mike Varney (DOIT), Keith Victor (Region 3), Tom Walsh (DEMHS), Sandra Baker (DEMHS), John Warren (Military), Kris Wohlgemugh (DOIT), Jerry Zarwanski (OSET), and Joe Gaudett (Bridgeport P.D.)

**Public Comment:** None

**Review of Minutes:** Motion to accept meeting minutes of March 25, 2008, made by George Carbonell; seconded by Keith Victor - accepted unanimously.

**PSIC Grant Update:**

Mike Varney received notification from DHS and Commerce on April 4th that the SCIP Plan for CT was approved in its entirety. Investment Justification content was also approved. Work must continue on MOU/MOA items in order to begin drawing down funds. All obligations for different components met. The job specification for the Emergency Telecommunication Manager has been completed by DAS. The job posting for the position is anticipated before the next meeting.

**Sub-Committee Reports:**

- a. Technical Committee – George Carbonell reported that the STOCS Box agreement has been renewed for another year. A technical assistance designee will be needed. Reviews are being conducted on grant requests.
- b. Training & Exercise Workgroup – A meeting was held to define the training programs and the disciplines. Per Mike Varney, the matrix developed will be sent out for comment and review by the end of the month.
- c. 700 MHz Planning Workgroup – The workgroup continues to meet a day prior to the Interoperability meetings. Investment Justifications 1 and 3 are being discussed.
- d. 4.9 GHz Workgroup – Jerry Zarwanski announced that a 4.9 GHz Technical informational meeting is scheduled for Tuesday, April 29 at 9:00 a.m., DPS HQ in Middletown. All 4.9 GHz licensees in the State have been contacted. The 4.9 GHz spectrum is open to licensing without any restriction and a coordinated effort is necessary with the licensees to eliminate interference.

## **Report of Interoperability Usage and incidents during previous months:**

ICALL/ITAC Activations –No problems to report.

### **Old Business:**

- a. Status on Portable Radio Inventory & Training Programs – Phil Mikan advised the Committee that 121 additional radios were ordered and are expected to be delivered at anytime.
- b. HLS Grants – Nothing to Report
- c. Transit Security Grant – Coordinating efforts with Transit Authority/MTA to define the needs of the grant and to slightly change the scope in how it would be functionally carried out. Currently waiting for feedback from the lead agency (NJ) on acceptance of the change request. Further discussions with take place upon approval.
- d. State Foam Trailer Program Communications – Keith Victor made contact with Jeff Morrissette and he is currently waiting for information from DEP on this issue.

### **Regional Reports:**

Region 1 (Jeff Merwin) – A Region 1 meeting is scheduled for 4/24 and there will be a vote on Investment Justifications. Deputy Chief Gaudett reported that EFS 2 met to discuss building a regional communications system with voice and data. The option being discussed is to utilize the 700 MHz frequencies to create a mobile mesh network in vehicles and use the State DPS towers for support.

Region 2 (John Gustafson) – ESF 2 has been approved by the Steering Committee. The Committee is working on a four phase project to enhance all interoperable voice communications in Region 2. First phase of the project was approved by the Steering committee. A full REPT vote is scheduled for 5/5/08.

Region 3 (Keith Victor) – A meeting on UASI is scheduled for next week with Bridgeport and the submission is due by the 24th. The Command Post committee will be meeting to set up minimum standards and needs for the 4 Command Posts in the region and will provide a report back to CREPC.

Region 4 (Jeff Otto) – A meeting was conducted to decide allocation of funds. Communications will receive 70% of funds. The system is a region wide IP based network. State agencies agreed to be included in the network. If funding approved money for 2<sup>nd</sup> communications trailer included.

Region 5 – Nothing to Report

### **New Business:**

The CTNG will be conducting an Interoperability Communications Exercise at Camp Rell from June 2 – 6, 2008. John Warren is requesting that local/regional agencies participate in exercise play. A formal request with the scope of the exercise should be forwarded to Mike Varney or Bill Hackett.

**Correspondence/Grant Reviews:**

Phil Mikan sent out requests from Cornwall and two additional towns. Anyone with questions may contact him.

**Next Meeting: Tuesday, May 20, 2008 – 1:00 p.m., DOT Research Lab, Rocky Hill.**

Motion to adjourn meeting made by Keith Victor, seconded by John Gustafson - accepted unanimously  
Meeting adjourned at 14:15 hours.