

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
April 19, 2012**

Attendees: William Austin (Chairman); Dagmar Noll (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Don Davis (Ellington); Sylvia Dake (Andover); Sue Prosi (SWRPA); Kristin Thomas (CCRPA); Don Janelle (Manchester); Joel Severance (Region 2); Paul Gibb (LHCEO); Richard Rampone (American Legion); Edward Murray (DEMHS); Bryan Ryan (Seymour EMS); David Gelesolo (Ansonia Reserve); Michael Berry (New Britain); Viola Heath (CRCOG).

Chairman Austin called the meeting to order at 2:05p.m. followed by the pledge of allegiance and introductions.

Public Comments: None

Approval of Meeting Minutes: A motion to approve the March 6, 2012 meeting minutes was made by Norma Peterson seconded by Joel Severance. All in favor so voted.

Guest Speaker: None

Public Comments: None

Report on State DEMHS Coordinating Council Meeting: No report.

Old Business:

- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Richard Rampone reported the American Legion is in the process of starting the CERT program in six districts and looking to assign a representative to lead.
- DEMHS Report: No report.
- 2012 Statewide Conference Update: Chairman Austin commented that overall the statewide conference went well. Norma Peterson received positive input from conference attendees that the statewide meeting was very informative.
- **Statewide Operational Update:** Updates and changes were made to applicable levels.
- Draft Guide on DEMHS CERT Grant: A motion to table this item was made by Norma Peterson seconded by Joel Severance. All in favor so voted.
An open meeting will be held from 1:00 to 2:00 p.m. May 17 followed by the scheduled monthly meeting. Chairman Austin will meet with Sue Prosi.

New Business:

CERT Team Funding And Funding Requests:

Category A:

Stamford 1 approved for \$550.00 for basic CERT training for 25 people.

Stamford 2 approved for \$550.00 for basic CERT training for 25 people.

Colchester approved for \$600 for basic CERT training for 24 people.

Killingworth approved for \$1,625 for basic CERT training for 25 people.

Ansonia approved for \$780 for basic CERT training for 12 people.

NWCC (Goshen) approved for \$1,375 for basic CERT training for 15 people.

Southington approved for \$1,495 for basic CERT training for 23 people.

Seymour approved for \$1,625 for basic CERT training for 25 people.

A motion to approve these Category A requests was made by Dagmar Noll, seconded by Joel Severance. All in favor so voted.

Category B:

New Canaan approved for \$1,200 for Flagger and CPR training for \$1,200.

A motion to approve this Category B request was made by Norma Peterson, seconded by Joel Severance. All in favor so voted.

Category B Tabled request:

East Hartford Advance Training Request: A motion was made by Norma Peterson seconded by Dagmar Noll to table the East Hartford Category B request. All in favor so voted. Chairman Austin will speak with the East Hartford CERT team leader.

Category C: SWRPA approved for \$4,000 April 21 – October 20.

A motion to approve this Category C request was made by Dagmar Noll Seconded by Joel Severance. All in favor so voted.

Category D: Goshen approved for \$500 for ID apparel – shirts and caps.

New Haven approved for \$500 for ID apparel – shirts.

A motion to approve these Category D requests was made by Sue Prosi seconded by Dagmar Noll. All in favor so voted.

Encumbrances

CERT Student and Instructor Manuals: A motion was made by Joel Severance seconded by Sue Prosi to encumber \$8,000 to print CERT student and instructor manuals as needed. All in favor so voted.

CERT Weekend: A motion was made by Dagmar Noll seconded by Don Janelle to encumber \$7,000 for CERT weekend expenses. All in favor so voted. Joel Severance abstained.

Financial Summary: A motion was made by the committee asking DEMHS to provide a financial summary showing all categories of expenditure for the current fiscal year. All in favor so voted.

Other Business:

- Chairman Austin explained the 2012 grant funding process and encouraged everyone to take a look at the distributed Citizen Corps Councils Registration and Profile Data Interim Report from FEMA.
- Norma Peterson was contacted by FEMA and was asked if someone from Fairfield CERT would participate in their webinar.
- FY 2009 funding close out date is June 30, 2012.
- Joel Severance is working on putting together a CERT handbook which will be a living document for Region 2 CERTs.

- Don Janelle stated that Manchester CERT will go to Prospect CERT this evening to make a search and rescue presentation. The team made a presentation for Southington CERT a few weeks earlier.

Next Meeting Date: 2:00 P.M. May 17, 2012 at West Hartford Town Hall, Council Chambers Room 314.

Future meeting dates for 2012: June 21, July 19, August – No Meeting, September 20, October 18, November 15, and December 20.