

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
September 17, 2009**

Attendees: Bill Austin (Chair); Sylvia Dake (Town of Andover); Ted Janelle (Southington Fire); Art McLean (American Legion); Joel Severance (Region 2); Norma Peterson (Fairfield CERT); Virginia Mason (COGCNV); David Hannon (Housatonic Valley); Don Janelle (Manchester OEM); Melon Wedick (CCRPA); Don Davis (Ellington CERT); Pete Kurtz (Southington Fire); Michael Berry (New Britain Fire); David Brown (DEMHS); Dan Thurston (American Legion); Quentin Hinton (New Britain CERT); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:10p.m. followed by pledge of allegiance and introductions of all present.

Public Comments: Don Janelle thanked the conference committee and everyone for receiving the Honor Roll award. Mr. Janelle is the first recipient of this award.

Approval of Meeting Minutes: A motion to approve the June 18, 2009 and July 23, 2009 meeting minutes was made by Virginia Mason, Seconded by Joel Severance. All in favor so voted.

Guest Speaker: No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave a highlighted report of the September 16, 2009 DEMHS coordinating council meeting.

Old Business:

- Statewide Operational Update: Updates and changes to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists will be made at the September meeting.
- Correspondence: Chairman Austin announced that Telecommute Connecticut would like to speak to the Council and stated they may be placed on the October meeting agenda.
- A 'Thank You' letter was received from outgoing Commissioner Skip Thomas.
- Chairman Austin confirmed that training CERT member at the MRT level (which is a step below EMT) could be done using Category B funding if it was the mission of the CERT team.
- Citizen Corps National contact has been updated.
- East Hartford CERT team began a basic training class September 2nd.
- Chairman Austin announced that CERT teams can have members 18 years of age or younger as long as the municipality assume liability.
- Certificate of Appreciation for CERT/ Awards Recognition Program: Don Janelle, Manchester CERT, was the recipient of the 2009 Honor Roll award. Mr. Janelle is the first to receive this prestigious award. All award recipients will have their name placed on the Statewide Citizen Corps stationary.
- Statewide Citizen Corps Council Conference Committee Update: Chairman Austin stated that the 2009 conference was a productive two day conference with good attendance, speakers, and breakout sessions. The conference committee will meet next week for their after action meeting as a first step in preparing for the 2010 conference. The committee received good reports and reviews about the conference and the new location from those in attendance.

New Business

- NET Program: Dan Thurston, American Legion, reported that the NET program breakout session held at the Statewide Citizen Corps Annual conference was very successful. This was the official roll out of the NET program in which one hundred and twenty people attended. Mr. Thurston also reported that in July, several people from Rhode Island attend a NET program information session.

- **CERT Team Funding And Funding Requests:**

Category A:

- **New Milford** – Approved for \$1235 for basic CERT training for 19 people.
- **Ridgefield** – Approved for \$1,230 for basic CERT training of 15 people.

A motion to approve the Category A requests was made by Virginia Mason Seconded by David Hannon. All in favor so voted.

Category B:

- **Town of Killingworth** – Approved for \$750 for radios, equipment, and signage.

A motion to approve the Category B request was made by David Hannon Seconded by Virginia Mason. All in favor so voted.

Category B:

- **CRCOG** – Approved for \$780 to assist with interpreters for CERT Weekend.

A motion to approve the Category B request was made by Virginia Mason Seconded by Joel severance. All in favor so voted.

Category C:

None

Suspense Removed:

None

Suspended Applications:

None

Other Business:

- CERT Weekend: CERT Weekend will be held September 26 and 27 at the Connecticut Fire Academy, Windsor Locks.
- Annual Activity Report: Chairman Austin asked the group to read the Annual Activity report.
- Manchester CERT Team: Manchester CERT team will have a demonstration at the West Hartford Reservoir September 19, from 8:00 a.m. until Noon. Channel 3 will be present.
- Dan Dube, East Hartford OEM/CREPC sent congratulations to the conference committee for a successful conference and his apology for not being able to attend today's meeting.
- Connecticut Fire Chief's Association and Connecticut Chiefs Association: Joel Severance made a request to Chairman Austin to arrange a meeting with the Connecticut Fire Chief's Association and the Connecticut Chiefs Association to explain who we are and what we do. The objective is to inform them when to call for CERT support.

Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. October 22, 2009

Future Meeting dates: November 19, 2009 and December 17, 2009