

Connecticut Statewide Citizen Corps Council

Advisory Committee Minutes

May 16, 2013

Attendees: Sue Prosi (SWRPA); Greg Martin (CCRPA); Joel Severance (Region 2); Paul Gibb (LHCEO/PSTF); Joe Perrelli (COGCNV); Don Janelle (Manchester); Norma Peterson (Fairfield CCC); Gary Ruggiero (DEMHS); Art McLean (American Legion); Dagmar Noll (WINCOG); Viola Heath (CRCOG).

Acting Chairman Joel Severance called the meeting to order at 2:09 p.m.

Public Comments: None

Approval of Meeting Minutes: A motion to approve the April 18, 2013 meeting minutes was made by Don Janelle seconded by Joe Perrelli. All in favor so voted.

Guest Speaker

None

Report on State DEMHS Coordinating Council Meeting

No report

Old Business

Correspondence

Acting Chairman Severance read correspondence received and sent.

DEMHS Report

Gary Ruggiero reported he is looking into obtaining pocket guides for CERT. He also reported he was contacted by FEMA with interest to interview Southington CERT concerning a program about POD. Chairman Austin to follow up with FEMA.

CERT Training Manual Binders

FEMA distribution center issue CERT training manuals loose leaf with holes punched but without a cover. After discussion there was consensus from the Council for teams to provide binders for training manuals.

American Legion Report

Art McLean reported that the incoming Commander has asked him to chair the National Committee.

Statewide Operational Update

Updates and changes were made to applicable levels.

Statewide Citizen Corps Website

Dagmar Noll reported her second DEMHS website contact person did not have website permission, information was received that Bob Kenny is or will be assisting us. At this time a contact person from DEMHS regarding the website continues to be a work in progress.

Draft Guide on DEMHS CERT Grants

Acting Chairman Severance gave an update on the draft guide committee meeting. There was consensus with the Council for Dagmar Noll to review the draft guide and make necessary

rearrangements to allow the document to be more user friendly. The draft guide is a work in progress and the committee will meet again after the agreed updates and changes are made.

Conference Committee

Acting Chairman Severance updated the group on the second conference committee meeting and asked anyone with contacts for sponsorship to pursue them. It was the consensus of the Council to hold a special Statewide Citizen Corps Council meeting at the conference in September.

New Business

Citizen Corps Conference Awards

Don Janelle passed out handouts and explained the awards nomination process. Nominations should be sent to Chairman Austin no later than close of business July 31, 2013. Viola Heath will send out the awards nomination information electronically.

Statewide Citizen Corps Council Advisory Committee Voting Members

Acting Chairman Severance stated he will update council voting members as part of the draft guide.

Funding

CERT Team Funding And Funding Requests:

Category A:

NAUGATUCK approved for \$1,200 for a basic CERT training class of 25 people. Refilling of approved paperwork from January 21, 2010

BOLTON approved for \$1,200 for a basic CERT training class of 25 people.

MANCHESTER approved for \$1,200 for a basic CERT training class of 25 people

EAST HAMPTON approved for \$1,200 for a basic CERT training class of 14 people

A motion to approve these Category A funding requests was made by Greg Martin seconded by Don Janelle. All in favor so voted.

There was discussion regarding lead instructor information being on funding application forms. Norma Peterson made a request for this item to be placed on the June meeting agenda.

Category B

NEW MILFORD approved for \$720 for CPR

A motion to approve this Category B request was made by Don Janelle seconded by Greg Martin. All in favor so voted.

Category C

No requests

Category D

No requests.

Special Grants

None.

Encumbrances

None.

Tabled Request

None.

Other Business

CL&P Grant Foundations Forms

A motion was made by Don Janelle seconded by Norma Peterson for Dagmar Noll to review the CL&P Grant Foundation forms and the revised Category A form and report back to the Council at the next meeting. All in favor so voted. The Council is awaiting clarification regarding the reimbursement procedures for funding from the CL&P grant.

Teen CERT

Acting Chairman Severance reported it had been brought to his attention that backpacks are not provided to teen CERT because it is a liability issue. There was consensus from the Council for Chairman Austin to request from Brenda Bergeron, DEMHS Legal Advisor, in writing clarification regarding teen CERT being trained, funding for training, and the issuance of backpacks.

CERT Advance Training to MRT

There was in depth discussions about CERT advance training to MRT and liability. There was Council consensus for Chairman Austin to speak with Brenda Bergeron, DEMHS Legal Advisor to discuss the question of liability.

Statewide Citizen Corps Council June Meeting Date

There was consensus from the Council to move the June meeting date to June 27, 2013 because of the statewide drill.

Revised DEMHS SOP 5.4 (May 2013)

The group was informed of the revisions and new procedures.

FEMA hurricane preparedness week is May 26 to June 2, 2013.

Regional Citizen Corps Update

No updates.

Meeting adjourned at 4:05 p.m.

Next Meeting Date: 2:00 p.m. June 27, 2013 at CRCOG Offices, 241 Main Street, 4th Floor, Hartford CT 06106

Future meeting dates for 2013: July 18, NO MEETING AUGUST, September 19, October 17, November 21, and December 19