

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**February 17, 2011**

**Attendees:** Bill Austin (Chair); Dagmar Noll; (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Robert Freeman (Hamden OEM); Kristin Thomas (CCRPA); Susan Dubb (DEMHS); Paul Gibb (PSTF); Virginia Mason (COGCNV); Don Janelle (Manchester OEM); Michael Berry (New Britain); David Hannon (HVCOEO); Ted Janelle (Southington CERT); David Laliberte (Southington CERT); Sue Prosi (SWRPA); Viola Heath (CRCOG)

Chairman William Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

**Public Comments: No public Comments**

**Approval of Meeting Minutes:** A motion to approve the January 20, 2011 meeting minutes was made by Virginia Mason, seconded by Dave Laliberte. All in favor so voted.

**Guest Speaker:** None

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave an update of the February Coordinating Council meeting.

**Old Business:**

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: No update.
- Statewide Citizen Corps Policy Committee: Dagmar Noll handed out copies and reviewed the final changes and updates made to the Citizen Corps Program Funding application form.

**New Business**

- Citizen Corps Council Program Re-registration: The group discussed approved councils and re-registration. Chairman Austin will e-mail information concerning re-registration later this month.
- Statewide Council DEMHS Representative: Susan Dubb, DEMHS Planner, has taken over from Gary Ruggiero as the Statewide Council DEMHS contact person. Ms. Dubb can be reached by telephone at: 860-256-0914, Fax: 860-256-0915 and E-mail: susan.dubb@ct.gov .

**CERT Team Funding And Funding Requests:**

**Category A:**

- **Ridgefield** – Approved for \$1,625 for basic CERT training for 25people.
- **Weston** – Approved for \$1,625 for basic CERT training for 25people.
- **Westport** - Approved for \$1,625 for basic CERT training for 25people.
- **Stamford** - Approved for \$1,625 for basic CERT training for 25people.

A motion to approve the Category A requests was made by David Hannon, seconded by Virginia Mason. All in favor so voted.

**Category B:**

**Hamden** – Approved for \$1,200 for shelter management.

**Chaplin Hampton** – Approved for \$172.50

A motion to approve the Category B requests was made by David Hannon, seconded by Don Janelle. All in favor so voted.

**Tabled Category B** request from the January meeting:

**Prospect CERT** – Approved for \$1,100 for radios (amount previously was \$2,000)

A motion to approve this Category B request was made by Dagmar Noll, seconded by David Hannon. All in favor so voted.

**Category C: None**

**Category D:**

**Fairfield** – Approved for \$500 for ID apparel.

A motion to approve the Category D request was made by David Hannon, seconded by Virginia Mason. All in favor so voted.

**Tabled Funding Request: None**

**Special Category C:**

**West Hartford CERT/Disability Team** – Approved for \$5,000 standard encumbrance for CERT disability training needs.

Motion to approve this Special Category C request was made by Virginia Mason, seconded by David Hannon. All in favor so voted.

**RHAM Video Unit** - Approved for \$1,000 standard encumbrance to support expenses.

Motion to approve this special Category C request was made by Virginia Mason, seconded by David Hannon. All in favor so voted.

**Other Business:**

- **CERT Train the Trainer:** DEMHS will hold a Train the Trainer class March 9, and 14, 2011 from 8:00 a.m. to 4:30 p.m. at the DEMHS training facility, 269 Maxim Road, Hartford, Connecticut.
- **Presidential Budget Fiscal Year 2012:** Chairman Austin handed out copies of the pages from the presidential budget pertaining to Citizen Corps.
- **Volunteer Databases and CERT Registry:** Sue Prosi informed the group that SWRPA was in the process of building a volunteer database and was seeking to find contact information from other regions; they also interested to know if a similar database is in existence. The group discussed this and CERT registry.

**Next Meeting Date: March 17, 2011 at West Hartford Town Hall, Council Chambers – Room 314**

**Future meeting dates for 2011: April 21; May 19; June 16; July 21; August – NO MEETING; September 15; October 20; November 17; December 15.**