

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**March 17, 2011**

**Attendees:** Dagmar Noll; (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Art McLean (American Legion); John Tricarico(CCRPA); Susan Dubb (DEMHS); Joel Severance (Region 2); Virginia Mason (COGCNV); Michael Berry (New Britain); Dan Thurston (American Legion ); Ted Janelle (Southington CERT); David Laliberte (Southington CERT); Adam Lasny (SWRPA); Dan Dube (East Hartford/Region 3); Viola Heath (CRCOG)

The meeting was chaired by Joel Severance in the absence of Chairman William Austin. The meeting was called to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

**Public Comments: No public Comments**

**Approval of Meeting Minutes:** A motion to approve the February 17, 2011 meeting minutes was made by Virginia Mason, seconded by Norma Peterson with correction. All in favor so voted.

**Correction:** under heading volunteer databases and CERT registry, change SWRPA to Region One .

**Guest Speaker:** None

Report on State DEMHS Coordinating Council Meeting: No update of the March Coordinating Council meeting.

**Old Business:**

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Joel Severance read correspondence received and sent.
- American Legion NET Program Update: Art McLean reported the NET program is an excellent program however the American Legion would appreciate all the help they can get as the program is slow to get off the ground. Norma Peterson encouraged working through neighborhood watch or similar association to assist.
- Statewide Citizen Corps Policy Committee: Dagmar Noll reported that we would continue to work with the present funding application form until the expected funding changes were in effect. She handed out copies of the proposed changes to the funding completion form and asked everyone to contact her with their comments. Dagmar can be reached at 860-456-2221.
- Citizen Corps Council Program Re-registration: The group discussed registrations at length and requested a list of everyone who has registered. Due to a glitch in the FEMA system, we expect a list to be generated sometime in the future.

**New Business**

- Susan Dubb - Statewide Council DEMHS Representative Report: Susan Dubb introduced herself to the group and explained her role. Since yesterday, Susan has finished processing reimbursements totaling \$82,756.91.

- Susan talked about changes to funding requests and cash advances. The group spoke about this in detail and it was decided unanimously that this item be tabled until the next meeting and for DEMHS to submit changes in writing to Chairman Austin in writing.
- Stockpile of CERT backpacks are down to 10. There are no more student manuals and instructors books. The new books have been released; student manuals cost \$11.09 and instructor books \$16.40.

A motion to purchase five hundred (500) backpacks, one thousand (1,000) student manuals and two hundred and fifty (250) instructor manuals was made by Susan Dubb seconded by Dagmar Noll. All in favor so voted.

- Remaining funds for fiscal year 2008 is \$136,936.66. Fiscal year 2009 funds will be \$203,086, and fiscal year 2010 will be \$173,248. Fiscal year 2011 has not been released yet.
- A few outstanding completion reports remain for fiscal year 2007.
- FEMEA registrations are still coming in. FEMA has a glitch in their system.
- Dagmar Noll is modifying the Grant Application form and Completion Report form.
- Susan is to be contacted for everything pertaining to Citizen Corps **EXCEPT** activations.

**Susan Dubb** can be reached by **telephone** at: **860-256-0914**, **Fax: 860-256-0915** and **E-mail: susan.dubb@ct.gov** .

**CERT Team Funding And Funding Requests:**

**Category A:**

- **Ridgefield** – Approved for \$1,625 for basic CERT training for 25 people.
- **Prospect** – Approved for \$975 for basic CERT training for 15 people with backpacks.
- **WINCOG** - Approved for \$1,625 for basic CERT training for 25 people with backpacks.
- **Durham** - Approved for \$1,300 for basic CERT training for 20 people with backpacks and a cash advance of \$1,040.

A motion to approve the Category A requests was made by Norma Peterson, seconded by Virginia Mason. All in favor so voted.

**Category B:** None

**Category C:** None

**Category D:** None

**Tabled Funding Request:** None

**Special Category C:**

**The Statewide Citizen Corps Council Annual Conference** \$50,000 with a cash advance of \$40,000

Motion to approve this Special Category C request with a cash advance and the cost for Waters Edge included was made by Virginia Mason, seconded by Norma Peterson. All in favor so voted.

**Other Business:**

- Commissioner Boynton has been re-appointed as Commissioner.

**Next Meeting Date: April 21, 2011 at West Hartford Town Hall, Council Chambers – Room 314**

Future meeting dates for 2011: May 19; June 16; July 21; **August – NO MEETING;** September 15; October 20; November 17; December 15.