

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
November 17, 2011**

Attendees: William Austin (Chairman); Dagmar Noll (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Virginia Mason (COGCNV); Joel Severance (Region 2); Dick Aarons (HVCEO); Michael Berry (New Britain); Ted Janelle (Southington CERT); Sue Prosi (SWRPA); Richard Olson (American Legion); Richard Rampone (American Legion); Art McLean (American Legion); Kristin Thomas (CCRPA); Don Janelle (Manchester); Paul Gibb (LHCEO); Gary Ruggiero (DEMHS); Viola Heath (CRCOG).

Chairman Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

Public Comments: None

Approval of Meeting Minutes: A motion to approve the October 20, 2011 meeting minutes was made by Joel Severance seconded by Dagmar Noll. All in favor so voted.

Guest Speaker: None

Report on State DEMHS Coordinating Council Meeting: No report

Old Business:

- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Art McLean reported the American Legion will take three cases of the NET brochures today.
DEMHS Report:
Gary Ruggiero asked everyone to bear with him through the transition of taking over from Susan Dubb
- 2012 Statewide Conference: The conference committee will meet 10:00 a.m. November 30, 2011 at CRCOG offices.
- CERT Awards Recognition: Chairman Austin announced that all award recognition submissions should be sent to him by February 1, 2012.

Statewide Operational Update: Updates and changes were made to applicable levels.

New Business:

- CERT Train the Trainer: A CERT train the trainer class will be held at Brainard Road December 3, and 17. Attendance is required for both classes in order to graduate.
- 2012 Strategy Document Draft: Sue Prosi gave suggestions for changes to document. As a result of these suggestions, Chairman Austin will add the fiscal years at the bottom of the document and state the funding years.

CERT Team Funding And Funding Requests:

Category A:

Stratford approved for \$1,625 for basic CERT training for 25 people.

Town of Prospect approved for \$1,300 for basic CERT training for 20 people.

Monroe approved for \$1,625 for basic CERT training for 25 people.

Stamford approved for \$1,625 for basic CERT training for 25 people.

A motion to approve these Category A requests was made by Joel Severance, seconded by Norma Peterson. All in favor so voted.

Category B:

Town of Bethany approved for \$455.00 for advance training.

A motion to approve this Category B request was made by Norma Peterson seconded by Dagmar Noll. All in favor so voted.

Category C:

Central Naugatuck Valley approved for \$4,000

A motion to approve this Category C requests was made by Joel Severance, seconded by Dagmar Noll. All in favor so voted.

Category D:

Hamden approved for \$500.

A motion to approve this Category D requests was made by Joel Severance, seconded by Dagmar Noll. All in favor so voted.

Special Request

A motion to approve payment for the CAID team ID badge printer maintenance contract for period January 31, 2012 through January 30, 2013 in the amount of \$1,453.00 was made by Virginia Mason and seconded by Joel Severance. All in favor so voted.

Other Business:

- **Guest Speaker for December, 15 2011 Meeting:** Don Janelle will be the guest speaker at the December 15, 2011 meeting and will talk about the “Task Book” concept for CERT.
- **Capitol Region Receiving CERT Assistance:** Chairman Austin spoke about the Capitol Region receiving assistance from CERT during storm Alfred; He also stated that corporate assistance was received naming Aetna as one of the corporate companies.
- **Award Recognition for a City Manager, First Selectman, Or Chief Elected Official :** Chairman Austin spoke about giving an award for support of CERT to a city manager, first selectman or chief elected official. The group welcomed the idea and talked of possible ways this could be handle.
- **CERT Volunteer Hours for Storm Alfred:** Don Janelle spoke about CERT teams documenting volunteer hours for storm Alfred and the importance of doing so. Don Janelle also spoke about a challenge coin and the group talked of the possibility of designing a coin for CERT.
- **CERT Mutual Aid:** Norma Peterson requested to have CERT mutual aid added to the December 15, 2011 meeting agenda.
- Region One sent CERT members to Bethel.

Next Meeting Date: 2:00 p.m. December 15, 2011 at West Hartford Town Hall, Council Chambers – Room 314

Future meeting dates for 2012: January 19, February 16, March 15, April 19, May 17, June 21, July 19, August – No Meeting, September 20, October 18, November 15, and December 20.

PENDING TRAINING
Effective 11-17-2011

Date		Level 1		DEMHS Region	RPO
R3/17/2	1	Durham	20	2	Midstate
10/11	2	Enfield	25	3	Capitol
10/11	3	ESPN	25	3	Central CT
10/11	4	ESPN	25	3	Central CT
10/11	5	Frog Hollow NRZ	25	3	Capitol
10/11	6	Hartford	25	3	Capitol
10/11	7	Middletown	25	3	Capitol
5/11	8	Monroe	25	1	Greater Bridgeport
10/11	9	Orange	25	2	South Central
11/17	10	Prospect 3	23	5	Central Naugatuck
5/11	11	Stamford	25	1	Southwest
11/17	12	Stratford	25	1	Southwest
3/17	13	WINCOG 12	25	4	Windham
			318		

IN TRAINING
Effective 11-17-2011

Date		Level 2		DEMHS REGION	RPO
10/11	1	ECSU	20		
11/17	2	Manchester	18	3	Capitol
5/11	3	NW Community college	25	5	Litchfield Hills
R10/11	4	Ridgefield	15	5	Housatonic
11/17	5	Southington	22	3	Central CT
11/17	6	University of New Haven	31	2	South Central
10/11	7	Wilton/New Canaan	17		
2/11	8	Windsor - South Windsor	20	3	Capitol
		Total	168		

PERSONNEL FULLY TRAINED

Effective 11-17-2011

Date		Level 3		DEMHS Region	RPO
	1	Andover	14	3	Capitol
	2	Avon	28	3	Capitol
	3	Branford	25	3	South Central
	4	1 st Connecticut Governors Foot Guard	70	3	Capitol
	5	1 st Connecticut Governors Horse Guard	85	3	Capitol
	6	2 nd Connecticut Foot Guard (New Haven)	32	2	
	7	2 nd Connecticut Governors Horse Guard (Newtown)	40	5	
R11/17	8	Bethany	18	2	S. Central
	9	Bethel	21	5	Housatonic
R11/17	10	Bristol 3	29	3	Central CT
	11	CT SART Region 3	105	3	
	12	Canterbury	13	4	Northeastern
	13	Colchester	22	4	Southeastern
	14	Danbury	75	5	Housatonic
	15	Danbury HAM	25	5	Housatonic
	16	Eastern CT State University	24	4	Windham
	17	East Haddam	29	3	Capitol
10/11	18	East Hartford	101	3	Capitol
	19	East Haven	71	2	South Central
	20	East Lyme	58	4	Southeastern
	21	Ellington & Vernon	19	3	Capitol
	22	Ellington	30	3	Capitol
	23	Enfield	63	3	Capitol
	24	ESPN	22	3	Central CT
	25	Fairfield	63	1	Greater Bridgeport
	26	Goshen	15	5	Litchfield Hills
	27	Granby	20	3	Capitol
	28	Groton	20	4	Southeastern
R11/17	29	Hamden	27	2	South Central
	30	Quinnipiac	15	2	South Central
	31	Hartford	35	3	Capitol
	32	Harwinton	18	5	Litchfield Hills
	33	Manchester	116	3	Capitol
	34	Middletown	80	3	Capitol
	35	Middletown Wesleyan	60	3	Capitol
R11/17	36	Milford	33	2	South Central
	37	Mohegan Sun	113	4	Southeastern
	38	Montville	22	4	Southeastern
	39	N.W. Community College	18	5	Litchfield Hills
	40	Northwest Community College	15	5	Litchfield Hills
	41	Naugatuck	18	5	Central Naugatuck
	42	New Britain	25	3	Central CT
	43	New Canaan	110	1	Southwest
R11/17	44	New Haven	21	2	South Central
	45	New London	20	4	Southeastern
10/11	46	New Milford	28	2	South Central
	47	New Milford	10	5	Housatonic
	48	New Milford	15	5	Housatonic
	49	Northeast CERT	45	4	North East
10/11	50	Orange	34	2	South Central

PERSONNEL FULLY TRAINED

Effective 11-17-2011

Level 3 Continued

Date				DEMHS Region	RPO
	51	Portland	30	3	Midstate
R11/17	52	Prospect	27	5	Central Naugatuck
10/11	53	RHAM Video Unit	19	3	Capitol
	54	Ridgefield A	30	5	Housatonic
	55	Ridgefield B	15	5	Housatonic
10/11	56	Ridgefield	40	5	Housatonic
	57	Ridgefield SART	15	5	Housatonic
	58	Rocky Hill Veterans	24	3	Capitol
	59	University of New Haven	21	2	
	60	Somers	18	3	Capitol
	61	Southbury	15	5	Central Naugatuck
	62	Southbury Team 2	25	5	Central Naugatuck
R11/17	63	Southington	90	3	Central CT
	64	State Militia	74		
	65	Thomaston	22	5	Central Naugatuck
	66	Torrington	70	5	Litchfield Hills
	67	Torrington	20	5	Litchfield Hills
	68	Torrington High School	20	5	Litchfield Hills
	69	Town of Prospect	11	5	Central Naugatuck
	70	Town of Redding	35	5	Housatonic
	71	Vernon	26	3	Capitol
R11/17	72	VSEMA	34	2	
	73	Waterbury 2	7	5	South Central
	74	Wallingford	20	2	Southeastern
	75	Waterford/East Lyme	58	4	Southeastern
	76	West Haven	31	2	South Central
	77	Westport	80	1	Southwest
	78	WINCOG 1	13	4	Windham
	79	WINCOG 2	15	4	Windham
	80	WINCOG 3	19	4	Windham
	81	WINCOG 4	8	4	Windham
	82	WINCOG 5	13	4	Windham
	83	WINCOG 6	8	4	Windham
	84	WINCOG 7	17	4	Windham
	85	WINCOG 8	8	4	Windham
	86	WINCOG 9	12	4	Windham
10/11	87	WINCOG11	13	4	Windham
	88	Windsor Locks	22	3	Capitol
	89	Wilton	73	1	Southwest
	90	Wolcott	16	5	Central Naugatuck
10/11	91	Woodbury	38	5	Central Naugatuck
	92	West Hartford	30	3	Capitol
4/11	93	Weston	13	1	Southwest
		Total	3210		

CERT TRAINED
Effective 11-17-2011

Date	Level 4	DEMHS Region	RPO
	1 Andover	7 3	Capitol Region
	2 Bloomfield	15 3	Capitol Region
R/11/17	3 Bristol	36 3	Central CT
	4 Berlin	1 3	Central CT
	5 CRCOG - Tolland	50 3	Capitol Region
	6 East Hartford	75 3	Capitol Region
	7 East Hartford Housing	22 3	Capitol Region
	8 Hartford	68 3	Capitol
	9 Litchfield	1 5	Litchfield Hills
	10 Manchester	92 3	Capitol Region
11/17	11 Milford	7 2	South Central
	12 Mohegan Sun	52 4	Southeastern
	13 New Caanan	144 1	Southwest
11/17	14 New Haven	1 2	South Central
	15 Northeast	74 4	
	16 Putnam	16 4	Northeastern
10/11	17 RHAM Video	24 3	Capitol
R/11/17	18 Southington	13 3	Central CT
	19 West Hartford	4 3	Capitol Region
	20 Woodbridge	16 2	South Central
	21 University of New Haven	5 3	
	Total	723	