

**Connecticut Statewide Citizen Corps Council  
Advisory Committee Minutes  
December 15, 2011**

**Attendees:** William Austin (Chairman); Dagmar Noll (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Virginia Mason (COGCNV); Joel Severance (Region 2); Adam Hlasny (SWRPA) Don Davis (Ellington); Kristin Thomas (CCRPA); Don Janelle (Manchester); Paul Gibb (LHCEO); Dan Dube (East Hartford/CRCOG); David Hannon (HVCEO); Viola Heath (CRCOG).

Chairman Austin called the meeting to order at 2:04 p.m. followed by the pledge of allegiance and introductions.

**Public Comments:** None

**Approval of Meeting Minutes:** A motion to approve the November 17, 2011 meeting minutes was made by Joel Severance seconded by David Hannon. All in favor so voted; Dan Dube abstained.

**Guest Speaker:** None

**Report on State DEMHS Coordinating Council Meeting:** No report

**Old Business:**

- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: No update.
- DEMHS Report: No update.  
No up
- 2012 Statewide Conference: Chairman Austin gave highlights of the November 30, conference committee meeting and talked about the International Association of Emergency Managers conference He, Katherine McCormack, and Don Janelle recently attended. The next conference committee will be held at CRCOG offices, 10:00 a.m. December 28, 2011.
- CERT Awards Recognition: A handout of the award recognition program was available to meeting attendees and was also distributed via e-mail. All nominations should be sent to Chairman Austin no later than February 1, 2012.

**Statewide Operational Update:** Updates and changes were made to applicable levels.

**New Business:**

- CERT Train the Trainer: The CERT train the trainer class part one was held December 3, at Brainard Road, part two, the second and final class will be December 17. Attendance at both classes is required to graduate.

**CERT Team Funding And Funding Requests:**

**Category A:**

**East Hartford** approved for \$1,625 for basic CERT training for 25people.

**Town of Andover** approved for \$1,625 for basic CERT training for 25 people.

**Middletown** approved for \$1,625 for basic CERT training for 25 people.

A motion to approve these Category A requests was made by Norma Peterson, seconded by Dan Dube. All in favor so voted.

**Category B:**

No requests

**Category C:**

**CRPRA** approved for \$4,000

A motion to approve this Category C requests was made by Dan Dube, seconded by Virginia Mason. All in favor so voted.

**Category D:**

**East Hartford** approved for \$500.

A motion to approve this Category D requests was made by Joel Severance, seconded by Virginia Mason. All in favor so voted.

**Special Request**

No requests

**Other Business:**

- **Dagmar Noll** reported she has seen more interest recently regarding CERT.
- **Joel Severance** reported CRPRA represented seventeen towns and recently a letter was sent to Bill Hackett requesting a meeting, and a discussion was had regarding Citizen Corps reimbursements.
- **Dave Hannon** held a holiday gathering that went well for Ridgefield CERT.
- **Virginia Mason** reports the big issue is sheltering; four towns now want booklets and see the positiveness of the program.
- **Adam Hlasny** talked about the need to have a written guide for Category A grants. He handed out a draft guide and will make an electronic copy available. This item will be discussed at the January meeting.
- **Don Janelle** talked about the Manchester CERT team and how well they handled the towns sheltering efforts in storm Alfred. A FEMA deputy administrator visited the Manchester shelter and was impressed with their operation.
- **Paul Gibb** reported his CERT members helped out in shelters.
- **Norma Peterson** requested Mutual Aid be discussed at the January meeting. She also spoke about gathering CERT certified instructor information and asked for further discussion about CERT public education and asked about what other states are doing about public education.

**Next Meeting Date: 2:00 p.m. January 19, 2012 at West Hartford Town Hall, Council Chambers – Room 314**

**Future meeting dates for 2012: February 16, March 15, April 19, May 17, June 21, July 19, August – No Meeting, September 20, October 18, November 15, and December 20.**