

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**October 22, 2009**

**Attendees:** Bill Austin (Chair); Sylvia Dake (Town of Andover); Ted Janelle (Southington Fire); Joel Severance (Region 2); Norma Peterson (Fairfield CERT); David Hannon (Housatonic Valley); Don Janelle (Manchester OEM); Dagmar Noll; (WINCOG); Michael Tonelli (CCRPA); Don Moore (Bloomfield); Katherine McCormack (City of Hartford); David Brown (DEMHS); Dan Thurston (American Legion); Jim Larkin (NE COCG); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:05 p.m. followed by pledge of allegiance and introductions of all present.

**Public Comments:** No public comment.

**Approval of Meeting Minutes:** A motion to approve the October 22, 2009 meeting minutes was made by Joel Severance Seconded by David Hannon. All in favor so voted.

**Guest Speaker:** No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin referred the Council to the DEMHS website to obtain a copy of the October 8, 2009 DEMHS Coordinating Council meeting minutes.

**Old Business:**

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
  - A letter of thanks was received from outgoing Commissioner Skip Thomas.
  - A letter of thanks for receiving 32 backpacks was received from Frederic Bolen, Mohegan Sun CERT.
  - Correspondence was received about the formation of a special DDS CERT team. It is expected that more information will be received regarding the formation of this team.
  - Chairman Austin responded to correspondence asking if CERT members with specialty training need to be CERT trained prior to activation. Answer: Once member is sworn in they can be activated. CERT training should follow.
- American Legion NET Program Update: Dan Thurston reported that a NET program presentation was made for Joel Severance, Region 2, and yesterday. Presentations will be made in Norwalk Valley Shore, and Orange on November 12. Chairman Austin reminded the group that NET program brochures were not hand outs. The program and material is designed and intended for the purpose of presentation to group(s), individuals, neighbors, organizations, etc.,

**New Business**

- CERT Team Funding And Funding Requests:

**Category A:**

- **Ridgefield** – Approved for \$1,000 for basic CERT training for 30 people
- **Groton** – Approved for \$1,300 for basic CERT training for 20 people

- **Redding** - Approved for \$585 for basic CERT training for 20 people
- **Southington** – Approved for \$1,300 for basic CERT training for 30 people
- **Granby** – Approved for \$1,300 for basic CERT training for 20 people
- **Vernon** – Approved for \$1,625 for basic CERT training for 25 people
- **NE COG** – Approved for \$1625 for basic CERT training for 25 people
- **Fairfield** – Approved for \$1,625 for basic CERT training of 25 people

A motion to approve the Category A requests was made by David Hannon Seconded by Dagmar Noll. All in favor so voted.

**Category B:**

- **Orange** – Approved for \$1,826 for radios and apparel
- **Enfield** – Approved for \$2,000 for supplies and equipment
- **Portland** – Approved for \$2,000 for CERT apparel
- **Vernon** – Approved for \$2,000 for CERT apparel
- **Middletown** – Approved for \$2,000 for CERT apparel
- **Ellington** – Approved for \$2,000 for CERT apparel
- **East Hartford** – Approved for \$2,000 for CERT apparel
- **Killingworth** – Approved for \$1,068 for regional exercise
- **Wolcott** – Approved for \$2,000

A motion to approve the Category B request was made by Norma Peterson Seconded by Joel Severance. All in favor so voted.

**Special Category B and Other Expense Approvals:**

- **CRCOG** – Approved for expenses in the amount of \$891.20 for Dr. Goldman’s speaking engagement representing the State of Connecticut at the National Citizen Corps Council conference.

A motion to approve the Category B request was made by Joel Severance Seconded by Norma Peterson. All in favor so voted.

- David Hannon Seconded by Norma Peterson made motion to approve \$5,000 to print NET program inserts. All in favor so voted.
- A motion to spend \$7,000 to print CERT training manuals was made by Norma Peterson Seconded by Joel Severance. All in favor so voted.
- Norma Peterson Seconded by David Hannon made a motion to spend \$12,000 to purchase 200 CERT backpacks. All in favor so voted.

**Category C:**

None

**Suspense Removed:**

None

**Suspended Applications:**

None

**Other Business:**

- **CERT ID Badge:** Chairman Austin advised the group that the best way to send ID badge pictures to him was on a CD along with the first and last name and last four digits of the badge recipient social security number.

- Mission Statements: The group discussed mission requirements in some detail. This item will be placed on the November agenda for further discussion.
- Identification Apparel Cap: Chairman Austin advised the group of a thirty percent cap on the purchase of identification apparel. Further information on ID apparel requests should be forthcoming.

**Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. November 19, 2009**

Future Meeting dates: December 17, 2009

**PENDING TRAINING**  
**Effective 10-22-2009**

	Level 1		DEMHS Region	RPO
1	Cornwall	20	5	Northwestern
2	CRIS	20		
3	East Haven CERT	25	2	South Central
4	Enfield	16	3	Capitol
5	Fairfield	25	1	Greater Bridgeport
6	Granby	20	3	Capitol
7	Groton	20	4	Southeastern
8	Hamden	25	2	South Central
9	Hartland	20	5	Litchfield Hills
10	Litchfield Hills	20	5	Litchfield Hills
11	Mohegan Sun	29	4	Southeastern
12	Montville/Salem	15	4	Southeastern
13	Naugatuck	20	5	Central Naugatuck
14	Northeast COG	25		
15	Norfolk	20	5	Litchfield Hills
16	Northwest Community College	15	5	Northwestern
17	Plymouth	20	5	Central CT
18	Prospect	15	5	Central Naugatuck
19	Ridgefield A	30	5	Housatonic
20	Ridgefield	15	5	Housatonic
21	Roxbury	20	5	Northwestern
22	Sharon	20	5	Northwestern
23	Southbury Team 2	10	5	Central Naugatuck
24	Southington	30	3	Central CT
25	Town of New Milford	19	5	Housatonic
26	Trumbull	30	1	Region 1 CCP
27	Valley Shore	20	2	CRERPA
28	Vernon	25	3	Capitol
29	Windsor - South Windsor	50	3	Capitol
30	Woodbury Team 3 public	14	5	Central Naugatuck
	<b>Total</b>	<b>653</b>		

**IN TRAINING**  
**Effective 10-22-2009**

	<b>Level 2</b>		<b>DEMHS REGION</b>	<b>RPO</b>
1	Bethany	19	2	S. Central
2	East Hartford	25	3	Capitol
3	Washington	15	5	Northwestern
4	Town of Redding 2	20	5	Housatonic
	<b>Total</b>	<b>79</b>		

# PERSONNEL FULLY TRAINED

Effective 10-22-2009

	Level 3		DEMHS Region	RPO
1	Andover	22	3	Capitol
2	Bloomfield	25	3	Capitol
3	Branford	25	3	South Central
4	1 <sup>st</sup> Connecticut Governors Foot Guard	70		
5	1 <sup>st</sup> Connecticut Governors Horse Guard	85		
6	2 <sup>nd</sup> Connecticut Foot Guard (New Haven)	32		
7	2 <sup>nd</sup> Connecticut Governors Horse Guard (Newtown)	40		
8	Bethel	21	5	Housatonic
9	Bristol 3	13	3	Central CT
10	CT SART Region 3	50	3	
11	CT SART Region 3	41	3	Capitol
12	Groton	20	4	Southeastern
13	New London	20	4	Southeastern
14	Danbury	75	5	Housatonic
15	Danbury HAM	25	5	Housatonic
16	East Hartford	81	3	Capitol
17	East Hartford Housing	22	3	Capitol
18	East Haven	30	2	South Central
19	Ellington & Vernon	15	3	Capitol
20	Ellington	30	3	Capitol
21	Enfield	38	3	Capitol
22	ESPN	22	3	Central CT
23	Fairfield	18	1	Greater Bridgeport
24	Farmington /Avon	27	3	Capitol
25	Goshen	15	5	Litchfield Hills
26	Hamden	48	2	South Central
27	Hamden	20	2	South Central
28	Hartford Police Armsmear	30	3	Capitol
29	Hartford	12	3	Capitol
30	Hartford 2	10	3	Capitol
31	Hartford 2a	30	3	Capitol
32	Harwinton	18	5	Litchfield Hills
33	Manchester	140	3	Capitol
34	Middletown	50	3	Midstate
35	Middletown Wesleyan	15	3	Midstate
36	Milford	20	2	South Central
37	New Milford	10	2	South Central
38	Milford Westfield	20	2	South Central
39	Mohegan Sun	78	4	Southeastern
40	Montville	22	4	Southeastern
41	N.W. Community College	18	5	Central Naugatuck
42	Naugatuck	18	5	Central Naugatuck
43	New Britain	25	3	Central CT
44	New Canaan	90	1	Southwest
45	New Haven	22	2	South Central
46	New Milford	10	5	Housatonic
47	New Milford	15	5	Housatonic
48	Orange	41	2	South Central
49	Portland	30	3	Midstate
50	Putnam	16	4	Northeastern
51	Ridgefield	25	5	Housatonic
52	Rocky Hill Veterans	24	3	Capitol
53	CT SART	14		

**PERSONNEL FULLY TRAINED**

**Effective 10-22-2009**

**Level 3 Continued**

			DEMHS Region	RPO
54	Somers	10	3	Capitol
55	Southbury	15	5	Central Naugatuck
56	Southington	55	3	Central CT
57	State Militia	74		
58	Thomaston	22	5	Litchfield Hills
59	Torrington	70	5	Litchfield Hills
60	Torrington	20	5	Litchfield Hills
61	Torrington High School	20	5	Litchfield Hills
62	Town of Redding	35	5	Housatonic
63	Vernon	10	3	Capitol
64	VSEMA	33	2	Central Naugatuck
65	Waterbury 2	7	5	South Central
66	Wallingford	20	2	Southeastern
67	Waterford/East Lyme	116	4	Southeastern
68	West Haven	31	2	South Central
69	Westport	59	1	Southwest
70	WINCOG 1	13	4	Windham
71	WINCOG 2	15	4	Windham
72	WINCOG 3	19	4	Windham
73	WINCOG 4	8	4	Windham
74	WINCOG 5	13	4	Windham
75	WINCOG 6	8	4	Windham
76	WINCOG 7	17	4	Windham
77	WINCOG 8	8	4	Windham
78	Windsor Locks	22	3	Capitol
79	Wilton	48	1	Southwest
80	Wolcott	16	5	Central Naugatuck
81	Woodbridge	23	2	South Central
82	Woodbury	18	5	Central Naugatuck
83	West Hartford	22	3	Capitol
	<b>Total</b>	<b>2580</b>		

**CERT TRAINED**  
**Effective 10-22-2009**

	<b>Level 4</b>		DEMHS Region	RPO
1	CRCOG - Tolland	50	3	Capitol Region
2	Manchester	17	3	Capitol
3	Mohegan Sun	52	4	Southeastern
4	New Caanan	144	1	Southwest
5	West Hartford	4	3	Capitol
6	Berlin	1	3	Central CT
7	Litchfield	1	5	Litchfield Hills
	<b>Total</b>	<b>269</b>		